



Agenda

Regular Meeting of the
Governing Body
February 12, 2025 at 5:00 PM
City Council Chambers, City
Hall
200 Lincoln Avenue

Procedures for Governing Body Meeting

Viewing: Members of the public may view the meeting through the Government Channel on Comcast Channel 28 and Comcast HD928 or may stream the meeting live on the [City of Santa Fe's YouTube channel](#). The YouTube live stream can be accessed from most smartphones, tablets, or computers.

The video recording of this and all past meetings of the Governing Body will also remain available for viewing at any time on the [City's YouTube channel](#). Staff is available to help members of the public access pre-recorded Governing Body meetings online at any time during normal business hours. Please call 955-6521 for assistance.

Radio Broadcast: The meeting can be heard on radio station KSFR 101.1.

Written Public Comment: Members of the public may submit written comments on legislation by clicking this link: <https://santafenm.gov/city-clerk-community-engagement/city-clerk-1/governing-body-public-comment>

Live Public Comment: Members of the public may provide public comment in person during Petitions from the Floor, Public Comment, Final Action on Legislation, or Public Hearings.

Virtual Public Comment: To provide public comment during Petitions from the Floor, Public Comment, Final Action on Legislation, or Public Hearings virtually, you must join the Zoom meeting by internet or phone, as follows:

- Internet: [Join the Zoom](#) meeting on the internet using a computer, laptop, smartphone, or tablet. Attendees should use the "Raise Hand" function to be recognized by the Mayor to speak at the appropriate time.
- Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: US: 1 (346) 248-7799 - Webinar ID: 844 7210 2374. Phone attendees should press *9 to use the "Raise Hand" function to be recognized by the Mayor to speak at the appropriate time.

1. Call to Order
2. Pledge of Allegiance
 - a. Councilor Faulkner
3. Salute to the New Mexico Flag
 - a. Councilor Cassutt
4. Invocation and Rememberances
 - a. Councilor Lindell
5. Roll Call
6. Approval of Agenda
7. Approval of Consent Agenda
8. Presentations
 - a. Fiscal Year 2024 Audit Report (Emily K. Oster, Finance Director; ekoster@santafenm.gov, and AJ Bowers, Partner, Carr Riggs & Ingram CPAs and Advisors)
 - b. Update on Impact Fees and Capital Improvements Advisory Committee (Regina Wheeler, Public Works Department Director; rawheeler@santafenm.gov)
9. Action Items: Consent Agenda
 - a. Request for Approval of the January 29, 2025 Regular Governing Body Meeting Minutes. (Geraldyn Cardenas, Assistant City Clerk; gfcardenas@santafenm.gov)

Committee Review:

Governing Body: 02/12/2025

- b. Request for Approval of New Mexico Department of Finance and Administration General Fund 93100 Capital Appropriation Project Grant Agreement 23-H3200 in the Total Amount of \$210,000 for Renovations to El Museo Cultural de Santa Fe Facility with a Reversion Date of June 30, 2027. (Tim Farrell, Public Works Property Development Manager; tgfarrell@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$210,000 from the 2023 Capital Appropriation to FY25 Revenue and Expenses

for the Santa Fe Railyard.

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- c. Request for Approval to Change the Purpose of a Previously Approved Budget Amendment Resolution (BAR) in the Total Amount of \$1,500,000, from Moving Land Use Staff Move to the City Owned Market Station Condominium, to Moving Information Technology and Telecommunications Staff to the City Owned Market Station Condominium. (Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- d. Request for Approval of a Memorandum of Agreement with Santa Fe County Regarding the County's Contribution of Funds to the City for Water and Wastewater Planning. (Bill Schneider, Water Resources and Conservation Manager; whschneidre@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body 02/12/2025

- e. Request for Approval of Professional Services Contract with Santa Fe Public Schools for the Continuation of the Work Based Learning Internship Program Utilizing One Time Funding In the Total Amount of \$1,200,000 for a Four-Year Term. (Lizzy Portillo, Economic Development Specialist, emportillo@santafenm.gov and Johanna Nelson, Director Office of Economic Development, jcnelson@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/05/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- f. Request for Approval of a Grant Agreement with New Mexico Department of Finance and Administration in the Total Amount of \$2,000,000 for the Capital Project 24-13146 Phase II of the Airport Terminal Expansion. (James Harris, Airport Director, jcharris@santafenm.gov)

1. Request For Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,980,000 from the Legislative Grant Revenue to WIP Design for Phase II of the Airport Terminal Expansion Project.

Committee Review:

Public Works & Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- g. Request for Approval of Amendment No. 1 to Item #23-0013 Capital Appropriation Project Grant Agreement A20E5289 with New Mexico Aging and Long-Term Services Department to Extend the Term through June 30, 2025, for Planning and Design of a New Senior Center. (Manuel Sanchez, Senior Services Division Director; mnsanchez@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/05/2025

Finance Committee: 02/10/2025

Governing Body: 02/15/2025

- h. Request for Approval of Amendment No.1 to Item #22-0514 Capital Appropriation Project Grant Agreement #A20E5290 with New Mexico Aging and Long-Term Services Department to Extend the Term through June 30, 2025, to Purchase and Equip Vehicles for the Mary Esther Gonzales Senior Center. (Manuel Sanchez, Senior Services Division Director; mnsanchez@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/05/2025

Finance Committee: 02/10/2025

Governing Body: 02/15/2025

- i. Request for Approval of Contract Amendment No. 1 to Item #22-0541 Capital Appropriation Project Grant Agreement #A20E5288 with State of New Mexico Aging and Long-Term Services Department to Extend the Term through June 30, 2025, to Plan, Design, Construct, Equip and Furnish the Mary Esther Gonzales Senior Center. (Manuel Sanchez, Senior Services Division Director; mnsanchez@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/05/2025

Finance Committee: 02/10/2025

Governing Body: 02/15/2025

- j. Request for Approval of Capital Appropriation Agreement 22-G3016 with New Mexico Department of Finance and Administration in the Total Amount of

\$200,000 for Improvements to the City Facility Leased to Kitchen Angels with a Reversion Date of June 30, 2026. (Caryn Grosse, PMP, Public Works Project Manager III, clgrosse@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$198,000 from the 2022 Capital Appropriation to FY25 Revenue and Expenses for Renovations to Facility Leased to Kitchen Angels.

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- k. Request for Approval of Capital Appropriation Agreement 23-H3202 with New Mexico Department of Finance and Administration in the Total Amount of \$200,000 for Improvements to the City Facility Leased to Kitchen Angels with a Reversion Date of June 30, 2027. (Caryn Grosse, PMP, Public Works Project Manager III, clgrosse@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$198,000 from the 2023 Capital Appropriation to FY25 Revenue and Expenses for Renovations to Facility Leased to Kitchen Angels.

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- l. Request for Approval of Capital Appropriation Agreement with New Mexico Department of Finance and Administration in the Total Amount of \$100,000 for Project 24-I4220 Improvements to the City Facility Leased to Kitchen Angels with a Reversion Date of June 30, 2026. (Caryn Grosse, PMP, Public Works Project Manager III, clgrosse@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$100,000 from the 2024 Capital Appropriation to FY25 Revenue and Expenses for Renovations to Facility Leased to Kitchen Angels.

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- m. Request for Approval of Capital Appropriation Agreement with New Mexico Department of Finance and Administration in the Total Amount of \$29,843 for Project 24-I4221 Municipal Court Renovations with a Reversion Date of June

30, 2026. (Caryn Grosse, PMP, Public Works Project Manager III, clgrosse@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$29,843 from the 2024 Capital Appropriation to FY25 Revenue and Expenses for Municipal Court Renovations.

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- n. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$150,000 to Fund FY25 Grants and Services of State-Deposited Funds for the Parting Stone LEDA Project, in Accordance with Ordinance 2024-10. (Casey Dalbor, Business Growth Manager, Office of Economic Development; cjdalbor@santafenm.gov and Johanna Nelson, Director, Office of Economic Development; jcnelson@santafenm.gov)

Committee Review:

Quality of Life Committee: 02/05/2025

Finance Committee: 02/10/2025

Governing Body: 02/15/2025

- o. Request for Approval of Findings of Fact and Conclusions of Law for Land Use Appeal Nos. 2024-8995-APPL and 2024-8996-APPL of Case # 2023-7662, in which the Governing Body Voted During the Special Governing Body Meeting on January 9, 2025 to Deny the Appeal by Appellant Bungalows on Cerrillos, LLC, in which Appellant Asked the Governing Body to Reverse the Planning Commission's Decisions to Deny a Setback Variance and a Slope Variance for a Proposed Multi-Family Housing Development, Located at the Northwest Corner of Cerrillos Road and West I-25 Frontage Road. (Rebecca Mnuk-Herrmann, Assistant City Attorney, ramnukherrmann@santafenm.gov)

Committee Review:

Governing Body: 02/12/2024

- p. Request for Approval of Findings of Fact and Conclusions of Law for Land Use Appeal #2024-8666 by Appellant Ferran Properties LLC, in which Appellant Asked the Governing Body to Reverse a Land Use Director Decision Not to Take Enforcement Action Against Mr. G's Auto Sales LLC, aka Mr. G's Pro Tow, Located at 7625 Baca Lane, and which the Governing Body Denied at the January 15, 2025 Regular Governing Body Meeting Due to Lack of a Final, Appealable Action. (Rebecca Mnuk-Herrmann Assistant City Attorney, ramnukherrmann@santafenm.gov)

Committee Review:

Governing Body: 02/12/2025

- q. CONSIDERATION OF RESOLUTION NO. 2025____. (Councilor Amanda Chavez)
A Resolution Authorizing Representatives and Agents for New Mexico Department of Finance and Administration, Appropriation ID Number I3318, New Mexico Department of Transportation Control Number C5243318, to Acquire Rights of Way for and to Plan, Design, and Construct a Road Connection from New Mexico Highway 599- Jaguar Drive Interchange to the Santa Fe Regional Airport for the City of Santa Fe in Santa Fe County. (Regina Wheeler, Public Works Director; rawheeler@santafe.gov)

Committee Review:

Governing Body (Introduced): 01/29/2025

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- r. CONSIDERATION OF RESOLUTION NO. 2025____. (Councilor Jamie Cassutt and Councilor Carol Romero-Wirth)
A Resolution Supporting the New Mexico Food Charter's Report Card for 2023-2024 Priorities and Identifying Priority Food Polices. (Maria Sanchez-Tucker, Community Services Division Director; metucker@santafenm.gov)

Committee Review:

Governing Body (Introduced): 01/29/2025

Quality of Life Committee: 02/05/2025

Governing Body: 02/12/2025

- s. CONSIDERATION OF RESOLUTION NO. 2025____. (Mayor Alan Webber, Councilor Jamie Cassutt, and Councilor Michael Garcia)
A Resolution Accepting a Donation for the Design and Construction of a New Championship Soccer Field and Associated Infrastructure and Directing Next Steps Upon Receipt of the Donation. (Melissa McDonald, Parks and Open Space Division Director; mamcdonald@santafenm.gov)

Committee Review:

Governing Body: 01/29/2025

Public Works and Utilities Committee: 02/03/2025

Quality of Life Committee: 02/05/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

10. Action Items: Discussion Agenda

- a. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Road Impact Fees in the Total Amount of \$933,000 to Complete Streets Roadways WIP Construction for the Agua Fria South Meadows Intersection Improvements Project. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager; rsglorioso-moss@santafenm.gov)

Committee Review:

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

11. Matters from the City Manager

12. Matters from the City Attorney

a. **EXECUTIVE SESSION**

In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1, Subpart (H)(7), Attorney-Client Privileged Discussion of Pending and Threatened Litigation, Through a Quarterly Litigation Update, including, but not Limited to, Discussion of *Hill et. al vs. City of Santa Fe*, A-1-CA-42062, and *Education Retirement Board vs. City of Santa Fe*, D-101-CV-2024-02691. (Erin K. McSherry, City Attorney: ekmcsberry@santafenm.gov).

13. Matters from the City Clerk

14. Communications from the Governing Body

15. Introduction of Legislation

a. **CONSIDERATION OF RESOLUTION NO. 2025_____.**(Councilor Jamie Cassutt and Councilor Alma Castro)

A Resolution Authorizing the Sale and Consumption of Beer During the 2025 Santa Fe Century on May 17th and 18th, 2025, Pursuant to Section 23-6.2(C) SFCC 1987. (Andréa Salazar, City Clerk; asalazar@santafenm.gov)

Committee Review:

Governing Body: 02/12/2025

Quality of Life Committee: 02/19/2025

Governing Body: 02/26/2025

b. **CONSIDERATION OF RESOLUTION NO. 2025_____.**(Councilor Amanda Chavez)

A Resolution Authorizing Representatives and Agents for an Agreement with New Mexico Department of Finance and Administration, Regarding Appropriation Number G3170, New Mexico Department of Transportation Control Number C5223170, to Acquire Easements and Rights of Way for and to Plan, Design, Construct, and Improve Pacheco Street, Including Pedestrian and Bicycle Improvements Between West San Mateo Road and Alta Vista Street. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager; rsglorioso-moss@santafenm.gov)

Committee Review:

Governing Body: 02/12/2025

Public Works Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

- c. CONSIDERATION OF RESOLUTION NO. 2025____.(Councilor Amanda Chavez)
A Resolution Authorizing Representatives and Agents for an Agreement With the New Mexico Department of Finance and Administration Regarding Appropriation ID Number G3169, New Mexico Department of Transportation Control Number C5223169, to Acquire Easements and Rights of Way for and to Plan, Design, Construct, and Repair Governor Miles Road From Richards Avenue to Nizhoni Drive. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager; rsglorioso-moss@santafenm.gov)

Committee Review:

Governing Body: 02/12/2025

Public Works Committee: 02/17/2025

Finance Committee: 02/24/2025

Governing Body: 02/26/2025

16. Petitions from the Floor
17. Public Comment on Bills (First Public Comment, No Action)
18. Final Action on Legislation (Public Hearing)
19. Public Hearings (Land Use Cases, Appeals and Other Items Required to Have a Public Hearing)
20. Appointments
21. Adjourn

Closed captions are provided for this meeting. Persons with disabilities in need of additional accommodations, contact the City Clerk's office at 505-955-6521, five (5) working days prior to meeting date.