



Agenda

Regular Meeting of the Finance
Committee
February 24, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue

Procedures for Finance Committee Meeting

Viewing: Members of the public may view the meeting through the Government Channel on Comcast Channel 28 and Comcast HD928 or may stream the meeting live on the [City of Santa Fe's YouTube channel](#). The YouTube livestream can be accessed from most smartphones, tablets, or computers.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. Call to Order
 2. Roll Call
 3. Approval of Agenda
 4. Approval of Consent Agenda
 5. Presentations
 - a. Finance Department Staff Recognition. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)
 6. Action Items: Consent Agenda
 - a. Request for Approval of the February 10, 2025 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)
- Committee Review:**
Finance Committee: 02/24/2025
- b. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$92,737 using \$69,553 of Grant Funding and \$23,184 of Road Impact Fees for the Complete Streets WIP Design for the Santa Fe Rail Trail Intersection Improvement Project. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager, rsglorioso-moss@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 02/17/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- c. Request for Approval of General Services Contract with Accent Landscape Contractors, Inc. in the Total Amount of \$637,807.74 for the Railyard Park Irrigation and Water Harvesting System Replacement and Repairs with Term Ending June 30, 2026. (Joshua Bohlman, Public Works Project Manager; jbohlman@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$750,000 From the Railyard Fund Balance into Railyard Operations WIP Construction for the Railyard Irrigation and Water Harvesting Improvements.

Committee Review:

Public Works and Utilities Committee: 02/17/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- d. Request for Approval of a Construction Contract with B&D Industries, Inc. in the Total Amount of \$10,818,750 Including NMGRT for On-Call Mechanical and Plumbing Services through December 31, 2029. (Caryn Grosse, Public Works Project Manager III; clgrosse@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 02/17/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- e. Request for Approval of a New Mexico Department of Transportation Grant Agreement C5243318 in the Total Amount of \$4,500,000 for Project 24-13318 for the New Mexico Highway 599 Access Road to the Santa Fe Regional Airport. (James Harris, Airport Director; jcharris@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$4,500,000 from the Legislative Grant to FY25 Airport Revenue and WIP Design and WIP Construction for Capital Project 24-13318 599 Access Road to the Airport.

Committee Review:

Public Works & Utilities Committee: 02/17/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- f. Request for Approval to Purchase Two Rear-Loading Trucks in the Total Amount of \$805,068 from Bond Equipment Company. (Lawrence Garcia, ESD

Fleet Manager; lmgarcia@santafem.gov)

Committee Review:

Public Works and Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- g. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$150,000 to Fund Temporary Positions within the Public Utilities Department Administrative Division. (Nancy Jimenez, Utility Billing Division Director; nljimenez@santafem.gov)

Committee Review:

Public Works and Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- h. Request for Approval of a Construction Contract with Pluma, LLC for On-Call General Electrical Services in the Total Amount of \$649,125 Including NMGR for a Four-Year Term. (Paul F. Heerbrandt, PE Engineer Supervisor; pfheerbrandt@santafem.gov)

1. Request for Approval of Budget Amendment Resolution (BAR) in the Total Amount of \$649,125 from the Wastewater Enterprise Fund to Wastewater Capital Projects to Fund the Contract.

Committee Review:

Public Works and Utilities Committee: 02/17/25

Finance Committee: 02/24/25

Governing Body: 02/26/25

- i. Request for Approval of a Construction Contract with Great Western Electrical for On-Call General Electrical Services in the Total Amount of \$649,125 Including NMGR for a Four-Year Term. (Paul F. Heerbrandt, PE Engineer Supervisor; pfheerbrandt@santafem.gov)

1. Request for Approval of Budget Amendment Resolution (BAR) in the Total Amount of \$649,125 from the Wastewater Enterprise Fund to Wastewater Capital Projects to Fund the Contract.

Committee Review:

Public Works and Utilities Committee: 02/17/25

Finance Committee: 02/24/25

Governing Body: 02/26/25

- j. Request for Approval of Amendment No. 3 to Correct Compensation

Language in Amendment No. 2 Item No. 24-0653 with A.A.C. Construction LLC for Consistency with Amount in Memo and as Approved by Governing Body 11/13/2024. (Bill Huey, Engineer; bchuey@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 02/17/2025

Finance committee: 02/24/2025

Governing Body: 02/26/2025

- k. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$775,000 from General Fund Balances to the Fire Department to Purchase Ambulance Gurneys, Stair Chairs, Fire Hose and Nozzles, and Equipment to Support Starlink High Speed Broadband Internet. (Brian Moya, Fire Chief; bjmoya@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- l. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$1,100,000 from Fire Impact Fees Fund, \$500,000 from Gross Receipts Tax Fund and \$150,000 from ½% Capital GRT Fund for a Total Amount of \$1,750,000 to Construct Equipment Storage and Training Facilities at Fire Station 5. (Brian J. Moya, Fire Chief; bjmoya@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- m. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$491,110 from General Fund Balances for Installation of a Wildfire Identification Thermal Camera, Continuity of Operations and Distribution Management Planning and the Purchase of Mobile Anti-Vehicle Ramming Barriers. (Brian Williams, Director Office of Emergency Mangement; bgwilliams@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- n. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$100,000 from General Fund Balances for the Installation of Security Cameras at the Fort Marcy Complex. (Maria Sanchez-Tucker, Community Services Director; metucker@santafenm.gov and Henri Hammond-Paul, Community Health and Safety Director; hmhammondpaul@santafenm.gov)

Committee Review:

Finance Committee

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Quality of Life Committee: 02/19/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- o. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$140,000 from ½% Capital GRT Fund Balances for the Repair and/or Replacement of the Cooling Tower at the Genoveva Chavez Community Center. (Maria Sanchez-Tucker, Community Services Director; metucker@santafenm.gov and Henri Hammond-Paul, Community Health and Safety Director; hmhammondpaul@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- p. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$70,000 from ½% Capital GRT Fund Balances for the Therapy Pool Deck Drain Repair and/or Replacement at the Genoveva Chavez Community Center. (Maria Sanchez-Tucker, Community Services Director; metucker@santafenm.gov and Henri Hammond-Paul, Community Health and Safety Director; hmhammondpaul@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- q. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$150,000 from ½% Capital GRT Fund Balances for Aquatic Mechanical Systems, Motors and Impeller Remodel and Replacement. (Maria Sanchez-Tucker, Community Services Director; metucker@santafenm.gov and Henri Hammond-Paul, Community Health and Safety Director; hmhammondpaul@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- r. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$70,000 from ½% Capital GRT Fund Balances for the Maintenance and Refinishing of the Genoveva Chavez Community Center Gymnasium Floor. (Maria Sanchez-Tucker, Community Services Director; metucker@santafenm.gov and Henri Hammond-Paul, Community Health and Safety Director; hmhammondpaul@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- s. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$70,000 from General Fund Balances for the Genoveva Chavez Community Center Aquatic Facilities Assessment for Deferred Maintenance. (Maria Sanchez-Tucker, Community Services Director; metucker@santafenm.gov and Henri Hammond-Paul, Community Health and Safety Director; hmhammondpaul@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- t. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$3,088,000 from General Fund Balances, \$350,000 from ½% Capital GRT Fund for a Total Amount of \$3,438,000 to Support and Expand Existing Human Services Under CONNECT, Homeless Solutions, Guaranteed Income and Immigration Support. (Julie Sanchez, Youth and Family Services Division Director; jjsanchez@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- u. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$100,000 from General Fund Balances to Fund Temporary Positions and Overtime for the Office of Records Custodians within the City Attorney's Office. (Erin K. McSherry, City Attorney; elkmcscherry@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- v. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$400,000 from General Fund Balances to Fund a Contract for Oversight and Project Management for Capital Outlay Funding Deployment. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee

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Quality of Life Committee: 02/19/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- w. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$300,000 from General Fund Balances for the Removal of the Siler Road Yards Fuel Station. (David Jaramillo, Fleet Section Manager; dmjaramillo@santafenm.gov and Sam Burnett, Facilities Division Director; jsburnett@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- x. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$150,000 from General Fund Balances to Fund Legal Services Review of the City of Santa Fe's Administrative Policies, Personnel Rules, Regulations and Policies. (Bernadette Salazar, Human Resources Director; bjsalazar@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- y. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$135,000 from General Fund Balances for Midtown Redevelopment Project Management and Administrative Management. (Daniel Hernandez, Metropolitan Redevelopment Agency Director; dahernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025
Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- z. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$1,078,000 from General Fund Balances and \$174,850 from Lodgers' Tax Fund for a Total Amount of \$1,252,850 to Fund Various Equipment, Software, General Plan Code Update, and Development Projects within Planning and Land Use Department. (Heather Lamboy, Planning and Land Use Director; hllamboy@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025
Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- aa. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$290,000 from General Fund Balances for the Construction of a City Backlot Set. (Jennifer LaBar-Tapia, Santa Fe Regional Film Office Director; jllabartapia@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- bb. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$1,646,000 from General Fund Balances to Support Staff Capacity, Small Business Crime Mitigation and Security Grants, Small Business Development, Workforce Development and Office Rent for Community Services and Economic Development. (Johanna Nelson, Economic Development Director and Interim Housing Director; jcelson@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- cc. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$837,000 from General Fund Balances for the Purchase of Automated Traffic Enforcement Equipment and Evidence Equipment. (Ben Valdez, Deputy Chief of Police; bpvaldez@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- dd. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$1,500,000 from Gross Receipts Tax Fund Balances for the Replacement of Stucco on the Genoveva Chavez Community Center Facility. (Sam Burnett, Facilities Division Director; jsburnett@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- ee. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$550,000 from ½% Capital GRT Fund Balances for the Purchase of a

Replacement Vector Truck. (Jennifer Morrow, Complete Streets Division Director; jlmorrow@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- ff. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$400,000 from ½% Capital GRT Fund Balances for ADA Sidewalk and Parking Lot Repairs at the Southside and LaFarge Libraries. (Sam Burnett, Facilities Division Director; jsburnett@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- gg. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$200,000 from ½% Capital GRT Fund Balances for Infrastructure to Repair the Bell Tower Elevators between City Hall and the Santa Fe Community Convention Center. (Sam Burnett, Facilities Division Director; jsburnett@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- hh. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$1,010,000 from ½% Capital GRT Fund Balances to Fund West Alameda Culvert Improvements and Parks and Open Space Equipment Replacement. (Regina A. Wheeler, Public Works Director; rawheeler@santafenm.gov and Melissa McDonald, Parks and Open Space Division Director; mamcdonald@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- ii. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$270,000 from the Gross Receipts Tax Fund Balances to Fund Service Contracts to Enhance Weed Control and Median Maintenance. (Melissa McDonald, Parks and Open Space Division Director; mamcdonald@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- jj. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$1,000,000 from General Fund Balances to Fund the Upgrade of the Non-Public Safety Radio (NPSR) System. (Eric Candelaria, ITT Director; edcandelaria@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- kk. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$300,000 from General Fund Balances to Fund the Implementation of the Storage of Video Footage on City Servers. (Eric Candelaria, ITT Director; edcandelaria@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- ll. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$320,000 from Gross Receipts Tax Fund Balances and \$680,000 from the ½% Capital GRT Fund for a Total Amount of \$1,000,000 to Support the Construction to Repair Ponds at the Marty Sanchez Golf Course for Compliance with a Corrective Action Plan. (Scott Overlie, Parks and Open Space Project Manager; saoverlie@santafenm.gov and Sam Ulibarri, Parks and Open Space Water Resources Superintendent; ssulibarri@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- mm. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$100,000 from General Fund Balances to Fund Contracts for Experts to Evaluate Options for the Soldiers' Monument. (Mark A. Scott, City Manager; mscott@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/19/2025

Finance Committee: 02/24/2025
Governing Body: 02/26/2025

- nn. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$120,000 from Gross Receipts Tax Fund Balances to Fund the Contractually Required Fiscal Agent Fees. (Regina Wheeler, Public Works Director; rawheeler@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- oo. CONSIDERATION OF RESOLUTION NO. 2025____. (Councilor Lee Garcia)
A Resolution Authorizing the Filing of Applications to the Federal Transit Administration, an Operating Administration of the United States Department of Transportation, for Federal Transportation Assistance as Authorized by 49 U.S.C. 53, Title 23, United States Code, or other Federal States Administered by the Federal Transit Administration. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- pp. CONSIDERATION OF RESOLUTION NO. 2025____. (Councilor Amanda Chavez and Councilor Jamie Cassutt)
A Resolution Authorizing Representatives and Agents for an Agreement With the New Mexico Department of Finance and Administration Regarding Appropriation ID Number G3169, New Mexico Department of Transportation Control Number C5223169, to Acquire Easements and Rights of Way for and to Plan, Design, Construct, and Repair Governor Miles Road from Richards Avenue to Nizhoni Drive. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager; rsglorioso-moss@santafenm.gov)

Committee Review:

Governing Body: 02/12/2025

Public Works and Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- qq. CONSIDERATION OF RESOLUTION NO. 2025____. (Councilor Amanda Chavez)
A Resolution Authorizing Representatives and Agents for an Agreement with New Mexico Department of Finance and Administration, Regarding

Appropriation Number G3170, New Mexico Department of Transportation Control Number C5223170, to Acquire Easements and Rights of Way for and to Plan, Design, Construct, and Improve Pacheco Street, Including Pedestrian and Bicycle Improvements Between West San Mateo Road and Alta Vista Street. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager; rsglorioso-moss@santafenm.gov)

Committee Review:

Governing Body: 02/12/2025

Public Works and Utilities Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

7. Action Items: Discussion Agenda
8. Matters from Staff
9. Matters from the Committee
10. Matters from the Chair
11. Next Meeting: Monday, March 13, 2025
12. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.