



Agenda

**Regular Meeting of the Public
Works and Utilities Committee
February 3, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue**

Procedures for Public Works and Utilities Committee Meeting

Viewing: Members of the public may view the meeting through the Government Channel on Comcast Channel 28 and Comcast HD928 or may stream the meeting live on the [City of Santa Fe's YouTube channel](#). The YouTube livestream can be accessed from most smartphones, tablets, or computers.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
5. Public Comment
6. Presentations
 - a. Update on ADA Transition Plans (Daniel Lopez, Jr., RAS, Equity and ADA Manager, dxlopez@santafenm.gov)
7. Action Items: Consent Agenda
 - a. Request for Approval of New Mexico Department of Finance and Administration General Fund 93100 Capital Appropriation Project Grant Agreement 23-H3200 in the Total Amount of \$210,000 for Renovations to El Museo Cultural de Santa Fe Facility with a Reversion Date of June 30, 2027. (Tim Farrell, Public Works Property Development Manager; tgfarrell@santafenm.gov)
 1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$210,000 from the 2023 Capital Appropriation to FY25 Revenue and Expenses for the Santa Fe Railyard.

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- b. Request for Approval to Change the Purpose of a Previously Approved Budget Amendment Resolution (BAR) in the Total Amount of \$1,500,000, from Moving Land Use Staff Move to the City Owned Market Station Condominium, to Moving Information Technology and Telecommunications Staff to the City Owned Market Station Condominium. (Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- c. Request for Approval of Grant Agreement with New Mexico Department of Finance and Administration the Total Amount of \$2,000,000 for the Capital Project 24-13146 Phase II of the Airport Terminal Expansion. (James Harris, Airport Director, jcharris@santafenm.gov)

1. Request For Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,980,000 from the Legislative Grant Revenue to WIP Design for Phase II of the Airport Terminal Expansion Project.

Committee Review:

Public Works & Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- d. Request for the Approval of a Memorandum of Agreement with Santa Fe County Regarding the County's Contribution of Funds to the City for Water and Wastewater Planning. (Bill Schneider, Water Resources and Conservation Manager; whschneidre@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body 02/12/2025

- e. Request for Approval of Capital Appropriation Agreement 22-G3016 with New Mexico Department of Finance and Administration in the Total Amount of \$200,000 for Improvements to the City Facility Leased to Kitchen Angels with a Reversion Date of June 30, 2026. (Caryn Grosse, PMP, Public Works Project Manager III, clgrosse@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$198,000 from the 2022 Capital Appropriation to FY25 Revenue and Expenses for Renovations to Facility Leased to Kitchen Angels.

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- f. Request for Approval of Capital Appropriation Agreement 23-H3202 with New Mexico Department of Finance and Administration in the Total Amount of \$200,000 for Improvements to the City Facility Leased to Kitchen Angels with a Reversion Date of June 30, 2027. (Caryn Grosse, PMP, Public Works Project Manager III, clgrosse@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$198,000 from the 2023 Capital Appropriation to FY25 Revenue and Expenses for Renovations to Facility Leased to Kitchen Angels.

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- g. Request for Approval of Capital Appropriation Agreement with New Mexico Department of Finance and Administration in the Total Amount of \$100,000 for Project 24-I4220 Improvements to the City Facility Leased to Kitchen Angels with a Reversion Date of June 30, 2026. (Caryn Grosse, PMP, Public Works Project Manager III, clgrosse@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$100,000 from the 2024 Capital Appropriation to FY25 Revenue and Expenses for Renovations to Facility Leased to Kitchen Angels.

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- h. Request for Approval of Capital Appropriation Agreement with New Mexico Department of Finance and Administration in the Total Amount of \$29,843 for Project 24-I4221 Municipal Court Renovations with a Reversion Date of June 30, 2026. (Caryn Grosse, PMP, Public Works Project Manager III, clgrosse@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate

\$29,843 from the 2024 Capital Appropriation to FY25 Revenue and Expenses for Municipal Court Renovations.

Committee Review:

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- i. CONSIDERATION OF RESOLUTION NO. 2025____. (Councilor Amanda Chavez)
A Resolution Authorizing Representatives and Agents for New Mexico Department of Finance and Administration, Appropriation ID Number I3318, New Mexico Department of Transportation Control Number C5243318, to Acquire Rights of Way for and to Plan, Design, and Construct a Road Connection from New Mexico Highway 599- Jaguar Drive Interchange to the Santa Fe Regional Airport for the City of Santa Fe in Santa Fe County. (Regina Wheeler, Public Works Director; rawheeler@santafe.gov)

Committee Review:

Governing Body (Introduced): 01/29/2025

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

- j. CONSIDERATION OF RESOLUTION NO. 2025____. (Mayor Alan Webber, Councilor Jamie Cassutt, and Councilor Michael Garcia)
A Resolution Accepting a Donation for the Design and Construction of a New Championship Soccer Field and Associated Infrastructure and Directing Next Steps Upon Receipt of the Donation. (Melissa McDonald, Parks and Open Space Division Director; mamcdonald@santafenm.gov)

Committee Review:

Governing Body: 01/29/2025

Public Works and Utilities Committee: 02/03/2025

Quality of Life Committee: 02/05/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

8. Action Items: Discussion Agenda
9. Executive Session
10. Matters from Staff
11. Matters from the Committee
12. Matters from the Chair
13. Next Meeting: January 17, 2025

14. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.