



Agenda

Regular Meeting of the
Governing Body
January 29, 2025 at 4:15 PM
City Council Chambers, City
Hall
200 Lincoln Avenue

Procedures for Governing Body Meeting

Viewing: Members of the public may view the meeting through the Government Channel on Comcast Channel 28 and Comcast HD928 or may stream the meeting live on the [City of Santa Fe's YouTube channel](#). The YouTube live stream can be accessed from most smartphones, tablets, or computers.

The video recording of this and all past meetings of the Governing Body will also remain available for viewing at any time on the [City's YouTube channel](#). Staff is available to help members of the public access pre-recorded Governing Body meetings online at any time during normal business hours. Please call 955-6521 for assistance.

Radio Broadcast: The meeting can be heard on radio station KSFR 101.1.

Written Public Comment: Members of the public may submit written comments on legislation by clicking this link: <https://santafenm.gov/city-clerk-community-engagement/city-clerk-1/governing-body-public-comment>

Live Public Comment: Members of the public may provide public comment in person during Petitions from the Floor, Public Comment, Final Action on Legislation, or Public Hearings.

Virtual Public Comment: To provide public comment during Petitions from the Floor, Public Comment, Final Action on Legislation, or Public Hearings virtually, you must join the Zoom meeting by internet or phone, using the following link: <https://santafenm.gov.zoom.us/j/82863428629>.

- Internet: [Join the Zoom](#) meeting on the internet using a computer, laptop, smartphone, or tablet. Attendees should use the "Raise Hand" function to be recognized by the Mayor to speak at the appropriate time.
- Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: US: 1 (346) 248-7799 - Webinar ID: **828 6342 8629**. Phone attendees should press *9 to use the "Raise Hand" function to be recognized by the Mayor to speak at the appropriate time.

1. Recognition
 - a. Presentation of Certificate of AARP's Network of Age-Friendly States and Communities. (Dr. Joseph Roybal-Sanchez, AARP State Director)
 - b. Proclamation Recognizing the Community Members, Local Businesses, and Non-Profits for their Dedication to the Northern New Mexico Toy Drive. (Councilor Pilar Faulkner, District 3)
2. Call to Order
3. Pledge of Allegiance
 - a. Councilor Chavez
4. Salute to the New Mexico Flag
 - a. Councilor Castro
5. Invocation and Rememberances
 - a. Councilor Michael Garcia
6. Roll Call
7. Approval of Agenda
8. Approval of Consent Agenda
9. Presentations
 - a. Santa Fe General Plan Update: "Santa Fe Forward"/ "Santa Fe Avanzando." Kickoff for the 2050 General Plan Update: Project Overview and Launch of Community Engagement. (Janice Biletnikoff, AICP, Long Range Strategic Planner; jibiletnikoff@santafenm.gov, Manjeet Ranu and Nick Savio, WSP USA, Inc.)
10. Action Items: Consent Agenda
 - a. Request for Approval of the January 9, 2025 Special Governing Body Meeting Minutes. (Geraldyn Cardenas, Assistant City Clerk; gfcardenas@santafenm.gov)

Committee Review:

Governing Body: 01/29/2025

- b. Request for Approval of the January 15, 2025 Regular Governing Body Meeting Minutes. (Geraldyn Cardenas, Assistant City Clerk; gfcardenas@santafenm.gov)

Committee Review:

Governing Body: 01/29/2025

- c. Request for Approval of a Professional Services Contract with Jake A. Garrison Not to Exceed \$10,818.75 Including NMGRT to Assign Rights and Duties of Declarant in the Las Estrellas Subdivision for a One Year Term. (Patricia Feghali, Assistant City Attorney, pfeghali@santafenm.gov and Terry Lease, Office of Economic Development, Asset Development Manager; tjlease@santafenm.gov)

Committee Review:

Quality of Life Committee: 01/22/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- d. Request for Approval of New Mexico Department of Finance and Administration General Fund 93100 Capital Appropriation Project Grant Agreement 24-14222 for Supportive Housing Facilities Renovation in the Amount of \$844,470 with a Reversion Date of June 30, 2026. (Johanna Nelson, Economic Development Director and Affordable Housing Interim Director; jcnelson@santafenm.gov).

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate the New Mexico Department of Finance and Administration Funding in the Amount of \$844,470 into Community Development CIP Revenue and WIP Construction

Committee Review:

Quality of Life Committee: 01/22/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- e. Request for Approval of Budget Amendment Resolution (BAR) in the Amount of \$211,444 to Establish the FY25 Budget for the Santa Fe Regional Film Office Moved from the County of Santa Fe. (Jennifer LaBar-Tapia, Santa Fe Regional Film Office Director; jllabartapia@santafenm.gov)

Committees Review:

Quality of Life Committee: 01/22/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- f. Request for Approval of a Construction Contract with GM Emulsion LLC for the Construction of S100770 Tierra Contenta Trail Extension - Phase A in the Total Amount of \$1,111,917 Excluding NMGRT for a Two-Year

Term. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager; rsglorioso-moss@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- g. Request for Approval to Accept the New Mexico Department of Transportation Aviation Division Grant # SAF-25-02 in the Amount of \$540,000 for the North Apron Reconstruction Project for a Two-Year Term. (James Harris, Airport Manager; jcharris@santafenm.gov; Kelly Bynon, Administrative Manager; kabynon@santafenm.gov)

1. Request For Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$600,000 to Increase WIP Design and WIP Construction Using \$540,000 from the New Mexico Department of Transportation Aviation Division Funding and \$60,000 from the Airport Fund Balance for the North Apron Reconstruction Project.

Committee Review:

Public Works & Utilities: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- h. Request for Approval to Accept the New Mexico Department of Transportation Aviation Division Grant # SAF-25-03 for the Reconstruction of the Terminal Apron in the Amount of \$1,234,923 for a Two-Year Term. (James Harris, Airport Manager, jcharris@santafenm.gov; Kelly Bynon, Administrative Manager, kabynon@santafenm.gov)

1. Request For Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,372,167 to Increase WIP Design and WIP Construction Using New Mexico Department of Transportation Aviation Division Funding for the Reconstruction of the Terminal Apron.

Committee Review:

Public Works & Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- i. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate New Mexico Department of Transportation Grant Funding in the Total Amount of \$95,000 to FY25 Parks and Open Space Revenue and Operating Budget to Support Litter Control and Beautification Efforts. (Jason T. Sharp, Park Ranger Superintendent; jtsharp@santafenm.gov)

Committee Review:

Public Works & Utilities: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- j. Request for Approval of a Budget Amendment Resolution (BAR) to Transfer Customer River Fund Donations and a Water Fund Match in the Total Amount of \$239,594 to Santa Fe River Fund WIP Construction in Public Works Per Ordinance No. 2013-9 the Voluntary River Conservation Fund. (Zoe Isaacson, River and Watershed Manager; zrisaacson@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- k. Request for Approval of a Construction Contract with Mountain West Golfscapes, Inc. to Repair the Irrigation Supply and Ornamental Ponds at the Marty Sanchez Golf Course and Municipal Recreation Sports Complex for Compliance with a Corrective Action Plan in the Total Amount of \$2,213,247.69 Excluding NMGRT for a Three-Year Term. (Scott A. Overlie, PW Project Manager; saoverlie@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- i. Request for Approval of Goods and Services Contract with Vertosoft, LLC for the Purchase of Asset Management Software and Implementation Services in the Total Amount Not to Exceed \$1,913,591.72, Including NMGRT, for a Five-Year Term. (Taylor Jurgens, Engineer: trjurgens@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) Increasing FY25 Public Utilities Admin Software by \$257,922 and Decreasing Available Water Fund Budgets in the Total Amount of \$146,694 and Wastewater Enterprise Cash Balance by \$111,228.

2. Request for Approval of a Budget Amendment Resolution (BAR) Increasing FY25 Public Utilities Admin Software Purchases by \$237,707 and Decreasing Public Works Fund Budgets in the Total Amount of \$237,707.

Committee Review:

Public Works and Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- m. Request for Approval of New Mexico Environment Department Capital Appropriation Project Agreement in the Total Amount of \$400,000 for the Jemez Road Sewer Line Extension with a Reversion Date of June 30, 2026. (P. Fred Heerbrandt, Wastewater Division Engineering Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$400,000 from the Capital Appropriation Grant to FY25 Revenue and Expenses for the Jemez Road Sewer Line Project.

Committee Review:

Public Works and Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- n. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$200,000 from FY25 Complete Streets One Time Capital and Operating Funds to CIP WIP Construction for the St. Michaels Drive Intersection Improvements. (Jennifer Morrow, Complete Streets Division Director; jlmorrow@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- o. CONSIDERATION OF RESOLUTION NO. 2025____. (Mayor Alan Webber)
A Resolution Accepting a Grant from the Que Linda Beautification Program Administered by the New Mexico Department of Transportation; Entering into a Grant Agreement for a Total Amount of \$95,000.00, Term Ending June 30, 2025; Identifying the City Manger or City Manager's Designee as the Signatory for the Agreement. (Jason Sharp, Santa Fe Parks Superintendent; jtsharp@santafenm.gov)

Committee Review:

Governing Body (Introduced): 01/15/2025

Public Works and Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

- p. CONSIDERATION OF RESOLUTION NO. 2025____. (Councilor Amanda Chavez)
A Resolution Authorizing Representatives and Agents for New Mexico Department of Finance and Administration, Appropriation ID Number G3165, New Mexico Department of Transportation Control Number C5223165, to Plan, Design, Construct, Landscape, and Make Phase I Improvements to Medians on Arterial and Collector Roads for the City of Santa Fe in Santa Fe County. (Regina Wheeler, Public Works Director; rawheeler@santafe.gov)

Committee Review:

Governing Body (Introduced): 01/15/2025
Public Works and Utilities Committee: 01/21/2025
Finance Committee: 01/27/2025
Governing Body: 01/29/2025

- q. CONSIDERATION OF RESOLUTION NO. 2025_____. (Councilor Amanda Chavez)
A Resolution Authorizing Representatives and Agents for New Mexico Department of Finance and Administration, Appropriation ID Number I3321, New Mexico Department of Transportation Control Number C5243321, to Acquire Rights of Way for and to Plan, Design, and Construct a Pedestrian Underpass on Saint Michael's Drive. (Regina Wheeler, Public Works Director; rawheeler@santafenm.gov)

Committee Review:

Governing Body (Introduced): 01/15/2025
Public Works and Utilities Committee: 01/21/2025
Finance Committee: 01/27/2025
Governing Body: 01/29/2025

11. Action Items: Discussion Agenda

- a. Request for Approval to Amend the Original Purchase of 26 Police Vehicles from Chalmers Ford and MHQ to Increase the Compensation by \$6,000 to Cover Equipment and Installation for a New Total Amount of \$1,713,731.94. (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Finance Committee: 1/27/2025
Governing Body: 1/29/2025

- b. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$2,000,000 from General Fund Balance to Construction Work in Progress for Site Planning, Development, or Purchasing of a Building or Property for Non-Congregate Sheltering Solutions. (Henri Hammond-Paul, Community Health and Safety Department Director, hmhammondpaul@santafenm.gov and Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov)

Committee Review:

Quality of Life Committee: 01/08/2025
Finance Committee: 01/13/2025
Governing Body (Postponed to 01/29/2025 Governing Body Meeting):
01/15/2025
Governing Body: 01/29/2025

12. Matters from the City Manager

13. Matters from the City Attorney

a. **EXECUTIVE SESSION**

In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Subpart (H)(2) of Section 10-15-1, in Particular the Appointment of Mark Scott as City Manager. (Erin K. McSherry, City Attorney: ekmcsherry@santafenm.gov).

14. Executive Session Action Items

15. Matters from the City Clerk

16. Communications from the Governing Body

17. Introduction of Legislation

a. **CONSIDERATION OF RESOLUTION NO. 2025___. (Councilor Amanda Chavez)**

A Resolution Authorizing Representatives and Agents for New Mexico Department of Finance and Administration, Appropriation ID Number I3318, New Mexico Department of Transportation Control Number C5243318, to Acquire Rights of Way for and to Plan, Design, and Construct a Road Connection from New Mexico Highway 599- Jaguar Drive Interchange to the Santa Fe Regional Airport for the City of Santa Fe in Santa Fe County. (Regina Wheeler, Public Works Director; rawheeler@santafe.gov)

Committee Review:

Governing Body (Introduced): 01/29/2025

Public Works and Utilities Committee: 02/03/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

b. **CONSIDERATION OF RESOLUTION NO. 2025___. (Councilor Jamie Cassutt and Councilor Carol Romero-Wirth)**

A Resolution Supporting the New Mexico Food Charter's Report Card for 2023-2024 Priorities and Identifying Priority Food Polices. (Maria Sanchez-Tucker, Community Services Division Director; metucker@santafenm.gov)

Committee Review:

Governing Body (Introduced): 01/29/2025

Quality of Life Committee: 02/05/2025

Governing Body: 02/12/2025

c. **CONSIDERATION OF RESOLUTION NO. 2025___. (Mayor Alan Webber, Councilor Jamie Cassutt, and Councilor Michael Garcia)**

A Resolution Accepting a Donation for the Design and Construction of a New Championship Soccer Field and Associated Infrastructure and Directing Next Steps Upon Receipt of the Donation.

Committee Review:

Governing Body: 01/29/2025

Public Works and Utilities Committee: 02/03/2025

Quality of Life Committee: 02/05/2025

Finance Committee: 02/10/2025

Governing Body: 02/12/2025

18. Petitions from the Floor

19. Public Comment on Bills (First Public Comment, No Action)

- a. CONSIDERATION OF BILL NO. 2024-18. ADOPTION OF ORDINANCE NO. 2025____. (Councilor Amanda Chavez, Councilor Pilar Faulkner, and Councilor Lee Garcia)
A Bill Relating to City Administration; Amending Section 2-8, SFCC 1987 to Change the Title From “Community Health and Safety Department” to “Health and Human Services Department”; Remove the Police Department and the Fire Department from that Section; and Create Two New Sections, 2-8.8 and 2-8.9, for the Police Department and Fire Department, Respectively. (Marci Eannarino, Legislation and Policy Innovation Manager; maeannarino@santafenm.gov)

Committee Review:

Governing Body (Introduced): 12/11/2024
~~Governing Body (Public Comment): 01/15/2025~~ (Rescheduled to 01/29/2025 due to noticing requirements)
Governing Body (Public Comment): 01/29/2025)
Quality of Life Committee: 01/22/2025 (Rescheduled to 02/05/2025 due to noticing requirements)
Quality of Life Committee: 02/05/2025
~~Governing Body: 02/12/2025~~ (Rescheduled to 02/26/2025 due to noticing requirements)
Governing Body (Public Hearing): 02/26/2025

20. Final Action on Legislation (Public Hearing)

- a. CONSIDERATION OF BILL NO. 2024-13. ADOPTION OF ORDINANCE NO. 2024____. (Councilor Signe Lindell, Councilor Pilar Faulkner, and Councilor Michael Garcia)
A Bill Amending Schedule A of the Uniform Traffic Ordinance to Increase Penalties for Muffler Noise Violations, Eliminate a Distinction Between the Categories “Second Offense” and “Subsequent Violations”, Recognizing Community Service is an Alternative to All Traffic Violation Penalties Under the City’s General Penalty, and Establish an Effective Date. (Kyle Hibner, Assistant City Attorney/City Prosecutor; kjhibner@santafenm.gov)

Committee Review:

Governing Body (Introduced): 11/13/2024
Governing Body (Public Comment): 12/11/2024
Quality of Life Committee: 01/08/2025
Finance Committee: 01/27/2025
Governing Body: 01/29/2025

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Committee Review:

- b. CONSIDERATION OF BILL NO. 2024-20. ADOPTION OF ORDINANCE NO. 2024____. (Councilor Signe Lindell and Councilor Pilar Faulkner)
A Bill Making a Technical Correction; Relocating Subparagraphs A-G of Section 12-1-23.1 of Article I (“Definitions”) of Exhibit A, Chapter 24, SFCC 1987, to Section 12-10-1.10 of Article X (“Vehicle Regulations”) of the Same Exhibit. (Kyle Hibner, Assistant City Attorney/City Prosecutor; kjhibner@santafenm.gov)

Committee Review:

Governing Body (Introduced): 11/13/2024
Governing Body (Public Comment): 12/11/2024
Quality of Life Committee: 01/08/2025
Finance Committee: 01/27/2025
Governing Body: 01/29/2025

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Committee Review:

21. Public Hearings (Land Use Cases, Appeals and Other Items Required to Have a Public Hearing)

22. Consent to Appointments

a. City Manager

- Mark Scott

b. Immigration Committee

- Jessica Noemi Aguirre - Appointment - Term Ending 02/2027
- Gina Azu- - Appointment - Term Ending 02/2027
- Julie Ann Ball- Appointment - Term Ending 02/2027
- Ivan Cornejo - Appointment - Term Ending 02/2027
- Marcela Diaz - Appointment - Term Ending 02/2027
- Cipriana Jurado Herrera - Appointment - Term Ending 02/2027
- Ryan Lee - Appointment - Term Ending 02/2027
- Maria José Rodriguez Cadiz - Appointment - Term Ending 02/2027
- Rebecca K. (Becky) Rowley - Appointment - Term Ending 02/2027
- Marisol Suarez - Appointment - Term Ending 02/2027

c. Transit Advisory Board

- Andrea Archuleta - Appointment - Term Ending 03/2027
- Aurore Bleck - Appointment - Term Ending 03/2026
- Owen Conely - Appointment - Term Ending 03/2027
- Juan Cucalon - Appointment - Term Ending 03/2027
- Marcos Maez - Appointment - Term Ending 03/2026
- Colin Messer - Appointment - Term Ending 03/2026
- Marie Meyer - Appointment - Term Ending 03/2027

- Dolores Shapiro - Appointment - Term Ending 03/2026
- Susan Sheldon - Appointment - Term Ending 03/2027

d. Public Safety Committee

- Bruce Finger - Reappointment - Term Ending 03/2029

e. Santa Fe County's Appointments to the Buckman Direct Diversion Board -
INFORMATIONAL ONLY NO ACTION REQUIRED

- Commissioner Justin S. Green - Appointed on January 14, 2025
- Commissioner Hank Hughes - Appointed on January 14, 2025
- Commissioner Adam Fulton Johnson - Appointed on January 14, 2025

23. Adjourn

Closed captions are provided for this meeting. Persons with disabilities in need of additional accommodations, contact the City Clerk's office at 505-955-6521, five (5) working days prior to meeting date.