



**Agenda      Regular Meeting of the Santa Fe  
Public Library Board  
May 20, 2025 at 5:45 PM  
La Farge Public Library  
1730 Llano Street  
Santa Fe, NM 87505**

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**Procedures for Santa Fe Public Library Board Meeting**

1. Call to Order
2. Roll Call
3. Approval of Agenda
  - a. Tuesday, May 20, 2025.
4. Approval of Minutes
  - a. Minutes of the April 15, 2025, meeting of the Library Advisory Board.
5. Public Comment
6. Director's Report
  - a. Margaret Neill, Library Division Director, [mmneill@santafenm.gov](mailto:mmneill@santafenm.gov).
7. President's Report
  - a. Mark Lupinetti, President of the Library Advisory Board, [fmlupinetti@hotmail.com](mailto:fmlupinetti@hotmail.com).
8. New Business
  - a. Brainstorm on issues/concerns with Daniel Hernandez on Midtown/Fogelson renovation.
    1. Advocacy for Free Parking.
    2. Access solutions.
  - b. Tour of Tino Griego Pool/La Farge Pool.
  - c. Updating absent members on an invitation to Representative Cates on HB 27 discussion.
    1. What to ask her in regard to the weeding policy.
    2. Lessons learned in her experience introducing the legislation.
    3. Second year for this bill.
    4. Rena Szczepanski, Representative for the Main Library District, potential invitation.
    5. Mark Lupinetti to extend the invitation(s).
  - d. Revised Vision Statement suggestions.
  - e. Review of Collection Development Policy.

- f. Friends of the Library Report - Tamina Painter.
- g. Discussion on Board Members with expiring terms pending.

## 9. Old Business

- a. Continued Collaboration on Values statements.
- b. Discussion on Weeding Section of Collection Development Policy. Invitation to Collection Development Manager for June meeting.
- c. Update on Printer Contract for the Library Printers' replacement.
- d. Update on the Operating Agreement with the Friends of the Library.

## 10. Next Meeting:

- a. Tuesday, June 17, 2025, at Southside Branch Library at 5:45 PM.

## 11. Adjourn

Persons with disabilities in need of additional accommodations, contact the City Clerk's office at 505-955-6521, five (5) working days prior to meeting date.



# MINUTES

LIBRARY BOARD  
April 15, 2025  
5:45 PM  
IN-PERSON  
MEETING

1. **CALL TO ORDER**  
**Meeting called to Order at 5:45 PM**
2. **ROLL CALL**  
**Members Present:**  
Member Meghan McGarrity  
Member Tamina Painter  
Member Aurora Hvidsten  
Member Rose Cowan  
Member Adele Oliveira  
Library Director Margaret Neill
3. **Members Excused:**  
Member Mark Lupinetti  
Member William Karnoscak
4. **Others Attending:**  
Therese Martinez, Project Administrator, Clerk
5. **APPROVAL OF AGENDA**  
Tamina Painter made a motion to approve the Agenda.  
Aurora Hvidsten seconded the Motion.  
Unanimous approval.
6. **APPROVAL OF MINUTES**
  - a. Approval of March 18, 2025 minutes.  
Meghan McGarrity said she found one typo in the minutes on page two in the middle of the page. The word block was misspelled. Adele Oliveira commented on the statement that the Midtown Master Plan was developed around “people, planet and profit”. Discussion on the statement. Megan McGarrity stated that she got to introduce the bank President, from the bank she is employed at, to Daniel Hernandez. Mr. Hernandez does want to return and speak to the Board on elevating Fogelson along with the other Midtown projects to get community buy-in. Phil Gesue has his studios and there are mixed feelings about that. She suggested focusing on the Fogelson Library and that it would get the community excited about what’s happening at Midtown.



# MINUTES

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They also had a developers' forum that she went to. Justin Green is one of the County Commissioners and she mentioned the \$25,000.00 that the County gives to the library. They had a brief discussion on various issues surrounding that subject. He acknowledged that they "were not pulling their weight". Further discussion on the County share. Meghan McGarrity asked for a motion to approve the Minutes.

Tamina Painter made a motion to approve the Minutes.

Adele Oliveira seconded the Motion.

Unanimous approval

## 7. PUBLIC COMMENT

Discussion on Public comment. No public comment.

## 8. DIRECTOR'S REPORT

Margaret Neill, Library Director [mmneill@santafenm.gov](mailto:mmneill@santafenm.gov), 505-955-6788

Margaret Neill stated that the Library is short-staffed. The City's budget staff has further adjusted the Library Division's budget. \$46,534.00 is the amount cut from the Library budget. After the submittal of the flat maintenance budget, they used three years' worth of expenditure data to determine how much the libraries should get. They cut Contract Services, Professional Services, and a couple of other places. So, this may require some shuffling of other areas to adjust to the loss of funds. The courier service and security service will be affected. The Library has been running really "lean" for a long time, so every dollar is used. The Library is probably the only division that has financial backup (funding) through the Friends (of the Library) and the State Library. State funds cannot be used to replace what the City cuts. If that is done, the Library loses the money. It is intended to supplement. Discussion on cuts in funding and the impact on the public.

La Farge Branch Library is working with an artist who is creating two adobe sculptures embedded with native seeds that will kind of melt with moisture and the seeds will grow.

At Southside Branch Library they are getting a mural in the Children's Room based on the Joe Hayes story, The Day It Snowed Tortillas.

The Community partners have been impacted by the random budget cuts at the Federal level. So, they are still figuring out what that's going to look like. The New Mexico Humanities Council lost their funding (Grant). She doesn't know if they have any back-up plans for this. The Library uses their funding for book talks and authors. That's where the Anna Pacheco talks are funded. The Library will have to look for ways to pay for these things. The State Library is probably going to lose some access to databases. They will have to rethink the Book Mobile service to the rural communities and Books by Mail. If the USPS services gets chopped, that may not be an option.

Their March statistics were excellent. They have increased the Library card holders,



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16% over the past year. Circulation is up and they continue to have very large Program attendance.

Discussion on Pueblos being able to get library cards. Discussion on funding being cut from the federal level. Discussion on Books Behind the Business. Discussion on Free Libraries and school field trips to the Library, outreach to seniors and NM State Prisons. Discussion on any voids the Friends of the Library group can fill. Discussion on teaming up on projects with Library staff. Suggestion to rotate book collection at Mary Esther Gonzales Senior Center by volunteers. Discussion on Book sales and volunteer activity.

## 9. PRESIDENT'S REPORT

Mark Lupinetti, President of the library Advisory Board,  
fmupinetti@hotmail.com  
None.

## 10. NEW BUSINESS

a. Brainstorm issues/concerns to present to Daniel Hernandez at May's Meeting. Discussion on inviting Daniel Hernandez back. Discussion on Parking being located 1/4 mile walking distance and the walkability. Discussion of shuttle service. Discussion of bus stop locations. Discussion on lighting at night for walking. Discussion on paid versus free parking. Discussion on validation of parking and scanning library cards. Discussion on creating barriers and significant expense. Discussion on La Farge and the Tino Griego Pool and safety. Discussion on safety. Discussion on following up on how the Developer's meeting went with Daniel Hernandez and the next stages. Megan McGarrity said she could send the Board the parceling layout for Midtown and what it can be used for. The deadline for submittals is June. Discussion on it being an election year. Discussion on Affordable Housing and "fee in lieu of " and the 30% requirement. Midtown is working with Homewise. Discussion on residents not being able to find affordable housing and segregating a single area as affordable. Discussion on City Budget Hearings. Discussion on who's running for Mayor and the changing of the City Charter. Action items for the next meeting for Daniel Hernandez are: Advocacy for Free Parking and Access Solutions. Discussion on Midtown building activity and with Fogelson being moved to being part of Midtown Development versus under Facilities.

b. General Midtown Discussion-Meghan McGarrity  
Covered at the beginning of the meeting.

c. Discussion and prepare HB 27 information to invite Representative Cates to a Meeting. Discussion on inviting Representative Cates and who has had contact with her, what to ask of her in regard to the weeding policy, and lessons learned in her experience introducing the legislation. Discussion on it being the second year for this Bill. Representative for the Main Library District is Rena Szczepanski. Discussion on inviting both representatives. Discussion on other representatives and having Mark Lupinetti extend the invitation.



# MINUTES

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Discussion on spreading out the guest speakers.

d. Vote on Proposed Vision Statement

Discussion on the Vision Statement: "Everyone is a citizen of the realm of ideas", and is it too abstract? Who is the audience? Discussion on reaching the non-users of the Library, other libraries visions, all age ranges, accessibility, beyond books, 21st century libraries. Further discussion at next month's meeting on a revised Vision Statement.

e. Discussion on time limit for public comment

It is up to the Chair of the Committee to decide on the time limit is what was discover and researched.

f. Friends of the Library Report-Tamina Painter.

There was closure on the Printer Contract.

## 11. OLD BUSINESS

a. Collaboration continued on Vision and Values Statements

Redirection on the Vision Statement and rethinking of the same words for the Values.

b. Group Discussion on Weeding Policy

Invitation for June to invite Collection Development Manager to Meeting.

c. Update on Printer Contract for the Library printers' replacement.

Covered in Tamina Painter's report.

d. Update on Operating Agreement with the Friends of the Library.

It is currently in the City Attorney's office being reviewed.

12. **Next Meeting:** Tuesday May 20, 2025 at La Farge Branch Library at 5:45 PM.

13. **Adjourn:**

Aurora Hvidsten made the Motion to Adjourn.

Meghan McGarrity seconded the Motion.

Unanimous approval.

*Therese Martinez*

Liaison

Chair

**SANTA FE PUBLIC LIBRARY  
COLLECTION DEVELOPMENT POLICY  
2017**

The mission of the Santa Fe Public Library is to inform, enrich, and educate the members of our community by creating and promoting access to diverse ideas and information, and by supporting lifelong learning and reading. In accomplishing its mission, the Library honors the community's unique cultural heritage and traditions, while preparing its community members for the future. This Collection Development Policy is intended to implement the mission of the Library.

The Library's goal is to provide the diverse community of Santa Fe with materials that reflect a wide range of views, expressions, opinions, and interests. Library acquisition of an item does not constitute endorsement of its content, but rather makes available its expression.

The Santa Fe Public Library provides free access to materials in a number of formats (print, media, and electronic) to all library users. Responsibility for a child's use of library materials lies with his or her parent or guardian.

As guiding principles for collection development, the Library endorses the American Library Association's Library Bill of Rights, which is incorporated as an addendum to this policy, to be used in interpreting this policy.

**Collection Development Responsibility**

The authority and responsibility for the selection of library materials rests ultimately with the Library Director. Under his/her direction, selection is delegated to the professional library staff. All staff members and the general public are encouraged to recommend materials for consideration.

**General Selection Criteria**

All materials, whether purchased or donated, are considered in terms of the criteria listed below. An item need not meet all of these standards in order to be added to the collection.

- Popular interest
- Contemporary significance or permanent value
- Currency of information
- Accuracy
- Local emphasis
- Treatment of subject to age of intended audience
- Reputation of author, publisher, producer or illustrator
- Creative, literary or technical quality
- Critical assessments in a variety of journals
- Format and ease of use

- Circulation as monitored through the automated system
- Cost and availability
- Relationship to existing materials in collection

### **Scope of Collections**

The Santa Fe Public Library system includes three branches: Main, La Farge, and Southside. Santa Fe Public library patrons have access to materials at all three locations. A broad choice of circulating print and non-print materials are selected to accommodate the diversity of tastes, reading levels, and interests of users of all ages. The Library's Southwest collection provides materials relating to local history. While the Library is sympathetic to the needs of students, including home-schooled students, it is not the responsibility of the Library to provide curriculum supportive materials. The Library will not purchase text books except in cases where no other material on a given subject exists.

### **Criteria for Selection of Special Materials**

#### **Children's Collection**

To encourage life-long reading habits, the children's collection provides materials in a variety of formats to satisfy and stimulate the informational, educational, cultural, and recreational needs of children from infancy through grade eight. The materials are selected with regard to the stages of emotional and intellectual maturity of children. The collection also provides adults with materials that relate to the well-being of children, enrich preschool and school curriculums, and aid in the study of children's literature.

#### **Electronic Databases**

Online databases extend the collection by providing timely and versatile access to information in electronic format. Databases are used by the library staff to enhance and supplement reference service. Many of the databases contain specialized information beyond the scope of the library's print collections.

#### **Languages**

Emphasis is placed on acquisitions of materials in Spanish and bilingual materials for all ages. The Library's collection also includes materials which aid in learning a second language. These resources include books such as grammars and dictionaries, media, and online resources.

#### **Large Type**

The Library maintains a collection of large type materials. The thrust of the collection is popular fiction, including mysteries, westerns, and romances, along with high interest non-fiction such as biographies and health related materials.

#### **Media**

Media collections are maintained at all three libraries based on the general criteria for selection. The library does not purchase materials in obsolete formats or formats that are moving toward obsolescence. Feature films are considered for selection with special emphasis on classics, long-term popular films, and award winning films. Public

television series and children's educational programs are considered for purchase.

### **Electronic Resources**

The Library must continually assess new electronic media and evaluate the capabilities and enhancements that they offer over existing formats. When deciding whether to replace or augment existing formats with new media, the following factors are considered: anticipated improvements in information storage and retrieval, user demand, quality of the product, ease of use, equipment requirements, cost, and staff requirements for processing, maintenance, and training. The Library currently offers downloadable audiobooks, e-books, and music, along with streaming video and music.

### **Periodical Collections**

The Library's periodical collections are based on the general criteria for selection. As more titles cease print publication we are working to expand our digital offering.

### **Reference Collections**

All SFPL libraries maintain non-circulating print reference collections and online database subscriptions to assist in school assignments, as well as business, legal, consumer, health, medical, and other specialized informational needs of the public.

### **Southwest Materials**

Materials published about New Mexico, Santa Fe, and portions of contiguous states that have cultural and historical ties to New Mexico are considered for selection. Local small press and local authors' materials will also be considered. Primary focus is on local interest and the history of:

- Santa Fe
- New Mexico and State borders
- Four Corners area
- Pueblos
- Southern Colorado Hispanos

Drafts of local planning documents are made available for the public, but the Library is not a depository.

### **Young Adult Collection**

The young adult collection is geared for the library needs of patrons from the age of 15 to 18 years. The type of materials selected differs significantly from the children's level because of the social, emotional, and intellectual maturity required to read them. As this is primarily a browsing collection, fiction, paperbacks, and audiobooks are emphasized. While materials of overall "good literary quality" are included in this collection, popular titles and themes of contemporary interest to the target age groups are stressed.

### **Requests for Additions to the Collection**

The Library encourages input from the Santa Fe community concerning the collection. A suggestion for purchase may be made in person or online. All suggestions are subject to the same selection criteria as other materials and are not automatically added to the collection.

### **Gifts or Donations**

Donations must meet the same criteria as purchased materials in terms of physical condition, currency, and appropriateness to the collection. The Library reserves the right to decide the conditions of display, housing, and access to the materials. Materials not added to the collection are not returned to the donor and may be turned over to the Friends of the Library for resale, with proceeds going to support the Library.

### **Requests for Reconsideration**

Persons seeking the reconsideration of a title in the collection are asked to complete a “Request for Reconsideration of Library Materials” form, available at the reference desks. These requests will be reviewed by the Library Director and appropriate selectors. The decision about reconsideration will be communicated by letter from the Library.

### **Collection Maintenance**

Collection analysis is used to identify and withdraw incorrect or outdated materials, identify subject gaps within the collection, locate worn and damaged materials, and to meet space constraints. Older items are repaired, withdrawn, or replaced based on the general selection criteria. Non-fiction items in particular are considered for timeliness and accuracy, with special emphasis on legal, educational, scientific, technological, travel, tax, and medical materials.

Addendum: Library Bill of Rights

Request for Reconsideration form

## *Library Bill of Rights*

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

- I. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- II. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- III. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
- VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939.

Amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; and January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996, by the ALA Council.

Santa Fe Public Library  
REQUEST FOR RECONSIDERATION OF LIBRARY MATERIAL

The Santa Fe Public Library staff has the responsibility for developing Library collections and for determining which materials are included in the Library's collections and which materials are removed. The public may question the inclusion of certain materials in the Library's collections through requests for reconsideration. Completion of this form is the first step in the request procedure. If you wish to request reconsideration of Library material, please return the completed form to the reference desk of any branch, or to the Library Administration Office at 145 Washington Avenue, Santa Fe, New Mexico 87501; phone (505) 955-6789. Each request for reconsideration of a title must be on a separate form.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Do you represent: yourself \_\_\_\_\_ Organization (name) \_\_\_\_\_

1. Title \_\_\_\_\_

2. Author/Producer \_\_\_\_\_

3. Type of material:

\_\_\_\_\_ Book \_\_\_\_\_ Magazine \_\_\_\_\_ Video Recording \_\_\_\_\_ Newspaper  
\_\_\_\_\_ Audio Recording

Other (specify) \_\_\_\_\_

4. What brought this title to your attention?

Rev. June 2010

5. Have you read and examined the material in its entirety? If not, what parts have you read or viewed?

6. What concerns you about this item? Please be as specific as possible, indicating page numbers or parts as appropriate. (use additional pages if necessary)

7. What are you requesting the Library staff do?

***Library staff:*** Please initial and date \_\_\_\_\_ and make a copy of this request for the library patron to keep before accepting it. Route the original request to the Library Division Director.

Rev. June 2010