



Agenda

**Regular Meeting of the Santa Fe
Film and Digital Media Council
March 4, 2025 at 10:00 AM
Meeting Virtually**

Procedures for Santa Fe Film and Digital Media Council Meeting

Join on Zoom:

[https://santafenm-
gov.zoom.us/j/89018485376?pwd=TkZLL3pMTzEzT2dQYXZoOVArek1adz09](https://santafenm.gov.zoom.us/j/89018485376?pwd=TkZLL3pMTzEzT2dQYXZoOVArek1adz09)

Meeting ID: 890 1848 5376

Passcode: 127981

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. Approval of Minutes from January 7 Film and Digital Media Council
5. Presentations
 - a. Update (James Gollin, Chair, Governor's Council on Film and Media Industries, jgollin@angelicafoundation.org)
 - b. Work-Based Learning (WBL) Program High School Internships 2024-25 (Jose Villarreal, Jr., Work-Based Learning (WBL), Director, jvillarreal@sfps.k12.nm.us)
6. Updates
 - a. Santa Fe Film Office Update (Jennifer LaBar-Tapia, Santa Fe Regional Film Commissioner, jlabar@sff.ofilm)
7. Matters from the Committee
 - a. Working Group Updates (Council Members)
 - b. Matters from the Chair (Gay Dillingham, Chair, gayd@cnsf.com)
8. Matters from Staff

9. Matters from the Public

10. Next Meeting:

a. April 1

11. Adjourn

Persons with disabilities in need of additional accommodations, contact the City Clerk's office at 505-955-6521, five (5) working days prior to meeting date.



Agenda **Regular Meeting of the Santa Fe
Film and Digital Media Council
February 4, 2025 at 10:00 AM
Meeting Virtually**

Procedures for Santa Fe Film and Digital Media Council Meeting

Join on Zoom;
Meeting ID:
Passcode:

The agenda and packet for the meeting will be posted at
<https://santafenm.portal.civicclerk.com/>

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. Approval of the December 3, Film and Digital Media Council Meeting Minutes.
5. Presentations
 - a. Post-Production Update (Vince Rose: CEO, DeadEye Creative, Vince Rose vince@deadeyepost.com)
6. Updates
 - a. Santa Fe Film Office Update (Jennifer LaBar-Tapia, Santa Fe Film Commissioner, jlabar@sffo.film)
7. Matters from the Committee
8. Matters from Staff
9. Matters from the Public
10. Next Meeting:
11. Adjourn

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office at 505-955-6521, five (5) working days prior to meeting date.

WORK-BASED LEARNING (WBL) PROGRAM HIGH SCHOOL INTERNSHIPS, 2024-25



Santa Fe Film & Media Council

WORK-BASED LEARNING TEAM



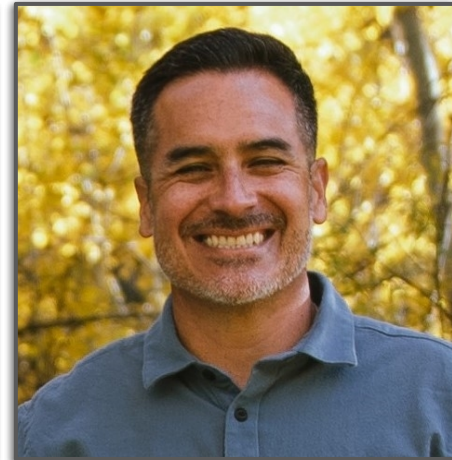
Stacy Ciarleglio



Michelle Hogan



Linda Montano



Jose Villarreal



WORK-BASED LEARNING PROGRAM HISTORY

WBL BY THE NUMBERS:

- Pilot: Summer 2022
 - 22 interns & 4 partners
- Since Then:
 - Over 500 interns
 - Over 50 partners
- Industries in Santa Fe:
 - Hospitality/Tourism to Medical
 - Government to Arts and Tech
 - Engineering to Education



CITY OF SANTA FE DEEPENS COMMITMENT TO WBL

2022-23: \$1.2 Million Original Investment
2024-25: \$1.2 Million New Investment

WBL STRUCTURE: PAID INTERNSHIPS

PAID INTERNSHIP:

- No Cost to Employers
- SFPS “Student Worker” \$14.60/Hr. (Minimum Wage)
- 2 Annual Cohorts: Summer & School Year ~200 Interns

ELECTIVE CREDIT: ACADEMIC CAREER EXPERIENCE

- Must be a SFPS student
- Supervisors become the “teacher”
- “Extension of the classroom”

SFPS INSURANCES:

- WORKER COMP.
- STUDENT BLANKET ACCIDENT



WBL MODEL: INTERNSHIP PROCESS

PRE-INTERNSHIP:

- WBL: EMPLOYABILITY BOOTCAMP
 - Career Interest Survey
 - Resume Builder
 - Professionalism, Communication, etc.
 - Email Etiquette
 - Financial Capabilities (Nusenda)
 - HR Onboarding
 - Interview Practice
 - Business Research



WBL MODEL: INTERNSHIP PROCESS

PRE-INTERNSHIP:

- INTERVIEW EVENT at HIGH SCHOOL
 - Intern Candidates Compete for Internship
 - Interviews: 10-15 minutes long
 - Interviewers Rank Interviewees
- INTERNSHIP PLACEMENTS
 - WBL Staff
 - 3-5 Business Days
 - Reconnect via intro email AND/OR
 - Meet & Greet (Summer)
 - Student Training Agreement



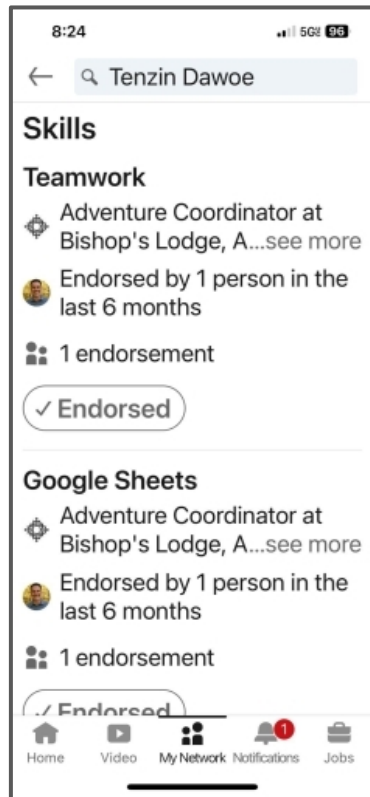
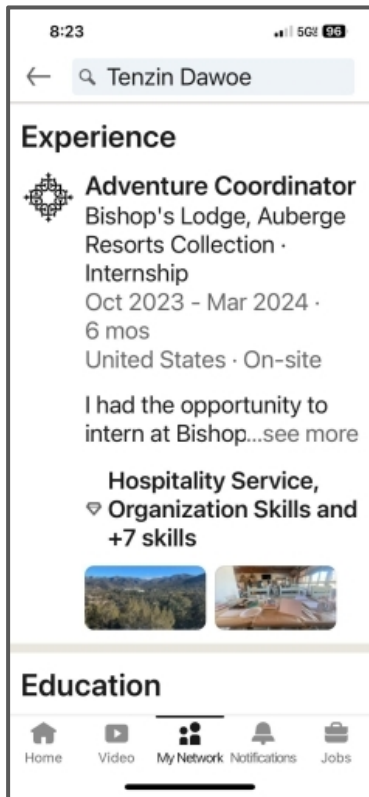
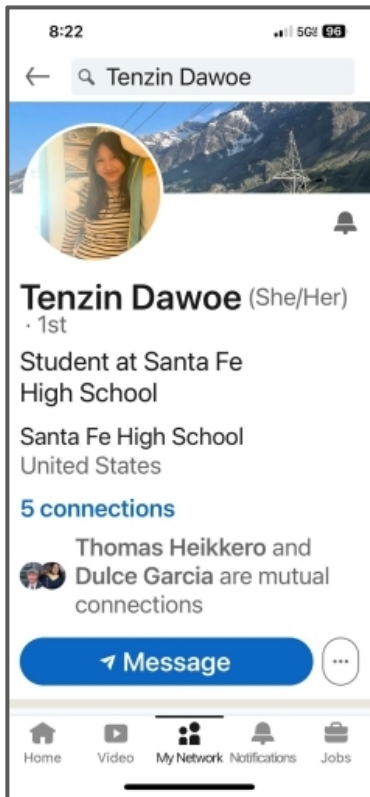
WBL MODEL: INTERNSHIP PROCESS

DURING INTERNSHIP:

- INTERNSHIPS:
 - SCHOOL YEAR: MID-OCT. - APRIL 30th
 - SUMMER: JUNE & JULY
 - 6-20 hrs./WEEK (School Year)
 - 30 hrs./WEEK (Summer)
- WBL ADVISORS “Mentors/Coaches”:
 - SCHOOL SITE: Student Intern Cohort
 - CHECK-INS/
 - TIME TRACK/
 - ACCOUNTABILITY
 - INTERMITTENT SOFT SKILLS TRAININGS



WBL MODEL: END OF INTERNSHIP



WORK-BASED LEARNING PROGRAM AT SFPS

Questions

Learn More Here



Google: wbl santa fe