



Agenda

**Regular Meeting of the Quality
of Life Committee
March 19, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue**

Procedures for Quality of Life Committee Meeting

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
5. Presentations
 - a. Overview of MainStreet New Mexico and Potential Programming Opportunities for Santa Fe (Johanna Nelson, Office of Economic Development Director; jcnelson@santafenm.gov and Daniel Gutierrez, NM MainStreet Director; daniel.gutierrez@edd.nm.gov and Lucas Pedraza, NM MainStreet Project Coordinator; lucas.pedraza@edd.nm.gov and Amy Barnhart, NM MainStreet Revitalization Specialist in Organization & Capacity Building; ambconsulting@gmail.com)
 - b. Update on Homelessness (Henri Hammond-Paul, Community Health and Safety Director; hmhammondpaul@santafenm.gov and Julie Sanchez, Youth & Families Division Director; jjsanchez@santafenm.gov and Kristen Wood, Youth and Family Services Program Manager; krwoods@santafenm.gov)
6. Action Items: Consent Agenda
 - a. Request for Approval of the March 05, 2025, Quality of Life Committee Meeting Minutes. (Marcella A. Apodaca, Business Operations Manager; maapodaca1@santafenm.gov)

Committee Review:

Quality of Life Committee: 03/19/2025

- b. CONSIDERATION OF RESOLUTION NO. 2025-____. (Councilor Alma Castro)
A Resolution Authorizing the Sale and Consumption of Beer and Wine During the 2025 Railyard Plaza Summer Scene Concerts on June 5, 2025; June 6, 2025; June 12, 2025;

June 13, 2025; June 19, 2025; June 20, 2025; June 26, 2025; July 18, 2025; July 25, 2025; August 1, 2025; August 8, 2025; August 22, 2025 and August 29, 2025, Pursuant to Subsection 23-6.2(C) SFCC 1987. (Andréa Salazar, City Clerk; asalazar@santafenm.gov)

Committee Review:

Governing Body (Introduced): 03/12/2025

Quality of Life Committee: 03/19/2025

Governing Body: 03/26/2025

- c. CONSIDERATION OF RESOLUTION NO. 2025- _____. (Councilor Alma Castro)
A Resolution Approving the Consumption of Beer and Wine During SITE Santa Fe's Annual Gala Dinner Event on July 18th, 2025, at the Ramada in the Railyard Park, Pursuant to Subsection 23-6.2(C) SFCC 1987, and Rescinding the Approval for Consumption on June 26th, 2025, which was Granted in Resolution 2023-7. (Andréa Salazar, City Clerk; asalazar@santafenm.gov)

Committee Review:

Governing Body (Introduced): 03/12/2025

Quality of Life Committee: 03/19/2025

Governing Body: 03/026/2025

7. Action Items: Discussion Agenda
8. Executive Session
9. Matters from Staff
10. Matters from the Committee
11. Matters from the Chair
12. Next Meeting: Wednesday April 2, 2025
13. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



CITY OF SANTA
CITY HALL

Emergency Homelessness Action Plan



CITY OF SANTA FE

Last updated: 12/4/2024

Overview

The Santa Fe Homelessness Action Plan describes City management's strategy to address homelessness in the City on an immediate basis. The plan outlines actionable steps in areas that include coordination, service provision, physical investments, and policy advocacy. It emphasizes immediate relief, service expansion, system integration, and long-term sustainable policy development, with the goal of ensuring that homelessness in Santa Fe becomes rare, brief, and nonrecurring. **This is a living document and will be updated on a regular basis.**

Last updated: 12/4/2024

Shared Responsibility

The actions outlined in this plan require collaboration with a diverse set of stakeholders, including service providers, community organizations, businesses, residents, and state and federal partners. Together, we can address the multifaceted challenges of homelessness.

This plan is not...



An Answer to Sustainable Housing Stock Challenges

To meaningfully address homelessness in Santa Fe, we need added stock of all types of units across the housing spectrum from emergency shelter, to transitional housing, to permanent supportive housing, to deeply affordable units.



A Long-term Plan to Solve Homelessness in Santa Fe

Achieving functional zero in Santa Fe requires expanding the supply of housing, enhancing mental and behavioral health services, preventing eviction, addressing the fentanyl crisis, and addressing other structural challenges impacting the City, state, region and the nation.

This plan is ...



A set of focused actions to address immediate challenges

This plan will help provide immediate relief to residents, businesses and unhoused neighbors, while the City works toward long-term, compassionate, and durable solutions to our housing, mental health, and drug challenges.

 **Funding**

Secure immediate financial resources to support infrastructure, services, and staffing.

 **Robust Partnership**

Collaborate with service providers, community organizations, and private entities to maximize impact.

To implement this plan we need...

 **Community Support**

Engage with the public to foster understanding about evidence-based interventions that address homelessness.

 **Political Will**

Ensure alignment and advocacy from local, state, and federal leadership.




 **Operational Excellence**

Build capacity within City departments to manage and execute programs efficiently.

Plan Objectives

- 1. Safety, Security and Stability.** *Improve safety and security for residents, businesses, neighborhoods, and unhoused individuals.*
- 2. Expand Non-Congregate Shelter Options.** *Provide additional shelter capacity using non-congregate models.*
- 3. Improve Outreach and Navigation Services.** *Deploy additional outreach teams to connect unhoused individuals to services and address community concerns.*
- 4. Bolster Day Services.** *Provide meals, showers, case management, and safe storage through designated day service centers.*
- 5. Improve Coordination.** *Enhance collaboration across City departments, service providers, and stakeholders to improve service delivery.*
- 6. Data, Policy and Advocacy.** *Support shelter operations, public safety, and long-term housing solutions through policy, advocacy and improved data collection and use.*

1. Safety, Security, and Stability

Objective	Improve safety and security for residents, businesses, neighborhoods, and unhoused individuals.
 1.1	Improve Security at Shelter Sites: Strengthen security measures at shelter sites and day centers.
 1.2	Support Small Businesses: Research potential for creating a fund for safety and security improvements for businesses impacted by homelessness. Provide resources and training for best practices for safety and security improvements for businesses.
 1.3	Deploy Community-Based Public Safety Teams: Contract with and deploy community-based safety teams in affected areas of the city.

 = objective is funded

2. Expand Non-Congregate Shelter Options

Objective	Provide additional shelter capacity using non-congregate models.
2.1	Initiate Improvement Programs for Congregate Shelters: Enhance congregate shelter conditions through improvement plans for better operational capacity.
2.2	Expand Temporary Micro Communities: Establish at least two new Temporary Micro Communities with up to 50 temporary units.
2.3	Master Lease Negotiations: Finalize leases with and move guests into hotels, motels, or apartment complexes to provide additional housing.

3. Improve Outreach and Navigation Services

Objective	Deploy additional outreach teams to connect unhoused individuals to services and address community concerns.
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- 3.1 Deploy Trauma-Informed Outreach Teams:** Enhance existing services and contract with and deploy additional teams along Cerrillos Road and downtown.
- 3.2 Conduct Community Outreach Sessions:** Host sessions to gather feedback and foster understanding.
- 3.3 Scale City-Led Outreach Services:** Support the growth and sustainability of City-managed outreach services, including but not limited to the ARU and the Park Rangers.




= objective is funded

4. Bolster Day Services

Objective	Provide meals, showers, case management, and safe storage through designated day centers.
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4.1 Pilot New Day Services Models: Support the establishment of day service operations in order to provide individuals with safe and supportive places to be during the day.

4.2 Support the Establishment of a Day Services Center: Open or support the opening of one or more centers offering meals, showers, laundry, and case management services.

 **4.3 Deploy Storage Solutions:** Deploy safe storage for personal belongings of unhoused individuals.

 = objective is funded

5. Improve Coordination

Objective	Enhance collaboration across City departments, service providers, and stakeholders to improve service delivery.
5.1	Cerrillos Road Emergency Management Team: Improve internal City coordination and response along Cerrillos Road.
5.2	Clarify Stakeholder Roles and Improve Partner Coordination: Strengthen collaboration and clarify roles among key partners by improving data collection, provider-City communications, and resource allocation.
 5.3	Strengthen Code Blue Response: Use data and coordination to support the unhoused in winter conditions.
5.4	Convene Faith Community: Mobilize faith communities and service providers for collaborative action on Code Blue Response and improved shelter and outreach operations.
 5.5	Coordinate Data and Reporting Efforts: Provide real-time visibility into shelter capacity and homelessness services across the city.

 = objective is funded

6. Data, Policy and Advocacy

Objective	Support shelter operations, public safety, and long-term housing solutions through policy, advocacy, and improved data collection and use.
6.1	Draft New City Legislation: Support shelter operations and enforce existing camping restrictions.
6.2	Create an Office of Housing and Homelessness Services: Centralize and streamline homelessness services.

**QUALITY OF LIFE COMMITTEE
WEDNESDAY, MARCH 5, 2025, 5:00 PM
CITY COUNCIL CHAMBERS, CITY HALL
200 LINCOLN AVENUE, SANTA FE, NEW MEXICO**

1. CALL TO ORDER

A meeting of the Quality of Life Committee was called to order on Wednesday, March 5, 2025, at 5:02 pm, by Councilor Cassutt, Chair, at City Hall, in the City Council Chambers, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Councilor Jamie Cassutt, Chair
Councilor Amanda Chavez, virtually
Councilor Michael Garcia
Councilor Pilar Faulkner
Councilor Alma Castro

MEMBERS ABSENT

OTHERS PRESENT

Johanna Nelson, Director, Department of Economic Development and Interim Director, Affordable Housing
Marcella Apodaca, Committee Liaison
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

Ms. Apodaca stated that the presentation has been cancelled.

MOTION A motion was made by Councilor Chavez, seconded by Councilor Faulkner, to approve the agenda as amended.

VOTE The motion passed on a roll call vote as follows:

Councilor Chavez, yes; Councilor Castro, yes; Councilor Michael Garcia, yes; Councilor Faulkner, yes, Chair Cassutt, yes.

4. APPROVAL OF CONSENT AGENDA

Ms. Apodaca stated that items B and C have been pulled for discussion.

MOTION A motion was made by Councilor Chavez, seconded by Councilor Castro, to approve the Consent Agenda as amended.

VOTE The motion passed on a roll call vote as follows:

Councilor Chavez, yes; Councilor Castro, yes; Councilor Michael Garcia, yes; Councilor Faulkner, yes, Chair Cassutt, yes.

5. PRESENTATIONS

A. UPDATE ON HOMELESSNESS

This presentation was cancelled and will be rescheduled.

6. ACTION ITEMS: CONSENT AGENDA

A. REQUEST FOR APPROVAL OF THE FEBRUARY 19, 2025, QUALITY OF LIFE COMMITTEE MEETING MINUTES.

Approved on consent.

B. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES CONTRACT WITH THE LIFE LINK FOR MICRO COMMUNITY MANAGEMENT AND SERVICES IN THE TOTAL AMOUNT OF \$1,986,338.60.

MOTION A motion was made by Councilor Chavez, seconded by Councilor Faulkner, to approve the request.

VOTE The motion passed on a roll call vote as follows:

Councilor Chavez, yes; Councilor Castro, yes; Councilor Michael Garcia, yes; Councilor Faulkner, yes, Chair Cassutt, yes.

C. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO GENERAL SERVICES CONTRACT ITEM #23-0350 WITH PALLET PBC IN THE TOTAL AMOUNT OF \$1,466,100 TO ADJUST FOR PRICE INCREASE WITH NO CHANGE IN THE TOTAL COMPENSATION AND EXTEND TERM TO JUNE 30, 2026, TO PROVIDE SHELTER UNITS AND FACILITIES AT THE SAFE OUTDOOR SPACE AT CHRIST LUTHERAN CHURCH.

Ms. Sanchez stated that the caption needs to be changed to strike (at the safe outdoor space at Christ Lutheran Church).

Councilor Chavez left the meeting at 5:47 pm

MOTION A motion was made by Councilor Castro, seconded by Councilor Michael Garcia, to approve the request.

VOTE The motion passed on a roll call vote as follows:

Councilor Castro, yes; Councilor Michael Garcia, yes; Chair Cassutt, yes.

D. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO GENERAL SERVICES CONTRACT ITEM #22-0062 WITH MITTERA TO INCREASE THE COMPENSATION BY \$164,000 FOR A NEW TOTAL AMOUNT OF \$586,827.47 INCLUDING NMGR T FOR PRINTING OF THE OFFICIAL SANTA FE VISITOR’S GUIDE FOR TOURISM SANTA FE.

Approved on consent.

E. REQUEST FOR APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT AND THE STATE FIRE MARSHALL’S OFFICE TO PROMOTE FIRE AND LIFE SAFETY BY CONDUCTING AND/OR ASSISTING THE STATE FIRE MARSHAL’S OFFICE WITH FIRE CODE INSPECTIONS, TO ENTER UPON BUILDING AND PREMISES FOR THE PURPOSE OF EXAMINATION AND INSPECTION, WHEN DEEMED BENEFICIAL TO BOTH PARTIES.

Approved on consent.

F. CONSIDERATION OF RESOLUTION NO. 2025_____. A RESOLUTION AUTHORIZING THE SALE AND CONSUMPTION OF BEER AND WINE IN THE RAILYARD PARK DURING THE 2025 RAILYARD MOVIES IN THE PARK ON MAY 31, 2025; JUNE 28, 2025; JULY 26, 2025; AUGUST 9, 2025; AND AUGUST 23, 2025, PURSUANT TO SUBSECTION 23-6.2C SFCC 1987.

Approved on consent.

G. CONSIDERATION OF RESOLUTION NO. 2025_____. A RESOLUTION APPROVING BUDGET AMENDMENTS FOR THE BUCKMAN DIRECT DIVERSION BOARD AND SANTA FE SOLID WASTE MANAGEMENT

AGENCY AND REQUESTING THAT NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION APPROVE THE CITY OF SANTA FE'S SECOND QUARTER BUDGET AMENDMENTS FOR FISCAL YEAR 2025.

Approved on consent.

H. CONSIDERATION OF RESOLUTION NO. 2025_____. A RESOLUTION AUTHORIZING THE SALE AND CONSUMPTION OF BEER AND AHRD CIDER DURING THE PARTY ON THE PITCH SOCCER TOURNAMENT ON MAY 31, 2025, PURSUANT TO SECTION 23-6.2C SFCC 1987.

Approved on consent.

7. ACTION ITEMS: DISCUSSION AGENDA

None.

8. EXECUTIVE SESSION

None.

9. MATTERS FROM STAFF

Heard.

10. MATTERS FROM THE COMMITTEE

Heard.

11. MATTERS FROM THE CHAIR

Heard.

12. NEXT MEETING: WEDNESDAY, MARCH 19, 2025

13. ADJOURN

There being no further business before the Committee, the meeting adjourned at 6:00 pm.

Jamie Cassutt
Jamie Cassutt (Mar 11, 2025 15:32 MDT)

Councilor Jamie Cassutt, Chair


Elizabeth Martin
Elizabeth Martin (Mar 11, 2025 15:19 MDT)

Elizabeth Martin, Stenographer



CITY OF SANTA FE

Memorandum

Date: February 25, 2025
To: Governing Body and Quality of Life Committee
From: Andréa Salazar, City Clerk 
RE: 2025 Railyard Plaza Summer Scene Concerts

EXECUTIVE SUMMARY:

The proposed resolution would grant permission to As Above, So Below to serve beer and wine at the 2025 Railyard Plaza Summer Scene Concert series on City of Santa Fe (“City”) property, in the Railyard Plaza, on June 5, June 6, June 12, June 13, June 19, June 20, June 26, July 18, July 25, August 1, August 8, August 22, and August 29, 2025.

BACKGROUND:

SFCC 1987, Section 23-6.1, requires the Governing Body to adopt a resolution for the sale and consumption of alcohol for locations on City property that are not specifically listed in Section 23-6.2(A). The resolution must identify the event, date, hours, location, number of expected attendees, type of alcohol to be served, required permits, and insurance as required by the City’s Code.

The proposed resolution addresses the required elements:

- the event is the 2025 Railyard Plaza Summer Scene Concerts;
- the location is the Railyard Plaza;
- the dates are June 5, June 6, June 12, June 13, June 19, June 20, June 26, July 18, July 25, August 1, August 8, August 22, and August 29, 2025;
- the alcohol served will be beer and wine;
- 500 to 1,000 attendees per event are expected;
- a Special Dispenser Permit is required; and
- the liquor liability and general liability insurance will list the City as an additional insured in an amount not less than \$2,000,000.00, per occurrence and in the aggregate.

ATTACHMENTS:

Resolution
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CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2025-__

INTRODUCED BY:

Councilor Alma Castro

A RESOLUTION

AUTHORIZING THE SALE AND CONSUMPTION OF BEER AND WINE DURING THE 2025 RAILYARD PLAZA SUMMER SCENE CONCERTS ON JUNE 5, 2025; JUNE 6, 2025; JUNE 12, 2025; JUNE 13, 2025; JUNE 19, 2025; JUNE 20, 2025; JUNE 26, 2025; JULY 18, 2025; JULY 25, 2025; AUGUST 1, 2025; AUGUST 8, 2025; AUGUST 22, 2025 AND AUGUST 29, 2025, PURSUANT TO SUBSECTION 23-6.2(C) SFCC 1987.

WHEREAS, SFCC 1987, Section 23-6.2 governs the consumption of alcohol on City property; and

WHEREAS, for serving alcohol at City properties not specifically mentioned in SFCC 1987, Section 23-6.2(A), the ordinance requires the Governing Body to approve a resolution that specifies the event, date, hours, location, number of expected attendees, type of alcohol to be served, permits, and insurance, at least thirty (30) days prior to the event; and

WHEREAS, the Railyard Plaza Summer Scene Concerts event series has been taking place annually for sixteen (16) years; and

WHEREAS, Railyard Plaza Summer Scene Concerts seeks to use As Above, So Below, a local distillery in the city of Santa Fe, to serve beer and wine, promoting a local business to the

1 community.

2 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
3 **CITY OF SANTA FE** that alcohol service during the 2025 Railyard Plaza Summer Scene
4 Concerts is hereby approved according to the following parameters:

5 Event: Railyard Plaza Summer Scene Concerts
6 Dates: June 5, 2025; June 6, 2025; June 12, 2025; June 13, 2025;
7 June 19, 2025; June 20, 2025; June 26, 2025; July 18,
8 2025; July 25, 2025; August 1, 2025; August 8, 2025;
9 August 22, 2025; and August 29, 2025
10 Hours: 6:30 p.m. to 9:30 p.m.
11 Location: Railyard Plaza
12 Number of expected attendees: 500 to 1,000, per event
13 Type of alcohol to be served: Beer and Wine
14 Required Permits: Special Dispenser Permit
15 Required Insurance: Liquor Liability and General Liability insurance with
16 limits not less than \$2,000,000, per occurrence and in
17 aggregate, with the City of Santa Fe, its officials,
18 directors, employees, and agents as additional insureds on
19 a primary and noncontributory basis. As Above, So
20 Below Distillery shall provide the City with Certificates
21 of Insurance and applicable endorsements evidencing
22 such coverage.

23 PASSED, APPROVED, and ADOPTED this _____ day of _____, 2025.
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ALAN WEBBER, MAYOR

ATTEST:

GERALYN F. CARDENAS, INTERIM CITY CLERK

APPROVED AS TO FORM:



ERIN K. McSHERRY, CITY ATTORNEY

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: X

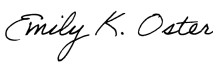
Short Title(s): 2025 Railyard Plaza Summer Scene Concerts

Sponsor(s): Councilor Alma Castro

Reviewing Department(s): City Clerk's Office

Staff Completing FIR: Andréa Salazar Date: 2/20/2025 Phone: (505) 955-6327

Reviewed by City Attorney:  Date: Mar 5, 2025

Reviewed by Finance Director:  Date: Mar 6, 2025

Summary:

This proposed Resolution authorizes the sale and consumption of beer and wine at the 2025 Railyard Plaza Summer Scene Concerts event series. The Railyard Plaza Summer Scene Concerts will be held at the Railyard Plaza on June 5, June 6, June 12, June 13, June 19, June 20, June 26, July 18, July 25, August 1, August 8, August 22, and August 29, 2025 from 6:30 p.m. to 9:30 p.m. The request is pursuant to SFCC 1987, Section 23-6.2, which requires the Governing Body to adopt a Resolution for events on Santa Fe City property that are not specifically listed in Section 23-6.2(A).

Departments Affected:

City Clerk's Office.

Consequences of Not Enacting Legislation:

If this legislation is not adopted, then the Railyard Plaza Summer Scene Concerts will not be able to have beer and wine as part of its 2025 concert event series.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

None.

Performance and Administrative Implications:

As Above, so Below Distillery, which is the sponsor of the Railyard Plaza Summer Scene Concerts event series, is also required to obtain a Special Dispenser Permit from the Clerk's Office for the events.

Fiscal Implications:

None.

Fiscal Impact

Check here if no fiscal impact

Expenditures

Expenditure Type	FYE 2025	FYE 2026	FYE 2027	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and Benefits*</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____

Expenditure Narrative:

Revenue

Revenue Type	FYE 2025	FYE 2026	FYE 2027	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:


Signature: 
ANDREA SALAZAR (Mar 2025 18:58 MST)

Email: asalazar@santafenm.gov



CITY OF SANTA FE

Memorandum

Date: January 22, 2025
To: Governing Body and Quality of Life Committee
From: Andréa Salazar, Santa Fe City Clerk 
RE: SITE Santa Fe 2025 Annual Benefit Alcohol Approval

EXECUTIVE SUMMARY:

This Resolution would grant permission to SITE Santa Fe to serve wine and beer at its annual Gala Dinner Event at the Ramada in the Railyard Park on July 18, 2025 and would rescind the permission to serve on June 26, 2025, the date previously approved in Resolution 2023-7.

BACKGROUND:

SFCC 1987, Section 23-6.2, requires the Governing Body to adopt a resolution for the sale and consumption of alcohol for locations on City property that are not specifically listed in 23-6.2(A). The resolution must identify the event, date, hours, location, number of expected attendees, type of alcohol to be served, required permits, and insurance as required by the City's Code.

The proposed resolution addresses these required elements:

- the event is SITE Santa Fe's Annual Gala Dinner Event;
- the location is the Ramada at the Railyard Park;
- the date is July 18, 2025;
- the time is 5:00 p.m. to 11:00 p.m.;
- the alcohol served will be beer and wine;
- 275 attendees are expected;
- A Private Celebration Permit is required; and
- the liquor liability and general liability insurance will list the City as an additional insured in an amount not less than be \$2,000,000, per occurrence and in the aggregate.

ATTACHMENTS:

Resolution
Fiscal Impact Report

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2025-__**

3 **INTRODUCED BY:**

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5 Councilor Alma Castro

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9
10 **A RESOLUTION**

11 **APPROVING THE CONSUMPTION OF BEER AND WINE DURING SITE SANTA FE'S**
12 **ANNUAL GALA DINNER EVENT ON JULY 18TH, 2025, AT THE RAMADA IN THE**
13 **RAILYARD PARK, PURSUANT TO SUBSECTION 23-6.2(C) SFCC 1987, AND**
14 **RESCINDING THE APPROVAL FOR CONSUMPTION ON JUNE 26, 2025, WHICH WAS**
15 **GRANTED IN RESOLUTION 2023-7.**

16 **WHEREAS**, SFCC 1987, Section 23-6.2 governs the consumption of alcohol on City
17 property; and

18 **WHEREAS**, for locations not specifically mentioned in SFCC 1987, Section 23-6.2(A),
19 the ordinance requires the Governing Body to approve a resolution that specifies the event, date,
20 hours, location, number of expected attendees, type of alcohol to be served, permits, and insurance,
21 at least thirty (30) days prior to the event; and

22 **WHEREAS**, SITE Santa Fe seeks to nurture innovation, discovery, and inspiration
23 through the art of today; and

24 **WHEREAS**, SITE Santa Fe was founded in 1995 to establish the first international
25 contemporary art biennial in the United States and is committed to supporting new developments

1 in contemporary art, encouraging artistic exploration, and expanding traditional museum
2 experiences; and

3 **WHEREAS**, since its launch, SITE Santa Fe has presented 12 international biennials, more
4 than 90 contemporary art exhibitions, and work by hundreds of emerging and established artists
5 from around the world and right here in New Mexico; and

6 **WHEREAS**, SITE Santa Fe also presents a wide range of public and educational programs
7 that include conversations with artists and curators, performances, film screenings, concerts, hands-
8 on workshops, and collaborations with dozens of local schools and community organizations; and

9 **WHEREAS**, Resolution 2023-7 approved consumption of alcohol at the Railyard Ramada
10 during the annual SITE Santa Fe gala on one Thursday in June for the years 2023-2027; and

11 **WHEREAS**, the dates approved by Resolution 2023-7 for the annual SITE Santa Fe gala
12 were as follows: June 22, 2023; June 20, 2024; June 26, 2025; June 25, 2026; and June 24, 2027;
13 and

14 **WHEREAS**, rather than June 26, SITE Santa Fe will be hosting the Annual Gala Dinner
15 Event in 2025 on July 18; and

16 **WHEREAS**, SITE Santa Fe's Annual Gala Dinner Event will raise funds for SITE Santa
17 Fe's exhibitions and education and public programs and will allow it to continue its "Every Day
18 Free Admission Program"; and

19 **WHEREAS**, SITE Santa Fe wishes to serve wine and beer to enhance the dinner
20 experience for its planned event on the evening of July 18, 2025, and no longer wishes to serve
21 alcohol on June 26, 2025; and

22 **WHEREAS**, SITE Santa Fe requests permission to provide alcohol service for its annual
23 gala to provide wine and beer and adhering to all regulations required in Section 23-6.3 SFCC 1987
24 on Friday, July 18, 2025.

25 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**

1 **CITY OF SANTA FE** that alcohol service for the following event is hereby approved:

2 Event: SITE Santa Fe Annual Gala Dinner Event

3 Dates: July 18, 2025

4 Hours: 5:00 p.m. – 11:00 p.m.

5 Location: Railyard Park Ramada

6 Number of expected attendees: 275

7 Type of alcohol to be served: Wine and Beer

8 Required Permits: Private Celebration Permits

9 Required Insurance: Liquor Liability and General Liability insurance with
10 limits not less than \$2,000,000, per occurrence and in
11 aggregate, with the City of Santa Fe, its officials,
12 directors, employees, and agents as additional insureds on
13 a primary and noncontributory basis. SITE Santa Fe shall
14 provide the City with Certificates of Insurance and
15 applicable endorsements evidencing such coverage.

16 **BE IT FURTHER RESOLVED** that the approval for July 25, 2025, is rescinded.

17 PASSED, APPROVED, and ADOPTED this ____ day of _____, 2025.

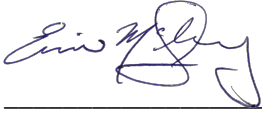
18 _____
19
20 ALAN WEBBER, MAYOR

21
22 ATTEST:

23 _____
24
25 ANDRÉA SALAZAR, CITY CLERK

1 APPROVED AS TO FORM:

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4 ERIN K. McSHERRY, CITY ATTORNEY

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Legislation/2025/Resolutions/SITE Santa Fe Annual Benefit 2025 Alcohol Approval

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: X

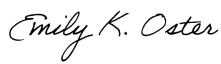
Short Title(s): SITE Santa Fe 2025 Annual Benefit Alcohol Approval

Sponsor(s): Councilor Alma Castro

Reviewing Department(s): City Clerk's Office

Staff Completing FIR: Andréa Salazar Date: 1/22/2025 Phone: (505) 955-6327

Reviewed by City Attorney:  Date: Feb 26, 2025

Reviewed by Finance Director:  Date: Mar 2, 2025

Summary:

This proposed Resolution authorizes the consumption of beer and wine on City property for SITE Santa Fe's annual Gala Dinner Event, to be held at the Ramada in the Railyard Park on July 18, 2025 from 5:00 p.m. to 11:00 p.m. The request is pursuant to SFCC 1987, Section 23-6.2, which requires the Governing Body to adopt a Resolution for events on Santa Fe City property that are not specifically listed in Section 23-6.2(A). The Resolution also rescinds approval for serving alcohol on June 26, 2025, previously approved by Resolution 2023-7.

Departments Affected:

City Clerk's Office.

Consequences of Not Enacting Legislation:

If this legislation is not adopted, then SITE Santa Fe will not be permitted to serve beer and wine during it's annual Gala Dinner Event. Additionally, June 26, 2025, would be the approved date for SITE Santa Fe's annual event instead of July 18, 2025.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

This Resolutions rescinds approval for the June 26, 2025, date, which was previously established for SITE Santa Fe's annual benefit event in Resolution 2023-7.

Performance and Administrative Implications:

SITE Santa Fe is required to obtain private celebration permits from the Clerk's Office for the event.

Fiscal Implications:

None.

Fiscal Impact

 X Check here if no fiscal impact

Expenditures

Expenditure Type	FYE 2025	FYE 2026	FYE 2027	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and Benefits*</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____

Expenditure Narrative:

Revenue

Revenue Type	FYE 2025	FYE 2026	FYE 2027	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

Signature: 
ANDREA SALAZAR (Mar 2025 12:14 MST)

Email: asalazar@santafenm.gov