Agenda

Regular Meeting of the Quality of Life Committee
February 18, 2026 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue

Procedures for Quality of Life Committee Meeting

Viewing: *If the relevant technology is available to record the meeting in City Hall*, members of the public may stream the meeting live on the City of Santa Fe's YouTube channel. The YouTube live stream can be accessed from most smartphones, tablets, or computers.

The video recording*, if created,* of this and all past meetings of the Governing Body will also remain available for viewing at any time on the City's YouTube channel. Staff is available to help members of the public access pre-recorded Governing Body meetings online at any time during normal business hours. Please call 955-6521 for assistance.

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
5. Presentations
    a. Code Blue: Building Disaster Preparedness through Humanitarian Response (Kyle Morgan, Emergency Management Director, klmorgan@santafenm.gov & Lia Salaverry, Youth and Family Services Director, lasalaverry@santafenm.gov)
6. Public Comment
7. Action Items: Consent Agenda
    a. Request for Approval of the February 4, 2026, Quality of Life Committee Meeting Minutes. (Marcella A. Apodaca, Business Operations Manager; maapodaca1@santafenm.gov)

        Committee Review:
        Quality of Life Committee: 02/18/2026

    b. Request for Approval of the Age Friendly Action Plan. (Manuel Sanchez, Interim Community Services Department Director; mnsanchez@santafenm.gov)

Committee Review:
Public Works and Utilities Committee: 02/16/2026
Quality of Life Committee: 02/18/2026
Finance Committee: 02/16/2026
Governing Body: 02/25/2026

c. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of $210,567 to Re-Appropriate Unused FY25 Funds to FY26 to Support Ongoing Commitments and Implementations into FY26. (Loretta Olguin, Business Operations Manager; lsolguin@santafenm.gov)

Committee Review:
Quality of Life Committee: 02/18/2026
Finance Committee: 02/23/2026
Governing Body: 02/25/2026

d. Request for Approval of a Service Agreement with Soundthinking Inc for the Purchase of a Gunshot Detection, Location, and Forensic Analysis Service in the Total Amount of $354,000 for a One-Year Term. (Jimmie Montoya, Police Captain; jemontoya@santafenm.gov)

Committee Review:
Quality of Life Committee: 02/18/2026
Finance Committee: 02/23/2026
Governing Body: 02/25/2026

e. Request for Approval of Amendment No. 2 to Grant Agreement Item# 22-0514 with the New Mexico Aging and Long-Term Services Department to Extend the Reversion Date to June 30, 2026, for Encumbered Funds in the Amount of $170,259.18 for Grant Agreement E5290 to Purchase and Equip Vehicles for the Mary Esther Gonzales Senior Center. (Manuel Sanchez, Senior Services Director; mnsanchez@santafenm.gov)

Committee Review:
Quality of Life Committee: 02/18/2026
Finance Committee: 02/23/2026
Governing Body Committee: 02/26/2026

f. Request for Approval of Amendment No. 2 to Grant Agreement Item #22-0541 with the New Mexico Aging and Long-Term Services Department to Extend the Reversion Date to June 30, 2026, for Encumbered Funds in the Amount of $133,762.68 for Grant Agreement E5288 to Plan, Design, Construct, Equip and Furnish the Mary Esther Gonzales Senior Center. (Manuel Sanchez, Senior Services Director; mnsanchez@santafenm.gov)

Committee Review:
Quality of Life Committee: 02/18/2026
Finance Committee: 02/23/2026
Governing Body Committee: 02/26/2026

g. Request for Budget Amendment Resolution (BAR) in the Amount of $80,000 to Transfer One-Time Funding in FY26 from Planning & Land Use to ITT to Compensate for the Purchase of the OpenGov Software. (Heather Lamboy, Planning and Land Use Director, hllamboy@santafenm.gov)

Committee Review:
Quality of Life Committee: 02/18/2026
Finance Committee: 02/23/2026
Governing Body: 02/25/2026

h. CONSIDERATION OF RESOLUTION NO. 2026-_____. (Councilor Lee Garcia and Mayor Michael Garcia)
A Resolution Clarifying the Terms of Resolution No. 2024-14 to Allow the Knights of Columbus Council 10517 to Display Banners Commemorating Santa Fe Veterans as "Santa Fe Heros" Between Memorial Day and Veterans Day, Annually. (Marci Eannarino, Office of Legislation and Policy Innovation Manager; maeannario@santafenm.gov; Christine Spiers, Legislative Coordinator; cmspiers@santafenm.gov; and Palmer Anderson, Policy Analyst; pcanderson@santafe.gov)

Committee Review:
Governing Body (Introduced): 02/11/2026
Public Works and Utilities Committee: 02/16/2026
Quality of Life Committee: 02/18/2026
Governing Body: 02/25/2026

8. Action Items: Discussion Agenda
9. Executive Session
10. Matters from Staff
11. Matters from the Committee
12. Matters from the Chair
13. Next Meeting: Wednesday March 4, 2026
14. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.





Code Blue: Building Disaster Preparedness through Humanitarian Response

Kyle Morgan, City of Santa Fe Office of Emergency Management
Lia Azul Salaverry, City of Santa Fe Youth and Family Services Division

Introduction & History

Code Blue is a dual-purpose initiative that builds Santa Fe's disaster preparedness capabilities while simultaneously serving vulnerable populations and building community resilience before disasters happen.

Code Blue has been in operation every winter since the COVID-19 pandemic. Operations have expanded significantly in that time, owing to annual improvement planning, new resources, and enhanced inter-departmental coordination.

City of Santa Fe Emergency Management

The City of Santa Fe Office of Emergency Management is the primary coordinator for the novel use of resources during disasters. **Emergency Management supports but does not supervise incident operations.** It links City departments, community partners, and external resources, and manages the "state of exception" when normal operations are overwhelmed.

Code Blue Context



Situation

1332 Cold Exposure Deaths Annually in the United State (FEMA), 70 in NM (NM DOH)



Risk Factors

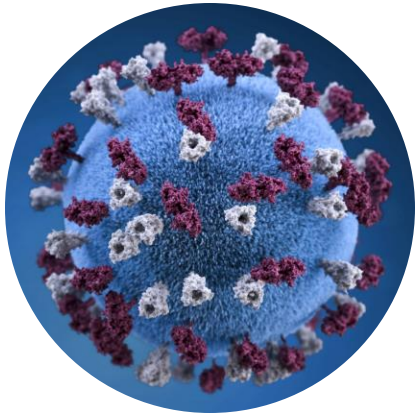
Unsheltered individuals at heightened risk due to lack of shelter, medical comorbidities



Santa Fe-Specific Factors

High-altitude climate with extreme temperature swings, limited shelter capacity, and a diverse vulnerable population

Program Evolution



2019-2020: Implementation

First responder focused tactical response. Highly complicated by COVID-19.



2021-2025: Expansion

Enhanced intracity and community coordination with expanded partner network.



2025-26: Comprehensive Approach & Training Ground

Training ground for multi-agency coordination capabilities, formalized NIMS coordination structure, expanded utilization of city resources, incorporation of real-time data

Photos: Gabriela Campos/Santa Fe New Mexican

Operations Overview



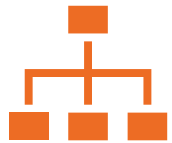
Activation Criteria

- Temperature below 15°F
- NWS Winter Storm Warning



Tactical Response Elements

- Proactive outreach
- Shelter operations
- Transportation
- Resource distribution
- Data capture



EOC Incident Support Model

- Strategic Coordination
- Gap Analysis and Resource Sharing
- Data Analysis
- Situational Awareness Development



Emergency Management

Policy Development, EOC Coordination, Training/Exercise



Human Services

Policy Development, Provider Coordination, Shelter Support



Fire Department

Outreach, EMS Response, Logistics, and Transportation



Police Department

Security, Logistics



Park Rangers

Outreach, Transit Coordination



Transit

Transportation Services To and From Participating Facilities

City Network

City departments work collaboratively to identify hazardous weather, acquire outreach equipment, open and support sheltering facilities, and expand or reposition staffing and resources as appropriate

Dual-Purpose Training Value

Fall 2025: Training and Preparation

- Code Blue as a training scenario
- 3 Multi-agency coordination exercises
- EOC Incident Support Model development and validation

Winter 2025-26: Operations

- Improved activations using trained structure
- Effective multi-agency coordination
- Strong partner engagement
- To-date: No cold weather injuries or deaths on Code Blue nights reported by SFFD, no emergency department surge in patients seeking warmth reported by hospitals.

All-Hazards Applications



Operational Coordination

Command structures, resource coordination, information sharing protocols



Mass Care and Sheltering

Shelter operations, resource distribution, vulnerable population services



Emergency Public Info

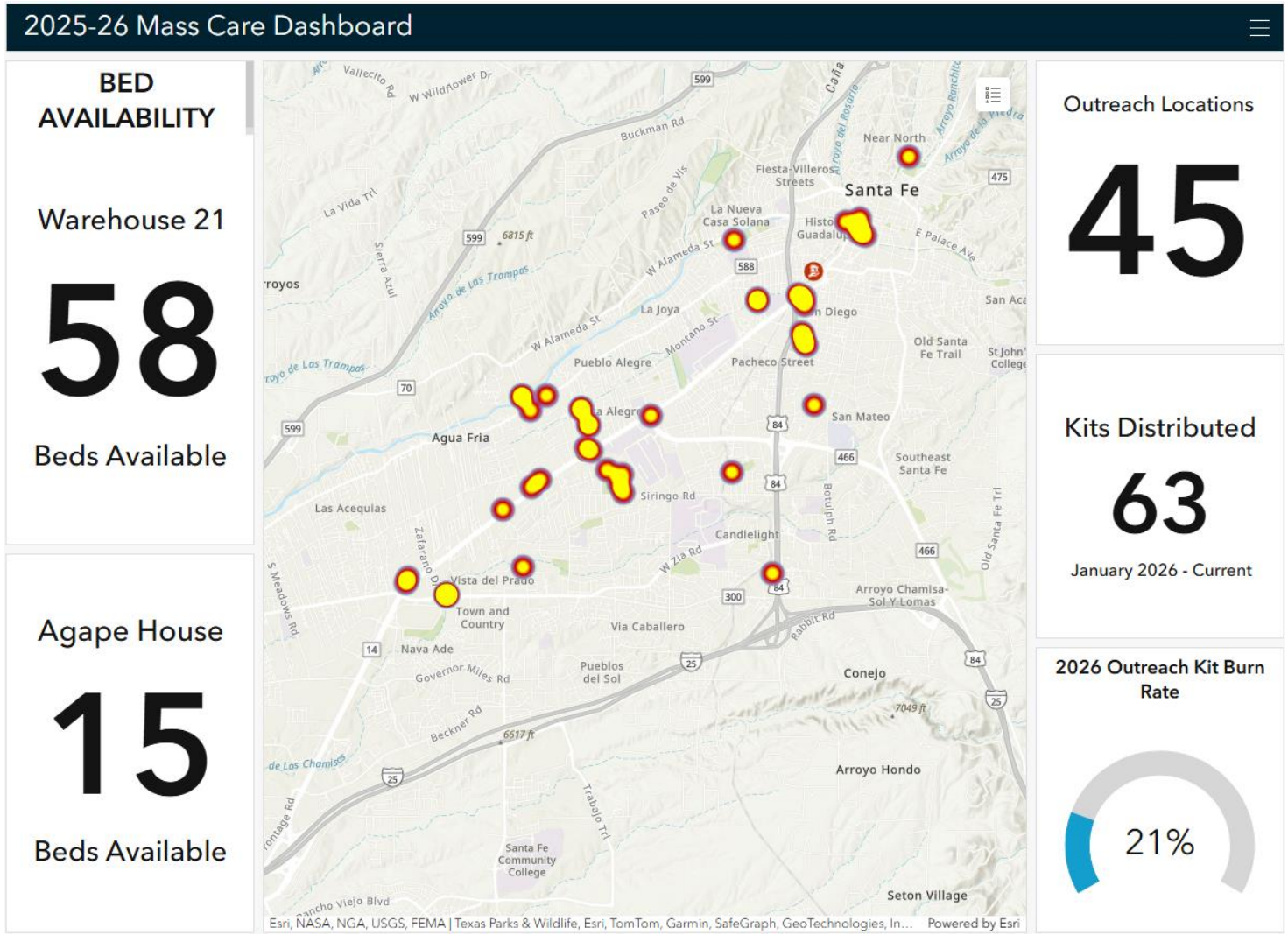
Multi-channel messaging, media coordination, community engagement



Situational Assessment

Real-time data collection, GIS mapping, common operating picture

Enhancing these capabilities directly transfers managing to wildfire, flood, public health, and other disaster response scenarios that we may encounter



Data and Analytics

ArcGIS Survey and Dashboards

- Current Shelter Occupancy
- Real-Time Outreach Mapping
- Transport Tracking by Agency and Destination
- Equipment Burn Rate Tracking

Operational Impact

- Ensures Equitable Resource Distribution
- Establish Common Operating Picture
- Drives After-Action Review

Resilience Investment



Public Safety Mission

- Reduced cold weather injuries
- Reduced emergency calls
- Proactive intervention
- Hospital ED Diversion



Organizational Capacity

- Increased disaster response training
- Enhanced coordination
- Increased all-hazards preparedness
- Efficient use of city resources



Community Resilience

- Stronger partner network
- Enhanced service coordination
- Vulnerable population support

City of Santa Fe's Homelessness Team

The City's homelessness team (within Youth & Family Services Division) leads coordination across our social service system, including with contracted agencies and the City's broader network of service providers and partners. We mobilize resources and convene key stakeholders during Code Blue.



Partner Network

Overnight Shelter

Healthcare & Referrals

Community Partners

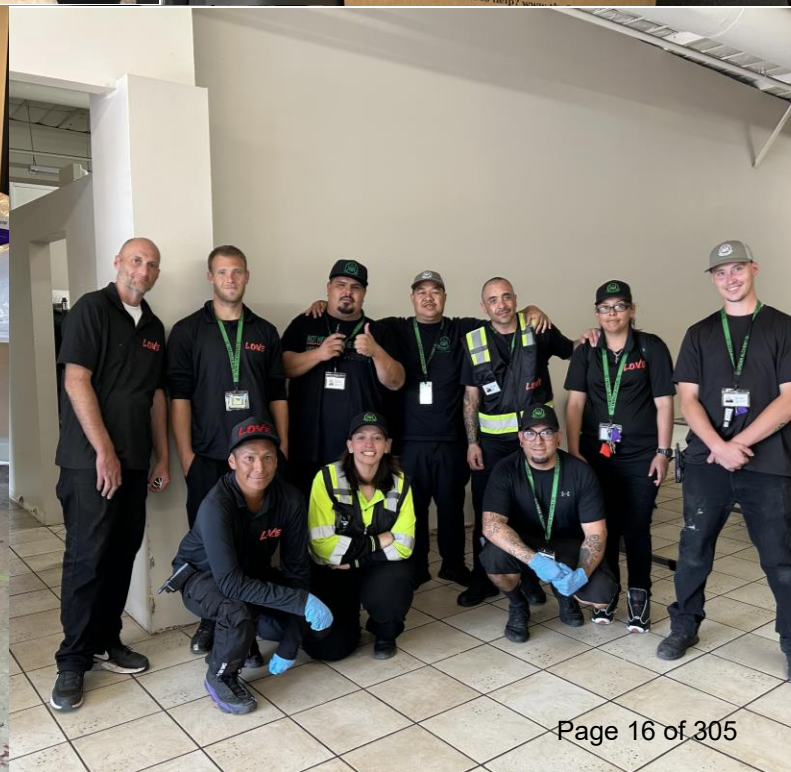
Outreach Teams

Our network of service provider partners includes over 25 agencies and organizations that work on issues of homelessness in Santa Fe.









Outreach and Access Strategies

Reducing Barriers

- No cost transportation
- Multiple sheltering options
- Flexible admission policies

Meeting People Where They Are

- Warm weather kits and supplies
- Multi-agency approach
- Healthcare and CONNECT network coordination

Trust Building & Trauma-informed Care

- Multi-pronged outreach teams
- Alternative Warming Options
- Healthcare Coordination



Impact and Accomplishments



Program Growth

- Increased shelter bed capacity and new locations (3 contracted providers across 2 locations)

Improved Access

- Low-barrier shelter principles (including allowing pets, possessions, free transportation, hot meals, clothing, etc.)

Data-Driven Performance

- Introducing new data tracking systems and tools (Survey 123 after action reports, bed tracker, etc.)

Enhanced Coordination

- Growth in our homelessness response network across partners



Current Challenges

Resource and Capacity Constraints

- Limited funding for operations and bed expansion
- Absence of emergency proclamation limits mass care resource activations
- Logistical challenges and training for specialized needs
- **Demand for shelter and support far exceeds true need** (280 shelter beds systemwide, with 546 on by-names list)

Future Directions

The Resilience Initiative

- Expand dual-purpose approach to emergency preparedness and human service efforts
- Increase emergency preparedness training and homeless outreach opportunities for city staff and community partners

Regional Leadership

- Share model with other NM communities
- Develop training materials for replication

Continuous Improvement

- Align approach with best practice standards
- Integrate lessons learned into regional emergency plans and homelessness / shelter operations



Thank You

Kyle Morgan, City of Santa Fe Office of Emergency Management
klmorgan@santafenm.gov

Lia Azul Salaverry, City of Santa Fe Youth and Family Services Division
Lasalaverry@santafenm.gov

QUALITY OF LIFE COMMITTEE
WEDNESDAY, FEBRUARY 4, 2026, 5:00 PM
CITY COUNCIL CHAMBERS, CITY HALL
200 LINCOLN AVENUE, SANTA FE, NEW MEXICO

1. CALL TO ORDER

A meeting of the Quality of Life Committee was called to order on Wednesday, at 5:00 pm, by February 4, 2026, by Councilor Castro, Chair, at City Hall, in the City Council Chambers, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT
Councilor Alma Castro, Chair
Councilor Elizabeth Barrett
Councilor Patricia Feghali
Councilor Amanda Chavez, virtually
Councilor Jamie Cassutt

OTHERS PRESENT
Marcella Apodaca, Committee Liaison
Johanna Nelson, Director, Economic Development Department
Manual Sanchez, Community Services Department

3. APPROVAL OF AGENDA

MOTION A motion was made by Councilor Barrett, seconded by Councilor Feghali, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Feghali, yes; Councilor Bennett, yes; Councilor Cassutt, yes; Councilor Chavez, yes; Chair Castro, yes.

4. APPROVAL OF CONSENT AGENDA

Item 6 C was pulled for discussion by Chair Castro.

MOTION A motion was made by Councilor Chavez, seconded by Councilor Feghali, to approve the Consent Agenda as amended.

VOTE The motion passed on a roll call vote as follows:

Councilor Feghali, yes; Councilor Bennett, yes; Councilor Cassutt, yes; Councilor Chavez, yes; Chair Castro, yes.

5. PRESENTATIONS

A. TEEN CENTER PRESENTATION

Given.

6. ACTION ITEMS: CONSENT AGENDA

A. REQUEST FOR APPROVAL OF THE JANUARY 21, 2026, QUALITY OF LIFE COMMITTEE MEETING MINUTES.

Approved on consent.

B. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES CONTRACT SANTA FE BUSINESS INCUBATOR FOR BUSINESS INCUBATION SERVICES IN THE TOTAL AMOUNT OF $600,000 FOR A THREE-YEAR TERM.

Approved on consent.

C. REQUEST FOR APPROVAL OF THE NEW MEXICO DEPARTMENT OF FINANCE & ADMINISTRATION CERTIFICATION FOR ALLOCATION 23-ZH5048-81-3 (YEAR 3) IN THE AMOUNT OF $93,750 FOR THE HIRING OF LAW ENFORCEMENT/SUPPORT POSITIONS AT THE SANTA FE POLICE DEPARTMENT FY26 UNTIL JUNE 30, 2026.

1. REQUEST FOR APPROVAL OF A BUDGET AMENDMENT RESOLUTION IN THE TOTAL AMOUNT OF $93,750 FROM THE NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION FUND TO THE POLICE SALARIES FUND.

MOTION A motion was made by Councilor Barrett, seconded by Councilor Feghali, to approve the request.

VOTE The motion passed on a roll call vote as follows:

Councilor Feghali, yes; Councilor Bennett, yes; Councilor Cassutt, yes; Councilor Chavez, yes; Chair Castro, yes.

D. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO ITEM #22-0521 WITH CLARION ASSOCIATES TO INCREASE THE COMPENSATION BY $50,982.06 FOR A NEW TOTAL CONTRACT AMOUNT OF $246,697.06 FOR THE UPDATE OF THE LAND DEVELOPMENT CODE.

Approved on consent.

7. ACTION ITEMS: DISCUSSION AGENDA

None.

8. EXECUTIVE SESSION

None.

9. MATTERS FROM STAFF

Heard.

10. MATTERS FROM THE COMMITTEE

None.

11. MATTERS FROM THE CHAIR

Heard.

12. NEXT MEETING: WEDNESDAY, FEBRUARY 18, 2026

13. ADJOURN

There being no further business before the Committee, the meeting adjourned at 6:01 pm.

Councilor Alma Castro, Chair

Elizabeth Martin
Elizabeth Martin (Feb 10, 2026 10:31:42 MST)

Elizabeth Martin, Stenographer

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2024-5

INTRODUCED BY:

Councilor Amanda Chavez

A RESOLUTION

COMMITTING TO BEING A MORE AGE-FRIENDLY CITY AND ENROLLING IN THE AMERICAN ASSOCIATION OF RETIRED PERSONS ("AARP") AGE FRIENDLY STATES AND COMMUNITIES NETWORK, WHICH, TO THE EXTENT IT IS POSSIBLE, WILL BE A PROCESS THAT INCORPORATES UNIVERSAL DESIGN PRINCIPLES.

WHEREAS, according to the United States Census Bureau's 2020 Census, 23.8% of City of Santa Fe ("City") residents are ages 65 or older as compared to 16.04% nationwide; and

WHEREAS, according to the United States Census Bureau's article "The Next Four Decades: The Older Population in the United States: 2010 to 2050," the U.S. population aged 65 and over is expected to grow from 40.2 million in 2010 to 88.5 million by 2050, increasing the total share of the 65 and over population from 12 percent to 20 percent of the total population; and

WHEREAS, according to the New Mexico Human Services Department's "2021 Data Book", the elderly population of Santa Fe County is projected to increase from 25.3% in 2019 to 58.2% of adults ages of 65 and over by the year 2030; and

WHEREAS, the World Health Organization ("WHO") has developed the WHO "Global

Network of Age-Friendly Cities and Communities" to encourage and promote public policies to increase the number of communities that support active aging and thereby improve the health, well-being, satisfaction, and quality of life for older adults; and

WHEREAS, the American Association of Retired Persons (AARP) "Age-Friendly States and Communities" is a national program affiliated with the WHO's Global Network of Age-Friendly Cities and Communities; and

WHEREAS, members of the AARP Network of Age-Friendly States and Communities benefit from:

A. Automatic entry to the WHO global network.

B. A wide range of free resources on age-friendly and livable communities

C. The latest news and information about best practices, events, results, challenges, and new initiatives

D. Opportunities for partnerships with other cities, both domestic and international

E. Peer-to-peer learning opportunities

F. Public recognition of the community's commitment to become more age-friendly; and

WHEREAS, the Governing Body agrees with the AARP's Network of Age-Friendly States and Communities belief that "people of all ages benefit from the adoption of policies and programs that make neighborhoods walkable, feature transportation options, enable access to key services, provide opportunities to participate in community activities, and support housing that's affordable and adaptable"; and

WHEREAS, the WHO and AARP recognize that towns, cities, and communities have different needs, resources, and varying capacities to engage their resources to take action to facilitate active aging; and

WHEREAS, the WHO established eight domains of community life that should be

formally targeted for livability and quality of life for persons of all ages:

A. Outdoor spaces and building

B. Transportation

C. Housing

D. Social participation

E. Respect and Social inclusion

F. Civic Participation and employment

G. Communication and information; and

H. Community support and health services; and

WHEREAS, the Governing Body would like the City to join the AARP Network Age-Friendly States and Communities; and

WHEREAS, the Governing Body believes, and research supports, the idea that the concepts of "universal design", and their focus on accessibility, are a clear complement to the goals of being an age friendly city; and

WHEREAS, specifically, according to the article "Universal Design: A Step Toward Successful Aging," published in the *Journal of Aging Research in 2012*, the concepts of Universal Design support the Age-Friendly rationale by having "the potential to affect older adult's engagement with life, by providing accessible and accommodating environments in which this population can thrive without stigmatization"; and

WHEREAS, according to the Center for Disability Rights, Ron Mace, an architect known for his role in coining the term "Universal Design" and championing accessible building codes and standards in the United States, defines universal design as "the design of products and environments to be usable by all people, to the greatest extent possible, without the need for adaptations or specialized design"; and

WHEREAS, according to the article "Universal Design: A Step Toward Successful

Aging," which was published in the *Journal of Aging Research* in 2012, the seven principles of Universal Design are as follows:

A. Equitable use

- Useful and marketable to people with diverse abilities

B. Flexibility in Use

- Accommodates a wide range of individual preferences and abilities

C. Simple and Intuitive Use

- Easy to understand, regardless of user's experience, knowledge, language skills, or current concentration level

D. Perceptible Information

- Communicates necessary information effectively to the user, regardless of ambient conditions or the user's sensory abilities

E. Tolerance for Error

- Minimizes hazards and the adverse consequences of accidental or unintended actions

F. Low Physical Effort

- Can be used efficiently and comfortably with a minimum of fatigue

G. Size and Space for Approach and Use

- Appropriate size and space provided for approach, reach, manipulation, and use regardless of the user's body size, posture, or mobility; and

WHEREAS, the City has a history of seeking to create an inclusive environment for all individuals; and

WHEREAS, Section 2.02 of the City's Charter states that "human and civil rights of residents of Santa Fe and inviolate" and that "the governing body shall preserve, protect and

promote human rights… through all of its activities" and that those rights "shall not be diminished or otherwise infringed", regardless of age; and

WHEREAS, the City recognizes that compliance with Title II of the Americans with Disabilities Act, Section 202, addresses some of the accessibility goals of the Age Friendly States and Communities network; and

WHEREAS, consulting committees with specialized knowledge on accessibility matters, such as the Mayor's Committee on Disability, can be beneficial when working toward creating an inclusive community.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that it is committed to making Santa Fe a well-designed, livable community that promotes health and sustained accessibility for community members of all ages.

BE IT FURTHER RESOLVED that the City Manager or the City Manager's designee will enroll the City in the AARP Network of Age-Friendly States and Communities by submitting the required membership application and committing the City to a 5-year process of improvement according to the following timeline:

1. First 30 days: Enroll into the network of AARP Network of Age-Friendly States and Communities;
2. Year 1: Conduct a community needs assessment and present results to the Governing Body, including identifying what work the City already has in place that contributes to qualifying as an Age-Friendly city, as defined by the AARP Network of Age Friendly States and Communities program;
3. Year 2: Develop and present an action plan to the Governing Body for approval;
4. Years 3-5: Implement the action plan and track progress; and
5. Year 5: Evaluate the impact of the work and present a progress report to the Governing Body.

BE IT FURTHER RESOLVED that, to the extent it is possible and practical, the City will incorporate Universal Design principles in its planning process for the 5-year commitment described above, and in doing so, will collaborate with committees that have relevant, specialized expertise, such as the Mayor's Committee on Disability.

PASSED, APPROVED, and ADOPTED this 28th day of February, 2024.

Alan Webber (Feb 29, 2024 14:21 MST)

ALAN WEBBER, MAYOR

ATTEST:

Geralyn Cardenas (Feb 29, 2024 14:29 MST)

GERALYN F. CARDENAS, INTERIM CITY CLERK

APPROVED AS TO FORM:

Erin McSherry
Erin McSherry (Feb 29, 2024 13:38 MST)

ERIN K. McSHERRY, CITY ATTORNEY

Legislation/2024/Resolutions/2024-5(R)/Resolution to be an Age-Friendly City

CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2024-5_
(Resolution to be an Age-Friendly City)

Mayor and Members of the City Council:

In relation to Resolution No. 2024-5:

A RESOLUTION

COMMITTING TO BEING A MORE AGE-FRIENDLY CITY AND ENROLLING IN THE AMERICAN ASSOCIATION OF RETIRED PERSONS ("AARP") AGE FRIENDLY STATES AND COMMUNITIES NETWORK, WHICH, TO THE EXTENT IT IS POSSIBLE, WILL BE A PROCESS THAT INCORPORATES UNIVERSAL DESIGN PRINCIPLES.

I intend to propose the following amendment(s)

1. On page 4, line 21, ***delete*** the period at the end of the sentence and ***replace it*** with *";* and*"*.
2. On page 4, line 22, ***insert*** the following new paragraphs*:*

WHEREAS, the City has a history of seeking to create an inclusive environment for all individuals; and

WHEREAS, Section 2.02 of the City's Charter states that "human and civil rights of the residents of Santa Fe are inviolate" and that "the governing body shall preserve, protect and promote human rights…through all of its activities" and that those rights "shall not be diminished or otherwise infringed", regardless of age; and

WHEREAS, the City recognizes that compliance with Title II of the Americans with Disabilities Act, Section 202, addresses some of the accessibility goals of the Age Friendly States and Communities network; and

This amendment WILL change the caption. _____

This amendment WILL NOT change the caption. __X__

Respectfully submitted,

_____
Amanda Chavez, Councilor

Approved as to Form:

Erin McSherry

Erin McSherry (Feb 29, 2024 13:38 MST)

Erin K. McSherry, City Attorney

ADOPTED: Finance Committee

NOT ADOPTED: _____

DATE: 02/26/2024

Geralyn Cardenas (Feb 29, 2024 14:29 MST)

GERALYN F. CARDENAS, Interim City Clerk

2024-5 (R) Resolution to be an Age-Friendly City

Interim Agreement Report 2024-03-01

Created:	2024-02-29
By:	CHRISTINE SPIERS (cmspiers@santafenm.gov)
Status:	Out for Signature
Transaction ID:	CBJCHBCAABAAbXP88esz7Qxox7fl_X0uo9_omYMN4QNT

Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

"2024-5 (R) Resolution to be an Age-Friendly City" History

Document created by CHRISTINE SPIERS (cmspiers@santafenm.gov)
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CITY OF SANTA FE

Age-Friendly Santa Fe Action Plan

A roadmap for aligning City systems to support independence, connection, and well-being across the lifespan

Prepared by the City of Santa Fe in partnership with residents, community organizations, and City departments

A member of the AARP Network of Age-Friendly States and Communities

City of Santa Fe
Department of Community Services
Division of Senior Services

2026

Review Draft

Executive Summary

The Age-Friendly Santa Fe Action Plan is a three-year, City-led roadmap to strengthen Santa Fe as a livable, inclusive, and connected community for residents of all ages. Grounded in extensive community engagement and aligned with national and global age-friendly frameworks, the plan advances a coordinated, all-ages approach to aging well while supporting the City's broader goals for quality of life, equity, and long-term resilience.

Santa Fe's population is older than state and national averages, increasing demand for accessible housing, reliable transportation, clear information, safe public spaces, and opportunities for connection and participation. Community input confirmed that while Santa Fe offers strong assets—such as libraries, senior centers, cultural institutions, and community organizations—residents often experience services as fragmented and difficult to navigate. This Action Plan responds by aligning existing City efforts, strengthening coordination, and embedding age-friendly and lifespan considerations into planning, policy, and service delivery.

The plan is guided by a clear mission: to create inclusive environments that support independence, safety, participation, and well-being across the lifespan. Five core values shape this work:

- Aging is understood as a lifelong experience, not a stage limited to older adulthood.
- Inclusion and accessibility are essential to community well-being.
- Coordination across departments and partners strengthens impact.
- Community knowledge and lived experience inform effective solutions.
- The Division of Senior Services is positioned as a strategic asset for collaboration.

Guiding principles translate these values into practice by committing the City to apply an all-ages lens, build on existing plans and initiatives, integrate age- and ability-inclusive considerations early in decision-making, strengthen shared responsibility across systems, improve access to clear information for residents, and pursue realistic, scalable approaches that can be sustained over time.

These commitments are operationalized through six interconnected goal areas identified through the community needs assessment:

- Transportation – improving safe, reliable access to healthcare, services, work, and community life.
- Housing – supporting affordability, accessibility, and the ability to age in place.
- Communication and Information – making services easier to find, understand, and navigate.
- Health and Wellness – strengthening access to prevention, care, and intergenerational learning.
- Social Engagement and Participation – expanding connection, belonging, civic life, and economic participation across ages.

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- Safety and Public Spaces – improving the accessibility and usability of streets, neighborhoods, and public spaces.

Cross-cutting strategies support implementation by establishing shared leadership through an Age-Friendly Advisory Team, positioning Senior Services as a coordinating and advocacy hub, integrating age-friendly priorities into City planning processes, and strengthening communication, engagement, and feedback loops across City departments and community partners.

The goals, strategies, and actions outlined in this plan serve as an initial implementation roadmap. Progress will be guided by ongoing community engagement, evaluation, and collaboration, allowing the City to refine or adapt approaches as conditions change. Together, the Age-Friendly Santa Fe Action Plan embeds age-friendly and lifespan thinking into how Santa Fe plans, invests, and governs—supporting independence, inclusion, and quality of life for current and future generations.

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Letter of Support from the Mayor of the City of Santa Fe

SAMPLE LETTER: *As Mayor of the City of Santa Fe, I am proud to offer this letter of support for the Age-Friendly Santa Fe Action Plan. This plan reflects our city's commitment to becoming a more livable, inclusive, and connected community for residents of all ages, with a particular focus on older adults and future generations.*

I fully endorse the plan's mission to align City policies, programs, and partnerships around an all-ages, lifespan approach to aging well. I especially support its emphasis on inclusion and accessibility, coordination across departments and community partners, and the central role of community voice and lived experience in shaping priorities. The plan's recognition of the Division of Senior Services as a strategic partner in City governance is both timely and essential.

I also support the six core goal areas—transportation, housing, communication and information, health and wellness, social engagement and participation, and safety and public spaces—which emerged directly from extensive community engagement. Together, these goals provide a clear and actionable framework for improving independence, safety, and quality of life for residents across the lifespan.

As Mayor, I am committed to working with the City Council, staff, community organizations, and residents to advance this Action Plan and to integrate its values and principles into our broader planning and investment decisions.

I offer this letter as my formal support and appreciation for the Age-Friendly Santa Fe initiative and the collaborative work it represents on behalf of our community

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Letter of Support from Santa Fe City Council

SAMPLE LETTER: *The Santa Fe City Council is pleased to express its strong support for the Age-Friendly Santa Fe Action Plan and the community-wide effort it represents to make Santa Fe a more livable, inclusive, and connected city for residents of all ages. This Action Plan reflects the City's commitment to aligning policies, programs, and partnerships around a coordinated, all-ages approach to aging well, consistent with Santa Fe's participation in the AARP Network of Age-Friendly States and Communities.*

The Council affirms the plan's mission to advance environments that support independence, safety, participation, and well-being across the lifespan. We endorse the plan's core values, including the recognition that aging is a lifelong experience shaped by everyday systems; that inclusion and accessibility are essential to community well-being; that coordination across City departments and community partners strengthens impact; that community knowledge and lived experience are critical to effective decision-making; and that the Division of Senior Services is a strategic asset in advancing age-friendly priorities across City governance.

We also support the guiding principles that translate these values into action. Applying an all-ages lens, building on existing City plans and initiatives, integrating age- and ability-inclusive considerations early in planning and design, strengthening collaboration and shared responsibility, improving navigation and clarity for residents, and pursuing sustainable and scalable approaches all align with the Council's priorities for equitable, effective, and accountable governance.

The Council endorses the plan's six interconnected goal areas, which reflect priorities identified through extensive community engagement. These include improving transportation options; supporting affordable and accessible housing conditions; strengthening communication and information systems so residents can more easily find and use resources; expanding access to health, wellness, and prevention services across the lifespan; deepening social engagement, civic participation, and economic opportunity; and improving the safety and accessibility of public spaces.

We view the Age-Friendly Santa Fe Action Plan as a living framework that will evolve through implementation, evaluation, and continued community engagement. The City Council is committed to supporting this work through its policy, budgeting, and oversight roles and looks forward to continued collaboration with the Mayor, City staff, community partners, and residents to advance the plan's vision.

On behalf of the residents of Santa Fe, we offer this letter as a formal expression of support for the Age-Friendly Santa Fe Action Plan.

Review Draft

Table of Contents

Executive Summary *1*
Letter of Support from the Mayor of the City of Santa Fe *3*
Letter of Support from Santa Fe City Council *4*
Introduction *7*
Historical Background 7
Demographics 7
Arts, Culture, and Community Events 8
Economy, Retirement, and Tourism 9
Age-Friendly and Lifespan Approaches to Aging *10*
Age-Friendly Environments and Systems 10
Lifespan Perspectives on Aging 10
Implications for Community Planning and Policy 11
Implications for Younger Generations 11
The WHO–AARP Age-Friendly Initiative *13*
The World Health Organization Age-Friendly Global Network 13
AARP's Role in the United States 13
Age-Friendly Santa Fe Initiative *15*
City Council Resolution and Five-Year Process 15
Age-friendly Assets of Santa Fe *15*
City of Santa Fe Aging and Community Services 15
Age-Friendly Community Resources and Programs 18
AARP Livability Index 20
Needs Assessment and Community Engagement *21*
Advisory Committee 21
Community Survey 22
Listening Sessions 22
Workshop Series 23
Community Forums 23
Needs Assessment Results *24*
Survey Results 24
Key Themes from Listening Sessions, Workshops, and Community Forums 28
Key Insights from Advisory Committee, Resource Providers, and Community Leaders 30

Review Draft

Age-Friendly Santa Fe Action Plan *33*
Mission, Values, and Guiding Principles 33
Cross-Cutting Strategies 35
Transportation Goals. Strategies and Actions 36
Housing Goals, Strategies and Actions 37
Communication and Information Goals, Strategies and Actions 38
Health and Wellness Goals, Strategies and Actions 39
Social Engagement and Participation Goals, Strategies and Actions 40
Safety and Public Spaces Goals Strategies and Actions 41
References *42*
Appendix A Age-Friendly Santa Fe Action Matrices *45*
Cross-Cutting Actions 46
Transportation Actions 48
Housing Actions 49
Communication and Information Actions 50
Health and Wellness Actions 52
Social Engagement and Participation Actions 53
Safety and Public Spaces Actions 54
Appendix B Age-Friendly Santa Fe Survey Results *55*

Review Draft

Introduction

Historical Background

Santa Fe, New Mexico, is one of the oldest continuously inhabited places in North America and the oldest state capital in the United States [1]. Long before European contact, the area was home to Pueblo communities, with settlements dating back to approximately 1050–1150 CE. The region served as an important cultural, spiritual, and trade center for Indigenous peoples [2].

Spanish colonists formally established Santa Fe as the capital of the province of Nuevo México in 1609–1610 under Governor Pedro de Peralta. The Palace of the Governors, constructed in 1610 along the north side of the Plaza in the center of the city, remains the oldest continuously used public building built by European settlers in the continental United States [3].

Santa Fe's history reflects successive periods of Indigenous, Spanish, Mexican, and American governance, including the Pueblo Revolt of 1680, Mexican independence in 1821, U.S. occupation in 1846, and statehood in 1912. This layered history continues to shape the city's identity, civic life, and planning priorities.

Demographics

Santa Fe is a small but influential state capital with approximately 88,000–90,000 residents. The city functions as a regional center for government, tourism, healthcare, arts, and culture [1][4].

The population is racially and ethnically diverse, with more than half of residents identifying as Hispanic or Latino. Santa Fe has a slightly higher proportion of women than men and an average household size just over two persons, reflecting a mix of single-person households, couples, and smaller families.

Race / Ethnicity Share of Population (%)	
Hispanic or Latino (any race)	~ 54%
White (non-Hispanic)	~ 38%
Native American / Alaska Native	~ 3%
Black or African American	~ 1%
Asian American	~ 1%
Two or more races / Other	~ 3%

Race and Ethnicity of Santa Fe Residents. Source: U.S. Census Bureau, American Community Survey (2019-2023 5-Year Estimates).

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Government is the largest employer, followed by hospitality, healthcare, and creative industries. Income levels vary widely, reflecting a population that includes retirees, professionals, artists, service workers, and long-term residents. [2].

Age and Disability Demographics in Santa Fe

Santa Fe's population is significantly older than both New Mexico and the United States overall. The city's median age is 46.4 years, compared with 39.9 years statewide and 39.2 years nationally, reflecting both the aging of long-term residents and the in-migration of older adults and retirees [1].

Santa Fe, New Mexico, and United States Age Demographics		
Location	**Median Age**	**% 65 years and older**
Santa Fe, New Mexico	46.4	26%
New Mexico	39.9	20%
United States	39.2	18%

Median Age Comparison: Santa Fe, New Mexico, and the United States. Source: U.S. Census Bureau, American Community Survey (2019-2023 5-Year Estimates).

Adults aged 45 and older represent a larger share of Santa Fe's population compared to those in the state or nation, while children and young adults account for a smaller proportion. These differences increase demand for healthcare, accessible housing, transportation, and community supports that enable healthy aging.

Santa Fe's disability rate is higher than the national average, possibly in part because the city has a significant older adult population. About 10% of residents under age 65 report a disability, and an estimated 17% of residents overall live with a disability, compared to about 13% nationally [1]. These patterns underscore the need for accessible services, clear information, and coordinated resources that support residents across the lifespan.

Arts, Culture, and Community Events

Arts and culture are central to Santa Fe's identity and function as civic and economic infrastructure. The city was designated as a UNESCO Creative City, reflecting its long-standing commitment to heritage, creative industries, and cultural expression [5].

Signature events include the Santa Fe Indian Market, the Traditional Spanish Market, and the International Folk Art Market, each reflecting Indigenous, Hispano, and global traditions [6][7][8]. Performing arts, museums, festivals, and year-round programming contribute to Santa Fe's role as a living cultural landscape [4].

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Everyday gathering spaces, such as the Santa Fe Plaza and the Santa Fe Farmers Market continue to support social interaction, community identity, and intergenerational connection, reinforcing the city's role as a living cultural landscape [9][10].

Economy, Retirement, and Tourism

Santa Fe's economy is centered on tourism, arts, culture, and small businesses. Tourism attracts approximately 2 million overnight visitors annually and supports employment, small businesses, and City revenue [11]. City initiatives such as "Go Local, Go Different" promote local entrepreneurship and help retain economic activity within the community.

Santa Fe is also consistently ranked among the best places to retire in the United States, due to its mild climate, rich cultural scene, outdoor recreation opportunities, and lack of state income tax on Social Security income. Retirees value the city's small-town feel with access to world-class arts, dining, and healthcare, including services provided by Christus St. Vincent Regional Medical Center [12–15].

Tourism and retiree attraction function as complementary economic drivers. Retirees contribute to local spending on housing, healthcare, dining, and retail, supporting job creation and tax revenue. At the same time, increased demand can shift employment toward lower-wage service roles and place upward pressure on housing costs, affecting affordability for workers and long-term residents [16–18].

Tourist-oriented development can also make it harder for full-time residents—especially older adults—to age in place by displacing neighborhood-serving businesses, increasing short-term rentals, and weakening local social networks. Even when residents remain housed, rising costs and the loss of familiar places can contribute to "indirect displacement," reducing stability, belonging, and quality of life. These impacts tend to fall most heavily on lower-income and less mobile residents [19-23].

For Santa Fe, balancing tourism, retirement migration, housing affordability, workforce needs, and the well-being of long-term residents is essential to sustaining community stability and quality of life.

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Age-Friendly and Lifespan Approaches to Aging

Age-friendly and lifespan approaches to aging are complementary frameworks that guide how communities, systems, and policies can support well-being across the life course. While age-friendly initiatives typically focus on adapting environments and services to meet the needs of older adults today, lifespan approaches emphasize that aging is a continuous process shaped by experiences, opportunities, and environments from early life through very old age.

Age-Friendly Environments and Systems

Age-friendly approaches emerged in response to rapid population aging and growing recognition that physical, social, and institutional environments strongly influence health, independence, and participation in later life. The World Health Organization defines age-friendly environments as those that "foster healthy and active ageing" by enabling people to meet basic needs, remain mobile, build relationships, and contribute to community life regardless of age or ability [24].

The WHO Age-Friendly Cities Framework identifies key domains—such as housing, transportation, outdoor spaces, social participation, respect and inclusion, communication, and community support—that shape older adults' ability to age safely and meaningfully [24]. More recent global efforts, including the WHO's Decade of Healthy Ageing (2021–2030), emphasize embedding age-friendly principles across sectors, including health systems, housing, and social services [25].

Age-friendly features in homes and communities—such as universal design, safe mobility, proximity to services, and opportunities for social connection—are associated with better physical health, mental health, and quality of life in later years [26]. Importantly, age-friendly work increasingly recognizes diversity among older adults, including differences in income, culture, health status, disability, and caregiving roles, and the need to design systems that reduce inequities rather than reinforce them [24].

Lifespan Perspectives on Aging

Lifespan approaches view aging not as a stage that begins in later life, but as a lifelong developmental process influenced by biological, psychological, social, and environmental factors that interact over time. Beliefs and expectations about aging form early in life through family, media, education, and culture and can shape health behaviors, cognitive functioning, and social participation across decades.

Negative views on aging are associated with poorer health outcomes, while more positive and flexible views are linked to better physical health, resilience, and longevity. Interventions aimed at improving aging outcomes cannot focus solely on older adulthood; they must also address education, work, health behaviors, and social inclusion earlier in life [27].

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From a policy and planning perspective, a lifespan lens highlights the importance of continuity-ensuring that systems supporting education, employment, caregiving, housing, and health are designed to adapt as people move through longer and less linear life courses.

Connecting Age-Friendly and Lifespan Approaches

Age-friendly and lifespan approaches are understood as mutually reinforcing. Age-friendly communities and health systems address quality of life through the lens of the needs of older adults, while lifespan-oriented policies aim to innovate conditions that improve aging outcomes for future generations.

Together, these approaches suggest that communities must both retrofit existing systems to support current older residents and redesign institutions—such as education, work, and housing—to reflect longer lives and changing roles over time. Addressing ageism and improving views on aging across the lifespan are critical to the success of both strategies, as social attitudes shape policy priorities, resource allocation, and individual behavior [27-28].

The Stanford Center on Longevity and the "New Map of Life"

The Stanford Center on Longevity is a leading example of a lifespan-oriented approach to aging. Through its *New Map of Life* initiative, the Center calls for rethinking education, work, health, housing, and social institutions to support lives that may span 100 years or more [29].

The *New Map of Life* frames longevity not as a challenge to be managed, but as an opportunity to redesign systems so people can live longer lives that are healthy, purposeful, and economically secure. Its work emphasizes cross-sector collaboration, intergenerational engagement, and design innovation that explore how topics like physical environments, transportation, and climate conditions influence health and equity across the lifespan.

Implications for Community Planning and Policy

For communities, planners, and health systems, investing in age-friendly environments can improve safety, mobility, and social connection for older adults today, while adopting a lifespan perspective encourages earlier and more preventive investments that shape aging outcomes over time.

Together, age-friendly and lifespan approaches provide a comprehensive framework for planning that supports independence, inclusion, and well-being at every stage of life—an essential foundation for communities seeking to become more resilient, equitable, and prepared for demographic change.

Implications for Younger Generations

Age-friendly and lifespan approaches are particularly relevant for younger generations (Generation X, Millennials and Generation Z) who are likely to live longer lives while navigating more complex and less linear life courses than previous generations. These cohorts are expected to experience multiple transitions across education, work, caregiving, and health over

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many decades, rather than following a single pathway from school to work to retirement [29]. At the same time, younger generations may be unaware of the impacts longer lives may have on employment and retirement [30].

Age-friendly design benefits these younger generations now, not only in later life. Walkable neighborhoods, reliable public transportation, accessible housing, green space, and inclusive public spaces can support physical and mental health for young adults, families, and older residents alike. Framing age-friendly communities as good for all generations strengthens their relevance as long-term community investments rather than niche aging initiatives.

Lifespan research highlights that behaviors and conditions in early and mid-adulthood strongly influence health and functioning later in life. Younger generations today place a high value on health, well-being, and quality of life, with many prioritizing wellness, flexibility, and supportive environments when making decisions about work and place [31-33]. This orientation aligns with lifespan models that emphasize prevention and supportive environments as foundations for healthy aging.

At the same time, these generations face significant risks related to housing affordability, employment, student debt, and mental health stressors. Lifespan perspectives emphasize that such challenges accumulate over time, potentially leading to poorer aging outcomes if left unaddressed. Age-friendly, lifespan-informed planning therefore plays a critical role in mitigating long-term risk by investing early in housing stability, accessible transportation, social infrastructure, and inclusive economic opportunity.

Economic Participation Across the Lifespan

Beyond shaping physical environments and social infrastructure, age-friendly and lifespan approaches also ask to rethink how communities support work, income security, and economic participation across longer lives. Older adults aged 50 and above are increasingly turning to employment and entrepreneurship for financial stability, flexibility, and autonomy, patterns that signal how work is evolving across the lifespan. Self-employment rates rise sharply with age, from about 25% for workers aged 55–59 to 68% for those aged 75–79, often as independent contractors or small business owners, particularly among those with advanced degrees [34-35].

Programs like AARP Foundation's Work for Yourself@50+ and BACK TO WORK 50+ provide free workshops, coaching, and digital skills training to help older adults launch side hustles, freelance gigs, or businesses, addressing barriers like age discrimination and skill gaps. The Stanford Center on Longevity promotes redesigned employment and entrepreneurship models to support prosperity across extended lifespans [36-37]. This work underscores the need for policies fostering economic vitality and skills development across the lifespan.

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The WHO–AARP Age-Friendly Initiative

The Age-Friendly Initiative led by the World Health Organization (WHO) and AARP is a coordinated global and national effort to help communities become better places to live as people age. The initiative focuses on improving the physical and social environments that shape daily life—such as housing, transportation, public spaces, and access to services—so communities support health, independence, and participation for residents of all ages [24][38].

The World Health Organization Age-Friendly Global Network

The WHO launched the Global Network for Age-Friendly Cities and Communities in 2010 in response to rapid population aging and urbanization worldwide. The network provides a shared framework and learning platform for cities, counties, and regions committed to becoming more age-friendly. Membership represents a public commitment to engage residents, assess local conditions, and pursue continuous improvement rather than a one-time designation.

The WHO framework emphasizes 8 domains of livability:

- outdoor spaces and buildings,
- transportation,
- housing,
- social participation,
- respect and social inclusion,
- communication and information,
- civic participation, and
- community support and health services.

Together, these domains highlight how everyday environments and systems influence quality of life across the lifespan [24].

AARP's Role in the United States

In the United States, the AARP Network of Age-Friendly States and Communities serves as the official U.S. affiliate of the WHO Global Network. Established in 2012, the AARP network supports states, cities, counties, and towns in applying the WHO framework within local contexts. AARP provides technical assistance, planning tools, peer learning opportunities, and national coordination to help participating communities move from commitment to action [39].

As of 2025, more than 1,000 communities are enrolled nationwide, and nearly 40 percent of Americans live in a jurisdiction that has joined the AARP age-friendly network. This growth reflects increasing recognition that age-friendly planning is not solely about older adults, but about creating livable communities that support people across generations [40].

Membership Process and Continuous Improvement

Participation in the WHO–AARP Age-Friendly Initiative follows a structured, multi-year process centered on continuous improvement. Communities begin by adopting a formal resolution or

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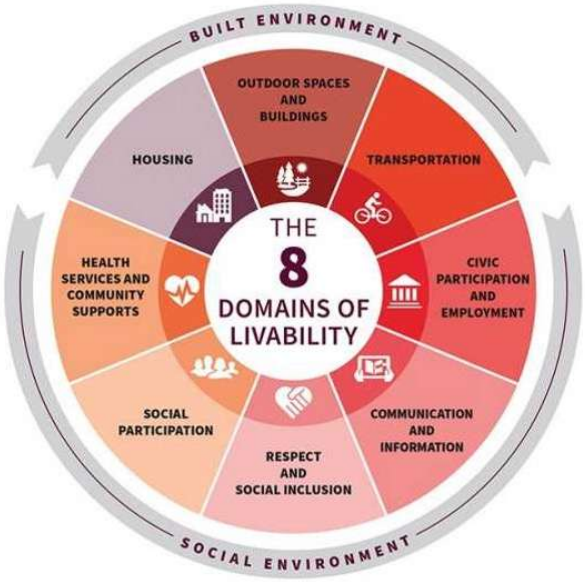
executive action committing to age-friendly principles, which enrolls them in both the AARP Network and the WHO Global Network. Participating jurisdictions then assess local conditions using data, surveys, and community input; develop a multi-year age-friendly action plan; implement strategies; and monitor progress over time.

Communities are expected to report on progress and adjust strategies as conditions and needs evolve, reinforcing age-friendliness as an ongoing practice embedded in planning, policymaking, and service delivery rather than a standalone project [40].

Broader Impact

Communities participating in the WHO–AARP Age-Friendly Initiative report benefits that extend beyond older adults, including safer streets, more accessible housing, stronger social connections, and improved community well-being. By designing environments and policies that anticipate aging and changing abilities, the initiative advances a more inclusive and resilient community model that supports residents throughout the life course.

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Age-Friendly Santa Fe Initiative

The Age-Friendly Santa Fe initiative is a city-led effort to make Santa Fe a more livable and inclusive community for residents of all ages, with a particular focus on older adults. Led by the City of Santa Fe, the initiative is grounded in formal City Council action committing the City to the AARP Network of Age-Friendly States and Communities.

City Council Resolution and Five-Year Process

In 2024, Santa Fe City Council adopted Resolution No. 2024-5, formally committing Santa Fe to becoming a more age-friendly city and enrolling in the AARP Network. The resolution directs the City to complete a structured five-year improvement process, including enrollment, a comprehensive community needs assessment, development of an Age-Friendly Action Plan, and ongoing implementation and evaluation [41].

Goals and Activities

The initiative's core goal is to ensure that residents can remain active, connected, and safely housed in their community as they age, while also improving conditions for younger residents and families. Key activities include community forums, a citywide survey, advisory engagement, and the development of a multi-year Age-Friendly Action Plan aligned with the eight domains of livability.

By participating in the AARP Network, Santa Fe receives age-friendly network support, peer learning opportunities, and national recognition, while committing to ongoing resident engagement and integration of age-friendly priorities into city planning and policy decisions.

Age-friendly Assets of Santa Fe

Santa Fe benefits from a wide range of age-friendly programs and services provided by the City of Santa Fe, Santa Fe County, and community partners. The AARP Livability Index offers additional insight by highlighting both community strengths and areas for improvement related to age-friendliness.

City of Santa Fe Aging and Community Services

The City of Santa Fe's Department of Community Services provides citywide library, senior, youth, and family programs designed to improve quality of life and increase access to resources across the lifespan. Through direct services, community facilities, and advisory bodies, the department supports residents' ability to remain connected, informed, and engaged in community life.

Department of Community Services

The Department of Community Services is organized into three primary divisions that serve as key access points for information, services, and community engagement. In addition to direct

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programming, the department provides staff support for boards, commissions, and initiatives that elevate resident voice and guide policy development:

- **Libraries Division:** Operates the City's public library system, offering lending collections, technology access, educational programming, and community learning spaces for residents of all ages. Libraries also function as inclusive community hubs that promote literacy, digital access, and informal social connection.
- **Senior Services Division:** Administers a citywide aging services system that supports independent living, health and wellness, transportation, social engagement, and volunteerism for older adults.
- **Youth and Family Services Division:** Operates youth programs and community centers that provide afterschool, summer, and enrichment activities, along with family supports that promote healthy development and community engagement.
- **Community advisory bodies and initiatives:** Provides staff support for boards and commissions such as the Children and Youth Commission, Human Services Committee, Immigration Committee, Veterans Advisory Board, Women's Commission, and the Mayor's Youth Advisory Board, as well as initiatives like CONNECT that link residents to services and elevate community voice.

Division of Senior Services

The Division of Senior Services operates a coordinated network of programs designed to help older adults remain active, connected, and living safely in their homes and communities. Services are generally available to residents age 60 and older, with some volunteer programs open to adults age 55 and older. Most services are offered at no cost, with suggested donations. Core functions include:

- Supporting independent living through nutrition services, transportation, in-home and respite services, and case assistance
- Promoting healthy aging through fitness, health promotion activities, and preventive screenings
- Reducing social isolation through senior center–based activities, special events, and friendly visiting or companion programs
- Mobilizing older adults as community assets through structured volunteer programs, including AmeriCorps Seniors

Senior Centers

Senior Services operates three senior centers that serve as key access points for programs, meals, transportation connections, and community life. These centers provide congregate meals, social and recreational activities, and referrals to additional supports:

- Luisa Senior Center
- Mary Esther Gonzalez (MEG) Senior Center
- Pasatiempo Senior Center

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Senior Services Programs

Senior Services programs are designed to support aging in place, social connection, and overall well-being. Key program areas include:

- **Nutrition services:** Congregate meals at senior centers and home-delivered meals for homebound residents, supporting nutrition, socialization, and independence.
- **Transportation:** Senior-focused transportation services linked to senior centers, supporting access to meals, health care, activities, and essential services.
- **Health promotion and wellness:** Fitness and recreation programs, health promotion activities, and screenings that support strength, balance, mobility, and disease prevention.
- **Recreation, education, and social activities:** Classes, cultural and educational activities, games, special events, and Senior Olympics opportunities that foster social connection and active aging.
- **Benefits counseling and information and referral:** Assistance navigating benefits and services, along with outreach to connect older adults with community resources.
- **Respite care and home management:** Limited respite and home management services that support family caregivers and help older adults remain at home.
- **Senior Scene newsletter:** A free monthly publication that explains how to access senior services, lists activities, and shares program updates.

Together, these programs function as essential components of the community's long-term care system, complementing medical and residential services while emphasizing independence and participation.

Volunteer and Civic Engagement Programs

Senior Services also administers AmeriCorps Seniors volunteer programs that both support older adults and engage them as contributors to the community. Volunteer opportunities include:

- **Retired Senior Volunteer Program (RSVP):** Connects adults age 55 and older with volunteer placements that address local needs such as food distribution, education support, environmental projects, and emergency preparedness.
- **Foster Grandparent Program (FGP):** Engages older adults as mentors and tutors for children and youth, providing academic and social support in schools and community settings.
- **Senior Companion Program (SCP):** Supports income-eligible volunteers age 55 and older who serve as companions to homebound or isolated older adults, offering emotional support and basic assistance.
- **Care Companion Program (CCP):** Places volunteers of all ages to provide regular social visits and engagement for residents in long-term care communities.

These programs extend the reach of Senior Services while strengthening intergenerational connections.

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Santa Fe County Senior Services

Santa Fe County operates a separate senior services system serving adults age 60 and older in unincorporated areas of the county, with some facilities located within or near city limits. County services are distinct from the City of Santa Fe's Division of Senior Services.

County programs are delivered through five senior centers that offer congregate and home-delivered meals, door-to-door transportation, fitness and wellness activities, arts and educational programs, and service navigation through CONNECT. Programs are generally free or donation-based for eligible residents.

Age-Friendly Community Resources and Programs

In addition to City and County services, Santa Fe is supported by a broad ecosystem of nonprofit organizations, health systems, educational institutions, and community-based programs that contribute to age-friendly conditions. These resources play an important role in supporting older adults, caregivers, and families across health, housing, caregiving, social connection, and lifelong learning. The lists below are not comprehensive but illustrate the range of programs and services that strengthen Santa Fe's age-friendly capacities.

Health and Caregiving

Organizations in this category provide medical, caregiving, and dementia-related services that support aging in place, caregiver well-being, and quality of life.

- Age Friendly Senior Care (home care for individuals with memory loss)
- Alzheimer's Association New Mexico Chapter (Alzheimer's and dementia education and resources)
- CHRISTUS St. Vincent Center for Healthy Aging (Age-Friendly Health System)
- Life Circle (adult day services and dementia support)
- Scott's House (hospice and end-of-life care)
- The Memory Care Alliance (caregiver and dementia support services)
- Sun and Moon Eldercare (care coordination and navigation)
- Crossroads Aging Care Professionals (life care management)

Service Navigation and Information

These organizations help residents and caregivers understand, access, and coordinate available services across systems.

- CONNECT 211 (City of Santa Fe and United Way of North Central New Mexico)
- Santa Fe County CONNECT (service navigation and referrals)
- Aging and Disability Resource Center (ADRC)
- North Central New Mexico Economic Development District (Non-Metro Area Agency on Aging)

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- Santa Fe Eldercare Network (network of professionals serving Santa Fe elders)
- SHARE New Mexico (community information database)

Nutrition, Housing, and Basic Needs

Programs in this category address food security, housing stability, and essential supports that enable older adults to remain safely in their homes and communities.

- Bienvenidos Outreach (food pantry and elder support)
- REunity Resources (senior food programs, farm stand access, and community gardens)
- Housing Trust Fund of Santa Fe (affordable housing, including senior housing)
- Be The Blessing Nonprofit (assistance for seniors and veterans)
- Salvation Army Santa Fe Corps ("Love the Elderly" program)

Physical Activity, Wellness, and Fall Prevention

These programs promote physical health, mobility, and fall prevention through targeted and accessible activities.

- Punching Out Parkinson's Santa Fe (exercise programs for individuals with Parkinson's disease)
- Villages of Santa Fe (fall prevention, fitness, and aging-in-place supports)

Education, Civic Life, and Intergenerational Support

Organizations in this category support lifelong learning, civic engagement, and intergenerational connections that strengthen social participation.

- Santa Fe Community College (lifelong learning and caregiver training)
- Santa Fe Community Foundation (funding and capacity-building for senior-serving nonprofits)
- Silver Horizons (support for grandparents raising grandchildren)
- Youth Works Santa Fe (youth employment, counseling, and intergenerational services)
- Somos Un Pueblo Unido (advocacy supporting immigrant and worker rights)
- Santa Fe Indigenous Center (culturally responsive services for Indigenous elders)
- Turquoise Trail Charter School (community-based education and opportunities for intergenerational engagement)

Together, these organizations complement City and County services and reflect Santa Fe's broader commitment to supporting aging in place, caregiver resilience, cultural responsiveness, and social connection across the lifespan.

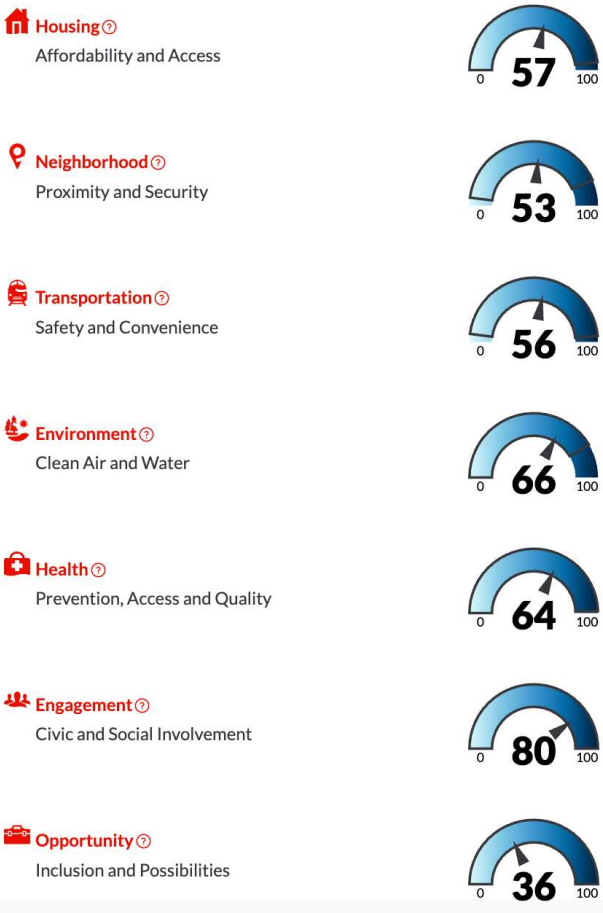
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AARP Livability Index



The AARP Livability Index evaluates communities on a 0–100 scale across seven categories: Housing, Neighborhood, Transportation, Environment, Health, Engagement, and Opportunity. Santa Fe earns an above-average overall score of 59, though affordability and safety remain ongoing challenges.

The city performs strongest in Engagement (80), reflecting broad access to cultural arts, entertainment, and competitively priced internet. Santa Fe also scores well in Environment (66), supported by generally healthy air quality. Housing receives a mid-range score (57), shaped by the presence of subsidized housing alongside housing costs that exceed the national average. Opportunity is the lowest-rated category (36), driven by limited age diversity and higher levels of income inequality. The Neighborhood score (53) reflects a mixed picture, balancing strong access to libraries and parks with an above-average crime rate.



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Needs Assessment and Community Engagement

The Age-Friendly Santa Fe initiative is grounded in comprehensive community engagement and a systematic needs assessment process. The initiative gathered input from residents, community partners, and service providers to inform Santa Fe's Age-Friendly Action Plan. This needs assessment included a community survey, listening sessions, workshops, and community forums, along with insights from advisory committee members and organizational leaders working across aging, housing, transportation, health, and community services.

Core Project Team

The needs assessment was led by a small core project team composed of the Director of Community Services, the Director of Senior Services, and a contracted Project Manager. This team met regularly to plan, coordinate, and oversee the assessment process.

Advisory Committee

The core project team organized an Age-Friendly Santa Fe Advisory Committee to support the community needs assessment and development of the Age-Friendly Action Plan. The committee comprised leaders and community members from various City departments and community organizations. Members met virtually throughout 2025 and provided input on Santa Fe's age-friendliness across AARP's 8 Domains of Livability, helped identify existing strengths and areas for improvement, and offered guidance on community engagement efforts, including the survey, listening sessions, workshops, and community forums.

Age-Friendly Santa Fe Advisory Committee	
Member	**Name of Organization**
Gary Williams	AARP New Mexico
David Fresquez	Age-Friendly Senior Care
Kathleen Tunney	CHRISTUS St. Vincent Regional Medical Center
Manuel Sanchez	City of Santa Fe Division of Senior Services
Maria Tucker	City of Santa Fe Department of Community Services
Johanna Nelson	City of Santa Fe Economic Development
Kathylene Gish	City of Santa Fe Mayor's Committee on Disability
Margaret Neill	City of Santa Fe Public Library
Julie Sanchez	City of Santa Fe Youth and Family Services
Jennifer Nevarez	CommUNITY Learning Network
Daniel Lopez	Designated ADA Coordinator, Equity and ADA Manager
Kevin Bowman	Human Rights Alliance
Matilda Byers	Santa Fe County Seniors Services
Erick Aune	Santa Fe Metropolitan Planning Organization (MPO)
Ann Church	Villages of Santa Fe
Andrew West	Age-Friendly Santa Fe Project Manager

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In addition to the Advisory Committee meetings, the core project team also met with other community leaders and organizational representatives to gather additional perspectives. Together, this input complemented feedback from residents and helped inform the priorities, goals, and strategies included in the Age-Friendly Action Plan.

Community Engagement Process

Residents were engaged to understand what supports living and aging well in Santa Fe and to inform the development of the Age-Friendly Action Plan. Multiple opportunities for input were provided, including a survey, listening sessions, workshops, and community forums. All materials and activities were available in English and Spanish, with interpretation provided at in-person events.

Information about the Age-Friendly Santa Fe initiative and opportunities to participate was shared through multiple channels, including:

- The Age-Friendly Santa Fe website
- Newsletters and email announcements
- Flyers distributed in City buildings and facilities
- Senior Scene newsletter (print and online)
- Community partner networks and email lists

Community partners—particularly organizations working closely with Spanish-speaking residents—supported outreach by sharing bilingual and Spanish-language invitations.

Community Survey

The initiative developed an abbreviated survey based on the AARP Age-Friendly Community Survey. The survey was available in English and Spanish. Residents could complete the survey:

- Online through the City's Age-Friendly website
- In paper form at all City senior centers and public libraries

The survey was promoted through newsletters, flyers, email lists, and community outreach activities. Spanish-language paper surveys were also distributed in person at an event hosted by community partner Somos Un Pueblo Unido.

Listening Sessions

Listening sessions were small group conversations where residents shared perspectives on what supports quality of life in Santa Fe and what could be improved as people age. Sessions focused on topics aligned with AARP's 8 Domains of Livability and were held at the City's three senior centers.

Sessions were conducted in English with Spanish interpretation available. Flyers and invitations were hand-delivered to residents living near affordable housing units at the Luisa and

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Pasatiempo centers. One listening session planned to be conducted entirely in Spanish, in partnership with Somos Un Pueblo Unido, did not have any attendees.

Workshop Series

A four-part workshop series was hosted at Santa Fe Public Library locations and focused on skills that support aging well. Each workshop lasted approximately 90 minutes and included a presentation followed by group discussion. Participants shared ideas about how Santa Fe can better support residents as they age. Workshops were held in English with Spanish interpretation available.

Community Forums

Six community forums were held later in the process to share findings from the survey, listening sessions, and workshops. Residents were invited to respond to early findings and provide feedback on draft goals and strategies for the Age-Friendly Action Plan. Forums were held at City library locations and senior centers and were conducted in English with Spanish interpretation available.

Language Access and Inclusion

Language access was prioritized throughout the engagement process. All outreach materials and surveys were available in English and Spanish, and Spanish interpretation was provided at listening sessions, workshops, and community forums. Community partnerships supported targeted outreach through Spanish-language communications and in-person engagement.

How Community Input Was Used

Information from the survey, listening sessions, workshops, and community forums was reviewed together to identify common themes, shared priorities, and key concerns. Community forums provided an opportunity for residents to respond to preliminary findings and help refine ideas. Together, this input informed the priorities, goals, and strategies of the Age-Friendly Action Plan.

Event Participation	
Engagement Activity	Participants
Workshops	113
Listening Sessions	92
Community Forums	75
Total Participation*	280
Unique Participants	260

Survey Participation	
Paper Surveys	68
Online Surveys	494
Spanish Surveys	16
English Surveys	546
Total Surveys	562

* Note: Some residents took part in more than one activity.

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Needs Assessment Results

Survey Results

Summary of Survey Results	
Topic Area	**Key Findings**
Perceptions of Aging in Santa Fe	• 67% rated Santa Fe as a good or very good place to age • Average rating: 3.12 ("Good")
Aging in Place & Independence	• Over 90% rated staying in their home as important or very important • Over 90% rated living independently as important or very important • 73% rated staying in Santa Fe as important or very important
Housing Situation & Needs	• 83% reported owning their home; 16% reported renting • 39% reported home repairs / modifications would be helpful
Transportation & Mobility	• 88% reported having reliable transportation • 94% primarily drive themselves • Smaller shares reported walking, biking, ride services, or public transit
Social Connection (Frequency)	• 94% reported regular communication with family, friends, or neighbors • 75% reported social interaction at least three days per week • 55% expressed interest in additional social or volunteer opportunities
Social Connection (Where People Connect)	• Respondents connected through gyms, support groups, faith-based organizations, and community centers • Many described informal connections through friends, family, work, and volunteering • A smaller group reported limited or no social connection
Information Access & Technology Use	• 93% reported daily internet use • 97% use smartphones; 95% email; 91% text messaging • Common sources included newspapers, personal networks, social media, and libraries
Use of City Resources	• 90% reported using Santa Fe libraries • 38% reported using recreation centers • 18% reported using senior centers
Employment & Financial Resources	• 50% reported being fully retired • 62% were unsure whether sufficient financial wellness resources are available
Respondent Demographics	• Average age: 68 • 71% identified as female • 76% identified as White; 15% Hispanic

Response results for all survey questions are provided in **Appendix B Age-Friendly Santa Fe Survey Results.**

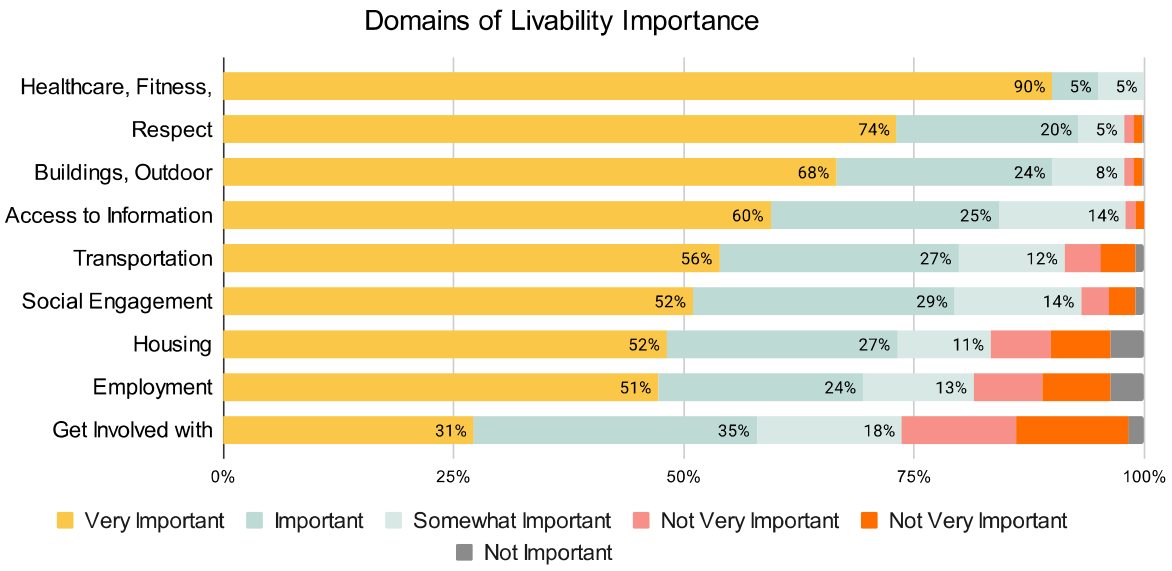
Survey results indicate that most respondents view Santa Fe as a good place to age and report strong social connection and high use of technology. At the same time, housing stability, independence, and transportation emerged as central priorities, with many respondents identifying home repairs, accessibility modifications, and reliable mobility as important to aging in place. While most respondents reported good health and regular social interaction, gaps between the importance of key livability domains—particularly healthcare, housing, transportation, and employment—and current community conditions suggest areas where improvements are needed. Together, these findings highlight both strong community assets and persistent structural challenges that informed the focus areas and strategies outlined in the Age-Friendly Action Plan.

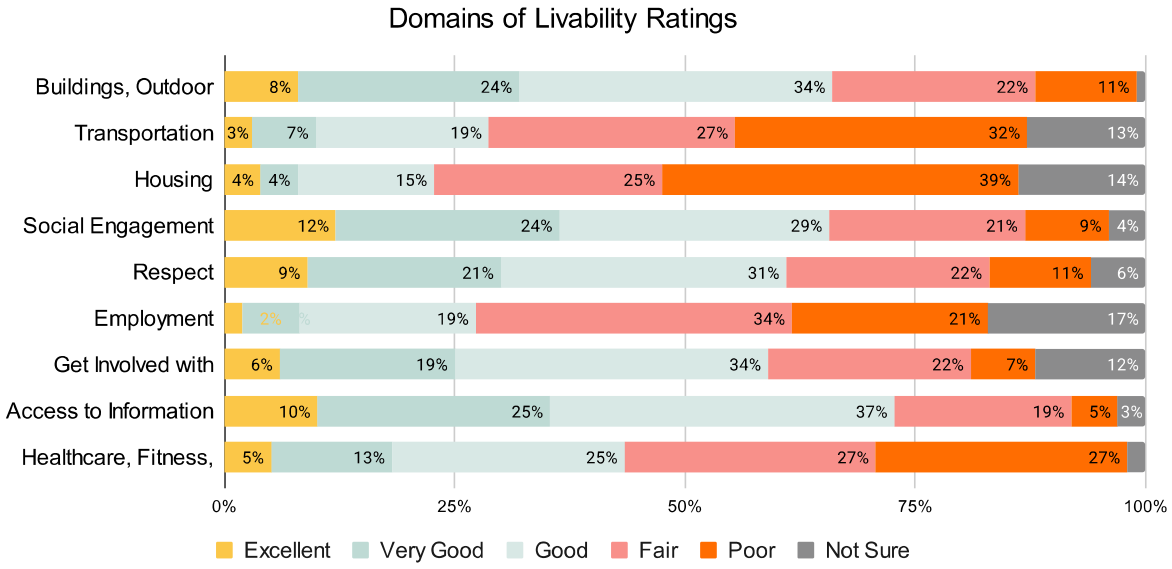
Priority livability domains were identified by comparing resident ratings of importance and current quality for each domain. Domains with the largest gaps—those rated as highly important but lower in quality—were prioritized for this action plan.

Survey Results – Domains of Livability	
Topic Area	**Key Findings**
Most Important Livability Domains	• Healthcare • Feeling valued across ages • Safety • Access to information
Lowest Rated Livability Domains	• Housing • Transportation • Employment • Healthcare
Priority Domains	• Largest gaps between importance and current conditions were in ○ Healthcare ○ Transportation ○ Housing ○ Employment

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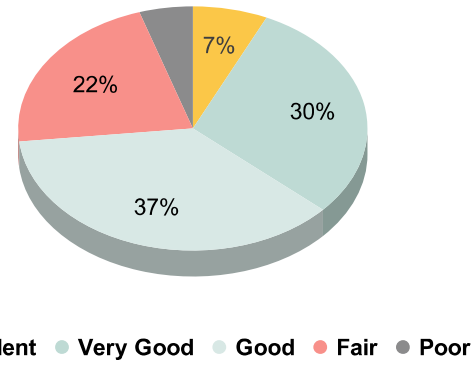
Select Charts and Graphs of Survey Results on the Livability of Santa Fe





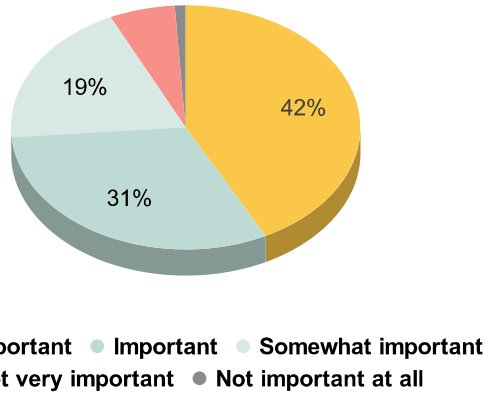
How would you rate Santa Fe as a place to live as someone ages?	n	%
Good	209	37%
Very Good	168	30%
Fair	123	22%
Excellent	40	7%
Poor	28	5%
No Response	8	
Average Score	3.12	

How would you rate Santa Fe as a place to live as someone ages?



How important is it for you to stay in Santa Fe as you age?	n	%
Very important	237	42%
Important	175	31%
Somewhat important	104	19%
Not very important	35	6%
Not important at all	8	1%
No Response	17	
Average Score	4.07	

How important is it for you to stay in Santa Fe as you age?



Revised

Key Themes from Listening Sessions, Workshops, and Community Forums

Summary of Listening Session, Workshop, and Community Forum Results	
Theme	**Key Concerns Raised by Participants**
1. Moving Through the City Feels Increasingly Hard and Risky	• Unsafe street crossings, especially on major corridors • Fast-moving traffic and driver behavior that feels dangerous • Uneven, missing, or poorly maintained sidewalks • Poor or inconsistent lighting and affecting comfort and safety of public spaces
2. Transportation Is the Link Between Resources and Daily Life	• Difficulty scheduling rides, especially with advance notice requirements • Bus routes and schedules that do not align with daily needs • Limited flexibility for same-day or spontaneous trips • Reliance on neighbors or informal help when systems fall short
3. Housing Works Best When It Is Affordable and Close to Daily Needs	• Limited affordable housing near healthcare, groceries, and services • Rising costs affecting long-term residents' ability to remain in place • Impacts of second homes and short-term rentals on availability • Difficulty aging in place when housing is far from resources
4. Access to Santa Fe's Cultural Life Is Uneven for Full-Time Residents	• Limited parking near cultural sites and downtown • Limited parking availability for residents/those with mobility needs • Cultural areas perceived as oriented toward tourists • Tension between full-time residents and seasonal residents
5. Staying Connected Requires Energy, Access, and Opportunity	• Transportation and safety barriers limiting participation • Health limitations affecting ability to engage regularly • Isolation among some residents who remain disengaged
6. Being Active Is Essential, but Not Always Easy	• Limited access to pools, gyms, and recreation facilities • Transportation and distance barriers to physical activity • Safety concerns limiting walking and outdoor movement • Inconsistent availability of programs or staffing
7. Access to Information and Communication Is Unclear and Inconsistent	• Limited awareness of available programs and services • Confusion about where to find accurate information • Lack of clear follow-up when concerns are reported • Reliance on libraries, newsletters, staff, and word-of-mouth
8. People Feel Heard in These Conversations, but Less So Elsewhere	• Few opportunities outside these sessions to share concerns • Uncertainty about whether input leads to action • Difficulty navigating city processes and decision-making • Sense of distance between residents and formal systems

Across listening sessions, workshops, and community forums, participants described how mobility, housing, and access shape daily life and independence in Santa Fe. Safety concerns related to traffic speed, pedestrian infrastructure, lighting, and noise were frequently raised, influencing where people go, when they go out, and whether they feel comfortable participating in community life.

Transportation emerged as a central connecting factor rather than a standalone issue. Participants emphasized that access to food, healthcare, cultural activities, social connection, and physical activity depends on reliable and flexible transportation. When systems do not align with daily needs, residents rely on informal support, plan far in advance, or opt out of activities altogether.

Housing was discussed primarily in terms of affordability and proximity to daily needs. Participants described the ability to live near healthcare, grocery stores, parks, libraries, and cultural spaces as essential to aging in place and maintaining independence. Rising housing costs, second homes, and short-term rentals were cited as factors limiting stable housing options for full-time residents.

Participants also highlighted the importance of social connection, physical activity, and access to information. While Santa Fe offers valued cultural, recreational, and community assets, barriers related to safety, transportation, health limitations, and uneven access can limit participation. Libraries, trusted staff, newsletters, and in-person conversations were consistently identified as reliable sources of information, while many expressed frustrations with unclear processes and limited follow-up when concerns are raised. Despite these challenges, participants valued the opportunity to be heard through the engagement process and expressed a desire for more consistent avenues for resident input.

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Key Insights from Advisory Committee, Resource Providers, and Community Leaders

Insights from Advisory Committee, Resource Providers, and Community Leaders	
Theme	**Key Insights**
Fragmentation of Services, Resources, and Networks	• Services operate across many organizations with limited coordination • Providers often lack visibility into one another's work • Residents experience support as disconnected rather than system-based
Awareness and Navigation as Central Barriers	• Services exist but are not consistently visible to residents • Navigation pathways are unclear or informal • Access often depends on personal networks or timing
Transportation as the Link Between Services, Housing, and Daily Life	• Transportation determines practical access to services and opportunities • Mobility challenges affect work, caregiving, health, and participation • Transportation efforts are not always connected to other systems
Housing, Location, and Access Are Inseparable	• Housing stability depends on affordability, location, and connectivity • Rising costs and limited supply affect residents across life stages • Short-term rentals and cost of living increase instability and homelessness risk
Existing Platforms Offer Untapped Potential for Connection	• Trusted tools and institutions already exist • These platforms reach residents across ages and life circumstances • Their role as shared entry points is not consistently reinforced
Communication and Coordination Shape How Systems Are Experienced	• Inconsistent communication leads to gaps and confusion • Coordination relies on informal relationships • Systems function better individually than collectively
Disability, Accessibility, and Inclusive Services Shape Daily Life	• Accessibility benefits people of all ages and abilities • Inclusive design supports independence and participation • Inconsistent accessibility limits engagement and increases isolation
Aging as a Lifespan Experience	• Aging is shaped by everyday systems, not age alone • The same systems affect families, workers, caregivers, and businesses • A lifespan lens highlights shared community impacts

Input from advisory committee members, resource providers, and community leaders highlighted that Santa Fe offers many programs and services that support aging well, but these efforts are often experienced as fragmented rather than as a coordinated system. Limited visibility across organizations and inconsistent coordination make it difficult for residents to understand how resources connect or how support evolves across different life stages.

Across discussions, awareness and navigation emerged as central barriers to access. Services were generally viewed as valuable once found, but information about them does not consistently reach residents in clear or predictable ways. Access often depends on personal networks, informal referrals, or timing, underscoring the importance of improving communication and coordination across City efforts and community partners.

Transportation and housing were consistently identified as foundational systems shaping access to daily life. Reliable transportation determines whether residents can reach healthcare, work, education, and community activities, while housing stability depends on affordability, location, and proximity to services. Participants emphasized that inclusive design, accessibility, and trusted information platforms—such as libraries and CONNECT Santa Fe—play a critical role in supporting participation across ages and abilities. Together, these insights reinforce the importance of addressing aging as a lifespan issue shaped by everyday systems, informing the focus areas and strategies of the Age-Friendly Action Plan.

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Age-Friendly Santa Fe Action Plan Focus Areas

The following focus areas identify the key conditions that shape residents' ability to live and age well in Santa Fe and serve as the foundation for the Action Plan's goals and strategies.

Focus Areas to Ground Age-Friendly Santa Fe Action Plan Goals and Strategies	
Focus Area	**Why This Matters**
Transportation	• Transportation supports independence by determining whether residents can access healthcare, housing, social activities, and essential services as mobility needs change.
Housing	• Stable and affordable housing is critical to aging well, as cost, accessibility, and location affect health, safety, and the ability to stay connected to the community.
Communication & Information	• Clear and coordinated communication helps residents understand how to find and use services and resources, especially during times of transition or increased need.
Social Engagement & Participation	• Social engagement and participation support well-being by fostering connection, belonging, and involvement in community life, which are important for health and quality of life at all ages.
Health & Wellness	• Health and wellness are central priorities for residents and are closely connected to transportation, housing stability, and opportunities for social engagement.
Safety & Public Spaces	• Safe and accessible public spaces influence residents' confidence, mobility, and willingness to participate in community life.

The focus areas for Santa Fe's Age-Friendly Action Plan were developed by synthesizing findings from the full needs assessment process, including the community survey, listening sessions, workshops, and input from community partners, service providers, community leaders, and the Age-Friendly Santa Fe Advisory Committee. Rather than relying on a single source, the initiative identified patterns that appeared consistently across the needs assessment.

The selected focus areas reflect the conditions that most influence residents' ability to live and age well in Santa Fe. They represent interconnected aspects of daily life that shape independence, access to services, social connection, and participation in the community. Challenges in one area—such as transportation—often affect others, including access to healthcare, housing options, and opportunities for engagement.

Together, these focus areas provide a clear framework for organizing the goals and strategies of the Action Plan and responding to the priorities identified by residents and community partners to improve age-friendliness in Santa Fe.

Review

Mission, Values, and Guiding Principles

Mission

The purpose of this Action Plan is to advance a coordinated, all-ages approach to aging well by aligning City policies, programs, and partnerships; elevating Senior Services as a strategic partner in City governance; and leveraging existing City efforts to create inclusive, accessible, and connected communities for residents across the lifespan.

Values

Aging Is a Lifespan Experience

Aging is a continuous process that affects all residents. Planning for aging well means creating conditions that support people at every stage of life, not only in older adulthood.

Inclusion and Accessibility Are Essential

Age-friendly, ability-friendly and family-friendly design, communication, and services are fundamental to participation, safety, and well-being for individuals, families, and communities.

Coordination Strengthens Impact

Meaningful progress is achieved by aligning efforts across departments, organizations, and initiatives rather than working in isolation or duplicating services.

Community Knowledge Matters

The lived experience of residents, families, business owners, workers, caregivers, and service providers is essential to understanding needs, identifying gaps, and shaping effective strategies.

Senior Services Is a Strategic Asset

The Division of Senior Services plays a critical role not only in service delivery but in advocacy, capacity building, and collaboration across the City and community partners.

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Guiding Principles

Apply an All-Ages Lens

Consider how policies, programs, and investments support people now and as they age, with attention to continuity, prevention, and adaptability over time.

Build on Existing Work

Leverage current City plans, programs, and partnerships whenever possible, strengthening alignment and avoiding unnecessary duplication.

Integrate Early

Include age- and ability-inclusive considerations at the earliest stages of planning, design, and decision-making.

Strengthen Collaboration and Shared Responsibility

Promote partnerships across City departments, community organizations, and residents, with shared ownership of goals and outcomes.

Improve Navigation and Clarity

Prioritize strategies that make information easier to find, services easier to access, and systems easier to understand.

Support Sustainable Capacity

Advance approaches that are realistic, scalable, and sustainable, strengthening long-term capacity rather than short-term solutions.

These mission, values, and principles are the foundation for the goals, strategies, and actions outlined in this plan. They are intended to guide decision-making, promote alignment across City efforts, and support a consistent, all-ages approach to the quality of life for Santa Fe residents.

The following goals translate community priorities into coordinated strategies and actions. Goals define intended outcomes, strategies describe how the City will respond, and actions identify priority areas for implementation.

Implementation of these strategies and actions will be led through collaboration among the Age-Friendly Advisory Committee or Task Force, the Department of Community Services, and the Division of Senior Services. Specific roles, responsibilities, timelines, and success indicators are detailed in the implementation tables provided in Appendix A Age-Friendly Santa Fe Action Matrix.

These goals, strategies, and actions are an initial roadmap for advancing age-friendly priorities. As implementation proceeds, the initiative may pivot, refine, or adopt new strategies in response to continued community engagement, evaluation, and changing conditions.

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Cross-Cutting Strategies

1. Establish shared leadership and resident involvement to guide Age-Friendly Action Plan implementation.
2. Position Senior Services as a coordinating and advocacy hub across City initiatives and programs.
3. Integrate age-friendly, ability-friendly, and family-friendly priorities into existing City plans, programs, and partnerships.
4. Strengthen communication, engagement, and feedback loops across City and community partner systems.

Cross Cutting Actions

Governance and Infrastructure

- Establish an Age-Friendly Advisory Committee or Task Force to guide implementation, incorporate ongoing community input, and report progress to City Council.
- Explore the creation of a dedicated age-friendly and community engagement staff position within Senior Services or Community Services.

Engagement and Input

- Host regular meetings, workshops, and community conversations focused on domain-specific areas of livability.
- Use senior centers, libraries, and community venues as consistent access points for gathering age-friendly community input.
- Establish a clear pathway for resident input to flow from the aging services network through Community Services to the Advisory Committee or Task Force and City Council.

Planning and Coordination

- Engage City planning processes to ensure age-friendly considerations are incorporated.
- Integrate age-friendly language and principles into City plans, policies, and reports.
- Position Senior Services as a strategic planning partner to support coordination across the City.

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Transportation Goals, Strategies, and Actions

Goal

Improve transportation options so residents of all ages can reliably and safely get to healthcare, services, work, social activities, and community events.

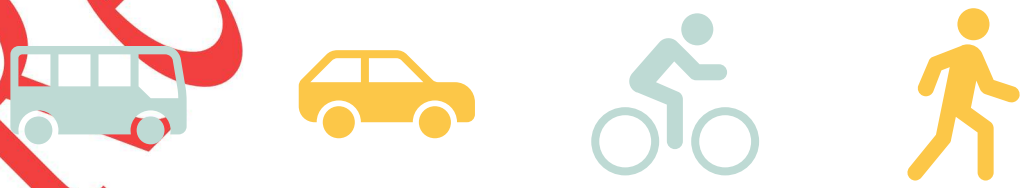
Strategies

1. Apply an age- and ability-inclusive approach to transportation planning and services
2. Use resident transportation experience to inform planning and decision-making
3. Improve access to transportation services and key destinations
4. Coordinate transportation efforts across City and regional partners

Summary of Priority Actions

- Engage transportation planning bodies to incorporate age-friendly, ability-friendly, and family-friendly community insights.
- Increase community participation in the planning and evaluation of transportation plans and initiatives.
- Host transportation-specific listening sessions and information events.
- Identify gaps in parking availability, routes, hours, and destinations within City transportation services.
- Improve access to cultural, recreational, and community destinations through City transportation services.
- Promote awareness and use of City transportation and infrastructure reporting systems.
- Improve coordination with transit providers.
- Promote awareness of safety, sidewalk, lighting, and street issue reporting mechanisms.

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Housing Goals, Strategies, and Actions

Goal

Support housing conditions and options that allow residents to remain safely, affordably, and comfortably in their homes and neighborhoods throughout different stages of life.

Strategies

1. Integrate and strengthen age-friendly, aging-in-place and accessibility considerations into existing housing planning, operations, and initiatives
2. Use resident housing experience to inform housing and land-use decisions
3. Improve access to housing resources and supports
4. Support housing stability and safety across the lifespan

Summary of Priority Actions

- Engage housing planning bodies to integrate age-friendly, ability-friendly, and family-friendly community insights.
- Increase community participation in housing and land-use planning and evaluation processes.
- Host housing-specific listening sessions and information events.
- Improve and expand awareness of City housing resources, programs, and affordable housing initiatives.
- Educate developers, landlords, and property and land organizations on age-friendly and universal design principles and related policies.

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Communication and Information Goals, Strategies, and Actions

Goal

Make it easier for residents to find, understand, and navigate information about services, programs, and community resources across the city.

Strategies

1. Coordinate how information is shared across the aging services and community services networks.
2. Improve resident utilization and navigation of City and community partner resources.
3. Strengthen follow-through and transparency in communication.

Summary of Priority Actions

- Build and maintain an Age-Friendly website that serves as a centralized clearinghouse for age-friendly resources, programs, and services.
- Develop and distribute printed, paper-based Age-Friendly information and resource guides to ensure access for residents who face barriers to digital tools or online information.
- Launch an Age-Friendly commitment and recognition program for organizations and businesses.
- Improve information sharing and cross-promotion across the aging services network.
- Create and maintain a coordinated age-friendly calendar of events.
- Strengthen promotion and integration of CONNECT 211 across City, County, and community partner services.
- Plan, organize, and host an annual Age-Friendly fair or community event.
- Add a regular Age-Friendly feature to the *Senior Scene* newsletter.
- Improve and expand the City's use of bilingual information and resources.
- Improve and expand collaboration with organizations serving Spanish- and Native-language-speaking community members.

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Health and Wellness Goals, Strategies, and Actions

Goal

Strengthen access to healthcare, wellness, and preventive services that support physical, mental, and social well-being across the lifespan.

Strategies

1. Promote healthy aging and a lifespan approach to well-being
2. Use City senior centers and libraries as hubs for intergenerational wellness and learning.
3. Improve access to health, caregiving, and health-prevention resources.
4. Support active and engaged living, independence, and social well-being.

Summary of Priority Actions

- Offer workshops on healthy aging and intergenerational topics.
- Design and facilitate trainings for City leaders and staff on aging, ageism, and lifespan approaches.
- Expand intergenerational wellness, technology, and learning programming at City senior centers.
- Expand educational, social, and health and wellness programming at City senior centers.

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Social Engagement and Participation Goals, Strategies, and Actions

Goal

Strengthen social connection, belonging, civic participation, and economic engagement so residents of all ages feel valued, connected, and able to contribute to community life.

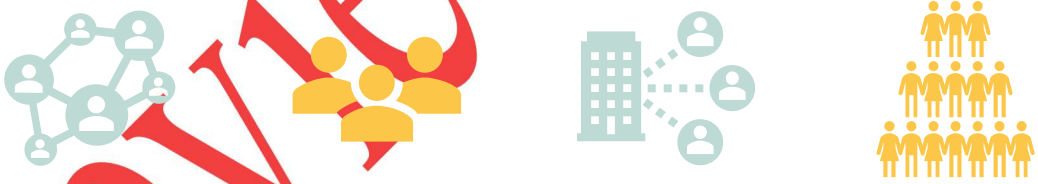
Strategies

1. Strengthen social connection and participation across the lifespan
2. Use Senior Services and partners to connect residents to opportunities
3. Expand intergenerational engagement and shared community life
4. Support work, volunteering, and entrepreneurship as forms of participation

Summary of Priority Actions

- Expand intergenerational programming through libraries and schools.
- Support older adult entrepreneurship and workforce participation through City and community partner initiatives.
- Strengthen the role of senior centers as hubs for connection and participation.
- Engage community partner organizations to increase community awareness and understanding of diverse family structures.
- Improve and expand coordination of City and community partner volunteer networks.

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Safety and Public Spaces Goals, Strategies, and Actions

Goal

Improve the safety, accessibility, and usability of public spaces so residents of all ages feel confident moving through and participating in community life.

Strategies

1. Use resident experience to inform safety and public space decisions
2. Improve coordination to address safety and accessibility concerns
3. Improve awareness and use of safety and reporting systems
4. Support inclusive, accessible, and connected public spaces

Summary of Priority Actions

- Improve awareness of the City's safety and ADA reporting systems.
- Incorporate feedback loops so residents understand what happens after issues are reported.
- Engage neighborhood associations in age-friendly community safety efforts.
- Promote aging-in-place villages and other neighborhood-based community connections.
- Improve and expand adoption of the City's Neighborhood Watch program.

Review Draft

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Appendix A Age-Friendly Santa Fe Action Matrices

How to Read the Implementation Tables

The tables in this appendix summarize the actions that support the Age-Friendly Action Plan and identify roles, indicators, and timing for implementation.

Column Descriptions

Action
Describes the specific activity or effort to be undertaken to advance the goal. Actions are written to reflect what will be done, not how it will be implemented in detail.

Lead with Key Partners
Identifies the department, group, or body responsible for coordinating implementation of the action as well as Key Partners to support or advise implementation as appropriate:

- Age-Friendly Advisory Committee/ Task Force
- City of Santa Fe Department of Community Services
- City of Santa Fe Division of Senior Services

Key partners should commit to collaborating with appropriate City Departments, committees, boards, and/or teams who specialize in goals areas (e.g. Housing, Transportation, etc.).

Indicators
Describes how progress or completion of the action will be demonstrated. Indicators focus on documentation of implementation, coordination, participation, or increased awareness.

Timeline
Indicates the expected timeframe for implementation:

- Short-term: 1–2 years
- Mid-term: 3 years
- Ongoing: Continuing or recurring efforts

Additional Resources Needed?
Indicates whether implementation is expected to require resources beyond existing staff capacity or current budgets. This column does not imply a funding commitment and may be refined through future planning and budget processes.

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Cross-Cutting Actions

Cross-Cutting Actions				
Action	**Lead / Key Partners**	**Indicators**	**Timeline**	**Additional Resources Needed?**
Governance and Infrastructure				
1. Establish an Age-Friendly Advisory Committee or Task Force to sustain the Age-Friendly Santa Fe initiative, monitor implementation of strategies and actions, incorporate ongoing community input, and provide regular progress reports to City Council.	City Council/ Senior Services	Committee established and meeting regularly; progress updates provided to City Council	Short-term	N
2. Explore the creation of a dedicated age-friendly and community engagement staff position within Senior Services or Community Services to support coordination, implementation, and reporting of the age-friendly initiative.	Community Services / Senior Services	Role assessed and leadership decision documented	Short-term	Y
Engagement and Input				
1. Host regular meetings, workshops, and community conversations focused on domain-specific areas of livability (e.g., transportation, housing, health, and safety) to inform planning and decision-making.	Advisory Committee / Community Services	Engagement activities conducted; community input documented	Ongoing	N
2. Use senior centers, libraries, and community venues as consistent access points for gathering age-friendly community input.	Community Services	Input gathered across multiple venues; resident participation documented	Ongoing	N
3. Establish a clear pathway for resident input to flow from the aging services network through Community Services to the Advisory Committee/Task Force and City Council.	Advisory Committee / Community Services	Input pathway defined and in use; feedback shared with City Council	Short-term	N
Planning and Coordination				
1. Engage City planning processes (e.g., The City's General Plan, Santa Fe Forward) to ensure age-friendly considerations are incorporated.	Advisory Committee	Age-friendly considerations documented in planning processes	Mid-term	N
2. Integrate age-friendly language and principles into City plans, policies, and reports.	Advisory Committee	Age-friendly language incorporated into City documents	Mid-term	N

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Cross-Cutting Actions				
Action	**Lead / Key Partners**	**Indicators**	**Timeline**	**Additional Resources Needed?**
Governance and Infrastructure				
3. Position Senior Services as a strategic planning partner within the City to support integration and coordination of age-friendliness throughout the city.	Advisory Committee	Cross-departmental coordination involving Senior Services documented	Ongoing	N

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Transportation Actions

Transportation				
Action	**Lead / Key Partners**	**Indicators**	**Timeline**	**Additional Resources Needed?**
1. Engage transportation planning bodies (e.g., MPO) to incorporate age-friendly, ability-friendly, and family-friendly insights from community members into transportation planning processes.	Advisory Committee / Senior Services	Age-friendly priorities documented in planning processes	Short-term	N
2. Increase community participation in the planning and evaluation of transportation plans and initiatives (e.g., MPO, Santa Fe Forward).	Advisory Committee / Community Services	Resident participation documented; community input incorporated	Short- to Mid-term	N
3. Host transportation-specific listening sessions and information events at libraries, senior centers, and other City and community partner venues to inform planning and service improvements.	Advisory Committee / Community Services	Engagement activities conducted; resident participation documented	Short-term	N
4. Identify gaps in parking availability, routes, hours, and destinations within City transportation services through structured community input.	Advisory Committee / Senior Services	Service gaps identified and documented	Short- to Mid-term	N
5. Improve access to cultural, recreational, and community destinations for residents through City transportation services.	Community Services / Senior Services	New or improved routes, stops, schedules, or connecting services identified and documented.	Mid-term	Y
6. Promote awareness and use of City transportation and infrastructure reporting systems.	Community Services / Senior Services	Outreach or communication efforts implemented and documented	Short-term	N
7. Improve coordination with transit providers to enhance service alignment and reliability.	Community Services / Senior Services	Coordination with transit providers documented	Mid-term	N
8. Improve awareness of safety, sidewalk, lighting, and street issue reporting mechanisms.	Community Services	Outreach or communication efforts implemented and documented	Short-term	N

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Housing Actions

Housing				
Action	**Lead / Key Partners**	**Indicators**	**Timeline**	**Additional Resources Needed?**
1. Engage housing planning bodies (e.g., Office of Affordable Housing, etc.) to integrate age-friendly, ability-friendly, and family-friendly insights from community members into housing and land use planning.	Advisory Committee /	Age-friendly considerations documented in housing plans	Short-term	N
2. Increase community participation in the planning and evaluation of housing and land use plans and initiatives (e.g., Santa Fe Forward, etc.).	Advisory Committee / Community Services	Resident input documented and incorporated	Short- to Mid-term	N
3. Host housing-specific listening sessions and information events at libraries, senior centers, and other City and community partner venues to inform housing policies and programs.	Advisory Committee / Community Services	Engagement activities conducted; community participation documented	Short-term	N
4. Improve and expand awareness of City housing resources, programs, and affordable housing initiatives.	Advisory Committee / Community Services	Outreach or communication efforts to increase awareness of housing resources documented	Mid-term	N
5. Educate developers, landlords, and property and land organizations on age-friendly and universal design principles and related policies.	Advisory Committee	Educational outreach conducted; participation documented	Mid-term	N

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Communication and Information Actions

Communication and Information				
Action	**Lead / Key Partners**	**Indicators**	**Timeline**	**Additional Resources Needed?**
1. Build and maintain an Age-Friendly website that functions as a centralized clearinghouse for information and access to age-friendly resources, programs, and services from the City, community partners, and providers within the aging services network.	Community Services / Senior Services	Website launched and maintained	Short-term	Y
2. Develop and distribute printed, paper-based Age-Friendly information and resource guides through libraries, senior centers, community venues, and trusted community partners to ensure access for residents who face barriers to digital tools or online information.	Senior Services / Community Services	Materials distributed through multiple access points	Short-term	N
3. Launch an Age-Friendly commitment and recognition program by which organizations and businesses: a. identify which domains of livability their services or products support, and b. commit to age-friendly, ability-friendly, and family-friendly policies and practices.	Senior Services / Economic Development	Program launched; organizational participation documented	Mid-term	N
4. Improve information sharing and cross-promotion across the aging services network to reduce duplication and improve access.	Senior Services	Coordination across the aging services network documented	Ongoing	N
5. Create and maintain a comprehensive and coordinated age-friendly calendar of events from City departments and aging services network providers.	Senior Services / Community Services	Calendar maintained and used	Short-term	N
6. Strengthen promotion and integration of CONNECT 211 across City, County, and community partner services.	Community Services / Advisory Committee	Outreach or integration efforts to promote CONNECT 211 documented; participation documented	Mid-term	N
7. Plan, organize, and host an annual Age-Friendly fair or event that brings together City departments, community organizations, aging services providers, family services providers, and local businesses.	Senior Services / Community Services	Event conducted; community participation documented	Annual	Y

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Communication and Information				
Action	**Lead / Key Partners**	**Indicators**	**Timeline**	**Additional Resources Needed?**
8. Add a regular Age-Friendly feature to the Senior Scene newsletter to highlight age-friendly concepts and promote community partners.	Senior Services	Contributors identified; features written and published	Ongoing	N
9. Improve and expand the City's use of bilingual information and resources.	Advisory Committee / Community Services	Bilingual materials or outreach efforts created and documented	Ongoing	Y
10. Improve and expand collaboration with community organizations that serve Spanish- and Native-language-speaking community members.	Advisory Committee / Community Services	Outreach with partners; collaborations documented	Ongoing	N

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Health and Wellness Actions

Health and Wellness				
Action	**Lead / Key Partners**	**Indicators**	**Timeline**	**Additional Resources Needed?**
1. Offer workshops on healthy aging and intergenerational topics at libraries, senior centers, schools, and community partner locations.	Senior Services / Community Services	Workshops delivered; resident participation documented	Short-term	Y
2. Design and facilitate trainings for City leaders and staff on aging, ageism, and lifespan approaches to community building and City governance.	Advisory Committee / Senior Services	Trainings delivered; staff participation documented	Short-term	Y
3. Expand intergenerational wellness, technology, and learning programming at senior centers.	Senior Services / Community Services	New programs identified; facilitation and participation documented	Mid-term	Y
4. Expand educational, social, and health and wellness program offerings at the Pasatiempo and Luisa senior centers.	Senior Services / Community Services	New programs identified; facilitation and participation documented	Mid-term	Y

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Social Engagement and Participation Actions

Social Engagement and Participation				
Action	**Lead / Key Partners**	**Indicators**	**Timeline**	**Additional Resources Needed?**
1. Expand intergenerational programming through libraries and schools.	Community Services / Senior Services	Programs implemented; partnerships established; participation documented	Mid-term	N
2. Support older adult entrepreneurship and workforce participation through City and community partner initiatives.	Advisory Committee / Community Services	Participation in entrepreneurship or workforce initiatives documented	Mid-term	N
3. Strengthen the role of senior centers as hubs for connection and participation.	Senior Services / Advisory Committee	Expanded use of senior centers for social connection identified and documented	Ongoing	N
4. Engage community partner organizations to increase community awareness and understanding of diverse family structures (e.g., multigenerational households, LGBTQ+ communities).	Advisory Committee / Community Services	Outreach conducted and documented; resident participation documented	Short- to Mid-term	N
5. Improve and expand coordination of City and community partner volunteer networks across initiatives.	Advisory Committee / Community Services	Outreach conducted and documented; new collaborations documented	Mid-term	N
6. Promote the Age-Friendly University Initiative with local institutions of higher learning (e.g. Santa Fe Community College, Saint John's College, etc.) and assist them in their own age-friendly initiative.	Advisory Committee / Community Services	Outreach conducted and documented; new collaborations documented	Mid-term	N

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Safety and Public Spaces Actions

Safety and Public Spaces				
Action	**Lead / Key Partners**	**Indicators**	**Timeline**	**Additional Resources Needed?**
1. Improve awareness of the City's safety and ADA reporting systems.	Advisory Committee / Community Services	Outreach conducted and documented; engagement activities conducted	Short-term	N
2. Incorporate feedback loops into City reporting systems so residents understand outcomes following reported issues or incidents.	Advisory Committee / Community Services	Feedback processes identified and implemented	Short-term	N
3. Engage neighborhood associations in age-friendly community safety efforts.	Advisory Committee / Community Services	Outreach conducted and documented; engagement activities conducted	Ongoing	N
4. Promote aging-in-place villages and other neighborhood-based community connections.	Senior Services / Community Services	Outreach conducted and documented; engagement activities conducted	Mid-term	N
5. Improve and expand adoption of the City's Neighborhood Watch program across the community.	Community Services / Advisory Committee	Outreach conducted and documented; engagement activities conducted	Mid-term	N

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Appendix B Age-Friendly Santa Fe Survey Results

Most percentages shown in the tables are rounded to the nearest whole percent. Because of rounding, some totals may appear slightly above or below 100%.

How would you rate Santa Fe as a place to live as someone ages?	n	%
Good	209	37%
Very Good	168	30%
Fair	123	22%
Excellent	40	7%
Poor	28	5%
No Response	8	
Average Score	3.12	

Participants generally rated Santa Fe positively as a place to age, with about two-thirds of respondents (67%) rating Santa Fe as a good or very good place to age, while 22% rated it as fair. Smaller shares rated Santa Fe as excellent (7%) or poor (5%), resulting in an average rating of 3.12 (Good).

How important is it for you to stay in your home as you age?	n	%
Very important	387	69%
Important	120	22%
Somewhat important	41	7%
Not very important	9	2%
Not important at all	0	0%
No Response	19	
Average Score	4.59	

Nearly all respondents indicated that staying in their home as they age is important, with more than nine in ten respondents (91%) reporting that staying in their home as they age is important or very important, including 69% who rated it as very important. Only 2% rated this as not very important, and no respondents rated it as not important at all.

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How important is it for you to stay in Santa Fe as you age?	n	%
Very important	237	42%
Important	175	31%
Somewhat important	104	19%
Not very important	35	6%
Not important at all	8	1%
No Response	17	
Average Score	4.07	

Most participants expressed a desire to remain in Santa Fe as they age, with roughly three-quarters of respondents (73%) rating staying in Santa Fe as very important or important, while 19% rated it as somewhat important. About 7% rated staying in Santa Fe as not very important or not important at all.

Do you rent or own where you live?	n	%
Own	465	83%
Rent	91	16%
Other (please specify)	3	0.5%
No Response	17	

Most respondents (83%) reported owning their home, while 16% reported renting. Fewer than 1% reported another type of housing arrangement. Some participants reported living in their car or just recently homeless.

Does your home need any repairs or things like ramps and grab bars to help you live there for as long as possible?	n	%
No	248	45%
Yes	219	39%
Not sure	90	16%
No Response	19	

Nearly four in ten respondents (39%) reported that their home needs repairs or accessibility modifications, while 45% reported no such needs. An additional 16% reported being unsure.

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How important is it for you to live independently in your own home as you age?	n	%
Very important	398	71%
Important	124	22%
Somewhat important	33	6%
Not very important	5	1%
Not important at all	1	0.5%
No Response	15	
Average Score	4.63	

Living independently was a top priority for respondents, with more than 90% of respondents rated living independently as important or very important, including 71% who rated it as very important. Fewer than 2% rated independence as not very important or not important at all.

Do you have reliable transportation to get to the places you need to go?	n	%
Yes	492	88%
No	42	8%
Not sure	25	4%
No Response	17	

Most respondents reported having reliable transportation, though about one in eight either lacked reliable transportation or were unsure.

How do you get around to shop, go to work, visit the doctor, run errands, or go to other places? Select all that apply	n	%
Drive yourself	527	94%
Walk	124	22%
Have others drive you	108	19%
Ride a bike	65	12%
Take a car service like a taxi, Uber, or Lyft	59	11%
Use public transportation	38	7%
Other (please specify)	21	4%
No Response	16	

Nearly all respondents (94%) reported driving themselves to get around. Smaller shares reported walking (22%), having others drive them (19%), biking (12%), using ride services (11%), or using public transportation (7%).

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In general, how would you rate your health?	n	%
Very Good	253	46%
Good	150	27%
Excellent	110	20%
Fair	41	7%
Poor	1	0.2%
No Response	21	
Average Score	3.77	

Most participants (93%) rated their health as good, very good, or excellent, including 46% who rated it as very good and 20% who rated it as excellent. Fewer than 8% rated their health as fair or poor.

Do you have a disability or a chronic illness?	n	%
No	361	65%
Yes	180	32%
Not sure	15	3%
No Response	20	

About one-third of respondents (32%) reported having a disability or chronic illness, while 65% reported that they do not. A small share (3%) reported being unsure.

Do you have difficulty doing daily activities like errands, cooking, cleaning your home, or dressing yourself because of a disability or chronic illness?	n	%
No	428	77%
I do not have a disability or chronic illness	68	12%
Yes	51	9%
Not sure	12	2%
No Response	17	

Most respondents (77%) reported no difficulty with daily activities, while 9% reported difficulty and 2% were unsure. An additional 12% reported that they do not have a disability or chronic illness.

Are you a caregiver for a family member or friend with a disability or chronic health condition?	n	%
No	479	86%
Yes	75	13%
Not sure	4	1%
No Response	18	

Most respondents (86%) reported that they are not caregivers, and approximately one in eight respondents reported serving as a caregiver for a family member or friend.

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How many people live in your household? Please include yourself.	n
Min	1
Max	7
Average Score	1.48
No Response	23

Respondents reported household sizes ranging from one to seven people, with an average household size of 1.48 people. Most respondents lived in households of one or two people.

Who do you live with? Select all that apply	n	%
Spouse/partner	292	53%
I live alone	227	41%
Children	55	10%
Other (please specify)	23	4%
Other family member	14	3%
Roommate	10	2%
Grandchildren	8	1%
Friend	7	1%
No Response	23	

More than half of respondents (53%) reported living with a spouse or partner, while 41% reported living alone. Smaller shares reported living with children (10%), other family members (3%), roommates (2%), or others.

How safe do you feel at home and with the people you live with?	n	%
Very safe	400	72%
Safe	130	24%
Not very safe	10	2%
Not safe at all	2	0.4%
Not sure	10	2%
No Response	24	

Nearly all respondents (96%) reported feeling safe or very safe at home, including 72% who felt very safe. Only about 2% reported feeling not very safe or not safe at all.

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Do you have family and/or friends you communicate with regularly?	n	%
Yes	524	94%
No	27	5%
Not sure	7	1%
No Response	18	

An overwhelming majority of respondents (94%) reported regular communication with family or friends. Only 5% reported no regular communication, and 1% were unsure.

Do you want to find more ways to meet people, be more socially active and/or volunteer?	n	%
Yes	307	55%
No	165	30%
Not sure	85	15%
No Response	19	

More than half of respondents (55%) reported interest in finding additional ways to be socially active or volunteer, while 30% reported no interest and 15% were unsure.

Does Santa Fe have enough resources to help your emotional and mental health, like wellness classes, talk therapy, counseling, social support groups, etc.?	n	%
Not sure	260	47%
Yes	154	28%
No	143	26%
No Response	19	

Nearly half of respondents (47%) reported being unsure whether Santa Fe has enough emotional and mental health resources. About 28% reported yes and 26% reported no.

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Where do you go to connect and be with other people? Select all that apply.	n	%
Gym or fitness facility	170	32%
Social support groups	115	22%
Faith-based organization (church, temple, etc.)	107	20%
Recreational/Community center	87	16%
Senior center	59	11%
Other (please specify)	306	58%
No Response	44	

Respondents reported connecting socially across a wide range of settings, with 32% selecting gyms or fitness facilities, 22% social support groups, 20% faith-based organizations, and 16% recreational or community centers. More than half of respondents also selected “other,” and open-ended responses indicated that many residents connect primarily through informal, relationship-based settings such as friends, family, neighbors, private homes, work, and volunteering rather than through formal programs or designated centers. Respondents also described interest- and activity-based connections, including arts and cultural groups, outdoor recreation, spiritual or faith communities, libraries, coffee shops, and community events. A smaller group reported limited or no social connection, citing factors such as health limitations, caregiving responsibilities, continued employment, geographic isolation, or limited access to community spaces.

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Where do you go for information about resources, events, and programs in Santa Fe? Select all that apply.	n	%
Internet	400	72%
Newspaper	307	56%
Family or friends	282	51%
Social media (like Facebook, YouTube, etc.)	217	39%
Library	181	33%
Nonprofit organizations (like AARP, etc.)	126	23%
Radio	108	20%
Television	83	15%
Senior center	71	13%
Your doctor or other health care professionals	63	11%
Faith-based organizations (church, temple, etc.)	60	11%
2-1-1/CONNECT	6	1%
Other (please specify)	31	6%
No Response	24	

Most respondents reported using the internet (72%), newspapers (56%), or family and friends (51%) for information about community resources and events. Smaller shares reported using social media (39%), libraries (33%), nonprofits (23%), or other sources.

How often do you interact with your friends, family or neighbors who do not live with you? This could be by phone, in person, email or social media like Facebook.	n	%
About once a day	151	27%
Several times a day	133	24%
3-6 days a week	131	24%
1-2 days a week	90	16%
Once every few weeks	40	7%
Once a month or less	7	1%
I do NOT interact with others	4	1%
No Response	20	

Most respondents (75%) reported interacting with people outside their household at least three days per week, including 51% who reported daily interaction. Only about 2% reported interacting once a month or less or not at all.

Review Draft

How often do you use the Internet for things like email, getting news and information, paying bills, managing finances, and/or shopping?	n	%
Several times a day	431	78%
About once a day	83	15%
3-6 days a week	17	3%
1-2 days a week	7	1%
Once every few weeks	6	1%
Once a month or less	4	1%
I do NOT use the Internet	7	1%
No Response	21	

Internet use was widespread, with nearly all respondents (93%) reported using the internet daily or multiple times per day, including 78% who reported several-times-per-day use. Only 1% reported not using the internet.

What technologies do you use? Select all that apply.	n	%
Cellphone/Smartphone	541	97%
Email	534	95%
Text message	511	91%
Laptop computer	380	68%
Video Chat/Calls (Zoom, FaceTime, Google Meet, etc.)	303	54%
Social media (Facebook, YouTube, etc.)	294	53%
Desktop computer	243	43%
Tablet	224	40%
No Response	16	

Nearly all respondents reported using smartphones (97%), email (95%), and text messaging (91%). Many also reported using laptops (68%), video calling (54%), social media (53%), desktops (43%), or tablets (40%).

Review Draft

Do you or anyone in your household use any of the following in Santa Fe? Select all that apply.	n	%
Santa Fe Library	421	90%
Santa Fe Recreation Centers	176	38%
Santa Fe Senior Centers	82	18%
Santa Fe Teen Center	10	2%
2-1-1/CONNECT	11	2%
No Response	109	

Most respondents (90%) reported using public libraries, while 38% reported using recreation centers and 18% reported using senior centers. Other city services were used by relatively small shares.

Does Santa Fe have enough employment opportunities for you to earn money?	n	%
Not sure	259	47%
No	155	28%
Yes	134	24%
No Response	28	

Nearly half of respondents (47%) reported being unsure whether Santa Fe offers enough employment opportunities, while 28% reported no and 24% reported yes.

Does Santa Fe offer enough resources to help you improve your financial wellness, like classes on saving/managing money, tax help, etc.?	n	%
Not sure	345	62%
No	123	22%
Yes	85	15%
No Response	23	

Most respondents (62%) reported being unsure whether Santa Fe offers enough financial wellness resources. Smaller shares reported no (22%) or yes (15%).

What is your age?	n
Minimum	28
Maximum	92
Average Age	68
No Response	11

Average age of respondent was in the late 60s.

Review Draft

What is your gender?	n	%
Female	409	71%
Male	150	26%
Other	3	1%
I'd rather not say	11	2%
No Response	3	

Most respondents identified as female (71%), while 26% identified as male. About 3% identified as another gender or declined to report.

What is your current relationship status?	n	%
Married	248	45%
Divorced	134	24%
Never married	71	13%
Not married, living with partner	49	9%
Widowed	49	9%
Separated	3	1%
No Response	22	

Nearly half of respondents (45%) reported being married, while others reported being divorced (24%), widowed (9%), never married (13%), or living with a partner (9%).

What is the highest level of education you have completed?	n	%
Graduate or professional degree	295	53%
4-year college degree	145	26%
Some college	74	13%
Trade school or associate degree	19	3%
High school graduate, or GED	17	3%
K-12th grade (no diploma)	2	0.4%
No Response	24	

Most respondents (79%) reported completing a four-year college degree or higher, including 53% with a graduate or professional degree. Smaller shares reported lower levels of education.

Review Draft

Which of the following best describes your current employment status?	n	%
Retired, not working at all	281	50%
Employed, full-time	98	18%
Self-employed, part-time	51	9%
Retired, working part-time	31	6%
Self-employed, full-time	29	5%
Retired but interested to find work	26	5%
Employed, part-time	17	3%
Unemployed, but looking for work	14	3%
Not in labor force for other reasons	10	2%
No Response	19	

Half of respondents (50%) reported being fully retired, while 18% reported full-time employment and others reported part-time, self-employment, or interest in work.

What is your race and/or ethnicity? Select all that apply.	n	%
White	436	76%
Hispanic	70	12%
Hispanic + Other	20	3%
Other	15	3%
Asian American	7	1%
African American	5	1%
American Indian / Alaskan Native + White	5	1%
African American + White	3	1%
American Indian / Alaskan Native	2	0.3%
Middle Eastern/ North African	2	0.3%
Middle Eastern/ North African + White	1	0.2%
American Indian/Alaskan Native+African American	1	0.2%
Middle Eastern/ North African American + Other	1	0.2%
Asian American + White	1	0.2%
No Response	7	

Most respondents identified as White (76%), while 12% identified as Hispanic and smaller shares identified as other racial or ethnic groups. Some respondents reported multiple identities.

Review Draft

What is your household income?	n	%
$150,000 or more	75	14%
$100,000 to $149,999	61	11%
$50,000 to $59,999	43	8%
$30,000 to $39,999	40	7%
$90,000 to $99,999	39	7%
$40,000 to $49,999	35	6%
$20,000 to $29,999	28	5%
$60,000 to $69,999	27	5%
$10,000 to $19,999	24	4%
$80,000 to $89,999	24	4%
$70,000 to $79,999	22	4%
Less than $10,000	15	3%
I'd rather not say	122	22%
No Response	21	

Respondents reported household incomes across a wide range, with 22% choosing not to report income. Among those who reported, incomes were distributed across lower-, middle-, and higher-income categories.

Review Draft

Importance of Domains of Livability											
	Very Important		Important		Somewhat Important		Not Very Important		Not Important at all		*
Livability Domain	%	n	%	n	%	n	%	n	%	n	n
Quality healthcare, as well as fitness and wellness resources	90%	502	5%	28	5%	28	0%	1	0%	0	17
The sense that people of all ages are valued and respected	74%	412	20%	110	5%	27	1%	6	0.2%	1	20
Safe buildings and enjoyable parks and spaces that are accessible and close to where	68%	378	24%	132	8%	42	1%	4	0.2%	1	19
Access to information about resources and events in your community	60%	331	25%	139	14%	79	1%	7	0%	0	20
Reliable and affordable transportation options	56%	313	27%	150	12%	65	4%	25	1%	4	19
A wide range of opportunities for you to engage and socialize with your community	52%	289	29%	162	14%	79	3%	18	1%	7	21
Affordable and accessible housing that is or can be adapted to your needs	52%	287	27%	148	11%	61	7%	37	4%	20	23
A wide range of work opportunities for people of all ages and abilities	51%	283	24%	136	13%	72	8%	43	4%	22	20
Opportunities to get involved with local government and support issues important to you	31%	173	35%	193	18%	99	14%	79	2%	11	21

* = *No Response*

Review Draft

Large majorities of respondents rated each livability domain as important or very important, including 90% for healthcare, 74% for feeling valued across ages, and 68% for safe and accessible public spaces.

Current ratings were more varied, with higher ratings for information access and social opportunities and lower ratings for housing, transportation, and employment.

Weighted averages show that healthcare, respect, safety, and information access were the highest priorities among respondents, while civic engagement ranked lower in relative importance. Weighted importance scores ranged from 3.79 to 4.84, with healthcare receiving the highest average importance rating.

The largest gaps between importance and current conditions were reported for healthcare, transportation, housing, and employment, identifying these as the most urgent priorities from the perspective of survey respondents.

Review Draft

Current Ratings of Domains of Livability													
	Excellent		Very Good		Good		Fair		Poor		Not Sure		*
Livability Domain	%	n	%	n	%	n	%	n	%	n	%	n	n
Safe buildings and enjoyable parks and spaces that are accessible and	8%	47	24%	133	34%	186	22%	121	11%	61	1%	7	21
Reliable and affordable transportation options	3%	16	7%	37	19%	103	27%	149	32%	176	13%	73	22
Affordable and accessible housing that is or can be adapted to your needs	4%	22	4%	20	15%	82	25%	138	39%	214	14%	76	24
A wide range of opportunities for you to engage and socialize with	12%	68	24%	136	29%	160	21%	118	9%	52	4%	22	20
The sense that people of all ages are valued and respected	9%	49	21%	118	31%	172	22%	123	11%	61	6%	31	22
A wide range of work opportunities for people of all ages and abilities	2%	13	6%	33	19%	106	34%	189	21%	116	17%	91	28
Opportunities to get involved with local government and support	6%	31	19%	103	34%	189	22%	123	7%	38	12%	68	24
Access to information about resources and events in your community	10%	58	25%	139	37%	206	19%	106	5%	27	3%	18	22
Quality healthcare, as well as fitness and wellness resources	5%	29	13%	72	25%	137	27%	152	27%	151	2%	12	23

* = *No Response*

Revised Draft

How important is it for you to have the following in your community?	Weighted Average
Quality healthcare, as well as fitness and wellness resources	4.84
The sense that people of all ages are valued and respected	4.67
Safe buildings and enjoyable parks and spaces that are accessible and close to where you live	4.58
Access to information about resources and events in your community	4.43
Reliable and affordable transportation options	4.33
A wide range of opportunities for you to engage and socialize with your community	4.28
Affordable and accessible housing that is or can be adapted to your needs	4.17
A wide range of work opportunities for people of all ages and abilities	4.11
Opportunities to get involved with local government and support issues important to you	3.79

How would you currently rate the following in your community?	Weighted Average
Access to information about resources and events in your community	3.18
A wide range of opportunities for you to engage and socialize with your community	3.09
Safe buildings and enjoyable parks and spaces that are accessible and close to where you live	2.97
The sense that people of all ages are valued and respected	2.94
Opportunities to get involved with local government and support issues important to you	2.93
Quality healthcare, as well as fitness and wellness resources	2.4
A wide range of work opportunities for people of all ages and abilities	2.21
Reliable and affordable transportation options	2.1
Affordable and accessible housing that is or can be adapted to your needs	1.95

Review Draft

Domains of Livability Prioritized	Importance Score	Ratings Score	Priority Score
Quality healthcare, as well as fitness and wellness resources	4.84	2.4	**2.44**
Reliable and affordable transportation options	4.33	2.1	**2.23**
Affordable and accessible housing that is or can be adapted to your needs	4.17	1.95	**2.22**
A wide range of work opportunities for people of all ages and abilities	4.11	2.21	1.9
The sense that people of all ages are valued and respected	4.67	2.94	1.73
Safe buildings and enjoyable parks and spaces that are accessible and close to where you live	4.58	2.97	1.61
Access to information about resources and events in your community	4.43	3.18	1.25
A wide range of opportunities for you to engage and socialize with your community	4.28	3.09	1.19
Opportunities to get involved with local government and support issues important to you	3.79	2.93	0.86

Percentages represent the share of respondents selecting each option. Respondents could select multiple options; totals may exceed 100%

Review Draft

CITY OF SANTA FE

Age-Friendly Santa Fe Action Plan

A roadmap for supporting independence, connection, and well-being across the lifespan

City of Santa Fe
Department of Community Services | Division of Senior Services
Presented to Santa Fe City Council | 2026

Why This Plan Matters Now



Aging is not a single life stage—it is a lifelong process.

The conditions that shape how people age are created decades before older adulthood.

A lifespan approach recognizes that investments made today affect older adults, families, workers, caregivers, and future generations.

The Stanford Center on Longevity calls for redesigning community systems for longer, less linear lives so people of all ages can remain healthy, engaged, and economically secure.

Age-Friendly Framework: A Proven Model

Santa Fe is part of a global movement to create communities that support people as they age.

The World Health Organization established the Age-Friendly Cities and Communities framework to guide cities in adapting everyday systems to longer lives.

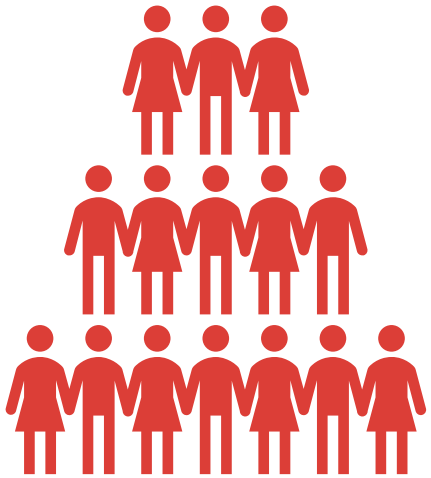
AARP leads the Network of Age-Friendly States and Communities, supporting local governments in moving from commitment to action.

This Action Plan fulfills Santa Fe's commitment as a member of the AARP Network.

Grounded in Community Voice

This Action Plan is informed by extensive community engagement across Santa Fe.

Surveys, listening sessions, workshops, advisory input



- Staying independent and aging in place
- Safe, reliable transportation
- Affordable and accessible housing
- Clear information and navigation
- Opportunities for connection and participation

What Makes This Plan Different

- Aligns existing City efforts rather than duplicating them
- **Applies an all-ages, lifespan lens across systems**
  - Current older adult needs/experiences as entry-point
- Positions Senior Services as a strategic coordinating asset
- Designed as a living, adaptable framework





Priority Focus Areas

Transportation



Housing



Communication & Information



Health & Wellness



Social Engagement & Participation



Safety & Public Spaces

How the Plan Is Organized

Goals
Define intended outcomes



Strategies
Describe how the City will respond

Actions
Identify near- and mid-term priorities



What Happens First



- Strengthen coordination across City departments and partners
- Embed age-friendly and lifespan considerations into existing plans
- Use trusted access points like libraries and senior centers
- Improve clarity, communication, and navigation for residents

Accountability & Flexibility



Implementation is guided through collaboration among City departments, Senior Services, advisory bodies, and community partners.

Progress is monitored, shared, and refined through ongoing engagement and evaluation.

The Action Plan is a starting point—not a fixed endpoint—and may evolve as community needs and conditions change.

Request of City Council

- Acknowledge the Age-Friendly Santa Fe Action Plan as a guiding framework
  - Age-Friendly Action Plan Resolution
  - Letter of Approval and Support
    - ✓Needed for Submission to AARP for Age-Friendly Designation
- Establish an Age-Friendly Advisory Committee or Task Force
- Encourage cross-department coordination and integration

Thank you.

Questions and discussion.

Log # *{Finance use only}*:	
Journal # *{Finance use only}*:	

City of Santa Fe, New Mexico
BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME	DATE
Community Development / Economic Development	2/4/2026

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				*{enter as positive #}*	*{enter as negative #}*
Professional Contracts	2122800	510300		210,567	
REVENUES				*{enter as negative #}*	*{enter as positive #}*
				$ 210,567	$ -

JUSTIFICATION: *(use additional page if needed)*
--Attach supporting documentation/memo

This BAR request is to re-appropriate unused balance in the amount of $210,567 from the FY25 budget to the FY26 Budget.

{Complete section below if BAR results in a net change to ANY Fund}

Fund(s) Affected	Fund Balance Increase/(Decrease)
212	(210,567)
TOTAL:	**(210,567)**

Loretta S. Olguin — 2/9/2026
Prepared By *{print name}* — Date

Johanna Nelson (Feb 9, 2026 14:02:44 MST) Feb 9, 2026
Division Director Signature *{optional}* — Date

ANDREA PHILLIPS (Feb 10, 2026 10:13:04 MST) Feb 10, 2026
Department Director Signature — Date

{Use this form for Finance Committee/ City Council agenda items ONLY}

CITY COUNCIL APPROVAL

City Council Approval Date

Agenda Item #:

Andy Hopkins — Feb 10, 2026
Budget Officer — Date

Finance Director *{≤ $5,000}* — Date

City Manager *{≤ $60,000}* — Date

City of Santa Fe, New Mexico
Memorandum

DATE: **February 9, 2026**

TO: **Governing Body**

VIA: **Johanna C. Nelson, Economic Development Director** LSO

FROM: **Loretta S. Olguin, Business Operations Manager**

ACTION REQUESTED:

Request to Approve the FY26 Budget Amendment Resolution (BAR) in the amount of $210,567 (Org/Obj 2122800-510300).

ITEM AND ISSUE:

This BAR requests the re-appropriation/carryforward of $210,567 from FY25 to FY26. These funds are being carried forward to support ongoing commitments and implementation into FY26.

Account

Fund	212	ECON DEV	Acct	212-50-12-2800-000-00-000-510300-	
Org	2122800	EconDevOps	Acct name	Professional Contracts	Account Notes
Object	510300	Prfsl Cntr	Type	Expense	Status: Active
Project			Rollup	ECDOC	EconomicDevelopmentOpsCNT
			Sub-Rollup		

MultiYr Fund

4 Year Comparison | Current Year | History | 4 Year Graph | History Graph

Yr/Per 2026/01	Fiscal Year 2026	Fiscal Year 2025	Fiscal Year 2024	Fiscal Year 2027
Original Budget	346,897.00	356,250.00	.00	.00
Transfers In	1,779,820.00	3,110,668.00	475,000.00	.00
Transfers Out	.00	-842,222.00	-4,000.00	.00
Revised Budget	2,126,717.00	2,624,696.00	471,000.00	.00
Actual (Memo)	314,686.36	634,194.41	269,662.42	.00
Encumbrances	1,091,457.05	.00	.00	.00
Requisitions	.00			.00
Available	720,573.59	1,990,501.59	201,337.58	.00
Percent used	66.12	24.16	57.25	.00

CITY OF SANTA FE

The Purchasing Memo

Date: January 30, 2026

To: Governing Body, Finance Committee, and Quality of Life Committee

Via: Thomas Grundler, Interim Police Chief THOMAS J GRUNDLER
THOMAS J GRUNDLER (Feb 3, 2026 08:17:08 MST)

From: Jimmie Montoya, Police Captain

Subject: Purchase of ShotSpotter- Gun Shot Detection Service

Vendor Name: SoundThinking, Inc

Vendor Number: 11340

ITEM AND ISSUE:

The Santa Fe Police Department respectfully requests your review and approval of a purchase in the total amount of $354,000 not to exceed for a Gunshot Detection, Location, and Forensic Analysis Service for a one-year term.

CONTRACT NUMBER:

The FY26 Munis contract number is 3260317

BACKGROUND AND SUMMARY:

The City of Santa Fe, through its Youth and Family Services Division, in partnership with the Santa Fe Police Department, applied for and was awarded a grant from the New Mexico Department of Health in the amount of $818,387.10 on 4/30/2025. This funding supports a coordinated, evidence-based approach to addressing community and youth violence while enhancing public safety outcomes.

As part of this initiative, the City of Santa Fe legal team and Santa Fe Police Department approved a contract in the fall of 2025 with Sound Thinking, formerly known as ShotSpotter. This technology is intended to support violence prevention and intervention efforts, improve response times to gunfire-related incidents, enhance officer safety, and strengthen investigative capabilities.

ShotSpotter is a gunfire detection system designed to identify, locate, and alert law enforcement to confirm gunfire events in near real time. The system is not designed to monitor individuals or record conversations; rather, it detects impulsive sounds consistent with gunfire and provides officers with timely, actionable information.

Additionally, Sound Thinking provides analytical and technical support that can assist prosecutors by offering verified incident data that may be used in conjunction with traditional investigative evidence during judicial proceedings.

Overall, this initiative aligns with the City's commitment to public safety, transparency, and responsible use of technology. It represents a data-driven investment aimed at reducing gun violence, improving emergency response, and enhancing the safety of both residents and first responders.

The total amount for an annual subscription with 5.0-mile coverage is $354,000. The one year of service does not start until the Santa Fe Police Department goes live with technology.

The ShotSpotter's current annual subscription fees for cities the size of Santa Fe is $59,500 per square mile. These rates are available for coverage of up to two square miles. Any coverage beyond two square miles will be a standard annual subscription rate of $75,000 per square mile, plus one service initiation fee of 10,000 per square mile

PRIOR APPROVALS AND SUPPORTING INFORMATION:

FUNDING SOURCE:

Fund Name/Number: Law Enforcement/223

Munis Org Name/Number: Police Grants/2230315

Munis Object Name/Number: Software Non-Exempt/570850

Budget Officer / Designee: Andy Hopkins **Date:** 02/03/2026

Budget Officer Comment/Exceptions: _____

PROCUREMENT METHOD:

The procurement method used was NMSA 1978, Section 13-1-135, Coop

Sourcewell Contract #030425- Public Safety Software which expires on July 17, 2029.

A.P. **Chief Procurement Officer (CPO)/Designee:** _____ **Date:** 02/11/2026

CPO Comment/Exceptions: _____

ASSOCIATED APPROVALS:

IT Components included? ☒ **Yes |** ☐ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: ITT Approval email attached

Vehicles included? ☐ **Yes |** ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Construction to City Facilities, Furniture, and/or Fixtures included? ☐ **Yes |** ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this an externally funded purchase? ☒ **Yes |** ☐ **No**

If yes, what is the issuing agency: State of NM DOH

Approval: ERIKA LUJAN ERIKA LUJAN (Feb 9, 2026 09:51:31 MST) **Title:** Grants Manager **Date:** 02/09/2026

Comment/Exceptions: _____

Is this a Capital Asset or Project? ☒ **Yes** | ☐ **No**

Project Ledger Number: YFD2522302/ POL2522303 – Grant Approved on 4/3/2025 Am#1 Approved on 8/13/25

Approval: Rebecca Lovato-Sanouvong **Title:** Accounting Manager **Date:** 02/09/2026

Comment/Exceptions: _____

ATTACHMENTS:

Grant Agreement and Amendment
Vendor's Quote
Procurement document: Coop Master Agreement
CPO Service Determination Email
Horizons List
Department approval email from ITT

SOUNDTHINKING™ MASTER SERVICES AGREEMENT



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info@soundthinking.com
www.soundthinking.com

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Contents

1. EXHIBITS 1
2. DEFINITIONS 1
3. SUBSCRIPTION SERVICES 2
4. INITIAL TERM AND RENEWAL 3
5. LICENSE AND OWNERSHIP 3
6. CONFIDENTIALITY AND PROPRIETARY RIGHTS 6
7. LIMITED WARRANTIES 7
8. CUSTOMER OBLIGATIONS. 8
9. INTELLECTUAL PROPERTY INFRINGEMENT 9
10. INDEMNIFICATION AND LIMITATION OF LIABILITY 11
11. DEFAULT AND TERMINATON; REMEDIES 11
12. TAXES 12
13. NOTICES 12
14. FORCE MAJEURE 12
15. ENTIRE AGREEMENT 13
16. GOVERNING LAW AND VENUE 13
17. NO WAIVER 13
18. SEVERABILITY 13
19. DISPUTE RESOLUTION 13
20. ASSIGNMENT 14
21. COMPLIANCE WITH LAWS 14
22. EQUAL EMPLOYMENT OPPORTUNITY 14
23. INSURANCE 14
24. GENERAL PROVISIONS 15
ADDENDUM ONE - SHOTSPOTTER® SUPPLEMENTAL TERMS 1
EXHIBIT A – SOUNDTHINKING PROPOSAL 1

Copyright © 2026 SoundThinking, Inc. – Confidential
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This Master Services Agreement (this "Agreement") is entered into by and between SoundThinking™, Inc. (referred to herein as "SoundThinking"), with offices located at 39300 Civic Center Dr., Suite 300, Fremont, CA 94538, and the City of Santa Fe, New Mexico (hereinafter referred to as "Customer" or "City"), with offices located at 200 Lincoln Avenue, Santa Fe, New Mexico 87501, effective as of the last date of signature herein. SoundThinking and Customer may also be referred to in this Agreement individually as a "Party" or collectively as the "Parties".

This Agreement and its exhibits define the deliverables, implementation, and support services for the SoundThinking Subscription Services to be provided under this Agreement and identified in SoundThinking's Proposal attached hereto as Exhibit A.

In consideration of the Parties' mutual covenants and promises set forth in this Agreement, the Parties agree as follows:

1. EXHIBITS

The following Addenda and Exhibits are attached to, and incorporated in this Agreement:

A. Addendum One - ShotSpotter® Supplemental Terms

B. Exhibit A SoundThinking Proposal ID #SANTAFENM012826

2. DEFINITIONS

All capitalized terms not otherwise defined in this Agreement shall have the meanings set forth below:

A. Insight means the internet portal to which Customer will have access to Reviewed Alerts with respect to the ShotSpotter® Gunshot Detection, Location, and Forensics System.

B. CaseBuilder™, CaseBuilder™ Subscription Services, CaseBuilder™ Software, or CaseBuilder™ System means the SoundThinking case management software.

C. CaseBuilder™|Crime Gun, CaseBuilder™|Crime Gun Subscription Services, CaseBuilder™|Crime Gun Software, or CaseBuilder™|Crime Gun System means SoundThinking's gun crime tracking and analysis case management tool.

D. Confidential Information means that information designated by either Party as confidential or proprietary as further defined in Section 6 of this Agreement.

E. CrimeTracer™, CrimeTracer™ Subscription Services, CrimeTracer™ Software, or CrimeTracer™ System means the SoundThinking law enforcement search engine and information platform which enables customers to search data from agencies across the U.S.

F. Coverage Area means the area in square miles covered by the ShotSpotter® Subscription Services as set forth in Exhibit A and any increase to the Coverage Area as agreed to in writing between the Parties.

G. Documentation means the standard SoundThinking user documentation (user guides or manuals, training information, product specifications) provided with the applicable Subscription Service.

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H. PlateRanger™ ("PlateRanger") means the Advanced License Plate Recognition ("ALPR") Subscription Services provided by SoundThinking in partnership with Rekor.

I. ResourceRouter™, ResourceRouter™ Subscription Services, ResourceRouter™ Software, or ResourceRouter™ System means the SoundThinking crime forecasting and patrol/task force management system.

J. SafePointe™ System means, collectively, the SafePointe™ Subscription Services, SafePointe™ Software, and SafePointe™ Hardware that comprise the SafePointe weapons detection system.

K. SafePointe Hardware means the SoundThinking owned sensors, cameras, servers, and networking equipment.

L. SafePointe Data means the images and video collected by the SafePointe Subscription Services, magnetic signatures, and motion data.

M. ShotSpotter®, ShotSpotter® System, ShotSpotter® Software, or ShotSpotter® Subscription Services means the ShotSpotter® Gunshot Detection, Location, and Forensic Analysis Service.

N. ShotSpotter Data means the data, information, and electronic files created, generated, modified, compiled, displayed, stored or kept in the course of providing the ShotSpotter Subscription Services, including, without limitation, information in Reviewed Alerts accessible through the ShotSpotter Subscription Services and/or Software.

O. Software or SoundThinking Software means collectively the SoundThinking applications identified in Exhibit A and the Addenda to this Agreement to which Customer will have access under this Agreement on a subscription basis. The term Software shall also mean any new applications supplemental to the Subscription Services provided by SoundThinking to Customer subsequent to the execution date of this Agreement, and if purchased by Customer, the SoundThinking API Subscription License.

P. Subscription Services or SoundThinking Subscription Services means collectively the services provided to Customer on a subscription basis under this Agreement to access, and SoundThinking's maintenance of, the Software.

Q. System means collectively the Software and Subscription Services provided under this Agreement.

3. SUBSCRIPTION SERVICES

A. SoundThinking will implement the applicable Subscription Services set forth in Exhibit A and the Addenda to this Agreement.

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4. INITIAL TERM AND RENEWAL

The initial term of the Subscription Services shall be for a period of twelve (12) months commencing on the date set forth in the applicable Addenda. Based on the Subscription Services provided under this Agreement, there may be more than one commencement date.

The Subscription Services may be renewed for successive periods of one year each (or multiple years as mutually agreed upon in writing by the Parties), in accordance with the following procedure. SoundThinking shall provide Customer with a renewal notice stating the renewal fees, terms, and conditions for the next successive renewal term approximately ninety (90) days prior to the expiration date of the then current term. Customer acknowledges that the Subscription Services fees, terms and conditions, and service levels hereunder are subject to change and that such fees, terms and conditions, and service levels may vary from those applicable to this Agreement in successive renewal terms. Annual Subscription fees for ShotSpotter, CaseBuilder, ResourceRouter, and SafePointe are subject to increase at a rate of 5% for Customers whose annual subscription fee is less than the current SoundThinking list price. Annual Subscription fees for CrimeTracer are subject to increase at a rate of 7% for Customers whose annual subscription fee is less than the current SoundThinking list price.

If Customer fails to renew prior to expiration of the then current subscription term, the Subscription Services will terminate in accordance with Section 5.C and the Customer's access to the Subscription Services will be disabled.

5. LICENSE AND OWNERSHIP

In consideration for and subject to the payment of the annual Subscription Services fees as set forth in Exhibit A, Customer is granted a non-transferrable, non-exclusive and terminable license ("License") to use the applicable SoundThinking Subscription Services, and ShotSpotter® Data for the Customer's own internal purposes and, if applicable, permitting citizens to access the public facing components of the relevant Subscription Services as set forth in this Section 5 and the Addenda to this Agreement. Please read the terms and conditions of this Agreement carefully. By using any SoundThinking Subscription Services, Customer agrees to be bound by the terms and conditions of this Agreement and its Addenda. If Customer does not agree to these terms, Customer must notify SoundThinking and discontinue any use of the SoundThinking Subscription Services.

A. License and Restrictions.

Software and Subscription Services. The Software is the proprietary product of SoundThinking, licensed to Customer on an annual subscription basis. The SoundThinking Software may incorporate components supplied to SoundThinking under license by third-party suppliers, and may be protected by United States patent, trade secret, copyright law and international treaty provisions. All such rights in and to the Software and Subscription Services any part thereof is the property of SoundThinking or, if applicable, its suppliers. All right and title to the SoundThinking computer programs, including, but not limited to related Documentation, technology, know-how and processes embodied in or made available to Customer in connection with the Subscription Services, patent rights, copyrights, trade secret rights, trademarks, and services marks remain with SoundThinking. Customer may not make any copies of the written materials or Documentation that accompany any component of the Software, or use them, or any other information concerning the Subscription Services that SoundThinking has designated as confidential, for any purpose other

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than bona fide use of the Subscription Services or Software for in accordance with the terms of this Agreement, nor allow anyone else to do so. Customer shall not: (i) modify, adapt, alter, translate, copy, perform, or display (publicly or otherwise) or create compilations, derivative, new, or other works based, in whole or in part, on the Software, or on the Subscription Services; (ii) merge, combine, integrate, or bundle the Software, in whole or in part, with other software, hardware, data, devices, systems, technologies, products, services, functions, or capabilities; (iii) transfer, distribute, make available the Subscription Services, or Software to any person other than Customer; or (iv) sell, resell, sublicense, lease, rent, or loan the Subscription Services or Software, in whole or in part. No component of the Subscription Services, or Software may be used to operate a service bureau, rental or time-sharing arrangement.

Nothing in this Agreement shall be construed as granting any right or title to any SoundThinking Software, the ShotSpotter Data, or any component thereof, or any other intellectual property of SoundThinking or its suppliers to Customer.

Customer shall not alter, remove or obscure any copyright, patent, trademarks, confidential, proprietary, or restrictive notices or markings on any component of the Subscription Services, Software or any Documentation.

Use, duplication, or disclosure by applicable U.S. government agencies is subject to restrictions as set forth in in the provisions of DFARS 48 CFR 252.227-7013 or FAR 48 CFR 52.227-7014, as applicable.

B. Export.

Customer acknowledges that the ShotSpotter System has been determined by the United States Department of State to be a controlled commodity, software and/or technology subject to the United States Export Administration Regulations of the U.S. Department of Commerce. Customer is specifically prohibited from the export, or re-export, transfer, consignment, shipment, delivery, downloading, uploading, or transmitting in any form, any ShotSpotter Software, ShotSpotter Subscription Services, ShotSpotter Data, Documentation, or any component thereof or underlying information or technology related thereto, to any third party, government, or country for any end uses except in strict compliance with applicable U.S. export controls laws, and only with the express prior written agreement of SoundThinking. In the event that such written agreement is provided, Customer shall be responsible for complying with all applicable export laws and regulations of the United States and destination country, including, but not limited to the United States Export Administration Regulations of the U.S. Department of Commerce, including the sanctions laws administered by the U.S. Department of Treasury, Office of Foreign Assets Control (OFAC), the U.S. Anti-Boycott regulations, and any applicable laws of Customer's country. In this respect, no resale, transfer, or re-export of the ShotSpotter System or any ShotSpotter System component exported to Customer pursuant to a license from the U.S. Department of Commerce may be resold, transferred, or reported without prior authorization by the U.S. Government. Customer agrees not to export, re-export or engage in any "deemed export," or to transfer or deliver, or to disclose or furnish, to any foreign (non- U.S.) government, foreign (non-U.S.) person or third party, or to any U.S. person or entity, any of the ShotSpotter System, or ShotSpotter System components, Data, Software, Services, or any technical data or output data or direct data product thereof, or any service related thereto, in violation of any such restrictions, laws or regulations, or without all

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necessary registrations, licenses and or approvals. Customer shall bear all expenses relating to any necessary registrations, licenses or approvals.

In addition to the restrictions and requirements set forth above, the Customer shall not export, or re-export, transfer, consign, ship, deliver, download, upload, or transmit in any form, the CaseBuilder, CaseBuilder|Crime Gun, CrimeTracer, ResourceRouter, or SafePointe Subscription Services, the Software, Documentation, or any component thereof, or underlying information or technology related thereto to any third party, government, or country for any end uses except in strict compliance with applicable U.S. export controls laws, and only with the express prior written agreement of SoundThinking. In the event that such written agreement is provided, Customer shall be responsible for complying with all applicable export laws and regulations of the United States and destination country, including, but not limited to the United States Export Administration Regulations of the U.S. Department of Commerce, including the sanctions laws administered by the U.S. Department of Treasury, Office of Foreign Assets Control (OFAC), the U.S. Anti-Boycott regulations, and any applicable laws of the import country.

In addition to the foregoing, Customer shall not disclose, discuss, download, ship, transfer, deliver, furnish, or otherwise export or re-export any such item(s) to or through: (a) any person or entity on the U.S Department of Commerce Bureau of Industry and Security's List of Denied Persons or Bureau of Export Administration's anti-proliferation Entity List; (b) any person on the U.S. Department of State's List of Debarred Parties; (c) any person or entity on the U.S. Treasury Department Office of Foreign Asset Control's List of Specially Designated Nationals and Blocked Persons; or (d) any third party or for any end-use prohibited by law or regulation, as any and all of the same may be amended from time to time, or any successor thereto.

C. Termination.

Customer agrees that its right to use any of the applicable Subscription Services, or Software, provided hereunder, including ShotSpotter Data, will terminate following thirty (30) day's prior written notice due to a material breach of the terms of this Agreement, including failure to pay any sums to SoundThinking when due, or failure to renew the applicable Subscription Services prior to expiration of the then current subscription term unless such breach has been cured within said thirty (30) day period. In the event of a breach of SoundThinking's intellectual property rights, SoundThinking at its sole discretion may terminate this Agreement immediately upon written notice to Customer. In the event of termination for any reason, Customer's access to the applicable Subscription Services and Software will terminate and be disabled. Customer agrees that SoundThinking shall not be liable to Customer nor to any third party for any suspension of the Subscription Services resulting from Customer's nonpayment of the Subscription Services fees as described in this section.

D. Modification to, or Discontinuation of the Subscription Services.

SoundThinking reserves the right at its discretion to modify, temporarily or permanently, the Subscription Services (or any part thereof). If SoundThinking intends to release a modification to the Subscription Services that will result in the removal or disabling of a major feature or functionality, SoundThinking will provide thirty (30) days prior notice to its customer base. Should Customer materially rely on such feature or functionality, SoundThinking, at Customer's request,

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shall use commercially reasonable efforts to restore such functionality to Customer. In the event that SoundThinking is unable to substantially restore such functionality, Customer shall have the right to terminate the Agreement and receive a pro-rata refund of the annual Subscription Services fees paid under the Agreement for the subscription term in which this Agreement is terminated. Customer acknowledges that SoundThinking reserves the right to discontinue offering the Subscription Services at the conclusion of Customer's then current term. Customer agrees that SoundThinking shall not be liable to Customer or to any third party for any modification of the Subscription Services as described in this section.

E. New Applications.

From time to time, at SoundThinking's discretion, SoundThinking may release to its customer base, new applications supplemental to the Subscription Services. Customer's use of such new applications shall be subject to the license, warranty, intellectual property, and support terms of this Agreement. Prior to general release, SoundThinking may request Customer to act as a pre-release test site for new applications, or major upgrades. Provided that Customer agrees in writing to such request, SoundThinking will provide a pre-release package explaining the details and requirements for Customer's participation.

F. No Use by Third Parties.

Except as otherwise expressly set forth in this Agreement, use by anyone other than Customer of the Subscription Services, Software, Documentation, or ShotSpotter Data is prohibited, unless pursuant to a valid assignment of this Agreement as set forth in Section 20 of this Agreement.

G. PlateRanger.

License terms and conditions for PlateRanger are set forth in Rekor's License Agreement provided as Attachment A to the PlateRanger Addendum.

6. CONFIDENTIALITY AND PROPRIETARY RIGHTS

A. SoundThinking Confidential Information.

Customer acknowledges and agrees that the source code, technology, and internal structure of the SoundThinking Software, ShotSpotter Data, and SoundThinking Subscription Services, as well as Documentation, operations manual(s) and training material(s), are the confidential information and proprietary trade secrets of SoundThinking, or applicable third-party vendor, the value of which would be destroyed by disclosure to the public. Use by anyone other than Customer of the Subscription Services, Documentation, and ShotSpotter Data is prohibited, unless pursuant to a valid assignment under this Agreement. Unless prohibited by applicable law, the terms and conditions of this Agreement, including pricing and payment terms shall also be treated as SoundThinking's confidential information. Customer shall not disassemble, decompile, or otherwise reverse engineer or attempt to reconstruct, derive, or discover any source code, underlying ideas, algorithms, formulae, routines, file formats, data structures, programming, routines, interoperability interfaces, drawings, or plans from the Software, or any data or information created, compiled, displayed, or accessible through the Subscription Services, in whole or in part. Customer agrees during the term of this Agreement, and thereafter, to hold the confidential

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information and proprietary trade secrets of SoundThinking in strict confidence and to not permit any person or entity to obtain access to it except as required for the Customer's exercise of the license rights granted under this Agreement. Nothing in this Agreement is intended to or shall limit any rights or remedies under applicable law relating to trade secrets, including the Uniform Trade Secrets Act as enacted in applicable jurisdictions.

B. Customer Confidential Information

During the term of this Agreement or any subsequent renewals, SoundThinking agrees to maintain Customer information designated by the Customer as confidential to which SoundThinking gains access in the performance of its obligations under this Agreement, and not disclose such Customer Confidential Information to any third parties except as may be required by law. SoundThinking agrees that Customer's Confidential Information shall be used solely for the purpose of performing SoundThinking's obligations under this Agreement.

C. Obligations of the Parties.

The receiving Party's ("Recipient") obligations under this section shall not apply to any of the disclosing Party's ("Discloser") Confidential Information that Recipient can document: (a) was in the public domain at or subsequent to the time such Confidential Information was communicated to Recipient by Discloser through no fault of Recipient; (b) was rightfully in Recipient's possession free of any obligation of confidence at or subsequent to the time such Confidential Information was communicated to Recipient by such Discloser; (c) was developed by employees or agents of Recipient independently of and without reference to any of Discloser's Confidential Information; or (d) was communicated by Discloser to an unaffiliated third party free of any obligation of confidence. A disclosure by Recipient of any Discloser Confidential Information (a) in response to a valid order by a court or other governmental body; (b) as otherwise required by law; or (c) necessary to establish the rights of either party under this Agreement shall not be considered to be a breach of this Agreement by the Recipient; provided, however, that Recipient shall provide prompt prior written notice thereof to the Discloser to enable Discloser to seek a protective order or otherwise prevent such disclosure. The Recipient shall use reasonable controls to protect the confidentiality of and restrict access to all Confidential Information of the Discloser to those persons having a specific need to know for the purpose of performing the Recipient's obligations under this Agreement. The Recipient shall use controls no less protective than Recipient uses to secure and protect its own confidential, but not "Classified" or otherwise Government-legended, information. Upon termination of this Agreement the Recipient, as directed by the Discloser, shall either return the Discloser's Confidential Information, or destroy all copies thereof and verify such destruction in writing to the Discloser.

Unless the Recipient obtains prior written consent from the Discloser, the Recipient agrees that it will not reproduce, use for purposes other than those expressly permitted in this Agreement, disclose, sell, license, afford access to, distribute, or disseminate any information designated by the Discloser as confidential.

7. LIMITED WARRANTIES

A. SoundThinking warrants that the Software will function in substantial conformity with the SoundThinking Documentation accompanying the Software and Subscription Services. The

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Software covered under this warranty consists exclusively of ShotSpotter, the ShotSpotter Dispatch, ShotSpotter Respond, and ShotSpotter Insight applications and user interface; CaseBuilder; CaseBuilder|Crime Gun; CrimeTracer; ResourceRouter, and SafePointe Software and Subscription Services that are made available to the Customer under this Agreement as identified in Exhibit A or any subsequent amendment to this Agreement. Additional limited warranties as applicable are set forth in the Addenda attached to this Agreement and incorporated herein.

B. SoundThinking further warrants that the Subscription Services, and Software shall be free of viruses, Trojan horses, worms, spyware, or other malicious code or components.

C. SoundThinking does not warrant or represent, expressly or implicitly, that any of its Subscription Services or Software will be uninterrupted or error free; or that any SoundThinking-supplied network will remain in operation at all times or under all conditions.

D. Any and all warranties, express or implied, of fitness for high-risk purposes requiring fail-safe performance are hereby expressly disclaimed.

E. The Parties acknowledge and agree that the Subscription Services are not consumer goods, and are not intended for sale to or use by or for personal, family, or household use.

F. Warranties for PlateRanger are provided in the Rekor License Agreement provided as Attachment A to the PlateRanger Addendum.

EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION 7, AND THE APPLICABLE ADDENDA TO THIS AGREEMENT SOUNDTHINKING MAKES AND CUSTOMER RECEIVES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF NON-INFRINGEMENT, QUALITY, SUITABLITY, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

8. CUSTOMER OBLIGATIONS.

Customer acknowledges and agrees that SoundThinking's duties, including warranty obligations, and ability to perform its obligations to Customer under this Agreement shall be predicated and conditioned upon Customer's timely performance of and compliance with Customer's obligations hereunder, including, but not limited to:

A. Customer agrees to pay all sums due under this Agreement when they are due pursuant to the payment terms in Exhibit A.

Customer's address for invoicing:
City of Santa Fe
Attn: Accounts Payable
PO Box 909
Santa Fe, NM 87504-0909
Email: Trrico@santafenm.gov

B. Customer agrees to use reasonable efforts to timely perform and comply with all of Customer's obligations allocated to Customer under this Agreement, and its Addenda.

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C. Customer shall not permit any alteration, modification, substitution, or supplementation of any SoundThinking Subscription Services or web portal, or the combining, connection, merging, bundling, or integration of the SoundThinking Subscription Services or web portal into or with any other system, equipment, hardware, software, technology, function, or capability, without SoundThinking's express prior written consent.

D. Unless otherwise expressly agreed in advance in writing by SoundThinking, Customer shall not authorize or appoint any contractors, subcontractors, original equipment manufacturers, value added integrators, systems integrators, or other third parties to operate, or have access to any part of the Subscription Services or Software.

E. In order to use the Subscription Services, Customer must have and maintain access to the World Wide Web to enable a secure https connection from the Customer's workstation(s) to SoundThinking's hosted services, either directly or through devices that access Web-based content. Customer must also provide all equipment necessary to make such (and maintain such) connection.

F. Should criminal background checks beyond SoundThinking's standard background check, or fingerprinting for SoundThinking employees performing any Services under this Agreement or an Addendum hereto be required by Customer, or Federal or State regulations, such additional background checks or fingerprinting will be conducted by Customer.

G. Customer shall be responsible for the accuracy, quality, appropriateness, and legality of all Customer data, any other Customer business information used in any Subscription Services.

H. SoundThinking will assist the Customer in initially setting up passwords and user names for Customer's employees, agents, or representatives to whom Customer designates access to the applicable Subscription Services ("Authorized Users"). Thereafter, Customer shall be responsible for assigning passwords and user names for each of its Authorized Users. Customer shall be responsible for maintaining the confidentiality and use of Customer's password and user names and shall not allow passwords and/or user names to be shared by Authorized Users; nor shall Customer permit any unauthorized users to access the Subscription Services. The maximum number of Authorized Users for the applicable Subscription Services is set forth in Exhibit A. Each Authorized User identification may only be used to access the applicable Subscription Services during one (1) concurrent login session.

I. Customer shall comply with all applicable laws, rules and regulations relating to the goods and services provided hereunder.

9. INTELLECTUAL PROPERTY INFRINGEMENT

SoundThinking will, at its expense, defend and indemnify Customer from and against losses, suits, damages, liability, and expenses (including reasonable attorney fees) arising out of a claim asserted in a lawsuit or action against the Customer by a third party unrelated to the Customer, in which such third party asserts a claim that the Subscription Services and/or Software to which SoundThinking owns the patent or copyright, when used in accordance with SoundThinking's user Documentation, infringes any United States

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patent which was issued by the U.S. Patent and Trademark Office, or United States copyright which was registered by the U.S. Copyright Office, as of the effective date of Customer's agreement to license the applicable SoundThinking Subscription Services and Software (collectively "Action"), provided that Customer provides SoundThinking with reasonably prompt notice of any such Action, or circumstances of which Customer becomes aware that could reasonably be expected to lead to such Action including but not limited to any cease and desist demands or warnings, and further provided that Customer cooperates with SoundThinking and its defense counsel in the investigation and defense of such Action.

SoundThinking shall have the right to choose counsel to defend such suit and/or action, and to control the settlement (including determining the terms and conditions of settlement) and the defense thereof. Customer may participate in the defense of such action at its own expense.

This Section 9 shall not apply and SoundThinking shall have no obligation to defend and indemnify Customer in the event the Customer or a third party modifies, alters, substitutes, or supplements any of the Subscription Services, or Software, or to the extent that the claim of infringement arises from or relates to the integration, bundling, merger, or combination of any of the same with other hardware, software, systems, technologies, or components, functions, capabilities, or applications not licensed by SoundThinking as part of the Subscription Services, nor shall it apply to the extent that the claim of infringement arises from or relates to meeting or conforming to any instruction, design, direction, or specification furnished by the Customer, nor to the extent that the Subscription Services or Software are used for or in connection with any purpose, application, or function other than in accordance with the SoundThinking Documentation accompanying the Subscription Services or Software.

If, in SoundThinking's opinion, any of the SoundThinking owned Subscription Services, or Software may, or are likely to become, the subject of such a suit or action, does become the subject of a claim asserted against Customer in a lawsuit which SoundThinking is or may be obliged to defend under this section, or is determined to infringe the foregoing patents or copyrights of another in a final, non-appealable judgment subject to SoundThinking's obligations under this section, then SoundThinking may in full and final satisfaction of any and all of its obligations under this section, at its option: (1) procure for Customer the right to continue using the affected Subscription Services or Software, (2) modify or replace such Subscription Services or Software to make it or them non-infringing, or (3) refund to Customer a pro-rata portion of the annual Subscription Services fees paid for the affected Subscription Services for the term in which the Agreement is terminated.

Defense and indemnification against third party claims of infringement for third party products to which SoundThinking does not own the copyright are the responsibility of the owner of the third-party products.

This Section 9 states the entire liability of SoundThinking and is Customer's exclusive remedy for or relating to infringement or claims or allegations of infringement of any patent, copyright, or other intellectual property rights in or to any SoundThinking owned and licensed Subscription Services, SoundThinking owned and licensed Software or any component thereof. This section is in lieu of and replaces any other expressed, implied, or statutory warranty against infringement of any and all intellectual property rights.

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10. INDEMNIFICATION AND LIMITATION OF LIABILITY

SoundThinking shall, at its expense, indemnify, defend, save, and hold Customer harmless from any and all claims, lawsuits, or liability, including attorneys' fees and costs, arising out of, in connection with, any loss, damage, or injury to persons or property to the extent of the gross negligence, or wrongful act, error, or omission of SoundThinking, its employees, agents, or subcontractors as a result of SoundThinking's or any of its employees, agents, or subcontractor's performance pursuant to this Agreement. SoundThinking shall not be required to indemnify Customer for any claims or actions caused to the extent of the negligence or wrongful act of Customer, its employees, agents, or contractors. Notwithstanding the foregoing, if a claim, lawsuit, or liability results from or is contributed to by the actions or omissions of Customer, or its employees, agents, or contractors, SoundThinking's obligations under this provision shall be reduced to the extent of such actions or omissions based upon the principle of comparative fault.

In no event shall either Party, or any of its affiliates or any of its/their respective directors, officers, members, attorneys, employees, or agents, be liable to the other Party under any legal or equitable theory or claim, for lost profits, lost revenues, lost business opportunities, exemplary, punitive, special, indirect, incidental, or consequential damages, each of which is hereby excluded by agreement of the Parties, regardless of whether such damages were foreseeable or whether any Party or any entity has been advised of the possibility of such damages.

Except for its Intellectual Property infringement indemnity obligations under Section 9 of this Agreement for SoundThinking owned Software and Subscription Services, SoundThinking's cumulative liability for all losses, claims, suits, controversies, breaches or damages for any cause whatsoever arising out of or related to this Agreement, whether in contract, tort, by way of indemnification or under statute, and regardless of the form of action or legal theory shall not exceed (i) two (2) times the amount of the annual subscription fee(s) for the twelve (12) month period in which the claim arises, or (ii) the amount of insurance maintained by SoundThinking available to cover the loss, whichever is greater. The foregoing limitations shall apply without regard to any failure of essential purpose of any remedies given herein.

Any liability incurred by City in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act

11. DEFAULT AND TERMINATON; REMEDIES

Either Party may terminate this Agreement in the event of a material breach of the terms and conditions of this Agreement upon thirty (30) days' prior written notice to the other Party; provided that the Party alleged to be in breach has not cured such breach within said thirty (30) day period.

In addition to the termination provisions in Section 5.C for failure to pay annual Subscription Services fees, upon the occurrence of a material breach of Customer's obligations under this Agreement not susceptible to cure as provided in the preceding paragraph, SoundThinking may at its option, effective immediately upon written notice to Customer, either: (i) terminate SoundThinking's future obligations under this Agreement, terminate Customer's License to use the Subscription Services and Software, or (ii) accelerate

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and declare immediately due and payable all remaining charges for the remainder of the Agreement and proceed in any lawful manner to obtain satisfaction of the same.

Appropriations. City's ability to pay for the services under this Agreement is contingent upon sufficient appropriations and authorization being made by City for the performance of this Agreement. If sufficient appropriations and authorization are not made by City, this Agreement shall terminate upon reasonable prior written notice being given by City to SoundThinking. The City's decision as to whether sufficient appropriations are available shall be accepted by SoundThinking and shall be final

12. TAXES

Unless otherwise included as a line item in Exhibit A, the fees due under this Agreement exclude any sales, use, value added or similar taxes that may be imposed in connection with this Agreement. Customer agrees that it shall be solely responsible for payment, or reimbursement to SoundThinking as applicable, of all sales, use, value-added or similar taxes imposed upon this Agreement by any level of government, whether due at the time of sale or asserted later as a result of audit of the financial records of either Customer or SoundThinking. If exempt from such taxes, Customer shall provide to SoundThinking written evidence of such exemption. Customer shall also pay any personal property taxes levied by government agencies based upon Customer's use or possession of the items acquired or licensed in this Agreement.

13. NOTICES

Any notice or other communication required or permitted to be given under this Agreement shall be in writing delivered to the address set forth in this Agreement by certified mail return receipt; overnight delivery services; delivered in person; or via email with read receipt. A Party's address may be changed by written notice to the other Party.

Notices to Customer:	Notices to SoundThinking:
City of Santa Fe	SoundThinking, Inc.
Attn: Chief Joye	Attn: CFO
200 Lincoln Ave.	39300 Civic Center Dr., Ste. 300
Santa Fe, NM 87501	Fremont, CA 94538
Email: pmjoye@santafenm.gov	accounting@soundthinking.com

14. FORCE MAJEURE

In no event shall SoundThinking be liable for any delay or default in its performance of any obligation under this Agreement caused directly or indirectly by an act or omission of Customer, or persons acting under its direction and/or control, fire, flood, act of God, an act or omission of civil or military authority of a state or nation, strike, lockout, or other labor disputes, inability to secure, delay in securing, or shortage of labor, materials, supplies, transportation, or energy, failures, outages or denial of services of wireless, power, telecommunications, or computer networks, acts of terrorism, sabotage, vandalism, hacking, natural disaster or emergency, war, riot, embargo, or civil disturbance, breakdown or destruction of plant or equipment, or arising from any cause whatsoever beyond SoundThinking's reasonable control. At SoundThinking's option and following notice to Customer, any of the foregoing causes shall be deemed to suspend such obligations of SoundThinking so long as any such cause shall prevent or delay performance,

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and SoundThinking agrees to make, and Customer agrees to accept performance of such obligations whenever such cause has been remedied.

15. ENTIRE AGREEMENT

This Agreement and its Exhibits and Addenda represent the entire agreement and understanding of the Parties and a final expression of their agreements with respect to the subject matter of this Agreement and supersedes all prior written or oral agreements, representations, understandings, or negotiations with respect to the matters covered by this Agreement.

16. GOVERNING LAW AND VENUE

The validity, performance, and construction of this Agreement shall be governed by the laws of the State of New Mexico, without giving effect to the conflict of law principles thereof. The United Nations Convention on Contracts for the International Sale of Goods is expressly disclaimed and shall not apply. The Parties agree that any action, suit arising from this Agreement shall be commenced in a federal or state court of competent jurisdiction in New Mexico. Any action in the courts of the State of New Mexico shall be brought in the First Judicial District Court.

17. NO WAIVER

No term or provision of this Agreement shall be deemed waived, and no breach excused unless such waiver or consent is in writing and signed by both Parties. Any consent by either Party to, or waiver of, a breach by the other, whether expressed or implied, shall not constitute a consent to, waiver of, or excuse for any other, different, prior, or subsequent breach.

The failure of either Party to enforce at any time any of the provisions of this Agreement shall not constitute a present of future waiver of any such provisions or the right of either Party to enforce each and every provision.

18. SEVERABILITY

If any term, clause, sentence, paragraph, article, subsection, section, provision, condition, or covenant of this Agreement is held to be invalid or unenforceable, for any reason, it shall not affect, impair, invalidate or nullify the remainder of this Agreement, but the effect thereof shall be confined to the term, clause, sentence, paragraph, article, subsection, section, provision, condition or covenant of this Agreement so adjudged to be invalid or unenforceable.

19. DISPUTE RESOLUTION

If the Parties disagree as to any matter arising under this Agreement or the relationship and dealings of the Parties hereto, then at the request of either Party, SoundThinking and Customer shall promptly consult with one another and make diligent, good faith efforts to resolve the disagreement by negotiation prior to either Party taking legal action. If such negotiations do not resolve the dispute within sixty (60) days of the initial request, either Party may take appropriate legal action.

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20. ASSIGNMENT

This Agreement may not be assigned or transferred by either Party, nor any of the rights granted herein, in whole or in part, by operation of law or otherwise, without the other Party's express prior written consent, which shall not be unreasonably withheld. Provided, however, that SoundThinking may assign or transfer this Agreement and/or SoundThinking's rights and obligations hereunder, in whole or in part, in the event of a merger or acquisition of all or substantially all of SoundThinking's assets. No assignee for the benefit of Customer's creditors, custodian, receiver, trustee in bankruptcy, debtor in possession, sheriff, or any other officer of a court, or other person charged with taking custody of Customer's assets or business, shall have any right to continue or to assume or to assign these without SoundThinking's express consent.

21. COMPLIANCE WITH LAWS

During the term of this Agreement SoundThinking will comply with all applicable local, state, and federal laws, statutes and regulations.

22. EQUAL EMPLOYMENT OPPORTUNITY

SoundThinking is committed to equal-employment principles, and the provisions outlined in the Equal Opportunity Clauses of Executive Order 11246, (41 CFR 60- 1.4), section 503 of the Rehabilitation Act of 1973, (41 CFR 60-741.5(a)), section 402 of the Vietnam Era Veterans Readjustment Act of 1974, (41 CFR 60-250.5(a)), and, the Jobs for Veterans Act of 2003, (41 CFR 60-300.5(a)) as well as any other regulations pertaining to these orders. SoundThinking's decisions and criteria governing its hiring and employment practices are made in a non-discriminatory manner, without regard to age, race, color, national origin, citizenship status, gender (including pregnancy, childbirth or medical condition related to pregnancy or childbirth), gender identity or expression, sex, religion, creed, physical or mental disability, medical condition, legally protected genetic information, marital status, veteran status, military status, sexual orientation, or any other factor determined to be an unlawful basis for such decisions by federal, state, or local statutes.

23. INSURANCE

SoundThinking, at its expense, shall procure and maintain insurance coverage in the following limits during the term of this Agreement. Prior to commencing services under this Agreement, SoundThinking shall provide certificates of insurance evidencing such insurance to Customer. Customer shall be named as an additional insured to the commercial general liability policy.

Type of Insurance	Limits
Commercial General Liability	$1,000.000 ea. occ.; $2,000,000 general aggregate
Automobile Liability – Any Auto	$1,000,000 combined single limit
Umbrella Liability	$5,000,000 ea. occ.; $5,000,000 aggregate
E&O/Cyber Liability Excess E&O/Cyber Liability	$2,500,000 per claim/aggregate $2.5M XS $2.5M
Worker's Compensation	Statutory
Employer's Liability	$2M ea. accident; $2M disease ea. employee; $2M policy limit

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24. GENERAL PROVISIONS

A. This Agreement and its Addenda shall be binding on and inure to the benefit of the Parties and any permitted successors and assigns; however, nothing in this paragraph shall be construed as a consent to any assignment by either Party except as provided in Section 20 of this Agreement.

B. This Agreement shall not become a binding contract until signed by an authorized representative of each Party, effective as of the date of signature.

C. This Agreement and its Addenda may be executed in any number of identical counterparts, each of which shall be deemed a duplicate original.

D. The provisions of this Agreement and Addenda shall not be construed in favor of or against either Party because that Party or its legal counsel drafted this Agreement, but shall be construed as if all Parties prepared this Agreement.

E. An electronic signature copy of this Agreement and its Exhibits, Addenda, notices and documents prepared under this Agreement shall be considered an original. The Parties agree that any document in electronic format or any document reproduced from an electronic format shall not be denied legal effect, validity, or enforceability, and shall meet any requirement to provide an original or hard copy.

F. This Agreement is made for the benefit of the Parties, and is not intended to benefit any third party or be enforceable by any third party. The rights of the Parties to terminate, rescind, or agree to any amendment, waiver, variation or settlement under or relating to this Agreement are not subject to the consent of any third party.

SIGNATURE PAGE FOLLOWS

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EACH PARTY'S ACCEPTANCE HEREOF IS EXPRESSLY LIMITED TO THE TERMS OF THIS AGREEMENT, INCLUDING ITS EXHIBITS AND ADDENDA, AND NO DIFFERENT OR ADDITIONAL TERMS CONTAINED IN ANY CONFIRMATION, PURCHASE ORDER, AMENDMENT OR OTHER BUSINESS FORM, WRITING OR MATERIAL SHALL HAVE ANY FORCE OR EFFECT UNLESS EXPRESSLY AGREED TO IN WRITING BY THE PARTIES.

CITY OF SANTA FE	**SOUNDTHINKING, INC.**
	Roxanne Lerner
Accepted By (Signature)	Accepted By (Signature)
	Roxanne Lerner
Printed Name	Printed Name
	Director of Contracts
Title	Title
	Jan 30, 2026
Date	Date

ATTEST:

_____

CITY CLERK

CITY ATTORNEY'S OFFICE:

Christopher Ryan
Christopher Ryan (Jan 30, 2026 10:41:28 MST)

SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

BRIAN MOYA

FINANCE DIRECTOR

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ADDENDUM ONE - SHOTSPOTTER® SUPPLEMENTAL TERMS

This Addendum One ("Addendum One") to the SoundThinking™, Inc. Master Services Agreement (the "Agreement") by and between SoundThinking, Inc. ("SoundThinking") and the City of Santa Fe ("Customer") is effective as of the last date of signature below.

The following provisions are expressly added to and made a part of the Agreement for the purposes of further defining the ShotSpotter® Subscription Services and terms of use. All terms and conditions of the Agreement shall remain in full force and effect. In the event of a conflict between this Addendum One and the Agreement, this Addendum One shall control:

In consideration of the Parties' mutual covenants and promises set forth in this Addendum One, the Parties Agree as follows:

Section numbers correspond to the section numbers in the Agreement.

Section 2 DEFINITIONS

ShotSpotter

Insight means the internet portal to which Customer will have access to Reviewed Alerts with respect to the ShotSpotter® Gunshot Detection, Location, and Forensics System.

Coverage Area means the area in square miles covered by the ShotSpotter Services as set forth in Exhibit A and increase to the Coverage Area as agreed to in writing between the Parties.

Reviewed Alerts means the data reviewed by SoundThinking's incident review staff related to gunfire incidents detected by the ShotSpotter Gunshot Detection, Location, and Forensic Analysis Service.

Section 3 SUBSCRIPTION SERVICES

ShotSpotter

A. SoundThinking will install the ShotSpotter System in the Coverage Area specified in Exhibit A attached to the Agreement. SoundThinking will host the Subscription Services and may update the functionality and Software of the Subscription Services from time to time at its sole discretion and in accordance with the Agreement and this Addendum One.

B. SoundThinking will be responsible for determining the location(s) for installation of acoustic sensor(s) (the "Sensors") that detect gunshot-like sounds, and obtaining permission from the premises owner/property manager/lessee. SoundThinking owns, and is responsible for maintenance of the Sensors.

C. The ShotSpotter System acoustic Sensor may use wired, wireless, or cellular wireless communications which necessitates the existence of a real-time data communications channel from each Sensor to the SoundThinking hosted servers via a commercial carrier.

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The unavailability or deterioration of the quality of such wired, wireless, or wireless cellular communications may impact the ability of SoundThinking to provide the Subscription Services. In such circumstances SoundThinking will use commercially reasonable efforts to obtain alternate wired or wireless cellular communications or adjust the Coverage Area as necessary. In the event SoundThinking is unable to do so, SoundThinking will terminate the ShotSpotter Subscription Services and refund a pro-rata portion of the annual Subscription Services fee to Customer.

D. SoundThinking will provide Customer with user documentation, online help, written or recorded video training material, and other applicable documentation (as available).

E. SoundThinking will provide reasonable efforts to respond via email to requests for support relating to incident classification as defined in the Support Level Matrix provided at Attachment A.

F. During the term of the Agreement, SoundThinking will provide real-time gunfire analysis and alert services. After an explosive (or impulsive) sound triggers enough Sensors that an incident is detected and located, audio from the incident is sent to SoundThinking's Incident Review Center (IRC) via secure, high-speed network connections for real-time qualification. Within seconds, a SoundThinking professional reviewer analyzes audio data and recordings to confirm gunfire or explosions. The qualified alert is then sent directly to the Customer's dispatch center, PSAP, mobile/patrol officers, and any other relevant safety or security personnel, as determined by the Customer. The SoundThinking IRC will review gunfire incidents as further defined in Attachment A to this Addendum One.

G. The ShotSpotter Subscription Services shall consist of (i) providing access to the Customer of Reviewed Alerts delivered via the Insight password-protected internet portal and user interface supplied by SoundThinking; (ii) providing Customer access to historical Reviewed Alerts and incident information via the ShotSpotter Software; and (iii) other services as specified in the Agreement and its Exhibits or this Addendum One.

H. SoundThinking will use commercially reasonable efforts to respond to support requests as set forth in the Support Level Matrix provided at Attachment A to this Addendum One. These requests may be made to SoundThinking through one of the following methods: 1) email to support@soundthinking.com; 2) Live Chat through the ShotSpotter Subscription Services applications: 3) A phone call to SoundThinking's Customer Support organization at 888.274.6877, option 4. These are the only methods SoundThinking will receive and respond to support requests.

Tier 1 (as defined in the Support Matrix included at Attachment A). A SoundThinking Customer Support specialist will be responsible for receiving Customer reports of missed incidents, or errors in the Subscription Services, and, to the extent practicable over email or telephone, making commercially reasonable efforts to assist the Customer in resolving the Customer's reported problems. In the event the problem cannot be resolved within 24 hours, requiring further research and troubleshooting, SoundThinking will use commercially reasonable efforts to resolve the issue within seventy-two (72) hours of receipt of the report. In the event that the ShotSpotter Subscription Service is fully

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nonfunctional, and it is not due to power outage or other reasons that are outside of SoundThinking's control, SoundThinking will work continuously to restore functionality of the Subscription Services in accordance with the standard ShotSpotter user documentation provided with the Subscription Services as soon as reasonably possible, and no later than seventy-two (72) hours of receipt of the report.

I. FORENSIC REPORTS.

i. Investigative Lead Summary ("ILS"). SoundThinking provides an on-demand report available through the ShotSpotter Application. The Investigative Lead Summary (ILS) provides useful details about the approximate location, timing, and sequence of each shot fired during an incident. The ILS is very valuable on scene, and may help law enforcement find shell casings, confirm witness accounts, and streamline investigations. ILS reports are available immediately after an incident occurs via the mobile, web, or desktop ShotSpotter application. The machine-generated ILS is primarily intended as an investigative aid rather than courtroom evidence. However, SoundThinking does offer Certified Business Records of ILS reports, which may be useful in court for limited purposes, without the need to call a witness.

ii. Detailed Forensic Report ("DFR"). If requested by Customer, SoundThinking will provide a DFR for any ShotSpotter-detected incidents, including Reviewed Alerts. The DFR is intended to be a court-admissible document used by attorneys as part of a court case for the exact, verified timing, sequence and location of each shot fired. Secondarily, the DFR is available for use by law enforcement to obtain a search warrant or to investigate an Officer Involved Shooting.

DFRs must be requested in writing and addressed to the SoundThinking Customer Support Department. Requests may be submitted via the Forensics Services page under the Law Enforcement tab on SoundThinking's website (www.soundthinking.com). SoundThinking will use commercially reasonable efforts to provide a DFR within ten (10) business days of receipt of the request.

J. EXPERT WITNESS SERVICES.

SoundThinking offers reasonable expert witness services, including Reviewed Alerts, for an hourly fee as set forth in Exhibit A of the Agreement, as well as reimbursement of all travel and per diem costs. If requested to provide such services, SoundThinking will invoice the Customer for the number of hours expended to prepare for and provide expert witness testimony, and actual travel expenses, upon completion of the services. Customer understands that SoundThinking undertakes to provide individuals whose qualifications are sufficient for such services, but does not warrant that any person or his or her opinion will be accepted by every court. SoundThinking requires at least fourteen (14) days prior notice of such a requirement in writing from the Customer. Customer must include dates, times, specific locations, and a point of contact for SoundThinking personnel. Due to the nature of legal proceedings, SoundThinking cannot guarantee that its services described in this section shall produce the outcome, legal or otherwise, which Customer desires. Payment for expert witness services described shall be due and payable when services are rendered regardless of the outcome of the proceedings.

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Section 4 INITIAL TERM AND RENEWAL

ShotSpotter

A. Commencement of ShotSpotter Subscription Services. The initial term of the ShotSpotter Subscription Services shall commence on the date that the ShotSpotter System is made available to Customer for live use ("go live").

B. Failure to renew ShotSpotter Subscription Services. If Customer fails to renew prior to the expiration of the then current subscription term, the Subscription Services will terminate and the Customer's access to the Subscription Services will be disabled. At its discretion, SoundThinking may remove the ShotSpotter System and any components from the Coverage Area at that time. If SoundThinking does not remove the ShotSpotter System from the Coverage Area, Customer may reinstate the ShotSpotter Subscription Services at a later date by renewing this Agreement and payment of the applicable reactivation and ShotSpotter Subscription Services renewal fees; however, Customer will not have access to any Reviewed Alerts that they would have had access to during the lapsed period.

Section 5 LICENSE AND OWNERSHIP

ShotSpotter Data

A. Rights in Data.

SoundThinking shall own and have the unrestricted right to use the ShotSpotter Data, as that term is defined in the Agreement, for internal purposes such as research or product development. SoundThinking may provide, license, or sell the ShotSpotter Data on an aggregated basis to third parties (excluding press or media) to be used for research or analytical purposes, or for law enforcement and/or security purposes.

SoundThinking will not release or disseminate to any person or entity ShotSpotter Data related to or consisting of specific forensic or law enforcement sensitive incident information pertaining to any active inquiry, investigation, or prosecution, unless in response to a valid order or subpoena issued by a court or other governmental body, or as otherwise required by law. SoundThinking will not release, sell, license, or otherwise distribute the gunfire alert ShotSpotter Data to the press or media without the prior express written consent of an authorized representative of the Customer.

Customer shall have the unrestricted right to download, make copies of, distribute, and use the ShotSpotter Data within its own organization, exclusively for its own internal purposes, and for purposes of detecting and locating gunfire, routine archival recordkeeping, evidence preservation, and investigative, or evidentiary, and prosecutorial purposes, and for community engagement and community services initiatives. Customer shall not provide to, license the use of, or sell the ShotSpotter Data to any third parties, which restriction will not pertain to (i) the collaboration with other law enforcement agencies for the purposes of investigating and prosecuting crimes detected by the ShotSpotter Subscription Service; or

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(ii) government or non-governmental entities focused on the support of victims of gun crime in the local community; or (iii) entities focused on local community outreach and/or violence intervention.

Section 6 CONFIDENTIALITY AND PROPRIETARY RIGHTS

SoundThinking Privacy Policy

A. SoundThinking Privacy Policy.

With respect to the ShotSpotter Subscription Services, SoundThinking has structured its technology, processes and policies in such a way as to minimize the risk of privacy infringements from audio surveillance while still delivering important public safety benefits to its customers. These efforts to maintain privacy include the following:

1) SoundThinking will not provide extended audio to customers beyond the audio snippet (1 second of ambient noise prior to a gunshot, the gunshot audio itself, and 1 second after the incident). SoundThinking will vigorously resist any subpoena or court order for extended audio that goes beyond an audio snippet.

2) SoundThinking will not provide a list or database of the precise location of Sensors to police or the public if requested and will challenge any subpoenas for this location data.

Section 7 LIMITED WARRANTIES

ShotSpotter Subscription Services and Software Additional Limited Warranties and Disclaimers

A. The ShotSpotter Subscription Services are not designed, sold, or intended to be used to detect, intercept, transmit, or record oral or other communications of any kind. SoundThinking cannot control how the ShotSpotter Subscription Services are used, and, accordingly, SoundThinking does not warrant or represent, expressly or implicitly, that use of the ShotSpotter Subscription Services will comply or conform to the requirements of federal, state, or local statutes, ordinances, and laws, or that use of the ShotSpotter Subscription Services will not violate the privacy rights of third parties. Customer shall be solely responsible for using the ShotSpotter Subscription Services in full compliance with applicable law and the rights of third persons.

B. SoundThinking does not warrant or represent, expressly or implicitly, that the ShotSpotter System or its use will: result in the prediction or prevention of crime, apprehension or conviction of any perpetrator of any crime, or detection of any criminal; prevent any loss, death, injury, or damage to property due to any reason including the discharge of a firearm or other weapon; or in all cases result in a Reviewed Alert for all firearm discharges within

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the designated coverage area; or that the ShotSpotter-supplied network will remain in operation at all times or under all conditions.

C. SoundThinking expressly disclaims, and does not undertake or assume any duty, obligation, or responsibility for any decisions, actions, reactions, responses, failure to act, or inaction, by Customer as a result of or in reliance on, in whole or in part, the ShotSpotter Subscription Services, or Reviewed Alerts provided by SoundThinking, or for any consequences or outcomes, including any death, injury, or loss or damage to any property, arising from or caused by any such decisions, actions, reactions, responses, failure to act, or inaction. It shall be the sole and exclusive responsibility of the Customer to determine appropriate decisions, actions, reactions, or responses, including whether or not to dispatch emergency responder resources. The Customer hereby expressly assumes all risks and liability associated with any and all action, reaction, response, and dispatch decisions, and for all consequences and outcomes arising from or caused by any decisions made or not made by the Customer in reliance, in whole or in part, on the ShotSpotter Subscription Services provided by SoundThinking, including any death, injury, or loss or damage to any property.

EXCEPT AS EXPRESSLY SET FORTH IN SECTION 7 OF THE AGREEMENT AND THIS ADDENDUM ONE, SOUNDTHINKING MAKES AND CUSTOMER RECEIVES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF NON-INFRINGEMENT, QUALITY, SUITABLITY, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Section 11 DEFAULT AND TERMINATION; REMEDIES

Termination of Access to ShotSpotter Data

In addition to the termination provisions in Section 5. C of the Agreement, upon termination of the Agreement, Customer's access to ShotSpotter Data will terminate, and SoundThinking will cease delivering Reviewed Alerts for ShotSpotter.

SIGNATURE PAGE FOLLOWS

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THE PARTIES HERETO HAVE EXECUTED THIS ADDENDUM ONE CONTEMPORANEOUSLY WITH THE AGREEMENT.

CITY OF SANTA FE	**SOUNDTHINKING, INC.**
	Roxanne Lerner
Accepted By (Signature)	Accepted By (Signature)
	Roxanne Lerner
Printed Name	Printed Name
	Director of Contracts
Title	Title
	Jan 30, 2026
Date	Date

ATTEST:

City Clerk

CITY ATTORNEY'S OFFICE:

Christopher Ryan
Christopher Ryan (Jan 30, 2026 10:41:28 MST)

CHRISTOPHER RYAN, SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

BRIAN MOYA

FIANANCE DIRECTOR

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ATTACHMENT A – SERVICE LEVEL AGREEMENT

ShotSpotter® Gunshot Detection, Location System

Reviewed Alert Service Levels

Summary

Under the terms and conditions of the SoundThinking Master Services Agreement and this Addendum One between SoundThinking, Inc. ("SoundThinking") and Customer, SoundThinking commits to meet or exceed the following Service Level Agreement (SLA) standards as it provides its ShotSpotter Gunshot Location Services[1]:

Service	SLA and Measurement
Gunshot Detection & Location	90% of unsuppressed, outdoor gunfire incidents, using standard, commercially available rounds greater than .25 caliber, inside the Coverage Area will be detected and located within 25 meters of the actual gunshot location.
Reviewed Alerts	90% of gunshot incidents will be reviewed and published in less than 60 seconds.
Service Availability	The ShotSpotter Gunshot Location System service will be available to the Customer 99.9% of the time with online access to ShotSpotter data, excluding scheduled maintenance windows.

Gunshot Detection & Location Performance

The ShotSpotter System will detect and accurately locate to within 25 meters of the actual gunshot location 90% of unsuppressed, outdoor gunshots fired inside the contracted coverage area using standard, commercially available rounds greater than .25 caliber.

Reviewed Alerts Service

SoundThinking's real-time Incident Review Center (IRC) will review at least 90% of all gunfire incidents within 60 seconds. This human review is intended to confirm or change the machine classification of the incident type, and, depending on the reviewer's confidence level that the incident is or may be gunfire, will result in an alert ("Reviewed Alert") sent to the Customer's dispatch center, patrol car mobile data terminals (MDT), and officer smartphones (via the ShotSpotter App), based on the following criteria:

Incident Type	Action
High confidence incident is gunfire	Reviewed Gunfire Alert, (Single Gunshot "SG" or Multiple Gunshots "MG") sent to Customer's dispatch center, patrol car mobile data terminals (MDT), and officer smartphones (via the ShotSpotter App)
Uncertain if incident is gunfire or not	Reviewed Probable Gunfire ("PG") Alert sent to Customer's dispatch center, patrol car MDTs, and officer smartphones
Low confidence incident is gunfire	**No alert** will be sent; incident available for Customer review in the incident history available through Insight

[1] See attached "ShotSpotter – Definition of Key Terms" for a complete definition of terms associated with this SLA and further details in the expanded definitions listed below the Summary. The basis for this SLA and performance measurement will be total gunshot incidents as defined by the Definition of Key Terms.

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Reviewed Alerts are sent to the Customer's dispatch center, patrol car MDTs, and officer smartphones. Information in a Reviewed Alert will include the following:

- "Dot on the map" with latitude and longitude indicating the location of the incident.
- Parcel address closest to location of the incident.
- When available, additional situational awareness data points may be included, such as:
  - Qualitative data on the type/severity of incident: Fully automatic, High Capacity
  - Other comments (if any)

The ShotSpotter App, and Insight provide the Customer with full and immediate access to incident history including information SoundThinking uses in its internal review process. This information includes, among other things, the initial incident classification and any reclassifications of an incident, incident audio wave forms, and incident audio files. This data access is available as long as the Customer is under active subscription.

Service Availability

The ShotSpotter System[2] will be able to detect gunfire and available to users with online access to ShotSpotter data 99.9% of the time, on a 24x7 by 365 day per year basis, excluding: a) scheduled maintenance periods which will be announced to Customer in advance; b) select holidays; and c) third party network outages beyond SoundThinking's control.

Customer SLA Credits

Each Service Level measurement shall be determined quarterly, the results of which will be reviewed during the periodic account review meetings with Customer. For each calendar quarter that SoundThinking does not meet at least two of the three above standards, a fee reduction representing one free week of service (for the affected Coverage Area) for each missed quarter shall be included during a future Customer renewal.

Service Level Exclusions and Modifications

SoundThinking takes commercially reasonable efforts to maintain Service Levels at all times. However, Service Level performance during New Year's Eve and Independence Day and the 48-hour periods before and after these holidays, are specifically excluded from Service Level standards. During these excluded periods, because of the large amount of fireworks activity, SoundThinking uses fireworks suppression techniques[3].

The SoundThinking sensors send incident information to the SoundThinking cloud via third party cellular, wireless or wired networks. SoundThinking is not responsible for outages on the third-party networks.

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[2] ShotSpotter Subscription Service includes all database, applications, and communications services hosted by SoundThinking, Inc. at our data center and specifically exclude Customer's internal network or systems or 3rd party communications networks, e.g. Verizon, AT&T, Sprint/T-Mobile, or Customer's Internet Service Provider.
[3] SoundThinking will put the ShotSpotter System into "fireworks suppression mode" during this period in order to reduce the non-gunfire incidents required for human classification. SoundThinking will formally inform the Customer prior to the System being placed in fireworks suppression mode and when the mode is disabled. While in fireworks suppression mode, the incident alerts determined to be fireworks are not sent to the reviewer nor the Customer dispatch center, patrol car MDTs, and officer smartphones; however, these non-gunfire incidents will continue to be stored in the database for use if required at a later time.

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Service Failure Notification

Should SoundThinking identify any condition (disruption, degradation or failure of network, cloud, servers, sensors etc.) that impacts SoundThinking's ability to meet the Gunshot Detection & Location standard (above), SoundThinking will proactively notify the Customer with: a) a brief explanation of the condition; b) how the Customer's service is affected; and c) the approximate timeframe for resolution. SoundThinking will also notify the Customer once any such condition is resolved.

Customer Responsibilities

The purpose of the Reviewed Alert service is to provide incident data to the Customer, reviewed, analyzed and classified in the manner described above. However, it is the sole responsibility of the Customer to interpret the data provided, and to determine any appropriate follow-up reaction or response, including whether or not to dispatch emergency responder resources based on a Reviewed Alert. SoundThinking does not assume any obligation, duty or responsibility for reaction, response, or dispatch decisions, which are solely and exclusively the responsibility of Customer, or for the consequences or outcomes of any decisions made or not made by the Customer in reliance, in whole or in part, on any services provided by SoundThinking.

Customer must inform SoundThinking when Verified Incidents of gunfire are missed by the ShotSpotter System in order to properly calculate Performance Rate, as defined below.

Customer is responsible for providing any required workstations, mobile devices and internet access for the Customer's dispatch center, patrol car MDTs, and officer smartphones, or Insight.

Support Level Matrix

Support Level	Tier 1 Support (IRC)	Tier 2 Support (Customer Support)
Features	• Login support • Report a misclassification • Report a missed incident • Report a mislocated incident • Basic audio request • General/application questions • Request for ILS	Normal Support: • Analysis of missed gunshots • Detailed audio search • Performance analysis • Integration issues Critical Support: • System outage
Hours of Operation	24x7x365	Normal Support: 5 am – 11 pm Pacific Time Zone Escalation: 24x7x365

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ShotSpotter – Definition of Key Terms

The ShotSpotter System will provide data for correct detection and accurate location for ninety percent (90%) of detectable (outdoor, unsuppressed) community gunfire which occurs within a coverage area, the "Coverage Area", provided the measurement is Statistically Significant, as defined below. This performance rate shall be calculated as a percentage as follows:

$$Performance\ Rate = \frac{NumberAccuratelyLocated}{(NumberAccuratelyLocated + NumberNotDetected + NumberMislocated)}$$

where the "*Performance Rate*" is a number expressed as a percentage, "*NumberAccuratelyLocated*" is the number of "Gunfire Incidents" occurring within the Coverage Area during the specified period for which the ShotSpotter System produced an Accurate Location, *NumberMislocated* is the number of Verified Incidents (a "Verified Incident" is an incident where Customer has physical or other credible evidence that gunfire took place) for which the ShotSpotter System produced an inaccurate location (i.e., a Mislocated Incident), and *NumberNotDetected* is the number of Verified Incidents for which the ShotSpotter System failed to report a location at all (i.e., Missed Incidents).

An "Accurate Location" shall mean an incident located by the ShotSpotter System to a latitude/longitude coordinate that lies within a 25-meter radius of the confirmed shooter's location (25 meters = approximately 82 feet). "Detectable Gunfire" incidents are unsuppressed discharges of ballistic firearms which occur fully outdoors in free space (i.e. not in doorways, vestibules, windows, vehicles, etc.) using standard commercially available rounds of caliber greater than .25.

ShotSpotter Review Period is measured as the period commencing when the Incident Review Center (IRC) receives the alert and the first audio download to the time it is published to the customer.

ShotSpotter System performance is guaranteed after a "Statistically Significant" set of incidents has been detected in accordance with timeframes set forth herein, and commercial system acceptance, if applicable. The ShotSpotter System is designed to detect gunfire which is typically well distributed throughout the Coverage Area; however, performance should not be construed to mean that 90% of gunfire fired at any given location within the Coverage Area will be detected and located within the guaranteed accuracy.

The ShotSpotter System is not a "point protection" system and is therefore not designed to consistently detect gunfire at every single location within the Coverage Area, but rather to Accurately Locate 90% of the Detectable Incidents in aggregate throughout the entire Coverage Area. There may be certain locations within the Coverage Area where obstacles and ambient noise impede and/or overshadow the propagation of acoustic energy such that locating the origin at those positions is inconsistent or impossible. The Performance Rate calculation is thus specifically tied to the Community Gunfire across the entire Coverage Area.

Statistically Significant shall be defined as measurements and calculations which shall be performed as follows: (a) Across an entire Coverage Area; (b) Aggregating over a period of at least 30 days under weather conditions seasonally normal for the area; and (c) Provided that the total number of gunfire incidents being counted is equal to or greater than: (i) thirty (30) incidents for systems of up to three (3) square miles of Coverage Area, or (ii) ten (10) incidents multiplied by the number of square miles of Coverage Area for systems where one or more Coverage Areas are three (3) square miles or larger.

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EXHIBIT A – SOUNDTHINKING PROPOSAL

SoundThinking Proposal No.: SANTAFENM012826

(Attached on Following Pages)

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Price Proposal for Subscription-Based Gunshot Detection, Location, and Forensic Analysis Service for the Sante Fe Police Department, New Mexico

Sourcewell Participating Entity Account Number: 97348

January 28, 2026

Proposal ID: SANTAFENM012826

Submitted by: Rich Reyes – Sales Director, Western Region
719.731.0273 mobile
650.877.2106 fax
rreyes@soundthinking.com

SoundThinking, Inc.
39300 Civic Center Drive, Suite 300
Fremont, California 94538
888.274.6877
www.soundthinking.com

Sourcewell Awarded Contract
Contract # 030425-SND

SOUNDTHINKING, INC.
for greater public safety™

Table of Contents

Executive Summary 1
Introduction 1
Data-Driven Results 2
ShotSpotter Saves Lives 3
Supporting Citizens in Santa Fe with Trauma Response and Community Engagement 4
Company History 5
SoundThinking's SafetySmart Platform 5
ShotSpotter Service Overview 6
How ShotSpotter Works 6
ShotSpotter Application 7
InSight™ 8
ShotCast 9
Mobile Alerts 10
Investigative Lead Summary 11
Detailed Forensic Reports and Expert Witness Testimony 12
Notifications API 13
Onboarding Services 14
Getting Started 14
Best Practices 14
User Training 15
Agency Metrics/KPIs (Key Performance Indicators) 15
Onsite Support During Service Activation (Go-Live) 15
Ongoing Customer Support 16
Crime Analyst Training 16
Monthly Check-ins 16
Annual Account Reviews 16
Customer References 17
Proposed Coverage Areas 18
Pricing 19
5.0 mi^2 Total Coverage: One-Year Term 19
Forensic Consultation Services 19
Payment Terms 19
General Pricing Assumptions 20
ShotSpotter Pricing Assumptions 20

Table of Figures

Figure 1. ShotSpotter App in Dispatch View 7
Figure 2. ShotSpotter App in Respond View 8
Figure 3. InSight App 8
Figure 4. ShotCast Video 9
Figure 5. Smartwatch Notification 10
Figure 6. ShotSpotter Smartphone App 10
Figure 7. ShotSpotter Investigative Lead Summary (ILS) 11
Figure 8. ShotSpotter Detailed Forensic Report (DFR) 12
Figure 9. Proposed ShotSpotter Coverage Areas = 5.0 square miles 18

Executive Summary

Introduction

SoundThinking™ is pleased to present this proposal in response to the Santa Fe Police Department's request for a gunshot detection solution. We appreciate the time the Department has spent helping us understand your issues and goals. Based on our discussions, we understand that the Department seeks to address the following challenges:

- Inconsistent reporting of gun violence to the police, making it difficult for the Department to respond timely and expedite aid to victims
- Lack of tangible gun violence data to support efforts to increase staffing
- Difficulty finding evidence to support CGIC efforts

Law enforcement agencies come to SoundThinking when they need a solution to quickly and precisely detect gunfire, swiftly find gunshot victims, and support the communities most affected by gun violence. A component of our SafetySmart™ Platform, the proposed ShotSpotter® solution is designed to identify, locate, and track active gunfire, and will support the Department's efforts to more effectively respond to and investigate gunfire incidents.

The proposed ShotSpotter deployment can help the Department:

- Enable the Department to efficiently deploy resources and increase situational awareness
- Effectively identify, analyze, and respond to gun crime
- Increase casings collection programs (which in conjunction with NIBIN/IBIS, provide valuable investigative leads)
- Support and deploy community engagement efforts surrounding violence prevention and intervention
- Foster Safe School Initiatives by working with Santa Fe schools to identify vulnerable students who are subjected to persistent violence in their immediate neighborhood, and by assisting their families to obtain necessary trauma-informed resources
- Improve SFPD's outreach efforts and collaborate with SoundThinking Community Engagement Directors on best practices and additional programs which have been proven to reduce violence in other cities

The proposed ShotSpotter deployment aligns with and supports the Department's goals by:

- Supporting New Mexicans to Prevent Gun Violence (NMPGV) and providing the ability to track shootings by date, time, and location. This data can bolster NMPGV's outreach efforts to schools and other organizations, to be able to better identify vulnerable community members and victims in need of resources
- Improving Santa Fe's NIBIN program with improved evidence collection due to ShotSpotter's ability to locate where a shooting occurred. ShotSpotter's location accuracy can also increase case clearance rate, and often assist officers in uncovering illegal gun manufacturing operations through ShotSpotter notifications resulting from these guns being test-fired

Data-Driven Results

ShotSpotter has become an indispensable crime-fighting tool for many agencies. In light of the community dynamics that fuel gun violence and the well-documented challenges of relying solely on 9-1-1 calls for assistance, SoundThinking's ShotSpotter technology is critical in providing support to the community and addressing the following issues:

- **Under-reporting of persistent gunfire:** Nationwide, on average, less than 20% of gunfire incidents are reported to 9-1-1. Why don't residents call? The answer is complex, but typically involves the following concerns:
  - Recognition: "Was that gunfire, fireworks, or something else?"
  - Retaliation: "If they find out I called, will they come after me?"
  - Resignation: "No one came the last time I called…"

Without ShotSpotter, most law enforcement agencies are working with an 80% to 90% deficiency in their gun violence-related intelligence.

- **Late and inaccurate information:** When a citizen reports a gunfire incident, the 9-1-1 call typically comes several minutes after the event occurred, and based on analysis, the location provided is usually mislocated by 750 feet (on average). As a result, valuable time and resources are wasted trying to locate the incident, diminishing the opportunity to identify suspects and witnesses, recover evidence, and most importantly, render life-saving aid to victims.

The ability to receive near real-time gunfire intelligence data provides law enforcement agencies with a critical advantage in their efforts to address and prevent gun violence and improve officer safety. Specific results include:

- Officers can more quickly and accurately go directly to the scene of the shooting
- Situational awareness is vastly improved over what is available when relying solely on the 9-1-1 system
- Law enforcement has a better chance of arriving before the shooter has left the scene
- Officers are more likely to find evidence in the form of shell casings (which, in conjunction with NIBIN/IBIS, provide valuable investigative leads) and/or other ground truth that can aid in the investigation
- Officers are more likely to find witnesses who may have information that can aid in the investigation
- Community engagement is heightened, which often translates into more information from the community (e.g., tip lines, field interviews, etc.)
- Enhanced targeted enforcement (precision policing)
- More court-admissible and scientifically sound forensic evidence is available to strengthen prosecutions of the worst offenders

ShotSpotter Saves Lives

Independent research shows that more than 80 percent of gunfire incidents are never reported to 9-1-1, leaving many shooting victims undiscovered and delaying lifesaving medical care. ShotSpotter directly addresses this gap by automatically detecting and precisely locating gunfire incidents in real time, independent of citizen reporting. An independent audit of ShotSpotter's performance confirms that the system delivers gunfire alerts with approximately 97 percent accuracy and publishes verified alerts to law enforcement in under 60 seconds. This combination of speed and reliability enables officers and emergency medical services to:

- Reach victims faster: ShotSpotter quickly directs responders to shooting locations that might otherwise go unreported, reducing the time it takes to find injured victims during the critical minutes when uncontrolled bleeding can quickly become fatal
- Begin lifesaving interventions sooner: Faster arrival allows officers and EMS to initiate hemorrhage control and rapid transport earlier, minimizing tissue damage and preventing injuries from progressing to irreversible trauma
- Improve the likelihood of survival: By shortening the time between injury and definitive medical care, early detection and response significantly increase a victim's chances of surviving gunshot wounds and reduce the risk of long-term complications

By ensuring that shootings are detected, located, and acted upon quickly—even when no one calls for help—ShotSpotter materially improves emergency response outcomes, supports effective evidence collection, and reinforces community trust through visible, proactive public safety action.

ShotSpotter also provides invaluable data that can be analyzed to move law enforcement agencies from a reactive to a proactive position. Our gunshot detection solutions have historically helped law enforcement agencies:

- Effectively identify, analyze, and respond to gun crime
- Increase casings collection programs (which in conjunction with NIBIN/IBIS, provide valuable investigative leads)
- Build an extensive casings database to maximize data value:
  - Data can be analyzed in conjunction with ShotSpotter data to identify "hot addresses"
  - Results inform deployment of resources and targeted investigations
- Faster turnaround time for results with NIBIN program can lead to more cases being solved more quickly

ShotSpotter forensic evidence can be a powerful demonstrative tool for a prosecutor at trial. The audio of the gunfire played for the jury during trial and the precise timing and location of the gunfire plotted onto a Google Earth map can be compelling and tangible evidence against a defendant. ShotSpotter forensic evidence has been testified to by our expert witnesses in over 300 prosecutions in criminal courts throughout the United States.

Our goal is not to simply deliver technology, but rather to become a valuable partner. To that end, the SoundThinking Customer Success Team comprises former law enforcement executives who have first-hand experience in successfully deploying and using ShotSpotter. Our mission is your success: our Customer Success Team will work closely with the Department from the earliest stages of your deployment through the life of the subscription to ensure the Department has full access to our best practices and training components that drive successful outcomes.

Supporting Citizens in Santa Fe with Trauma Response and Community Engagement

Exposure to gunfire impacts people in many ways, including increased risks of physical pain, psychiatric disorders, and substance abuse. For these reasons, many cities are developing a public health approach to violence prevention. Precision data about where and when gun violence occurs can provide prompt interventions to people in need of services and support. With timely and accurate gunfire location data, community violence intervention groups and mental health professionals can more quickly aid youth and families in crisis to more effectively prevent future violence and other negative outcomes.

Community Partnerships: SoundThinking's Trauma Response and Community Engagement component focuses on strategies that assist law enforcement agencies identifying community-based violence prevention strategies and organizations that work to create safer, more just communities. This component encourages the creation, or strengthening, of relationships with violence prevention offices, schools, city and county public health departments, and other community organizations with which they can share their ShotSpotter gunfire data, analytics, heatmaps, and dashboards. These tools indicate where gunfire (and therefore potential trauma) is occurring so the appropriate community resources can deploy immediate and lasting support and help address the core issues that drive crime.

Proactive Community Engagement: ShotSpotter data can augment community outreach efforts to help the Department work more closely within the community to prevent crime from occurring, as well as enhance response and follow-through when incidents occur. Strategies to build relationships within the community include resource drives, PAL programs, and monthly community meetings.

Refocus on Geographic Policing: ShotSpotter InSight enables designated users to analyze detected shooting incidents, with details of hot spots and specific days/times incidents occur. The results can help agencies determine directed patrols for specific beats and sectors. For more information, see Directed Patrol versus Hotspot Analysis.

We appreciate your consideration of our proposal and are confident that ShotSpotter will help the Department detect gunfire, connect with vulnerable communities, and save lives. SoundThinking is committed to your success and we look forward to partnering with you to make ShotSpotter a key component of your efforts to address gun crime in the City of Santa Fe.

Company History

SoundThinking is a public safety technology company that combines transformative solutions and strategic advisory services for sound decisions, to make neighborhoods safer and improve community confidence. SoundThinking was founded in 1995 (as ShotSpotter, Inc.) and has been providing gunshot detection solutions since its inception. SoundThinking is the world leader in gunshot detection, with over 1,000 square miles operational; more than 14 million incidents reviewed; and 40 issued patents. SoundThinking is a publicly traded corporation (NASDAQ: SSTI) with approximately 315 full-time employees and is headquartered in Fremont, California.

SoundThinking's SafetySmart Platform

SafetySmart™ PLATFORM

The SafetySmart platform brings together specialized software and objective data to help law enforcement and civic leadership better protect their communities by ensuring the right resources are provided when and where they are needed most. As a trusted partner to many law enforcement agencies, SoundThinking has been both a firsthand witness and participant in the evolution of policing as it faces increasing challenges, such as staffing shortages, aging technologies, and exponential growth in data (as well as the need to access, analyze, and share data). In response to these challenges, SoundThinking has developed our SafetySmart platform that provides a range of tools beyond gunshot detection to help law enforcement agencies operate and collaborate more efficiently.



The SafetySmart platform brings the power of digital transformation to law enforcement. Together or separately, these data-driven solutions act as a force multiplier and help drive deeper community engagement by delivering better information, enabling better decisions, and driving better outcomes, for more efficient, effective, and equitable policing.

ShotSpotter Service Overview

How ShotSpotter Works

Based on an analysis of known gunfire-related crimes, the SoundThinking team designs and deploys networked sensors within the targeted coverage area. These acoustic arrays detect and locate gunshot activity within the coverage area and report that information to SoundThinking's Incident Review Center (IRC) which is staffed 24/7/365. ShotSpotter uses a two-factor incident review process to minimize false alerts. The first tier is performed by sophisticated AI software, to filter out any incidents that do not meet the minimum threshold for human review as potential gunfire incidents (e.g., helicopter noise, fireworks, etc.). The incidents that meet the minimum threshold for human review are then received at our IRC. The IRC review process is performed by a team of highly trained acoustic experts. In addition to examining the incident audio, SoundThinking's acoustic experts also examine the visual characteristics of the detected pulses and the incident, such as the number of participating sensors, the wave form, pulse alignment, and the direction of sound. The IRC review results in either publishing (Gunshot or Probable Gunshot) or dismissal (Non-Gunshot) of the incident with a high level of precision.

If the reviewer classifies the incident as a gunshot, the reviewer sends an alert, including location information and an audio snippet, to law enforcement agencies via a password-protected application on a mobile phone, in-car laptop, or computer. In addition to the dot-on-the-map and audio, ShotSpotter provides details such as number of shots fired, whether multiple shooters were involved, and whether high-capacity and/or fully automatic weapons were used. SoundThinking designed this entire process (i.e., recording the impulsive sound, two-factor review, and publishing alerts to authorized users) to be completed in less than 60 seconds (but is often completed within 25 to 30 seconds).

ShotSpotter customers receive a contextually rich, detailed gunfire alert that enables a fast, precise, and safer response to gunfire incidents. In addition, ShotSpotter alerts can also trigger other technology platforms such as cameras that can pan and zoom in the direction of an event. SoundThinking has successfully interfaced ShotSpotter with a wide range of third-party applications such as CAD, RMS, License Plate Readers, drones, and other applications.

ShotSpotter helps law enforcement agencies by directing resources to the precise location of more than 90% of gunfire incidents. ShotSpotter rapidly notifies first responders of shootings via dispatch centers, in-vehicle computers, and smart phones. Instant alerts enable first responders to aid victims, collect evidence, and identify witnesses. ShotSpotter's actionable intelligence can then be used to prevent future crimes by positioning law enforcement when and where crime is likely to occur. ShotSpotter gunshot detection and location services are delivered as an easily implemented Software as a Service (SaaS) solution, with no requirement for customer investment in or maintenance of expensive hardware or software. SoundThinking hosts, secures, monitors, and maintains the ShotSpotter infrastructure. Contracts are based on an affordable one-year or multi-year subscription agreement, and the subscription includes unlimited licenses for the proposed SoundThinking applications.

ShotSpotter Application

The ShotSpotter application is used by Call Takers, Dispatchers, and Patrol Officers in the field. Real-time notifications of gunfire incidents are delivered to this app and includes the following data:

- Incident location (dot on the map, per the incident latitude and longitude)
- Type of gunfire (single round, multiple round)
- Unique identification number
- Date and time of the muzzle blast (trigger time)
- Nearest address of the gunfire location [1]
- Number of shots
- District identification
- Beat identification

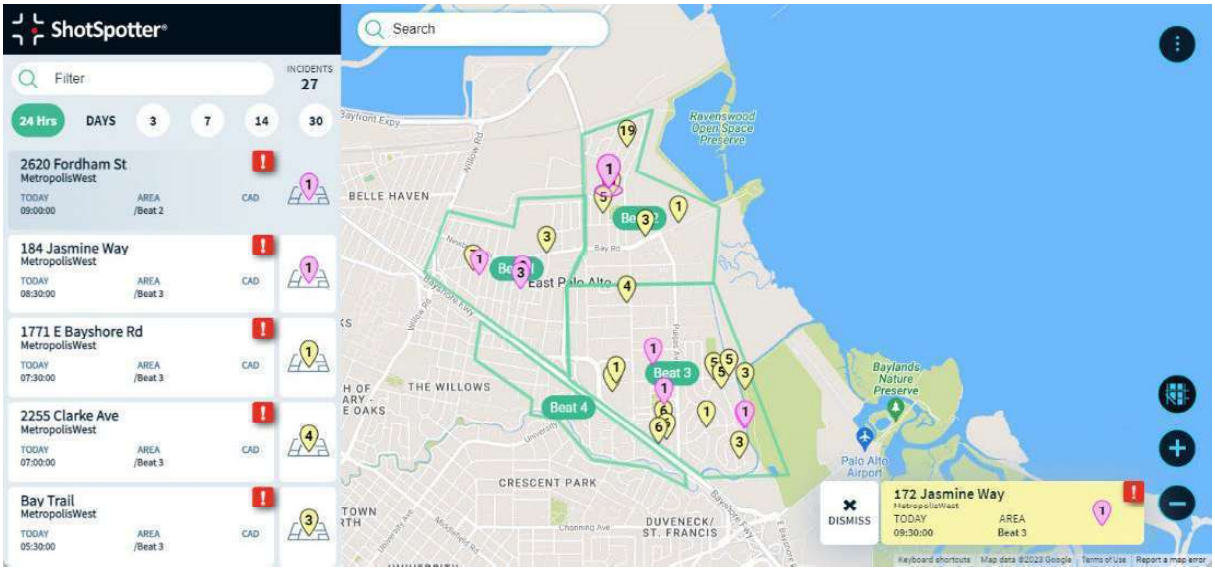


Figure 1. ShotSpotter App in Dispatch View

A SoundThinking analyst may add other contextual information such as the possibility of multiple shooters, high-capacity weapons, full-automatic weapons, and the shooter's location related to a building (front yard, back yard, street, etc.). The report also includes an audit trail of the time the alert was published, acknowledged, and closed at the customer facility. All notes entered by Call Takers and Dispatchers added to the alert are time- and date-stamped with the operator's ID. For Patrol Officers, the alert includes an audio snippet of the incident.

[1] Based on the reverse geo-verification of the incident latitude and longitude, using commercially available GIS sources such as Google or customer-provided GIS data.

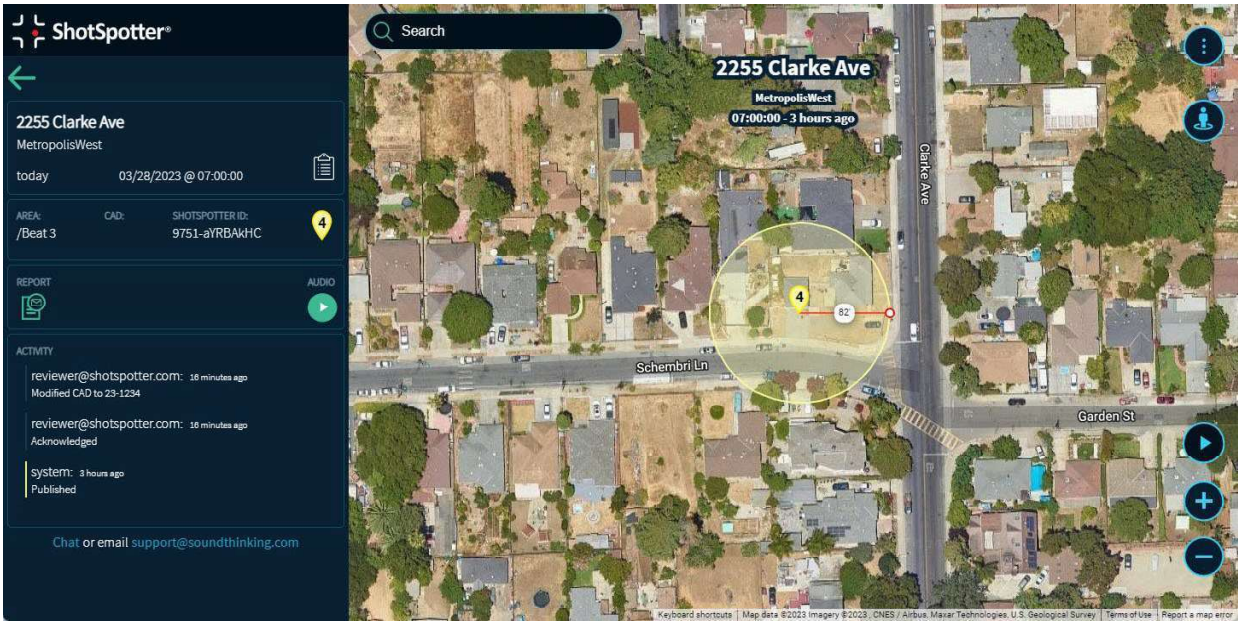


Figure 2. ShotSpotter App in Respond View

InSight™

InSight™ enables customers to explore details about prior gunshot incidents in their ShotSpotter coverage area and use the data for investigation and analysis. Crime analysts, investigators, and command staff can view, filter, sort, report, and transform historical gunshot data into meaningful insights, ultimately informing strategies for reducing gun violence.

InSight enables users to find and identify the incidents using an extensive array of filters for date, time, location, keywords, single vs. multiple gunshots, patrol areas, as well as shapes drawn on the map. The shape filters narrow a search for shooting incidents within a radius of a known address, across several blocks, or look for and monitor activity on both sides of a jurisdictional border. Saved reports retain common filter settings for quick retrieval (e.g., “District 4 Gunfire – Last 28 days”).

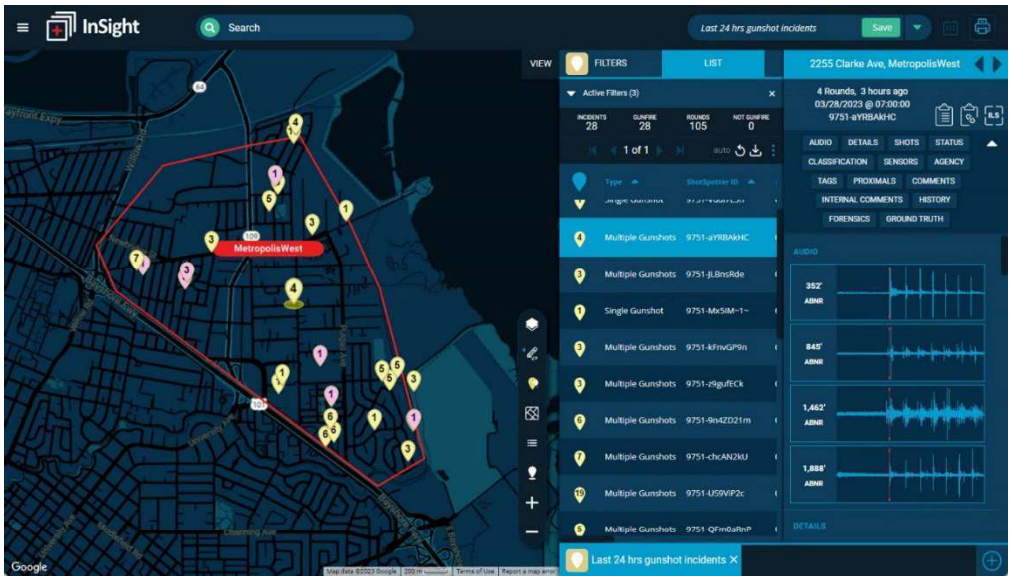


Figure 3. InSight App

InSight shows how a shooting event unfolded by watching a shot-by-shot animation that details the location and sequence of each shot. The software also highlights other nearby incidents that may be potentially related based on its relative distance and time of occurrence.

InSight comes with a set of reports that make it easy to share incident data throughout an agency:

- The Investigative Lead Summary report give details of a shooting incident including audio, location, sequence, and timing of each shot fired. This report is often used to share incident audio and details with colleagues, aid investigators with collecting evidence at the scene of a shooting and conducting better interviews of witnesses, suspects, and victims, or attach to a case file.
- The Multi-Incident report provides a summary of shooting incidents broken out by single, multiple, and probable gunshot incidents as well as any non-gunfire incidents if they were included in the search. The summary is followed by details for each incident including the date, time, location, number of rounds, CAD ID, ShotSpotter ID, and other details.

For customized, ad hoc reporting and analysis, InSight can export incident data to other off-the-shelf products such as Microsoft Excel, Tableau, Google Earth, ArcGIS, and other tools.

ShotCast

ShotCast provides a video summary report of shooting incidents detected by ShotSpotter that can be shared on the internet, social media, broadcast news, and other media outlets. SoundThinking created ShotCast to help Public Information Officers (PIOs) expedite and simplify the process of informing the public of gunfire incidents in their neighborhoods. ShotCast can improve media coverage of gun violence, and, when incorporated into a broader communication strategy, can help educate the public, increase transparency and awareness about the impact of gun violence, and promote community engagement in public safety.



Figure 4. ShotCast Video

ShotCast video summaries include the actual gunfire audio and key details of the incident (location, time, and more) presented in a high-quality video format that PIOs can incorporate into various types of news coverage.

Mobile Alerts

The ShotSpotter smartphone application delivers real-time gunfire alert data to smart phones and smart watches, available for use on iPhones and Android platforms. The ShotSpotter app displays the gunfire location as a dot-on-a-map and the data also includes the number of rounds fired and access to the incident audio.



Figure 5. Smartwatch Notification

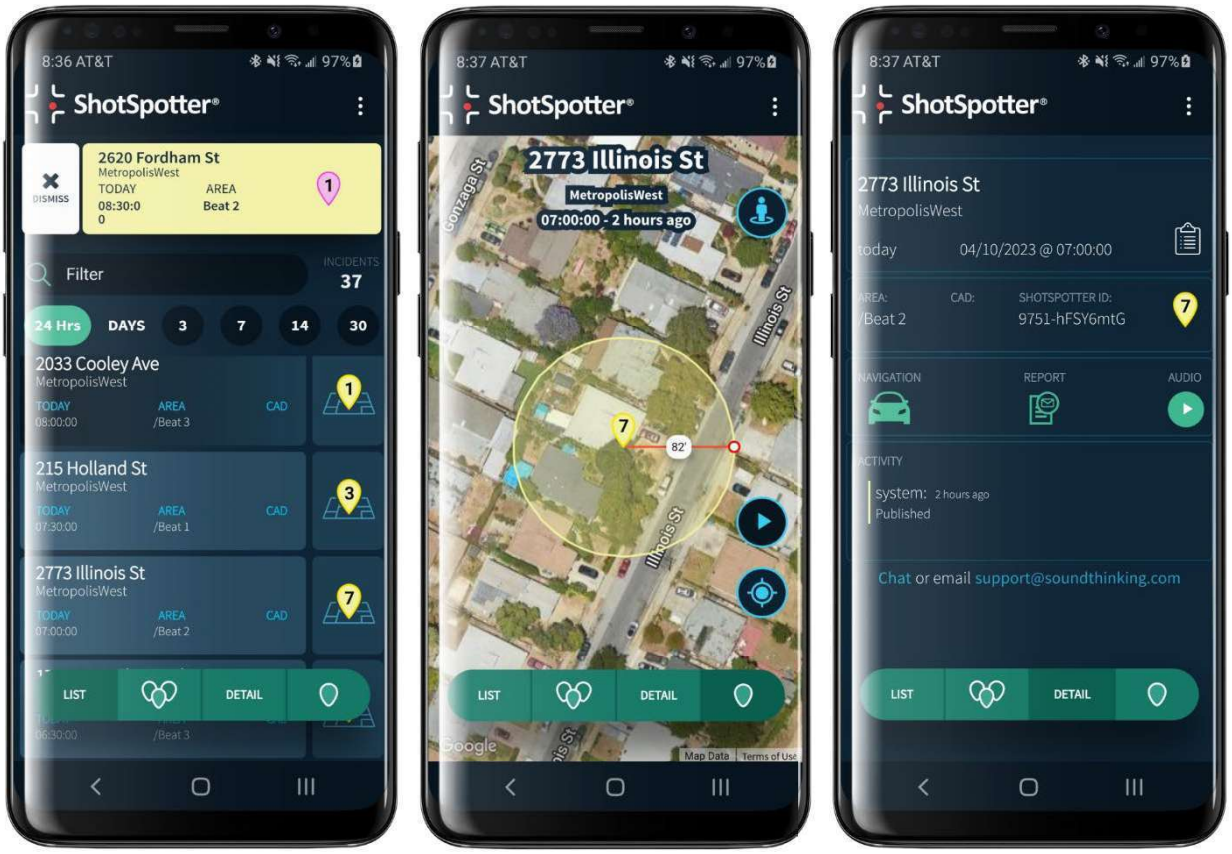
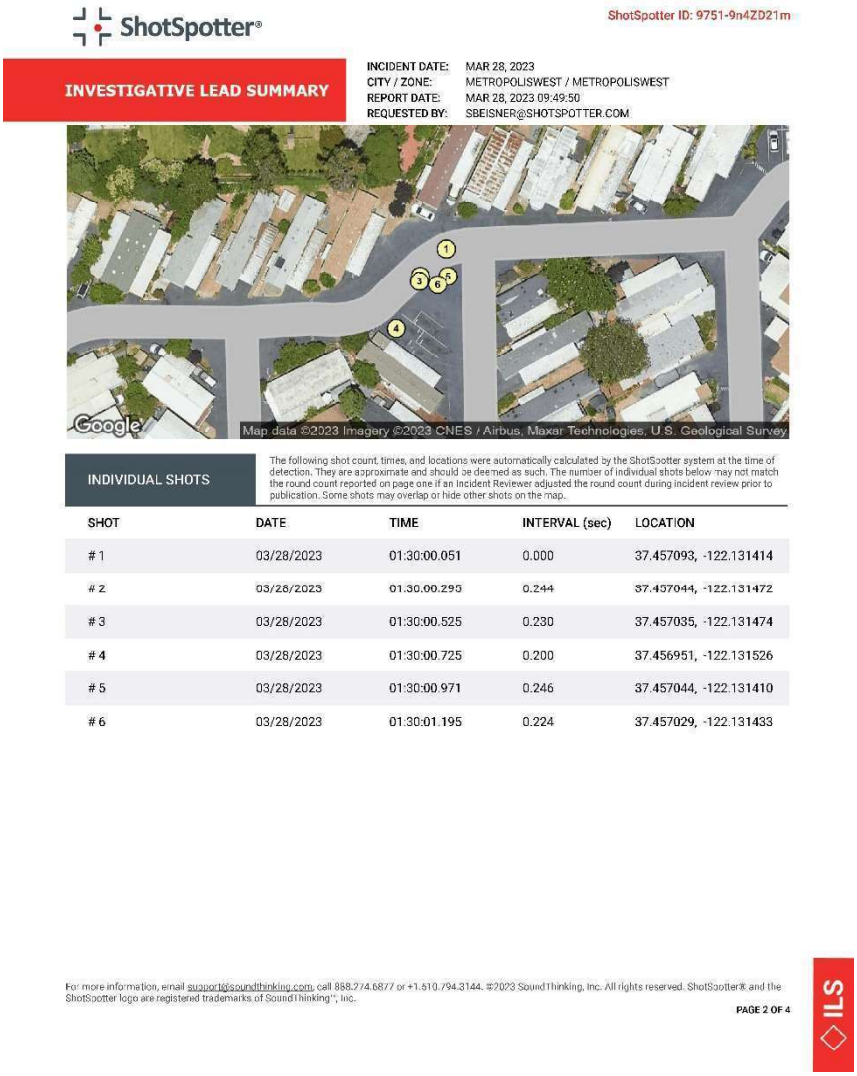


Figure 6. ShotSpotter Smartphone App

Investigative Lead Summary

The ShotSpotter Investigative Lead Summary (ILS) is an on-demand report that provides useful details about the location, timing, and sequence of each shot fired during an incident. The ILS is very valuable on scene, helping law enforcement find shell casings, confirm witness accounts, and identify suspects. ILS reports are available immediately after an incident occurs through a single click of a button within the mobile, web, or desktop ShotSpotter and InSight applications.

The ILS will fulfill the majority of law enforcement agency needs, particularly in situations where a report is not intended for presentation to court (since the ILS report is electronically produced, it is not court admissible).



ShotSpotter®

ShotSpotter ID: 9751-9n4ZD21m

INVESTIGATIVE LEAD SUMMARY

INCIDENT DATE: MAR 28, 2023
CITY / ZONE: METROPOLISWEST / METROPOLISWEST
REPORT DATE: MAR 28, 2023 09:49:50
REQUESTED BY: SBEISNER@SHOTSPOTTER.COM

INDIVIDUAL SHOTS

The following shot count, times, and locations were automatically calculated by the ShotSpotter system at the time of detection. They are approximate and should be deemed as such. The number of individual shots below may not match the round count reported on page one if an Incident Reviewer adjusted the round count during incident review prior to publication. Some shots may overlap or hide other shots on the map.

SHOT	DATE	TIME	INTERVAL (sec)	LOCATION
# 1	03/28/2023	01:30:00.051	0.000	37.457093, -122.131414
# 2	03/28/2023	01:30:00.295	0.244	37.457044, -122.131472
# 3	03/28/2023	01:30:00.525	0.230	37.457035, -122.131474
# 4	03/28/2023	01:30:00.725	0.200	37.456951, -122.131526
# 5	03/28/2023	01:30:00.971	0.246	37.457044, -122.131410
# 6	03/28/2023	01:30:01.195	0.224	37.457029, -122.131433

For more information, email support@soundthinking.com, call 888.274.6877 or +1.510.794.3144. ©2023 SoundThinking, Inc. All rights reserved. ShotSpotter® and the ShotSpotter logo are registered trademarks of SoundThinking™, Inc.

Figure 7. ShotSpotter Investigative Lead Summary (ILS)

Detailed Forensic Reports and Expert Witness Testimony

SoundThinking's Detailed Forensic Reports (DFR) and Expert Witness Testimony can provide unique trial evidence including audio recordings of shooting incidents. In nearly all the criminal proceedings in which our experts have been called to testify, SoundThinking has produced detailed, round-by-round analysis of the timing and location of the shots fired by one or more weapons. To the best of our knowledge, no other acoustic-based gunshot detection system has been accepted in a court of law as providing this kind of forensic evidence.

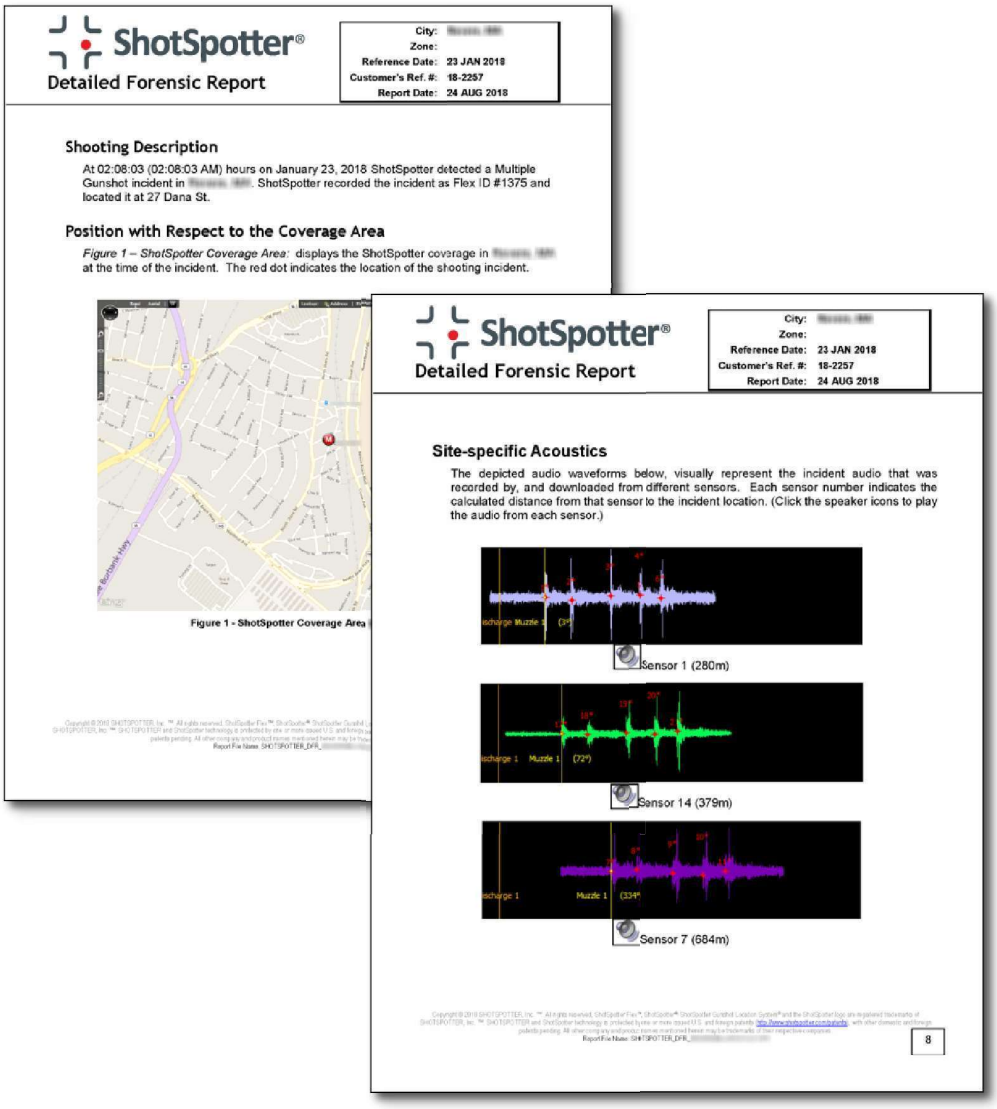


Figure 8. ShotSpotter Detailed Forensic Report (DFR)

ShotSpotter data can be foundational to arrests for firearm offenses and:

- Help identify suspects
- Assist in establishing the precise timeline of shootings and help explain crime scenes
- Provide evidence of premeditation or affect claims of self-defense
- Corroborate other evidence from the crime scene
- Provide crucial information in officer-involved shooting investigations

SoundThinking data supports detailed forensic analysis of gunfire incidents, including:

- Weapon type (e.g., automatic vs. semi-automatic)
- Number of rounds fired
- Possibility of multiple shooters

Unlike the ILS, which is intended primarily for investigative uses, the DFR is intended for use as evidence in a court and is backed by an expert witness. The DFR is intended to be used by attorneys as part of a court case for the exact, verified timing, sequence, and location of each shot fired. Secondarily, DFRs are available for use by law enforcement to obtain search warrants or to investigate Officer Involved Shootings. DFRs are available upon written request, and our goal is to deliver all DFRs within ten business days of the request.

To support prosecutions, audio snippets provide powerful demonstrative evidence to prosecutors and allow jurors to gain a deeper understanding of the victims' experience of the incident. For prosecutors who wish to have a SoundThinking expert witness testify regarding a DFR, to help interpret and clarify crime scene activity derived from ShotSpotter data, or provide other forensic consultation services, these services are available for an hourly fee.

In 25 states and in the District of Columbia, SoundThinking evidence and SoundThinking expert witness testimony have been successfully admitted in over 300 court cases. ShotSpotter forensic evidence has prevailed in 25 Frye and Daubert challenges throughout the United States.

Notifications API

The Notifications API allows client applications to receive accurate, timely details about ShotSpotter gunfire alerts, including precise latitude and longitude (geolocation), GPS-synchronized timestamps, incident audio, and situational context provided by the 24/7/365 Incident Review Center. Typical interfaces include:

- Video Management Systems (VMS)
- Computer-Aided Dispatch (CAD) systems
- Records Management Systems (RMS)
- Automated License Plate Readers (ALPRs)
- Crime analysis and statistics packages (including COMPSTAT software)

Each Notifications API license pack is available for an annual subscription fee that includes:

- Up to three (3) interfaces
- Establishing an instance of the API for the Department on SoundThinking-hosted servers
- Consulting with the Department and third parties to ensure the API operates according to the API specifications
- 24/7 alerts to up to three third-party interfaces
- Supporting the third party and Department as systems are upgraded

Additional API licenses can be purchased in packs of three interfaces.

Onboarding Services

Concurrent with the sensor design and deployment activities, SoundThinking will provide a series of onboarding services to prepare the Department to maximize the value of the ShotSpotter service. These standard onboarding steps will be refined to best serve the Department team and ShotSpotter users. SoundThinking onboarding services are designed to:

- Ensure successful ShotSpotter service activation (go-live)
- Ensure full use of the features and functions available with the ShotSpotter service
- Ensure that the Department's Best Practices are refined, as needed, to respond most effectively to the gun crime intelligence data being delivered for the coverage area
- Track and monitor the efficacy of the ShotSpotter service

SoundThinking has assembled a Customer Success Team of professionals with more than 400 years of combined law enforcement experience. The mission of this team of Consultants, Trainers, and Analysts is to maximize customer success with the ShotSpotter service. This team is available to our customers both pre- and post-production to advise, train, and guide them on the most effective use of the tools and services available with the ShotSpotter solution. The following provides a high-level overview of SoundThinking's standard Customer Onboarding Services, which will be tailored to support the Department.

Getting Started

Prior to contract execution, a SoundThinking Customer Success Director will work with the Department's project team to plan the onboarding process, beginning with an onsite Customer Kick-Off Meeting with all stakeholders. The teams will review the program objectives, lay out the key implementation steps, agree on a targeted activation date (go-live), and establish a protocol for ongoing communication throughout the onboarding process. SoundThinking will schedule biweekly status calls with the Department's Program Manager and other project leaders to maintain regular communication throughout the implementation process.

Best Practices

Early in the Customer Onboarding Process, SoundThinking's Customer Success team, led by the assigned Customer Success Director, will work with the Department's Program Manager and other project leaders to schedule and conduct a series of Best Practices sessions. These sessions will assist the Department in establishing response protocols and procedures to manage the gunshot alerts and gun crime intelligence data that will be provided upon activation of the ShotSpotter service. SoundThinking will customize and conduct these sessions for each of the following groups of users involved in the gun violence reduction program in the targeted coverage area:

- Program Management
- Dispatch/Communications
- Field Operations/Patrol
- Investigations
- Prosecution
- Intelligence & Crime Analysis

User Training

SoundThinking will assign a Customer Success Director to the Department to ensure that we deliver consistent, quality best practices training based on the Department's needs to maximize the value of our service. The Customer Success Director will remain engaged with the Department for the duration of our relationship. In preparation for the planned cutovers, SoundThinking will assign a Trainer to the Department to train each group of users on the SoundThinking applications, including ShotSpotter, Dispatch, Administrative Portal, and InSight. The Trainer will conduct a Training Orientation with the Department's Program Manager to ensure all users are properly trained on the relevant applications. SoundThinking's Trainer will work with the Department to tailor a training program that addresses the unique needs and/or scheduling constraints of the Department users. The training will be performed through a combination of remote instructor-led live training, train-the-trainer, and on-line recorded computer-based training.

This proposal includes training for coverage areas of up to two square miles. If the Department's training requirements exceed those included with the Medium Jurisdiction offering, this training can be provided for an additional fee.

Agency Metrics/KPIs (Key Performance Indicators)

Customer Success team members, led by the assigned Customer Success Director, will work with the Department's Program Manager and Command staff to review, define, and adopt a set of agency metrics, or Key Performance Indicators (KPIs), to establish and monitor the efficacy of the ShotSpotter service and related agency Best Practices. It is important to ensure that the agency and all stakeholders have visibility (and routines in place) to track the program metrics or KPIs needed to monitor the status of the program and to make informed decisions regarding resources, response protocols, and the best practices to drive success.

Onsite Support During Service Activation (Go-Live)

On the day of ShotSpotter service activation to a live production status, the Customer Success Director will be on site to ensure that the transition is smooth, that the established best practices are being implemented as planned, and that user questions are answered quickly. Prior to cutover, SoundThinking's team will facilitate an introduction to the SoundThinking Support organization to review the support process and introduce the designated Technical Support Engineer to the Department. Following service activation, the designated Technical Support Engineer will facilitate a series of Status Calls with the Department to review the performance of the service. The Customer Success Director will continue to work with the Department to review and results being achieved by each group of users involved in the gun violence reduction program.

Ongoing Customer Support

Customers can use the monthly scorecard in the InSight app to communicate details on system performance and our service, including the number of Gunshot Alerts, Misses, Mislocated Incidents, Misclassified Incidents, and other useful metrics. A designated SoundThinking Technical Support Engineer reviews service requests and reported issues monthly and is available to discuss and address any concerns.

SoundThinking standard customer support includes 24/7 assistance with user accounts, software interface, tools, features, incident (re)classification, and review. Tier 1 Support is provided by our Incident Review Center (IRC). IRC staff have extensive experience with SoundThinking applications and provide real-time support of basic issues, and first level of support for information gathering and triage for advanced troubleshooting by Tier 2 Support. The Tier 2 Support Team comprises technically advanced, experienced Customer Support professionals who are responsible for advanced levels of troubleshooting and analysis, IT support, mapping issues, etc.

Support Level	Tier 1 Support (IRC)	Tier 2 Support (Customer Support)
Features	• Login support • Report a misclassification • Report a missed incident • Report a mislocated incident • Basic audio request • General/application questions • Request for ILS	Normal Support: • Analysis of missed gunshots • Detailed audio search • Performance analysis • Interface issues Critical Support: • System outage
Hours of Operation	24/7/365	Normal Support: 5:00 am – 11:00 pm Pacific Time Zone Escalation: 24/7/365

Crime Analyst Training

SoundThinking Crime Analysts train the Department's analyst team to perform ongoing gunshot activity analysis. They also conduct best practice workshops to ensure your analysts can capture required data needed to perform analysis needed to inform resource and strategic planning. SoundThinking Crime Analysts work with the Customer Success Director and Department analysts to prepare the annual ShotSpotter Value Report. This report illustrates the impact your program is having by providing a comparison of calls for service vs. ShotSpotter alerts, as well as hotspot and time/day analysis.

Monthly Check-ins

The Department's Customer Success Director monitors adoption to ensure your agency is using ShotSpotter as expected. The Department's Program Managers are encouraged to reach out to the Customer Success Director with any questions regarding best practices or process integration.

Annual Account Reviews

Once a year, the Customer Success Director works with the Department's command staff and program managers to plan for and lead an annual account review. Together, we will conduct a comprehensive retrospective by discussing the Value Report, ShotSpotter application usage,

best practice adoption, system performance, and goal alignment. We conclude by understanding the Department's 12-month agency priorities and goals so we can update our ongoing plan accordingly.

Customer References

SoundThinking has more than 160 ShotSpotter customers covering over 1,000 square miles. SoundThinking is the leader in the development and deployment of wide area acoustic gunshot detection and location systems. Today, SoundThinking provides gunshot detection and location services to law enforcement agencies across the country. Among these are:

- San Francisco, CA
- Pueblo, CO
- Denver, CO
- Albuquerque, NM
- Las Vegas, NV
- Antioch, CA
- Sacramento, CA
- East Palo Alto, CA
- Bakersfield, CA

More information on ShotSpotter's results can be found here:
Albuquerque, NM: 179 Gunshot Victims Found with ShotSpotter
Bakersfield, CA: 50 Arrests and 37 Guns Seized in First Year with ShotSpotter
Denver, CO: 1,848 Shell Casings and 337 Arrests
ShotSpotter alert speeds response time to ensure proper medical aid for victims

Proposed Coverage Areas

ShotSpotter is deployed to provide coverage for one or more specified areas, each bounded by a specific coverage area perimeter. SoundThinking has designed the coverage areas based upon analysis of historical crime data. The areas delineated by a blue boundary in the image below are rough estimates of the proposed coverage areas based on analysis of the Department-provided crime data as described below; please note, the final coverage area may vary. SoundThinking will collaborate with Department stakeholders to determine the final coverage boundaries and any resulting adjustments to the proposal to address the Department's needs and priorities.

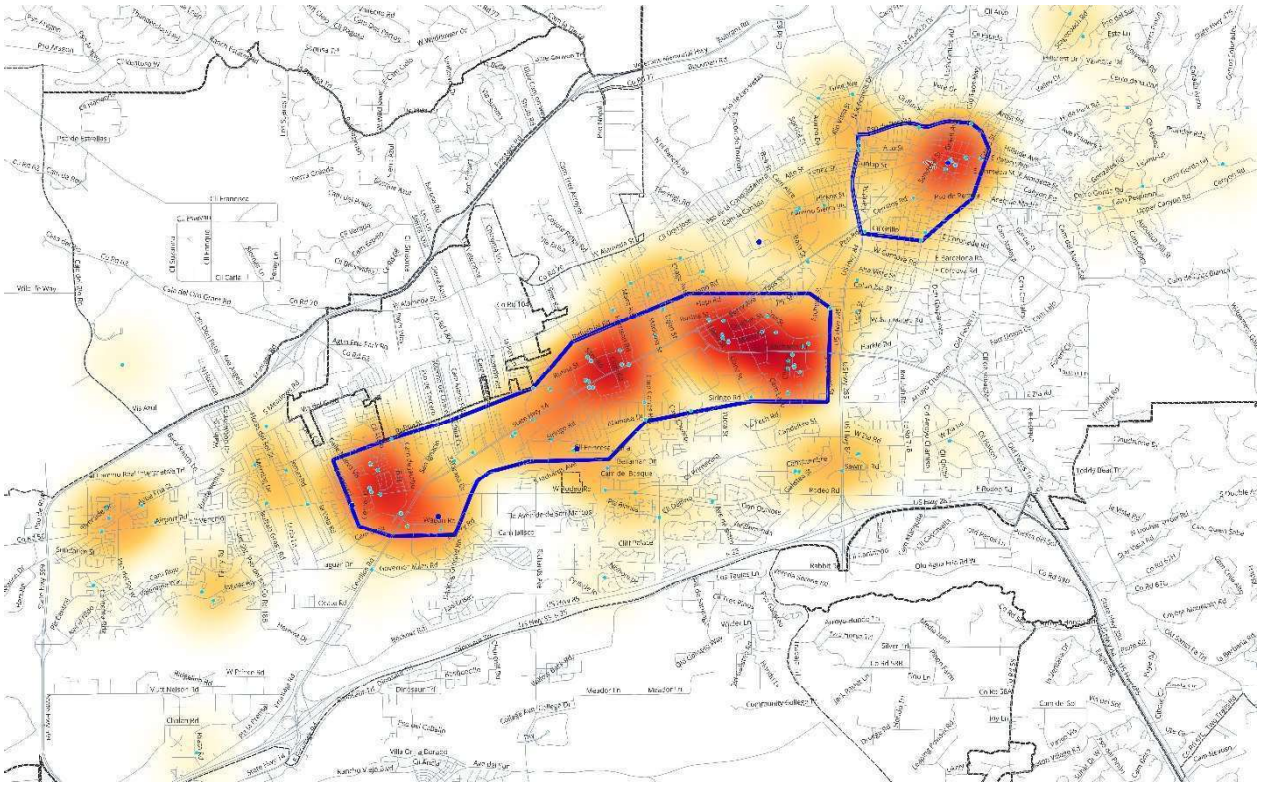


Figure 9. Proposed ShotSpotter Coverage Areas = 5.0 square miles

Using the data provided by the Department for June 21, 2023 through January 4, 2026, the map above depicts the preliminary coverage boundaries. The heat map in Figure 9: Proposed ShotSpotter Coverage Areas depicts the following within the 5.0 square mile coverage areas (outlined in blue):

Icon	Crime Type Definition	Quantity	Percentage of Totals
	Homicide	1	100%
	Assault with Shots Fired	4	80%
	All other Shots Fired	79	62.7%
Heat Map	All Shots Fired Events	84	63.6%

Pricing

ShotSpotter is deployed to provide coverage for a specified area. SoundThinking offers our Medium Jurisdiction pricing to smaller communities. This pricing includes a one-time Service Initiation and Onboarding fee, as well as a reduced subscription fee for coverage areas of up to two square miles. Additional coverage beyond that is offered at the SoundThinking's standard rates and additional training can be provided for an additional fee, if required.

5.0 mi² Total Coverage: One-Year Term

Description	Total
2.0 mi² ShotSpotter Annual Subscription Fee: Medium Jurisdiction[1]	$119,000
3.0 mi² ShotSpotter Annual Subscription Fee: Standard[1]	$225,000
1.0 mi² ShotSpotter Annual Subscription Fee: Waiver on 5th square mile[2]	($16,790)
Notifications API Annual Subscription Fee	$9,500
Notifications API Annual Subscription Fee Waiver	($9,500)
Annual Fee Subtotal	**$327,210**
2.0 mi² One-Time Service Initiation and Onboarding Fee: Medium Jurisdiction	Included
3.0 mi² One-Time Service Initiation Fee: Standard	$30,000
3.0 mi² One-Time Service Initiation Fee: Standard Waiver	($30,000)
One-Time Fee Subtotal	**$0**
Subtotal	**$327,210**
Tax (8.1875%)	**$26,790**
Grand Total	**$354,000**

[1]The ShotSpotter current annual subscription fee for cities the size of Santa Fe is $59,500 per square mile. Please note, this rate is available for coverage areas up to a total of two (2) square miles. Any coverage beyond two (2) square miles will be at SoundThinking's standard annual subscription rate of $75,000 per square mile, plus a one-time Service Initiation Fee of $10,000 per square mile.

[2]The 5th square mile pricing at $58,210 is only valid through this 12-month contract. Upon renewal, the fee will revert to the standard annual subscription rate of $75,000

Forensic Consultation Services

Forensic Consultation Service Fee (Expert Witness Services)	$350/hour

Expert Witness Testimony Services are available upon request and billed separately at the above rate.

Payment Terms

Payment for the subscription shall be as follows:

One-Year Payment Terms	
• 50% of fees due upon execution of agreement	$177,000
• 50% of fees due upon ShotSpotter service activation (live) status	$177,000

General Pricing Assumptions

This pricing is based on the following assumptions:

- Services will be delivered under the terms of the SoundThinking Master Services Agreement and its Exhibits and Addenda, to which this Proposal will be attached as Exhibit A.
- This pricing does not include any state or local taxes; if taxes are applicable, we will be happy to provide an amended quote upon request.
- This proposal and all pricing contained herein remains valid for ninety (90) days from the date of this proposal.

ShotSpotter Pricing Assumptions

- The Notifications API License is a recurring annual subscription fee which includes up to three interfaces. Fee does not include costs required from other vendors to implement or support the planned interfaces.
- The Department will provision network access to meet SoundThinking minimum specifications and requirements for all computers (PCs and MDCs) that will access the ShotSpotter service.

Docusign Envelope ID: 5BB713CB-4B8D-4686-8AD8-5D30539B9160

MASTER AGREEMENT #030425
CATEGORY: Public Safety Software
SUPPLIER: SoundThinking, Inc.

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and SoundThinking, Inc., 39300 Civic Center Drive, Suite 300, Fremont, CA 94538 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

Article 1:
General Terms

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.

2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.

3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.

4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about

Docusign Envelope ID: 5BB713CB-4B8D-4686-8AD8-5D30539B9160

Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on July 17, 2029, unless it is cancelled or extended as defined in this Agreement.

   a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.

   b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.

6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.

7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in Solicitation #030425, Category 3. Comprehensive Solutions, to Participating Entities. In-scope solutions include:

   a) Category 1. Public Safety Response – Agency Situational Awareness, including but not limited to:
      i) Incident command and management (incident tracking response and reporting, weather/traffic/construction considerations, unit assignments and staffing, training activities, etc.);
      ii) Mapping (vertical location, indoor, outdoor);
      iii) Asset tracking and location (personnel, vehicles, controlled substances, equipment, etc.);
      iv) Community notifications (evacuations, minor crime reporting, shelter in place, etc.);
      v) One-to-one and one-to-many collaboration and coordination (SMS, push to talk, video, voice, etc.); and
      vi) Public safety focused data and analysis applications, to include but not limited to video, image, and pattern analysis, acoustic firearms discharge identification, incident response, investigative lead development, predictive analysis, and other data source integration.

   b) Category 2. Public Safety Response – Agency Operations, including but not limited to:
      i) Pre-incident planning software, such as:
         (1) Fire prevention related inspections and enforcement;
         (2) Operational management (scheduling, training, compliance, etc.); and
         (3) Data analytics to inform staffing, deployment, station location, budget, and other management decisions.
      ii) Incident/post-incident software, such as:
         (1) CAD, RMS for law enforcement, fire, and EMS;
         (2) Electronic Patient Care Reporting (ePCR) and data transfer to hospitals;
         (3) Digital and physical evidence management;
         (4) E-citation systems; and
         (5) Law enforcement case management

   c) Category 3. Comprehensive Solutions

RICO, TARA R.

From: CANDELARIA, ERIC D.
Sent: Monday, January 12, 2026 1:42 PM
To: RICO, TARA R.
Cc: MONTOYA, JIMMIE E.
Subject: Re: Gun Detection Service We Based Subscription

Hello Tara,

Apologies for the delay. This request is approved.

Thank you,

Eric Candelaria
Director, Information Technology & Telecommunications
Mouton Hall, Midtown
Cell – 505.470.5963
edcandelaria@santafenm.gov

CITY OF SANTA FE
INFORMATION & TECHNOLOGY

From: RICO, TARA R. <trrico@santafenm.gov>
Date: Wednesday, January 7, 2026 at 10:45 AM
To: CANDELARIA, ERIC D. <edcandelaria@santafenm.gov>
Cc: MONTOYA, JIMMIE E. <jemontoya@santafenm.gov>
Subject: Gun Detection Service We Based Subscription

Good morning Eric,

Please see attached request we have for ShotSpotter. I am currently working on this packet to take to committees.

I have CCd Captain Montoya who can answer any questions you may have regarding the services.

Thank you

SANTA FE POLICE

Tara R. King, Project Specialist
Santa Fe Police Department
2515 Camino Entrada
Santa Fe NM 87507
505-955-5004

RICO, TARA R.

From: DUTTON-LEYDA, TRAVIS K.
Sent: Tuesday, January 6, 2026 2:17 PM
To: RICO, TARA R.; Purchasing DET
Subject: RE: Determination- Web based Subscription > $10k (gun shot detection)

Greetings,
Based on the provided scope of work, it has been classified as General Services. This determination is solely focused on that classification and does not address whether the scope of work or procurement method complies with all relevant legal requirements. I reserve the right to modify this determination should the scope of work differ from what was originally submitted. The procurement must follow the processes and procedures established by the City of Santa Fe, Central Purchasing, the Procurement Manual, and applicable state statutes.
Please note:

- Save this email as a PDF and upload it into the corresponding packet and Munis records.
- Check with WorkQuest dba Horizons of New Mexico (vendor # 8673) (mloehman@horizonsofnewmexico.org) ***if*** this service appears on their approved list.
- If your request includes anything that needs to be reviewed and preapproved by another City Department/Division, please send the same SOW to the corresponding email address and include their response in your packet/Munis.
- If your request includes anything that needs to be reviewed and preapproved by another City Department/Division, please send the same SOW to the corresponding email address and include their response in your packet/Munis.
    - Treasury (Point of Sale Systems) – questions: drsena@santafenm.gov; clromero@santafenm.gov. Request signature from: clromero@santafenm.gov
    - IT components (everything IT) – questions: ereview@santafenm.gov. Request signature from: edcandelaria@santafenm.gov;
      Copy: zxdushdurova@santafenm.gov; lenobes@santafenm.gov; lfworstell@santafenm.gov
    - Vehicles – questions: fleet@santafenm.gov. Request signature from: dmjaramillo@santafenm.gov
    - Grants – questions: grants@santafenm.gov. Request signature from: evlujan@santafenm.gov
    - Construction, Facilities, Furniture, Fixtures, Equipment, etc. – questions: fmdreview@santafenm.gov. Request signature from: jsburnett@santafenm.gov
    - Emergency Related Purchases – questions oem@santafenm.govand. Request signature from: klmorgan@santafenm.gov
    - Asset over $5k – questions: accountspayable@santafenm.gov. Request signature from: jxbolden@santafenm.gov
- Ensure that the current and appropriate templates and forms are used, they can be found on the intranet https://intranet.santafenm.gov/finance_1 and OpenGov

https://procurement.opengov.com/governments/1784201/projects and documented procedures/laws/rules are followed.

- > $20k per year, when processing this procurement, please ensure the procurement number issued by Munis and the procurement name are used in the appropriate documents and the subject of emails.

- If you are processing a procurement where the forecasted amount is =/> $60k, per NMSA 1978, Section 13-1-102, the procurement method must be ITB (if you choose not to use a cooperative or an existing contract). If you feel you need to process an RFP, you must get an Authorization and Plan approved before you process.
- < $20k per year, one quote is acceptable.
- From $20k to $60k per year, if you aren't using a cooperative or existing contract, you must provide 3 quotes in your req. Must use the Munis Bid Module, OpenGov, or Pavilion.
- **Identify your funding source and notify Purchasing.**
  It's essential to determine the funding source early, as it impacts the required documentation and contract language. For example, if federal funds are being used, specific federal provisions must be included in both the procurement request and the resulting contract. Notifying Purchasing of the funding source upfront ensures compliance and avoids delays.
- Follow the link below to review existing price agreements, contracts, or cooperative agreements that might be applicable to this request. You might be able to use an existing price agreement/contract to save time and money.
- Pavilion: Free Cooperative Contract Search for Governments (please work with Purchasing if you think you found an existing or cooperative contract that might work)
- Submit via **Submit Purchase Requests** or the appropriate email address:
- Determination requests to purchasing_det@santafenm.gov
- All other requests to purchasing@santafenm.gov

Thank you for submitting this scope of work for my review.

Book time to meet with me

Regards,
Travis Dutton-Leyda, City of Santa Fe Chief Procurement Officer
200 Lincoln Avenue
Santa Fe, NM 87501
505-629-8351
tkduttonleyda@santafenm.gov

Vendor Registration Sites and Current Procurement Opportunities:
[Current for Finances Only] https://santafenm.munisselfservice.com/vss/
[We Are Live With OpenGov] https://procurement.opengov.com/portal/santafenm
[Current] https://www.withpavilion.com/
Internal Link: https://intranet.santafenm.gov/central_purchasing_division_cpd

CITY OF SANTA FE
FINANCE

"A journey of a thousand miles begins with a single step" ~ Lao Tzu

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From: RICO, TARA R. <trrico@santafenm.gov>
Sent: Tuesday, January 6, 2026 1:46 PM
To: Purchasing DET <purchasing_det@santafenm.gov>
Subject: Determination- Web based Subscription > $10k (gun shot detection)

Hello,

Please provide a determination for Gun Shot Detection web-based subscription > $10k

Thank you

SANTA FE POLICE

Tara R. King, Project Specialist
Santa Fe Police Department
2515 Camino Entrada
Santa Fe NM 87507
505-955-5004

Services Offered to the City of Santa Fe (FY26)

Approved:
These services have been approved by the New Mexico Council for Purchasing from Persons with Disabilities and are available through Horizons of New Mexico.

- ADA Accessibility Consulting Services
- Auctioneering Services
- Bulk Mailing and Sorting
- Call Center Services
- Computer Refurbishing
- Courier Services
- Decontamination, Sanitation and Sterilization Services
- Debris Removal
- Document Imaging
- Document Shredding
- Envelope Stuffing
- General Labor
- Hard Drive Destruction
- Janitorial and Housekeeping Services – Including Carpet Cleaning & Floor Care
- Landscape Irrigation
- Landscaping
- Mailing Services
- Management of an Assistive Technology Reuse and Recycling Program
- Medical Waste Disposal
- Meeting Minute Preparation Services
- Pest Control and Extermination Services
- Printing Services
- Rest Area Maintenance
- Screen Printing
- Snow Removal
- Temporary Staffing Services
- Yard, Grounds, and Lawn Maintenance

Permissive:
The services have been approved by the New Mexico Council for Purchasing from Persons with Disabilities as permissible for sale under the State Use Act through Horizons of New Mexico. While the Council recognizes that certain Horizons of New Mexico members are capable of performing the services listed below, said services are considered permissive and excluded from the mandatory aspect of the State Use Program. Any procurement of the below services through Horizons of New Mexico is at the discretion of the purchasing agent and will be considered by the Council on a case-by-case basis.

- Graphic Design
- Graphic Design - Logo Design
- IT – Enterprise Application
- IT – IV & V
- IT Network and Database Management
- IT Support
- IT Security Services
- IT – Web Design
- IT – Web Programmer
- Marketing
- Social Media Marketing

For the complete State Use service list, please go to: http://horizonsofnewmexico.org/services.html

CITY OF SANTA FE

The Purchasing Memo

Date: June 24, 2025

To: Governing Body, Finance Committee, and Quality of Life Committee

From: Sandra Emory, Youth and Family Services Program Manager Sandra Emory

Via: Henri Hammond-Paul, Community Health and Safety Department Director HHP

Sierra Vigil-Trujillo, Youth and Family Services Project Administrator SVT Sierra Trujillo (Jun 25, 2025 09:17 MDT)

Subject: DOH Community Violence Grant Amendment

ITEM AND ISSUE:

Request for Approval of Amendment No. 1 to Item # 25-0176 Intergovernmental Agreement No. 25-665-2011-00001-00 with the State of New Mexico Department of Health to Increase the Total Amount to $1,278,387.10 for a Coordinated Community Response to Community Violence to Include but not Limited to Youth Violence and Gun Violence. (Sandra Emory, Youth and Family Services Program Manager; sxemory@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Grant Proceeds of an Additional $460,000 into FY26 Revenue and Expenses for a Coordinated Community Response to Community Violence.

BACKGROUND AND SUMMARY:

The City of Santa Fe Youth and Family Services Division in collaboration with Santa Fe County Community Services Department and the Santa Fe Police Department applied for and received a grant from the State of New Mexico's Department of Health for $818,387.10 as part of our coordinated response to community and youth violence. All reimbursement requests must be made by June 30, 2026.

In May 2025 the Division was awarded an additional $460,000 in funding to support programming.

PRIOR APPROVALS AND SUPPORTING INFORMATION:

FUNDING SOURCE:

Fund Name/Number: Juvenile Justice Fund/223

Munis Org Name/Number: Juvenile Justice/2230123

Munis Object Name/Number: Grants and Services/510400, Other Consulting/510340

Budget Officer / Designee: Andy Hopkins **Date:** 06/27/2025

Budget Officer Comment/Exceptions: _____

ASSOCIATED APPROVALS:

IT Components included? ☐ Yes | ☒ No

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Treasury/Point of Sale Components included? ☐ Yes | ☒ No

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Vehicles included? ☐ Yes | ☒ No

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Construction to City Facilities, Furniture, and/or Fixtures included? ☐ Yes | ☒ No

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this an externally funded purchase? ☐ Yes | ☒ No

If yes, what is the issuing agency: _____

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this a Capital Asset or Project? ☐ Yes | ☒ No

Project Ledger Number: YFD2522302

Approval: ERIKA LUJAN (Jun 30, 2025 07:51 MDT) **Title:** Grants Manager **Date:** 06/30/2025

Comment/Exceptions: _____

ATTACHMENTS:

Grant agreement
Budget Amendment Resolution (BAR)
Previous packet

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

Contract ID #: 25 665 2011 00001 01

NEW MEXICO DEPARTMENT OF HEALTH
INTERGOVERNMENTAL GRANT AGREEMENT
AMENDMENT No. **ONE**

THIS AGREEMENT is made and entered into by and between the **NEW MEXICO DEPARTMENT OF HEALTH**, hereinafter referred to as the **DEPARTMENT,** acting through its Cabinet Secretary, and the **CITY OF SANTA FE,** herein called the **CONTRACTOR**, acting through its duly appointed Governor(s).

THE PURPOSE OF THIS AMENDMENT IS TO:

1. Amend Article I. Term of Agreement to reflect an extension of the Term date from June 30 30, 2025 to a new Term Date of **June 30, 2026**.

2. Amend Article III. Limitation of Cost to reflect an increase in the amount of $460,000.00 and and new contract total of $1,278,437.10

3. Amend Attachment 2 Budget to reflect increase and updated language throughout.

IT IS MUTUALLY AGREED BETWEEN THE PARTIES THAT THE FOLLOWING PROVISIONS OF THE ABOVE-REFERENCED CONTRACT ARE AMENDED AS FOLLOWS:

Article I. Term of Agreement, is hereby amended to read as follows:

ARTICLE I. **Term of Agreement**

THIS AGREEMENT SHALL BECOME EFFECTIVE ON THE DATE UPON WHICH IT IS EXECUTED BY THE AGENCY SECRETARY OR DESIGNEE. This Agreement shall terminate **June 30, 2026**, Unless terminated pursuant to Article VI (Term of Agreement), or Article XIX (Appropriation).

Article III Limitation of Cost is hereby amended to read as follows:

ARTICLE III. Limitation of Cost

The total amount of this monies payable to the Contractor under this Agreement shall not exceed **$1,278,437.10.** The annual budget is attached hereto as **"Attachment 2 – Budget"** and incorporated herein by reference.
Attachment 2 - Budget is hereby amended to read as follows:

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

Attachment 2 – Budget

The total amount of this agreement shall not exceed $1,278,437.10.

Per diem and mileage, and other miscellaneous expenses, will be paid in accordance with the Department of Finance and Administration (DFA) Rule 2.42.2 NMAC.

Task Description	**Deliverable**	**Budget**	Payment Terms and/or Due Dates
I. Project Administration Contract	Quarterly report of completed contractual project administration.	Not to exceed $120,000.00	I. Invoice @ $30,000.00 per quarter. Not to exceed quantity of 4. Quarter 1 (July, August and September) Due no later than 10/10/25 Quarter 2 (October, November and December) Due no later than 1/10/26 Quarter 3 (January, February and March) Due no later than 4/10/26 Quarter 4

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

			(April, May and June) Due no later than 7/10/26
II. Increase gun violence detection and response infrastructure and technology through receipt of technical assistance for implementation of purchased gunshot detection technology.	Proof of purchase and any technical assistance received.	Not to exceed $354,000.00	II. Invoice @ $354,000.00 upon receipt of purchase. Due no later than 7/10/25
III. Community-based service provider(s)	Narrative report detailing partnerships implemented with community-based service provider(s).	Not to exceed $804,437.10	III. Invoice @ $402,218.55 Not to exceed quantity of 2. 1st report due no later than 1/10/26 Final report due no later than 7/10/26
Total Budget		**$1,281,437.10**	

All other articles of this contract remain the same.

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

IN WITNESS WHEREOF, the Agency and the Contractor have caused this Agreement to be executed, Said Agreement to become effective as of the date set forth below upon which it is executed by Agency Secretary or Designee.

CONTRACTOR –

Signed by:
Alan Webber
160E64737EC8453...
Authorized Signatory

Date: May 9, 2025 | 2:17 PM MDT

Mayor
Printed Title of Authorized Signatory

Not Applicable
Legal Counsel, Contractor, if applicable

Date:

Agency – DEPARMENT OF HEALTH

Signed by:
Dr. Miranda Durham
CFF48B83395A4E0...
Secretary or Designee, DOH

Date: May 9, 2025 | 3:11 PM MDT

DocuSigned by:
Shawnee Romo
11CA06D403674FF...
Chief Financial Office, DOH

Date: May 9, 2025 | 3:05 PM MDT

Approved as to legal form and sufficiency

DocuSigned by:
Joey Wright
7693383540894D9...
Office of General Counsel, DOH

Date: May 9, 2025 | 2:31 PM MDT

IN WITNESS WHEREOF, the Agency and the Contract have caused this Agreement to be executed, said Agreement to become effective as of the date set forth below upon which it is executed by Agency Secretary or Designee.

Contractor - CITY OF SANTA FE:

ANDREA PHILLIPS (Jul 30, 2025 16:15:30 MDT)

_____ Date: 07/30/2025

MARK SCOTT, CITY MANAGER

ATTEST:

_____

ANDRÉA SALAZAR, CITY CLERK

GB MTG 08/13/25

CITY ATTORNEY'S OFFICE:

_____

ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

Emily K. Oster 07/30/2025

_____

EMILY OSTER, FINANCE DIRECTOR

Agency - Department of Health

_____ Date: _____

Secretary or Designee, DOH

_____ Date: _____

Chief Financial Officer, DOH

Approved as to legal form and sufficiency.

_____ Date: _____

Office of General Counsel, DOH

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

STATE OF NEW MEXICO
DEPARTMENT OF HEALTH
INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made and entered into by and between the State of New Mexico, **DEPARTMENT OF HEALTH**, hereinafter referred to as the "Agency," and **CITY OF SANTA FE**, hereinafter referred to as the "Contractor," and is effective as of the date set forth below upon which it is executed by the Agency.

WHEREAS, the Agency is the State agency and desires to engage and the contractor is willing to provide the services outlined pursuant to Article II **-** Scope of Work.

NOW THEREFORE, the Agency and the Contractor in consideration of mutual covenants and agreements herein contained, do hereby agree as follows:

ARTICLE I. Term of Agreement

THIS AGREEMENT SHALL BECOME EFFECTIVE ON THE DATE UPON WHICH IT IS EXECUTED BY THE AGENCY SECRETARY OR DESIGNEE. This Agreement shall terminate **June 30, 2025, unless** terminated pursuant to Article VI (Termination of Agreement), or Article XIX (Appropriations).

ARTICLE II. Scope of Work

The Contractor shall provide the program of services as set forth in the scope of work which is attached hereto as "**Attachment 1 – Scope of Work**" and incorporated herein by reference, unless Attachment 1 is amended or this agreement is terminated pursuant to Article VI (Termination of Agreement), or Article XIX (Appropriations), infra. In consideration for the provision of those services, the Agency agrees to purchase and the Contractor agrees to perform the services identified in the scope of work.

ARTICLE III. Limitation of Cost

The total amount of the monies payable to the Contractor under this Agreement shall not exceed **$818,387.10** The annual budget is attached hereto as "**Attachment 2 – Budget**" and incorporated herein by reference.

ARTICLE IV. Payment

The Agency shall make monthly payments to the Contractor for services and costs specified in **Attachment 2 - Budget**. The Contractor shall submit certified and documented invoices and vouchers monthly for actual work performed and expenses incurred to the Agency. The Contractor's failure to submit such payment vouchers, invoices, and supporting documentation within fifteen (15) days after they are due may result in the non-availability of funds for payment and/or the denial of payment by the Agency.

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ARTICLE V. Return of Funds

Upon termination of this Agreement, or after the services provided for herein have been rendered, surplus money, if any, shall be returned by the Contractor to the Agency.

ARTICLE VI. Termination of Agreement

A. Grounds. The Agency may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the Agency's uncured, material breach of this Agreement.

B. Notice; Agency Opportunity to Cure.

1. Except as otherwise provided in Article (VI)(B)(3), the Agency shall give Contractor written notice of termination at least thirty (30) days prior to the intended date of termination.
2. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Agency's material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach.
3. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor (i) if the Contractor becomes unable to perform the services contracted for, as determined by the Agency; (ii) if, during the term of this Agreement, the Contractor is suspended or debarred by the State Purchasing Agent; or (iii) the Agreement is terminated pursuant to Article XIX, "Appropriations", of this Agreement.

C. Liability. Except as otherwise expressly allowed or provided under this Agreement, the Agency's sole liability upon termination shall be to pay for acceptable work performed prior to the Contractor's receipt or issuance of a notice of termination; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE AGENCY'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.

D. Termination Management. Immediately upon receipt by either the Agency or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the Agency; 2) comply with all directives issued by the Agency in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the Agency shall direct for the protection, preservation, retention or transfer of all property titled to the Agency and records generated under this Agreement. Any non-expendable personal property or equipment provided to or

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purchased by the Contractor with contract funds shall become property of the Agency upon termination and shall be submitted to the Agency as soon as practicable.

ARTICLE VII. Funds Accountability

The parties shall provide for strict accountability of all monies made subject to this Agreement. The Contractor shall maintain fiscal records, follow generally accepted accounting principles, and account for all receipts and disbursements of funds transferred to the Contractor pursuant to this Agreement. The Contractor will include all monies made subject to this Agreement in the annual audit and will provide the Agency with a copy of the annual audit.

ARTICLE VIII. Maintenance of Records

The Contractor shall maintain detailed expenditure records that indicate the date, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the Agency, the New Mexico Department of Finance and Administration and the New Mexico State Auditor. The Agency shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

ARTICLE IX. Confidentiality

A. Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the Agency.

ARTICLE X. Amendments

A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. If the Agency proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, the Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement, pursuant to the termination provisions as set forth in Article VI herein, or to agree to the reduced funding.

ARTICLE XI. Assignment

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the Agency.

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ARTICLE XII. Applicable Law

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with Section 38-3-1 (G) NMSA 1978. By execution of this Agreement, Contractor acknowledges and agrees to the exclusive jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

ARTICLE XIII. Acquisition of Property

The parties agree that neither party shall acquire any property as the result of this Agreement, unless approved by the Agency or defined in the scope of work.

ARTICLE XIV. Liability

Each party shall be solely responsible for fiscal or other sanctions occasioned as a result of its own violation or alleged violation of requirements applicable to the performance of the Agreement. Each party shall be liable for its actions according to this Agreement subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1, et. seq., NMSA 1978, as amended.

ARTICLE XV. Execution of Documents

The Agency and the Contractor agree to execute any document(s) necessary to implement the terms of this Agreement.

ARTICLE XVI. Sub-Contracts

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval by the Agency Secretary or Designee. No such subcontract shall relieve the primary Contractor from any obligations and liabilities under this Agreement, nor shall subcontract obligate direct payment from the Agency. Contractor must notify subcontractors that they are subject to Article VIII - Maintenance of Records of this agreement.

ARTICLE XVII. Equal Opportunity Compliance

The Contractor agrees to abide by all federal and state laws, rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

ARTICLE XVIII. Workers' Compensation

The Contractor agrees to comply with state laws and rules applicable to workers' compensation benefits for its employees. If the Contractor fails to comply with the Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the Agency.

ARTICLE XIX. Appropriations

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by the Agency to the Contractor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the Agency proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

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Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

IN WITNESS WHEREOF, the Agency and the Contractor have caused this Agreement to be executed, said Agreement to become effective as of the date set forth below upon which it is executed by Agency Secretary or Designee.

Contractor –

Signed by:
Mayor Alan Webber
160E047F37EC6455...
Authorized Signatory

Date: Feb 13, 2025 | 1:05 PM MST

Mayor
Printed Title of Authorized Signatory

Legal Counsel, Contractor, if applicable

Date: _____

Agency – DEPARTMENT OF HEALTH

DocuSigned by:
Miranda Durham
CFF48B83306A4E0...
Secretary or Designee, DOH

Date: Feb 20, 2025 | 9:08 PM MST

DocuSigned by:
Shawnee Romo
11CA06D403674FF...
Chief Financial Officer, DOH

Date: Feb 14, 2025 | 9:54 AM MST

Approved as to legal form and sufficiency.

DocuSigned by:
Joey Wright
7B9338334D894D9...
Office of General Counsel, DOH

Date: Feb 13, 2025 | 2:49 PM MST

THIS SECTION IS INTENTIONALLY LEFT BLANK

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

Attachment 1 – Scope of Work

The Contractor shall perform the following work:

Per CH56-HB68-2022 Violence Intervention Program Act, the Grantee, The City of Santa Fe, in collaboration with Santa Fe County, have identified the creation of a coordinated community response to community violence to include but not limited to youth violence and gun violence. This Violence Prevention Program is a Public Health approach that will aim to support, educate and engage youth that are at high risk of being perpetrators or victims of youth violence, or gun violence. Direct program participants are youth and young adults up to age 24 who are on parole, are suspected of a firearms assault, or have experienced gun violence. Intergenerational healing programs include families and caregivers of impacted youth and young adults. Youth violence interruption goals are to increase supportive services; train community-based partners in restorative justice best practices; deliver culturally responsive, trauma-informed, strengths-focused case management; and cultivate economic stability and economic justice for program participants. Violence Interruption coordinates with community partners, in a multisectoral partnership, to reimagine community safety with strong preventative measures that amplifies the voices of those impacted by gun violence.

The Violence Prevention Unit (VPU) is currently housed in the City of Santa Fe, the unit will collaborate with key community stakeholders—Santa Fe County, County and City Law Enforcement, Juvenile Probation and Parole Officers (JPPO), Public Defenders, local nonprofits (such as Gerard's House, YouthWorks and others), public and charter schools, and the District Attorney's office—to identify youth and young adults who are at the highest risk for victimization or retaliation due to their involvement in cycles of violence. By working together, these agencies will combine their expertise and data to select individuals who are most vulnerable to becoming embroiled in gun violence or aggravated assault. Funding will be sub-granted to local organizations who work with youth ages 11-24 that are involved in or at risk of being involved in gun violence.

Recognizing that certain populations, particularly those from systemically marginalized or historically underserved communities, are disproportionately impacted by gun violence and aggravated assault. Therefore, the VPU is intentional with partnering with community organizations that have deep ties to these populations, ensuring that the voices and perspectives of those directly affected by violence are heard and integrated into the development of strategies.
Participants will participate in CONNECT, a coordinated care network run jointly by the City and County of Santa Fe. Spanning 60 supportive programs at local organizations, CONNECT network navigators are linked through a shared technology platform whereby they send and receive secure electronic referrals, address residents' social needs, and improve individual and community health.

A. Grantee will implement a VIP to include:
    1) clearly defined, measurable objectives of the program to improve public health and safety through evidence-based violence reduction interventions;
    2) a comprehensive violence reduction strategic plan, including consistent quality improvement and quality assurance measures, and a description of the strategies and tasks developed; describing the goals of the plan, including community-based services or joint community-based services and law enforcement intervention

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strategies;

3) Per CH56-HB68-2022 Violence Intervention Program Act, Grantee is required to use at least fifty percent of its grant for the purpose of entering into agreements with one or more community-based service providers in the locally focused geographic area in which the grant funds would be used;
4) Per CH56-HB68-2022 Violence Intervention Program Act, Grantee shall report to the appropriate criminal justice coordinating council established pursuant to Section 31-28-3 NMSA 1978 regarding outcomes of the grant;
5) Per CH56-HB68-2022 Violence Intervention Program Act, a final report for FY25 is due to the NMDOH no later than November 1, 2025. At a minimum the final report shall include: (1) purpose and amount of this FY25 grant received by the grantee; and (2) processes, outputs and outcomes resulting from this FY25 grant, including relevant data as required by department rules.

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Attachment 2 – Budget

The total amount of this agreement shall not exceed $818,387.10.

Per diem and mileage, and other miscellaneous expenses, will be paid in accordance with the Department of Finance and Administration (DFA) Rule 2.42.2 NMAC.

Task Description	Deliverable	Budget	Due Date
I. Project administration contract	Quarterly report of completed contractual project administration.	Not to exceed $60,000.00	I. Invoice @ $30,000.00 per quarter not to exceed quantity of 2. Quarter 1 (January, February & March). Due no later than 4/10/25 Quarter 2 (April, May & June) Due no later than 7/10/25
II. Increase gun violence detection and response infrastructure and technology through receipt of technical assistance for implementation of purchased gunshot detection technology.	Proof of purchase and any technical assistance received.	Not to exceed $354,000.00	II. Invoice @ $354,000.00 upon receipt of purchase. Due no later than 7/10/25

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III. Community-based service provider(s) partnerships	Narrative report detailing partnerships implemented with community-based service provider(s).	Not to exceed $404,437.10	III.	Invoice @ $404,437.10 not to exceed quantity of 1. Report due no later than 7/10/25
Total Budget		**$818,387.10**		

Funding Information:
06101 General Funds

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Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

From: DOHASD.forms, DOH
To: Suzanne, Liza, DOH (they/them)
Cc: Maese, Kathleen, DOH
Subject: FW: Determination of Services for FY25 City of Santa Fe Violence Intervention Fund Grant
Date: Thursday, January 16, 2025 10:34:13 AM
Attachments: image002.png
image004.png
image005.png
image006.png
image007.png
image009.png

Good morning,
Please find the Professional Services Determination determined by the State Purchasing Division below.

Based on this deeming the contractual options are below:

If overall compensation is not to exceed $5K, Only need a PO and (If utilizing a State Wide Price Agreement SWPA), 1 quote, Origin will be PSC, (if not utilizing a SWPA) 2 quotes are required, Origin will be PSC.

If overall compensation is between $5K -$60K, A Professional Service contract template is required, or DOIT Template if IT professional services (If utilizing a Statewide Price Agreement SWPA), 1 quote, Origin will be CRB, (if not utilizing a SWPA) 3 quotes are required due to dollar amount (best practices) and cannot exceed 12 months if not on SWPA, Origin will be CRB. If proprietary as Sole source may be conducted upon further discussions.

If overall compensation is over $60K and exceeds 12months, (if using a SWPA) Professional Service Contract template or DOIT Template if IT professional services and 1 quote is required, (If not utilizing a SWPA) a competitive process is required (RFP), Origin will be CRB. If proprietary as Sole source may be conducted upon further discussions.

Thank you,

Francisco Lopez
Purchasing Agent Advanced

NMHealth

Administrative Services Department
1190 S. St. Frances Drive Suite N3054
Santa Fe, NM 87505
Email: Francisco.Lopez@doh.nm.gov
ph: (505) 629-8655
www.nmhealth.org

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From: determination, spd, GSD <spd.determination@gsd.nm.gov>
Sent: Wednesday, January 15, 2025 3:46 PM
To: DOHASD.forms, DOH <dohasd.forms@doh.nm.gov>
Subject: RE: Determination of Services for FY25 City of Santa Fe Violence Intervention Fund Grant

Francisco:

The scope of work as written would be PROFESSIONAL SERVICES. Please note this determination relates only to that question and is no comment on whether the scope of work or procurement method meet all legal standards. Therefore, the agency may conduct the procurement independently of the State Purchasing Division (SPD). Any resulting contract(s) and amendment(s) must be processed through the Contracts Review Bureau (CRB) of SPD. Both CRB and SPD reserve the right to change this determination if the contract scope of work differs from the scope of work submitted for the original determination or if a later attached scope of work should contain goods or general services.

- While this scope of work has been determined to be professional services, please check the Horizons website to determine whether the scope of work must be offered to Horizons for their right of first refusal.

- When processing this procurement, please ensure that the Contracts Review Bureau contract template (or the DoIT contract template if IT related) is used.

- When processing this procurement, please ensure that the Contracts Review Bureau contract numbering system is used.

Thank you for submitting this scope of work for my review.

Sincerely,

Brian Fitzgerald

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

Attorney
State Purchasing Division
1100 St. Francis Drive, Rm. 2016
Santa Fe, New Mexico 87505

From: DOHASD.forms, DOH <dohasd.forms@doh.nm.gov>
Sent: Wednesday, January 15, 2025 3:02 PM
To: determination, spd, GSD <spd.determination@gsd.nm.gov>
Subject: FW: Determination of Services for FY25 City of Santa Fe Violence Intervention Fund Grant

Good afternoon,
Please review and provide your determination on the scope of work below.

Thank you,

Francisco Lopez
Purchasing Agent Advanced

NMHealth

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Administrative Services Department
1190 S. St. Frances Drive Suite N3054
Santa Fe, NM 87505
Email: Francisco.Lopez@doh.nm.gov
ph: (505) 629-8655
www.nmhealth.org

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From: Suzanne, Liza, DOH (they/them) <Liza.Suzanne@doh.nm.gov>
Sent: Wednesday, January 15, 2025 2:41 PM
To: DOHASD.forms, DOH <dohasd.forms@doh.nm.gov>
Cc: Maese, Kathleen, DOH <Kathleen.Maese@doh.nm.gov>
Subject: Determination of Services for FY25 City of Santa Fe Violence Intervention Fund Grant

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

"FY25 - Submit for GSD determination and Horizon Right of First Refusal".

Summary of scope

Per CH56-HB68-2022 Violence Intervention Program Act, the Grantee, The City of Santa Fe, in collaboration with Santa Fe County, have identified the creation of a coordinated community response to community violence to include but not limited to youth violence and gun violence. This Violence Prevention Program is a Public Health approach that will aim to support, educate and engage youth that are at high risk of being perpetrators or victims of youth violence, or gun violence. Direct program participants are youth and young adults up to age 24 who are on parole, are suspected of a firearms assault, or have experienced gun violence. Intergenerational healing programs include families and caregivers of impacted youth and young adults. Youth violence interruption goals are to increase supportive services; train community-based partners in restorative justice best practices; deliver culturally responsive, trauma-informed, strengths-focused case management; and cultivate economic stability and economic justice for program participants. Violence Interruption coordinates with community partners, in a multisectoral partnership, to reimagine community safety with strong preventative measures that amplifies the voices of those impacted by gun violence.

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A. Grantee will implement a VIP to include:

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1. clearly defined, measurable objectives of the program to improve public health and safety through evidence-based violence reduction interventions;
2. a comprehensive violence reduction strategic plan, including consistent quality improvement and quality assurance measures, and a description of the strategies and tasks developed; describing the goals of the plan, including community-based services or joint community-based services and law enforcement intervention strategies;
3. Per CH56-HB68-2022 Violence Intervention Program Act, Grantee is required to use at least fifty percent of its grant for the purpose of entering into agreements with one or more community-based service providers providers in the locally focused geographic area in which the grant funds would be used;
4. Per CH56-HB68-2022 Violence Intervention Program Act, Grantee shall report to the appropriate criminal justice coordinating council established pursuant to Section 31-28-3 NMSA 1978 regarding outcomes of the grant;
5. Per CH56-HB68-2022 Violence Intervention Program Act, a final report for FY25 is due to the NMDOH no later than November 1, 2025. At a minimum the final report shall include: (1) purpose and amount of this FY25 grant received by the grantee; and (2) processes, outputs and outcomes resulting from this FY25 grant, including relevant data as required by department rules.

Deliverables

Task Description	Deliverable	Due Date
Project administration contract	Quarterly report of completed contractual project administration.	Invoice quarterly not to exceed $X quantity of 2 Quarter 1 (January, February & March) due no later than April 10, 2025 Quarter 2 (April, May & June) due no later than July 10, 2025
Increase gun violence detection and response infrastructure and technology through receipt of technical	Proof of purchase and any technical assistance received.	Invoice once upon receipt of purchase not to exceed $X due no later than July 10, 2025

assistance for implementation of purchased gunshot detection technology.		
Community-based service provider(s) partnerships	Narrative report detailing partnerships implemented with community-based service provider(s).	Invoice quarterly not to exceed $X quantity of 2 Quarter 1 (January, February & March) due no later than April 10, 2025 Quarter 2 (April, May & June) due no later than July 10, 2025
Total Budget		

Liza Suzanne
Violence Prevention Program Coordinator
Pronouns: they/them (*https://communitycommons.org/collections/Pronouns-and-Well-Being*)

Center for Health Protection
New Mexico Department of Health

ph: (505) 470-7264
email: liza.suzanne@doh.nm.gov
nmhealth.org

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From: DOHASD.forms, DOH
To: Suzanne, Liza, DOH (they/them)
Cc: Maese, Kathleen, DOH
Subject: FW: [EXTERNAL] Re: FW: Determination of Services for FY25 City of Santa Fe Violence Intervention Fund Grant
Date: Thursday, January 16, 2025 10:37:43 AM
Attachments: image001.png
image002.png
image004.png
image005.png
image006.png
image007.png

Good morning,

Please find Right of first refusal made by Horizons below.

Thank you,

Francisco Lopez
Purchasing Agent Advanced

NMHealth

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Administrative Services Department
1190 S. St. Frances Drive Suite N3054
Santa Fe, NM 87505
Email: Francisco.Lopez@doh.nm.gov
ph: (505) 629-8655
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From: Matt Loehman <mloehman@horizonsofnewmexico.org>
Sent: Wednesday, January 15, 2025 3:57 PM
To: DOHASD.forms, DOH <dohasd.forms@doh.nm.gov>
Subject: [EXTERNAL] Re: FW: Determination of Services for FY25 City of Santa Fe Violence Intervention Fund Grant

CAUTION: This email originated outside of our organization. Exercise caution prior to clicking on links or opening attachments.

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Good afternoon,

Thank you very much for the opportunity, but we will decline this procurement.

Best regards,

Matt

Matt Loehman
Executive Director

Horizons of New Mexico
6121 Indian School Rd. NE, Suite 220
Albuquerque, NM 87110

office phone: (505) 345-1540
email: mloehman@horizonsofnewmexico.org
web: www.horizonsofnewmexico.org

The State Use Act helps people with disabilities become gainfully employed, and it saves you valuable time and resources otherwise used during the procurement process.

On Wed, Jan 15, 2025 at 3:02 PM DOHASD.forms, DOH <dohasd.forms@doh.nm.gov> wrote:

> Good afternoon,
>
> See below Scope of work being offered to Horizons of New Mexico for right of first refusal.
>
> Thank you,
>
> Francisco Lopez
> Purchasing Agent Advanced
>
> NMHealth
>
> Administrative Services Department
> 1190 S. St. Frances Drive Suite N3054
> Santa Fe, NM 87505
> Email: Francisco.Lopez@doh.nm.gov
> ph: (505) 629-8655
> www.nmhealth.org

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From: Suzanne, Liza, DOH (they/them) <Liza.Suzanne@doh.nm.gov>
Sent: Wednesday, January 15, 2025 2:41 PM
To: DOHASD.forms, DOH <dohasd.forms@doh.nm.gov>
Cc: Maese, Kathleen, DOH <Kathleen.Maese@doh.nm.gov>
Subject: Determination of Services for FY25 City of Santa Fe Violence Intervention Fund Grant

"FY25 - Submit for GSD determination and Horizon Right of First Refusal".

Summary of scope

Per CH56-HB68-2022 Violence Intervention Program Act, the Grantee, The City of Santa Fe, in collaboration with Santa Fe County, have identified the creation of a coordinated community response to community violence to include but not limited to youth violence and gun violence. This Violence Prevention Program is a Public Health approach that will aim to support, educate and engage youth that are at high risk of being perpetrators or victims of youth violence, or gun violence. Direct program participants are youth and young adults up to age 24 who are on parole, are suspected of a firearms assault, or have experienced gun violence. Intergenerational healing programs include families and caregivers of impacted youth and young adults. Youth violence interruption goals are to increase supportive services; train community-based partners in restorative justice best practices; deliver culturally responsive, trauma-informed, strengths-focused case management; and cultivate economic stability and economic justice for program participants. Violence Interruption coordinates with community partners, in a multisectoral partnership, to reimagine community safety with strong preventative measures that amplifies the voices of those impacted by gun violence.

The Violence Prevention Unit (VPU) is currently housed in the City of Santa Fe, the unit will

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

collaborate with key community stakeholders—Santa Fe County, County and City Law Enforcement, Juvenile Probation and Parole Officers (JPPO), Public Defenders, local nonprofits (such as Gerard's House, YouthWorks and others), public and charter schools, and the District Attorney's office—to identify youth and young adults who are at the highest risk for victimization or retaliation due to their involvement in cycles of violence. By working together, these agencies will combine their expertise and data to select individuals who are most vulnerable to becoming embroiled in gun violence or aggravated assault. Funding will be sub-granted to local organizations who work with youth ages 11-24 that are involved in or at risk of being involved in gun violence.

Recognizing that certain populations, particularly those from systemically marginalized or historically underserved communities, are disproportionately impacted by gun violence and aggravated assault. Therefore, the VPU is intentional with partnering with community organizations that have deep ties to these populations, ensuring that the voices and perspectives of those directly affected by violence are heard and integrated into the development of strategies.
Participants will participate in CONNECT, a coordinated care network run jointly by the City and County of Santa Fe. Spanning 60 supportive programs at local organizations, CONNECT network navigators are linked through a shared technology platform whereby they send and receive secure electronic referrals, address residents' social needs, and improve individual and community health.

A. Grantee will implement a VIP to include:

    1. clearly defined, measurable objectives of the program to improve public health and safety through evidence-based violence reduction interventions;
    2. a comprehensive violence reduction strategic plan, including consistent quality improvement and quality assurance measures, and a description of the strategies and tasks developed; describing the goals of the plan, including community-based services or joint community-based services and law enforcement intervention strategies;
    3. Per CH56-HB68-2022 Violence Intervention Program Act, Grantee is required to use at least fifty percent of its grant for the purpose of entering into agreements with one or more community-based service providers providers in the locally focused geographic area in which the grant funds would be used;
    4. Per CH56-HB68-2022 Violence Intervention Program Act, Grantee shall report to the appropriate criminal justice coordinating council established pursuant to Section 31-28-3 NMSA 1978 regarding outcomes of the grant;
    5. Per CH56-HB68-2022 Violence Intervention Program Act, a final report for FY25 is due to the NMDOH no later than November 1, 2025. At a minimum the final report shall include: (1) purpose and amount of this FY25 grant received by the

Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

grantee; and (2) processes, outputs and outcomes resulting from this FY25 grant, including relevant data as required by department rules.

Deliverables

Task Description	Deliverable	Due Date
Project administration contract	Quarterly report of completed contractual project administration.	Invoice quarterly not to exceed $X quantity of 2 Quarter 1 (January, February & March) due no later than April 10, 2025 Quarter 2 (April, May & June) due no later than July 10, 2025
Increase gun violence detection and response infrastructure and technology through receipt of technical assistance for implementation of purchased gunshot detection technology.	Proof of purchase and any technical assistance received.	Invoice once upon receipt of purchase not to exceed $X due no later than July 10, 2025
Community-based service provider(s) partnerships	Narrative report detailing partnerships implemented with community-based service provider(s).	Invoice quarterly not to exceed $X quantity of 2 Quarter 1 (January, February & March) due no later than April 10, 2025

		Quarter 2 (April, May & June) due no later than July 10, 2025
Total Budget		

Liza Suzanne
Violence Prevention Program Coordinator
Pronouns: they/them (*https://communitycommons.org/collections/Pronouns-and-Well-Being*)

Center for Health Protection
New Mexico Department of Health

ph: (505) 470-7264
email: liza.suzanne@doh.nm.gov
nmhealth.org

Facebook | X | LinkedIn | Instagram | Youtube

Working with New Mexicans to become the healthiest state by 2040.

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Docusign Envelope ID: D6C4A5C2-D8DE-4B34-9F9D-10F2614EEA20

State of New Mexico
Change Order Request Form

	Purchase Order: 66500-0000203356	Date: 4/25/25		Page
ATTACH COPY OF CURRENT PURCHASE ORDER INVOICE (if appliable)				
				of
	Buyer: Joshua D Abeyta	**Phone: 505-827-2504**		

Vendor Information	
SHARE Vendor ID:	54360
Vendor Name:	City of Santa Fe

Line No. From PO	Item / Description of Change Order	(A) Current Line Amount	(B) Line Amount Increase/Decrease	(C) New Total Line Amount	
1	keep ASIS	$ 818,387.10	$ 460,000.00	$ 1,278,387.10	

Fund	Dept	Account	PC Bus Unit	Project	Activity	Oper Unit	Bud Ref	Class	RPT Cat
6101	ZG1016	547400	66500		DIRECT	20112300	92248	G1016	

2			$ -	

Fund	Dept	Account	PC Bus Unit	Project	Activity	Oper Unit	Bud Ref	Class	RPT Cat

3			$ -	

Fund	Dept	Account	PC Bus Unit	Project	Activity	Oper Unit	Bud Ref	Class	RPT Cat

4			$ -	

Fund	Dept	Account	PC Bus Unit	Project	Activity	Oper Unit	Bud Ref	Class	RPT Cat

5			-		
	TOTALS	$ 818,387.10	**460,000.00**	$ 1,278,387.10	-

Description of Modifications to Purchase Order: **Increase total amount by $460,000.00 for FY26 expansion request.**

Approval Signature	Liza Suzanne — Digitally signed by Liza Suzanne Date: 2025.04.30 09:08:29 -06'00'	**Approval Signature**
Budget Approval		

Form ASD PURCH FY23

State of New Mexico
Purchase Order

PO Number to be on all Invoices and Correspondence

Department of Health
1190 St. Francis Dr
P. O. Box 26110
Santa Fe NM 87502-6110
United States

Dispatched **Dispatch Via Print**

Purchase Order	Date	Revision
66500-0000203356	02-27-2025	
Payment Terms	**Freight Terms**	**Ship Via**
Pay Now	FOB Destination	Best Way
Buyer	**Phone**	**Currency**
Joshua D Abeyta		USD

Supplier: 0000054360
CITY OF SANTA FE
PO BOX 909
SANTA FE NM 87504-0000
United States

Ship To: 1190 St. Francis Dr
P. O. Box 26110
Santa Fe NM 87502-6110
United States

Bill To: 1190 St Francis Dr.
P O Box 26110
Santa Fe NM 87502-6110
United States

Origin: EXE **Exc\Excl#:** 13-1-98-A

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1 - 1	Intervention Services- Train community-based partners in restorative justice best practices; deliver culturally responsive, trauma-informed, strengths-focused case management; and cultivate economic stability and economic 66500-06101-ZG1016-547400- - - -20112300-92248-G1016	1.00	EA	$818,387.10	$818,387.10	02/27/2025

Schedule Total $818,387.10

Contract ID: 25-665-2011-00001 00 Contract Line: 0 Release: 1 Category Line: 0

Task Description Deliverable Budget DueDate
I. Project administration
II. Increase Gun Violence Detection and response infrastructure and technology through receipt of technical assistance for implementation of purchased gunshot detection technology.
III. Community-Based service provider(s) partnerships
I. Quarterly Report of completed contractual project administration
II. Proof of purchase and any technical assistance received.
III. Narrative report detailing partnerships implemented with community-based service providers
I. Invoice @ $30,000.00 per quarter Not to exceed quantity of 2.
Quarter 1 (January, February & March). Due no later than 4/10/25
Quarter 2 (April, May & June). Due no later than 7/10/25
II. Invoice @ $354,000.00 upon receipt of purchase.

Agency Approval - I certify that the proposed purchase represented by this document is authorized by and is made in accordance with all State (and if applicable Federal) legislation rules and regulation. I further certify that adequate unencumbered cash and budget expenditure authority exists for this proposed purchase and all other outstanding purchase commitments and accounts payable.

Authorized Signature

State of New Mexico
Purchase Order

PO Number to be on all Invoices and Correspondence

Department of Health
1190 St. Francis Dr
P. O. Box 26110
Santa Fe NM 87502-6110
United States

Dispatched — **Dispatch Via Print**

Purchase Order	Date	Revision
66500-0000203356	02-27-2025	
Payment Terms	**Freight Terms**	**Ship Via**
Pay Now	FOB Destination	Best Way
Buyer	**Phone**	**Currency**
Joshua D Abeyta		USD

Supplier: 0000054360
CITY OF SANTA FE
PO BOX 909
SANTA FE NM 87504-0000
United States

Ship To: 1190 St. Francis Dr
P. O. Box 26110
Santa Fe NM 87502-6110
United States

Bill To: 1190 St Francis Dr.
P O Box 26110
Santa Fe NM 87502-6110
United States

Origin: EXE **Exc\Excl#:** 13-1-98-A

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
	Due no later than 7/10/25 III. Invoice @ $404,437.10 Not to exceed quantity of 1. Report due no later than 7/10/25					

Item Total $818,387.10

Total PO Amount $818,387.10

Agency Approval - I certify that the proposed purchase represented by this document is authorized by and is made in accordance with all State (and if applicable Federal) legislation rules and regulation. I further certify that adequate unencumbered cash and budget expenditure authority exists for this proposed purchase and all other outstanding purchase commitments and accounts payable.

Authorized Signature

Log # *{Finance use only}*:	
Journal # *{Finance use only}*:	

City of Santa Fe, New Mexico
BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME	DATE
Community Health and Safety/Youth and Family Services	6.20.25

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				*{enter as positive #}*	*{enter as negative #}*
Grants and Services	2230123	510400	YFD2522302	400,000	
Other Consulting	2230123	510340	YFD2522302	60,000	
REVENUES				*{enter as negative #}*	*{enter as positive #}*
NM Depatment of Health - Violence Intervention Fund - Community Health and Safety Department - Youth and Family	2230123	490180	YFD2522302	(460,000)	
				$ -	$ -

JUSTIFICATION: *(use additional page if needed)*
--Attach supporting documentation/memo

NMDOH Violence intervention grant for community-based contrast (increase of funds)

{Complete section below if BAR results in a net change to ANY Fund}	
Fund(s) Affected	Fund Balance Increase/(Decrease)
TOTAL:	0

Sandra Emory 6.20.25
Prepared By *{print name}* Date

Division Director Signature *{optional}* Date

06/24/2025
Department Director Signature Date

{Use this form for Finance Committee/ City Council agenda items ONLY}

CITY COUNCIL APPROVAL

City Council Approval Date

Agenda Item #:

Andy Hopkins 06/24/2025
Budget Officer Date

Finance Director *{≤ $5,000}* Date

City Manager *{≤ $60,000}* Date

TRUJILLO, SIERRA V.

From: Grants
Sent: Thursday, June 12, 2025 5:06 PM
To: TRUJILLO, SIERRA V.; Grants
Cc: EMORY, SANDRA X.
Subject: RE: COSF Updates

HI there,

We will update the same project ledger to reflect amendment and amount(s)

Please reach out to Andy Hopkins in Budgets for assistance with the BAR/edits.
Have a great evening! ☺
Thanks,

Cathy M. Thompson
Accounting Financial Analyst/Grants
(505) 629-3951
CMThompson@santafenm.gov

From: TRUJILLO, SIERRA V. <svtrujillo@santafenm.gov>
Sent: Thursday, June 12, 2025 12:29 PM
To: Grants <grants@santafenm.gov>
Cc: EMORY, SANDRA X. <sxemory@santafenm.gov>
Subject: FW: COSF Updates

Good afternoon!

Following up on our conversation with Erika and Cathy yesterday regarding to DOH grant extension through June 30, 2026, and the additional $400,000 in funding- we've attached the updated IGA and new PO for your reference.

Could you please let us know if we should submit a new project ledger request, or if this information is sufficient to update the existing project ledger? The current Project ID is YFD2522302.

Thank you!

Best,
Sierra Vigil-Trujillo
Project Administrator
Youth & Family Services Division
(505) 955-6824
CITY OF SANTA FE

CITY OF SANTA FE

The Purchasing Memo

Date: April 3, 2025

To: Governing Body and Finance Committee and Quality of Life Committee

From: Julie Sanchez, Youth and Family Services Division Director JULIE SANCHEZ (Apr 3, 2025 15:23 MDT)

Via: Henri Hammond-Paul, Community Health and Safety Department Director

Subject: Approval of Grant Agreement from the State of New Mexico's Department of Health in the amount of $818,387.10 for a coordinated community response to community violence to include but not limited to youth violence and gun violence. (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov)

Request for Approval of a Budget Amendment Resolution (BAR) to Budget $818,387.00 into FY25 Revenue and Expenses for a coordinated community response to community violence. (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov)

ITEM AND ISSUE:

The Youth and Family Services Division respectfully requests Approval of Grant Agreement from the State of New Mexico's Department of Health in the amount of $818,387.10 for a coordinated community response to community violence to include but not limited to youth violence and gun violence.

Additionally, the Youth and Family Services Division respectfully requests Approval of a Budget Amendment Resolution (BAR) to Budget $818,387.10 into FY25 Revenue and Expenses for a coordinated community response to community violence.

BACKGROUND AND SUMMARY:

The City of Santa Fe Youth and Family Services Division in collaboration with Santa Fe County Community Services Department and the Santa Fe Police Department applied for and received a grant from the State of New Mexico's Department of Health for $818,387.10 as part of our coordinated response to community and youth violence. All reimbursement requests must be made by June 30, 2026.

PRIOR APPROVALS AND SUPPORTING INFORMATION:

FUNDING SOURCE:

Fund Name/Number: [Juvenile Justice Fund/223]

Munis Org Name/Number: [Juvenile Justice/2230123]

Munis Object Name/Number: [Grants and Services/510400] [Other Consulting/510340]

Budget Officer / Designee: Andy Hopkins **Date:** Apr 4, 2025

Budget Officer Comment/Exceptions: -

ASSOCIATED APPROVALS:

IT Components included? ☐ **Yes |** ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Vehicles included? ☐ **Yes |** ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Construction to City Facilities, Furniture, and/or Fixtures included? ☐ **Yes |** ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this an externally funded purchase? ☐ **Yes |** ☒ **No**

If yes, what is the issuing agency: _____

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this a Capital Asset or Project? ☐ **Yes |** ☒ **No**

Project Ledger Number: _____

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

ATTACHMENTS:

Grant agreement
Budget Amendment Resolution (BAR)
Project Ledger

Log # *{Finance use only}*:	
Journal # *{Finance use only}*:	

City of Santa Fe, New Mexico
BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME	DATE
Community Health and Safety/Youth & Family	4/3/2025

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				*{enter as positive #}*	*{enter as negative #}*
Grants and Services	2230123	510400	YFD2522302	404,437.00	
Software (Non-Exempt)	2230315	570850	POL2522303	354,000.00	
Other Consulting	2230123	510340	YFD2522302	60,000.00	
REVENUES				*{enter as negative #}*	*{enter as positive #}*
NM Department of Health - Violence Intervention Fund - Communtiy Health and Safety Department - Youth and Family Division Portion	2230123	490180	YFD2522302	(464,437)	
NM Department of Health - Violence Intervention Fund - Santa Fe Police Department Portion	2230315	490180	POL2522303	(354,000)	
				$ -	$ -

JUSTIFICATION: *(use additional page if needed)*
--Attach supporting documentation/memo

NM DOH Violence Intervention Grant for Communtiy Based Contracts and Police Department Gun Violence Technology.

{Complete section below if BAR results in a net change to ANY Fund}	
Fund(s) Affected	Fund Balance Increase/(Decrease)
TOTAL:	**0**

Marcella Apodaca — 4/3/2025
Prepared By *{print name}* — Date

JULIE SANCHEZ (Apr 3, 2025 15:23 MDT) — Apr 3, 2025
Division Director Signature *{optional}* — Date

Apr 3, 2025
Department Director Signature — Date

{Use this form for Finance Committee/ City Council agenda items ONLY}

CITY COUNCIL APPROVAL

City Council Approval Date

Agenda Item #:

Andy Hopkins — Apr 4, 2025
Budget Officer — Date

Finance Director *{≤ $5,000}* — Date

City Manager *{≤ $60,000}* — Date

City of Santa Fe New Mexico

Finance Department

Project Ledger Request Form

Date of Request: 02/19/2025

Project Title: NMDOH - Violence Intervention Grant

Project Type: ☐ CIP ☑ Grant ☐ Internal Tracking

Project ID: POL2522303
Grant ID: S2560
Approved By: Erika Lujan (Apr 2, 2025 17:08 MDT)
CT (Finance Use Only)

Department: Police/SFPD Project Manager: AM BOWEN Ext: 6678

Project Date Range: 2/20/25 to 06/30/2025 ☐ Create Fixed Asset

---

☑ Multi-Funding (complete all funding sources, should equal 100%)

Funding Source: NMDOH IGA 25.665.2011.00001.00 % of Funding: 43

MUNIS ORG: 2230315 MUNIS OBJ: 490180 Awarded Amount: 354000.00

Funding Source: _____ % of Funding: _____

MUNIS ORG: _____ MUNIS OBJ: _____ Awarded Amount: _____

Expense String Phase:

A project must have at least one phase identified, this can be used as an additional level of tracking, for example, CIP - Design, Construction, etc. For Grants can be used as reimbursable types, such as transportation, salaries.

(You can create more than one phase and you can default MUNIS ORGs and OBJs, optional)

Phase: software MUNIS ORG: 2230315 MUNIS OBJ: 570850

Grants Only (list all grants if applicable): (GRANT ALSO TIED TO PROJ. YFD2522302-464287.00)

Grantor Name: NMDOH IGA 25.665.2011.00001.00 Awarded Amount: 818,387.10

AR Charge Code: 2230315.490180 ☑ Grant funds multiple projects (Complete a form for each project)

Grantor Id: 700003 Federal CFDA (if applicable): N/A

Grantor Name: _____ Awarded Amount: _____

AR Charge Code: _____ ☐ Grant funds multiple projects (Complete a form for each project)

Grantor Id: _____ Federal CFDA (if applicable): _____

(If grants please provide all grant award documents with form) ☑ Attached Grant Documentation

City of Santa Fe New Mexico

Finance Department

Project Ledger Request Form

Date of Request: 02/19/2025

Project Title: NMDOH - Violence Intervention Grant

Project Type: ☐ CIP ☑ Grant ☐ Internal Tracking

Project ID: YFD2522302
Grant ID: S2560
Approved By: Erika Lujan (Apr 2, 2025 17:09 MDT)
CT (Finance Use Only)

Department: Comm. Health and Safety Project Manager: Julie Sanchez Ext: 6678

Project Date Range: 2/20/25 to 06/30/2025 ☐ Create Fixed Asset

---

☑ Multi-Funding (complete all funding sources, should equal 100%)

Funding Source: NMDOH IGA 25.665.2011.00001.00 % of Funding: 57

MUNIS ORG: 2230123 MUNIS OBJ: 490180 Awarded Amount: $464,387.00

Funding Source: _____ % of Funding: _____

MUNIS ORG: _____ MUNIS OBJ: _____ Awarded Amount: _____

Expense String Phase:

A project must have at least one phase identified, this can be used as an additional level of tracking, for example, CIP - Design, Construction, etc. For Grants can be used as reimbursable types, such as transportation, salaries.

(You can create more than one phase and you can default MUNIS ORGs and OBJs, optional)

Phase: GRANTS/SVCS & OTH CNSLTNG MUNIS ORG: 2230123 MUNIS OBJ: 510400/510340

Grants Only (list all grants if applicable): (GRANT ALSO FUND PROJ: POL2522303-354000.00)

Grantor Name: NMDOH IGA 25.665.2011.00001.00 Awarded Amount: 818,387.10

AR Charge Code: 2230123.490180 ☑ Grant funds multiple projects (Complete a form for each project)

Grantor Id: 700003 Federal CFDA (if applicable): N/A

Grantor Name: _____ Awarded Amount: _____

AR Charge Code: _____ ☑ Grant funds multiple projects (Complete a form for each project)

Grantor Id: _____ Federal CFDA (if applicable): _____

(If grants please provide all grant award documents with form) ☑ Attached Grant Documentation

gunshot detection technology.			
III. Community-based service provider(s) partnerships	Narrative report detailing partnerships implemented with community-based service provider(s).	Not to exceed $404,437.10	III. Invoice @ $404,437.10 not to exceed quantity of 1. Report due no later than July 10, 2025
Total Budget		**$818,387.10**	

Funding Information:
06101 General Funds

THIS SECTION IS INTENTIONALLY LEFT BLANK

Agreement No. 25 665 3030 XXXXX XX

STATE OF NEW MEXICO
DEPARTMENT OF HEALTH
INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made and entered into by and between the State of New Mexico, **DEPARTMENT OF HEALTH**, hereinafter referred to as the "Agency," and **CITY OF SANTA FE**, hereinafter referred to as the "Contractor," and is effective as of the date set forth below upon which it is executed by the Agency.

WHEREAS, the Agency is the State agency and desires to engage and the contractor is willing to provide the services outlined pursuant to Article II **-** Scope of Work.

NOW THEREFORE, the Agency and the Contractor in consideration of mutual covenants and agreements herein contained, do hereby agree as follows:

ARTICLE I. Term of Agreement

THIS AGREEMENT SHALL BECOME EFFECTIVE ON THE DATE UPON WHICH IT IS EXECUTED BY THE AGENCY SECRETARY OR DESIGNEE. This Agreement shall terminate **June 30, 2025,** unless terminated pursuant to Article VI (Termination of Agreement), or Article XIX (Appropriations).

ARTICLE II. Scope of Work

The Contractor shall provide the program of services as set forth in the scope of work which is attached hereto as "**Attachment 1 – Scope of Work**" and incorporated herein by reference, unless Attachment 1 is amended or this agreement is terminated pursuant to Article VI (Termination of Agreement), or Article XIX (Appropriations), infra. In consideration for the provision of those services, the Agency agrees to purchase and the Contractor agrees to perform the services identified in the scope of work.

ARTICLE III. Limitation of Cost

The total amount of the monies payable to the Contractor under this Agreement shall not exceed **$818,387.10.** The annual budget is attached hereto as "**Attachment 2 – Budget**" and incorporated herein by reference.

ARTICLE IV. Payment

The Agency shall make monthly payments to the Contractor for services and costs specified in **Attachment 2 - Budget**. The Contractor shall submit certified and documented invoices and vouchers quarterly for actual work performed and expenses incurred to the Agency. The Contractor's failure to submit such payment vouchers, invoices, and supporting documentation within fifteen (15) days after they are due may result in the non-availability of funds for payment and/or the denial of payment by the Agency.

ARTICLE V. Return of Funds

Upon termination of this Agreement, or after the services provided for herein have been rendered, surplus money, if any, shall be returned by the Contractor to the Agency.

ARTICLE VI. Termination of Agreement

A. Grounds. The Agency may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the Agency's uncured, material breach of this Agreement.

B. Notice; Agency Opportunity to Cure.

1. Except as otherwise provided in Article (VI)(B)(3), the Agency shall give Contractor written notice of termination at least thirty (30) days prior to the intended date of termination.

2. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Agency's material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach.

3. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor (i) if the Contractor becomes unable to perform the services contracted for, as determined by the Agency; (ii) if, during the term of this Agreement, the Contractor is suspended or debarred by the State Purchasing Agent; or (iii) the Agreement is terminated pursuant to Article XXII, "Appropriations", of this Agreement.

C. Liability. Except as otherwise expressly allowed or provided under this Agreement, the Agency's sole liability upon termination shall be to pay for acceptable work performed prior to the Contractor's receipt or issuance of a notice of termination; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE AGENCY'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.*

D. Termination Management. Immediately upon receipt by either the Agency or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the Agency; 2) comply with all directives issued by the Agency in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the Agency shall direct for the protection, preservation, retention or transfer of all property titled to the Agency and records generated under this Agreement. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become

property of the Agency upon termination and shall be submitted to the Agency as soon as practicable.

ARTICLE VII. Funds Accountability

The parties shall provide for strict accountability of all monies made subject to this Agreement. The Contractor shall maintain fiscal records, follow generally accepted accounting principles, and account for all receipts and disbursements of funds transferred to the Contractor pursuant to this Agreement. The Contractor will include all monies made subject to this Agreement in the annual audit and will provide the Agency with a copy of the annual audit.

ARTICLE VIII. Maintenance of Records

The Contractor shall maintain detailed expenditure records that indicate the date, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the Agency, the New Mexico Department of Finance and Administration and the New Mexico State Auditor. The Agency shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

ARTICLE IX. Confidentiality

A. Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the Agency.

ARTICLE X. Amendments

A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. If the Agency proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, the Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement, pursuant to the termination provisions as set forth in Article VI herein, or to agree to the reduced funding.

ARTICLE XI. Assignment

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the Agency.

ARTICLE XII. Applicable Law

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with Section 38-3-1 (G) NMSA 1978. By execution of this Agreement, Contractor acknowledges and agrees to the exclusive jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

ARTICLE XIII. Acquisition of Property

The parties agree that neither party shall acquire any property as the result of this Agreement, unless approved by the Agency or defined in the scope of work.

ARTICLE XIV. Liability

Each party shall be solely responsible for fiscal or other sanctions occasioned as a result of its own violation or alleged violation of requirements applicable to the performance of the Agreement. Each party shall be liable for its actions according to this Agreement subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1, et. seq., NMSA 1978, as amended.

ARTICLE XV. Execution of Documents

The Agency and the Contractor agree to execute any document(s) necessary to implement the terms of this Agreement.

ARTICLE XVI. Sub-Contracts

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval by the Agency Secretary or Designee. No such subcontract shall relieve the primary Contractor from any obligations and liabilities under this Agreement, nor shall subcontract obligate direct payment from the Agency. Contractor must notify subcontractors that they are subject to Article VIII - Maintenance of Records of this agreement.

ARTICLE XVII. Equal Opportunity Compliance

The Contractor agrees to abide by all federal and state laws, rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

ARTICLE XVIII. Workers' Compensation

The Contractor agrees to comply with state laws and rules applicable to workers' compensation benefits for its employees. If the Contractor fails to comply with the Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the Agency.

ARTICLE XIX. Appropriations

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by the Agency to the Contractor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the Agency proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

THIS SECTION IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Agency and the Contractor have caused this Agreement to be executed, said Agreement to become effective as of the date set forth below upon which it is executed by Agency Secretary or Designee.

Contractor – CITY OF SANTA FE

Alan Webber (May 7, 2025 14:53 MDT)

Alan Webber, Mayor — Date: 05/07/2025

Mayor

Printed Title of Authorized Signatory

ANDREA SALAZAR (May 7, 2025 15:32 MDT)

City Clerk GB MTG 04/30/2025 — Date: 05/07/2025

Assistant City Attorney — Date: Mar 6, 2025

Emily K. Oster

Finance Director — Date: 04/18/2025

Agency – DEPARTMENT OF HEALTH

Secretary or Designee, DOH — Date:

Chief Financial Officer, DOH — Date:

Approved as to legal form and sufficiency.

Office of General Counsel, DOH — Date:

THIS SECTION IS INTENTIONALLY LEFT BLANK

Attachment 1 – Scope of Work

The Contractor Shall perform the following work:

Summary of scope

Per CH56-HB68-2022 Violence Intervention Program Act, the Grantee, The City of Santa Fe, in collaboration with Santa Fe County, have identified the creation of a coordinated community response to community violence to include but not limited to youth violence and gun violence. This Violence Prevention Program is a Public Health approach that will aim to support, educate and engage youth that are at high risk of being perpetrators or victims of youth violence, or gun violence. Direct program participants are youth and young adults up to age 24 who are on parole, are suspected of a firearms assault, or have experienced gun violence. Intergenerational healing programs include families and caregivers of impacted youth and young adults. Youth violence interruption goals are to increase supportive services; train community-based partners in restorative justice best practices; deliver culturally responsive, trauma-informed, strengths-focused case management; and cultivate economic stability and economic justice for program participants. Violence Interruption coordinates with community partners, in a multisectoral partnership, to reimagine community safety with strong preventative measures that amplifies the voices of those impacted by gun violence.

The Violence Prevention Unit (VPU) is currently housed in the City of Santa Fe, the unit will collaborate with key community stakeholders—Santa Fe County, County and City Law Enforcement, Juvenile Probation and Parole Officers (JPPO), Public Defenders, local nonprofits (such as Gerard's House, YouthWorks and others), public and charter schools, and the District Attorney's office—to identify youth and young adults who are at the highest risk for victimization or retaliation due to their involvement in cycles of violence. By working together, these agencies will combine their expertise and data to select individuals who are most vulnerable to becoming embroiled in gun violence or aggravated assault. Funding will be sub-granted to local organizations who work with youth ages 11-24 that are involved in or at risk of being involved in gun violence.

Recognizing that certain populations, particularly those from systemically marginalized or historically underserved communities, are disproportionately impacted by gun violence and aggravated assault. Therefore, the VPU is intentional with partnering with community organizations that have deep ties to these populations, ensuring that the voices and perspectives of those directly affected by violence are heard and integrated into the development of strategies. Participants will participate in CONNECT, a coordinated care network run jointly by the City and County of Santa Fe. Spanning 60 supportive programs at local organizations, CONNECT network navigators are linked through a shared technology platform whereby they send and receive secure electronic referrals, address residents' social needs, and improve individual and community health.

A. Grantee will implement a VIP to include:
   1) clearly defined, measurable objectives of the program to improve public health and safety through evidence-based violence reduction interventions;
   2) a comprehensive violence reduction strategic plan, including consistent quality improvement and quality assurance measures, and a description of the strategies and tasks developed; describing the goals of the plan, including community-based services or joint community-based services and law enforcement intervention strategies;
   3) Per CH56-HB68-2022 Violence Intervention Program Act, Grantee is required to use at least fifty percent of its grant for the purpose of entering into agreements with one or more community-based service providers in the locally focused geographic area in which the grant funds would be used;
   4) Per CH56-HB68-2022 Violence Intervention Program Act, Grantee shall report to the appropriate criminal justice coordinating council established pursuant to Section 31-28-3 NMSA 1978 regarding outcomes of the grant;
   5) Per CH56-HB68-2022 Violence Intervention Program Act, a final report for FY25 is due to the NMDOH no later than November 1, 2025. At a minimum the final report shall include: (1) purpose and amount of this FY25 grant received by the grantee; and (2) processes, outputs and outcomes resulting from this FY25 grant, including relevant data as required by department rules.

THIS SECITON IS INTENTIONALLY LEFT BLANK

Attachment 2 – Budget

The total amount of this agreement shall not exceed $818,387.10.

Per diem and mileage, and other miscellaneous expenses, will be paid in accordance with the Department of Finance and Administration (DFA) Rule 2.42.2 NMAC.

Task Description	Deliverable	Budget	Due Date
Project administration contract	Quarterly report of completed contractual project administration.	Not to exceed $60,000.00	Invoice @ up to $30,000.00 per quarter not to exceed quantity of 2 Quarter 1 (January, February & March) due no later than April 10, 2025 Quarter 2 (April, May & June) due no later than July 10, 2025
Increase gun violence detection and response infrastructure and technology through receipt of technical assistance for implementation of purchased gunshot detection technology.	Proof of purchase and any technical assistance received.	Not to exceed $354,000.00	Invoice @ $354,000.00 upon receipt of purchase, due no later than July 10, 2025
Community-based service provider(s) partnerships	Narrative report detailing partnerships implemented with community-based service provider(s).	Not to exceed $404,437.10	
Total Budget		**$818,387.10**	

Funding Information:
06101 General Fund

DoH Grant Memo and BAR Packet Signed

Final Audit Report 2025-04-18

Created:	2025-04-18
By:	Justin Gonzales (jmgonzales@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAACakbPiDywTnGqtQ-b-rLIQq979b-0tsa

"DoH Grant Memo and BAR Packet Signed" History

Document created by Justin Gonzales (jmgonzales@santafenm.gov)
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2025-04-18 - 2:41:04 PM GMT

Email viewed by EMILY OSTER (ekoster@santafenm.gov)
2025-04-18 - 3:20:38 PM GMT- IP address: 104.47.65.254

Document e-signed by EMILY OSTER (ekoster@santafenm.gov)
Signature Date: 2025-04-18 - 3:24:10 PM GMT - Time Source: server- IP address: 73.42.112.179

Agreement completed.
2025-04-18 - 3:24:10 PM GMT

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City of Santa Fe New Mexico

Finance Department

Project Ledger Request Form

Date of Request: 6/25/25 REVISION

Project Title: NMDOH VIOLENCE INTERVENTION GRANT

Project Type: ☐ CIP ☑ Grant ☐ Internal Tracking

Project ID: YFD2522302
Grant ID: S2560A1
Approved By: ERIKA LUJAN
CT (Finance Use Only)

Department: COM HEALTH & SAFETY Project Manager: SIERRA TRUJILLO Ext: 6824

Project Date Range: 2/20/2025 to 6/30/2026 ☐ Create Fixed Asset

---

☐ Multi-Funding (complete all funding sources, should equal 100%)

Funding Source: NMDOH IGA % of Funding: 57

MUNIS ORG: 2230123 MUNIS OBJ: 490180 Awarded Amount: 804437.10

Funding Source: _____ % of Funding: _____

MUNIS ORG: _____ MUNIS OBJ: _____ Awarded Amount: _____

Expense String Phase:

A project must have at least one phase identified, this can be used as an additional level of tracking, for example, CIP - Design, Construction, etc. For Grants can be used as reimbursable types, such as transportation, salaries.

(You can create more than one phase and you can default MUNIS ORGs and OBJs, optional)

Phase: GRNTS SVC/OTHR CONSULT MUNIS ORG: 2230123 MUNIS OBJ: 510400/510340

Grants Only (list all grants if applicable): **GRANT ALSO FUNDS: POL2522303-354000.00**

Grantor Name: NMDOH IGA25.665.2011.00001.01 Awarded Amount: 1,278,437.10

AR Charge Code: 2230123.490180 ☐ Grant funds multiple projects (Complete a form for each project)

Grantor Id: 7000003 Federal CFDA (if applicable): N/A

Grantor Name: _____ Awarded Amount: _____

AR Charge Code: _____ ☐ Grant funds multiple projects (Complete a form for each project)

Grantor Id: _____ Federal CFDA (if applicable): _____

(If grants please provide all grant award documents with form) ☑ Attached Grant Documentation

Log # {Finance use only}:	
Journal # {Finance use only}:	

City of Santa Fe, New Mexico
BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME	DATE
Community Health and Safety/Youth and Family Services	6.20.25

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				{enter as positive #}	{enter as negative #}
Grants and Services	2230123	510400	YFD2522302	400,000	
Other Consulting	2230123	510340	YFD2522302	60,000	
REVENUES				{enter as negative #}	{enter as positive #}
NM Depatment of Health - Violence Intervention Fund - Community Health and Safety Department - Youth and Family	2230123	490180	YFD2522302	(460,000)	
				$ -	$ -

JUSTIFICATION: *(use additional page if needed)*
--Attach supporting documentation/memo

NMDOH Violence intervention grant for community-based contrast (increase of funds)

{Complete section below if BAR results in a net change to ANY Fund}	
Fund(s) Affected	Fund Balance Increase/(Decrease)
TOTAL:	0

Sandra Emory 6.20.25
Prepared By {print name} Date

{Use this form for Finance Committee/ City Council agenda items ONLY}

Andy Hopkins 06/24/2025
Budget Officer Date

CITY COUNCIL APPROVAL

City Council Approval Date

Agenda Item #:

Division Director Signature {optional} Date

06/24/2025
Department Director Signature Date

Emily K. Oster
Finance Director {≤ $5,000} Date

City Manager {≤ $60,000} Date

7.30.25 DOH Approval Packet

Final Audit Report 2025-07-30

Created:	2025-07-30
By:	Justin Gonzales (jmgonzales@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJIlzQ7ShZJZwd2aMW6tpVHBu_2Dm8KOe

"7.30.25 DOH Approval Packet" History

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2025-07-30 - 5:10:33 PM GMT

Justin Gonzales (jmgonzales@santafenm.gov) added alternate signer ANDREA PHILLIPS (akphillips@santafenm.gov). The original signer Mark Scott (mscott@santafenm.gov) can still sign.
2025-07-30 - 6:15:48 PM GMT- IP address: 63.232.20.2

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2025-07-30 - 9:40:41 PM GMT- IP address: 104.47.64.254

Document e-signed by EMILY OSTER (ekoster@santafenm.gov)
Signature Date: 2025-07-30 - 9:48:52 PM GMT - Time Source: server- IP address: 63.232.20.2

Document emailed to ANDREA PHILLIPS (akphillips@santafenm.gov) for signature
2025-07-30 - 9:48:56 PM GMT

Document emailed to Mark Scott (mscott@santafenm.gov) for signature
2025-07-30 - 9:48:56 PM GMT

Email viewed by ANDREA PHILLIPS (akphillips@santafenm.gov)
2025-07-30 - 10:15:01 PM GMT- IP address: 104.47.64.254

Document e-signed by ANDREA PHILLIPS (akphillips@santafenm.gov)
Signature Date: 2025-07-30 - 10:15:33 PM GMT - Time Source: server- IP address: 63.232.20.2

Agreement completed.
2025-07-30 - 10:15:33 PM GMT

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Signature: 

Email: xivigil@santafenm.gov

CITY OF SANTA FE

Date: January 29, 2026

To: Governing Body, Finance Committee, and Quality of Life Committee

From: Manuel Sanchez, Senior Services Division Director/Interim Community Services Director Manuel Sanchez

Subject: Grant A20E5290 Agreement Amendment 2

Vendor Name: State of New Mexico Aging and Long-Term Services Department

Munis Vendor Number: 6170

ITEM AND ISSUE:

Community Services Department/Senior Services Division respectfully requests your review and approval of a Amendment 2 to Item number 22-0514 with State of New Mexico Aging and Long-Term Services Department (ALTSD) for fund 89200 Capital Appropriation Project Grant Agreement A20E5290 Mary Esther Gonzales Senior Center – Vehicles to purchase and equip vehicles. Amendment 2 extends the reversion date for encumbered funds in the amount of $170,259.18 – not to exceed for a total compensation of $170,259.18 for a term of June 30, 2026.

CONTRACT NUMBER:

The FY23 Munis contract number is 3203689.

BACKGROUND AND SUMMARY:

On November 1, 2022, The City of Santa Fe entered in a grant agreement with the State of New Mexico Aging and Long-Term Services Department Capital Appropriation Project Grant, Agreement #A20E5290 in the total amount of $827,000.00 to purchase and equip Mary Esther Gonzales Senior Center vehicles, thereby replacing outdated senior transportation vehicles. The original contract City Clerk number is 22-0514. $656,740.82 has been spent, leaving a remaining balance of $170,259.18 for vehicle cameras.

PRIOR APPROVALS AND SUPPORTING INFORMATION:

FUNDING SOURCE: NM Agency on Aging / 490240

Fund Name/Number: Senior Citizens Grant / 241

Munis Org Name/Number: Senior Center Programs / 2410111

Munis Object Name/Number: Vehicles < 1.5 Tons / 570950

Budget Officer / Designee: Andy Hopkins **Date:** _____

Budget Officer Comment/Exceptions: _____

PROCUREMENT METHOD:

The procurement method used was

Chief Procurement Officer (CPO)/Designee: _____ **Date:** _____

CPO Comment/Exceptions: _____

ASSOCIATED APPROVALS:

IT Components included? ☐ **Yes** | ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Treasury/Point of Sale Components included? ☐ **Yes** | ☐ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Vehicles included? ☐ **Yes** | ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Construction to City Facilities, Furniture, and/or Fixtures included? ☐ **Yes** | ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this an externally funded purchase? ☒ **Yes** | ☐ **No**

If yes, what is the issuing agency: NM Agency on Aging

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this a Capital Asset or Project? ☒ **Yes** | ☐ **No**

Project Ledger Number: SSD2634501

Approval: ERIKA LUJAN (Feb 12, 2026 11:17:17 MST) **Title:** Grants Manager **Date:** 02/12/2026

Comment/Exceptions: _____

ATTACHMENTS:

NM ALTSD Grant Agreement Amendment 2 – E5290
Approved Amendment 1 Item #25-0057
Approved Grant Agreement Item #22-0514

GRANT AGREEMENT AMENDMENT 2 – E5290

STATE OF NEW MEXICO AGING AND LONG-TERM SERVICES DEPARTMENT

FUND 89200 CAPITAL APPROPRIATION PROJECT

I. This is an AMENDMENT to the GRANT AGREEMENT between Aging and Long-Term Services Department, hereafter known as "Department," or abbreviation such as "ALTSD," and the MARY ESTHER GONZALES SENIOR CENTER, of the CITY OF SANTA FE, in SANTA FE COUNTY, hereinafter called the "Grantee." When this GRANT AGREEMENT AMENDMENT is signed by both the Department and the Grantee, it becomes official and legally binding between both parties.

II. AMENDMENT: This amendment extends the reversion date for encumbered funds under grant number E5290, appropriated pursuant to Laws of 2020, Chapter 84, Section 10, Paragraph 91. This extension was approved by the New Mexico State Board of Finance. The original reversion date was 6/30/2024, the new reversion date is 06/30/2026.

III. The amendment is to extend the expenditure period for all encumbered obligations submitted prior to the original reversion date, in the amount of $ 170,259.18. No additional action need be taken regarding encumbered obligations submitted prior to the original reversion date.

IV. The Grantee agrees to abide by all terms, requirements and provisions of the original GRANT AGREEMENT that are not specifically changed by this AMENDMENT.

V. The Department's point of contact for this Amended GRANT AGREEMENT is:

Name: Tasha Martinez
Title: Bureau Chief
Address: 2550 Cerrillos Rd., Santa Fe, NM 87505
Email: capital.outlay@altsd.nm.gov
Telephone: 505.316.8900

VI. The Grantee's point of contact for this Amended GRANT AGREEMENT is:

Grantee: City of Santa Fe
Name: Manuel Sanchez
Title: Senior Services Division Director
Address: 1121 Alto Street, Santa Fe, NM 87501
Email: mnsanchez@santafenm.gov
Telephone: 505-955-4710

This AMENDMENT is signed and agreed to by individual(s) who are legally authorized to sign legally binding documents on behalf of the Department and Grantee.

Aging and Long-Term Services Department	Grantee
_____	_____
Signature	Signature
_____	_____
Print/Cabinet Secretary or Designee	Print/ Name and Title
_____	_____
Date	Date

IN WITNESS WHEREOF, the City of Santa Fe has executed this Agreement as of the date of the signature by the required approval authorities below.

CITY OF SANTA FE:

_____
MICHAEL GARCIA, MAYOR

DATE:_____

ATTEST:

_____
CITY CLERK

CITY ATTORNEY'S OFFICE:

Sarah Piltch
Sarah Piltch (Feb 6, 2026 13:38:42 MST)
ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

ANDREA PHILLIPS (Feb 12, 2026 14:56:43 MST)
FINANCE DIRECTOR

GRANT AGREEMENT AMENDMENT 1 – A20E5290

STATE OF NEW MEXICO AGING AND LONG-TERM SERVICES DEPARTMENT

FUND 89200 CAPITAL APPROPRIATION PROJECT

I. This is an AMENDMENT to the GRANT AGREEMENT between Aging and Long-Term Services Department, hereafter known as "Department", or abbreviation such as "ALTSD", and Mary Esther Gonzales senior center, in the City of Santa Fe, in Santa Fe County, hereinafter called the "Grantee". When this GRANT AGREEMENT AMENDMENT is signed by both the Department and the Grantee, it becomes official and legally binding between both parties.

II. AMENDMENT: This amendment seeks to extend the reversion date for encumbered funds under Senate Bill 207 from the 2020 Capital Projects General Obligation Bond Act. The current reversion date of June 30, 2024. The proposed extension is until June 30, 2025.

III. The amendment is to extend the expenditure period for those encumbered obligations submitted prior to the original reversion date in the amount of $546,900.32.

IV. The Grantee agrees to abide by all terms, requirements and provisions of the original GRANT AGREEMENT that are not specifically changed by this AMENDMENT.

V. The Department's point of contact for this Amended GRANT AGREEMENT is:

Name: Tasha Martinez
Title: Bureau Chief
Address: 2550 Cerrillos Rd., Santa Fe, NM 87505
Email: capital.outlay@altsd.nm.gov
Telephone: 505.316.8900

VI. The Grantee's point of contact for this Amended GRANT AGREEMENT is:

Grantee: City of Santa Fe
Name: Manuel Sanchez
Title: Senior Services Director
Address: 1121 Alto Street, Santa Fe, NM 87501
Email: mnsanchez@santafenm.gov
Telephone:505-955-4710

This AMENDMENT is signed and agreed to by individual(s) who are legally authorized to sign legally binding documents on behalf of the Department and Grantee.

Aging and Long-Term Services Department	**Grantee**
Antoinette Vigil	Alan Webber (Feb 13, 2025 12:52 MST)
Signature	**Signature**
Antoinette Vigil, Deputy Cabinet Secretary	Alan Webber, Mayor
Print/Cabinet Secretary or Designee	**Print/Type Name and Title**
4.16.2025	Feb 13, 2025
Date	**Date**

IN WITNESS WHEREOF, the parties have agreed to this Grant Agreement as of the date when it is executed by the parties, whichever signature occurs last.

CITY OF SANTA FE:

____See Page 2_____

ALAN WEBBER, MAYOR

DATE: _____

ATTEST:

ANDREA SALAZAR (Feb 3, 2025 13:25 MST)

ANDRÉA SALAZAR, CITY CLERK XIV

GB MTG 02/12/2025

CITY ATTORNEY'S OFFICE:

ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

Emily K. Oster

EMILY OSTER, FINANCE DIRECTOR

STATE OF NEW MEXICO
AGING AND LONG-TERM SERVICES DEPARTMENT
FUND 89200 CAPITAL APPROPRIATION PROJECT

THIS AGREEMENT is made and entered into as of this 01 day of November, 2022, by and between the Aging and Long-Term Services Department, 2550 Cerrillos Road, Santa Fe, New Mexico, 87505, hereinafter called the "Department" or abbreviation such as "ALTSD", and the City of Santa Fe, hereinafter called the "Grantee". This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2020, Chp. 84, Section 10, Subsection A, Paragraph 91 the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from

WHEREAS, State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978: successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) may enter into grants and contracts as appropriated by law.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

A20E5290 $827,000 APPROPRIATION REVERSION DATE: 30-June-2024

Laws of 2020, Chapter 84, Section 10, Subsection A, Paragraph 91, eight hundred twenty-seven dollars $827,000 to purchase and equip vehicles for the Mary Esther Gonzales senior center in Santa Fe in Santa Fe County.

The Grantee's total reimbursements shall not exceed the appropriation eight hundred twenty-seven dollars $827,000 (the "Appropriation Amount") minus the allocation for Art in Public Places ("AIPP amount")[1], if applicable, zero dollars $0.00, which equals eight hundred twenty-seven dollars $827,000, (the "Adjusted Appropriation Amount").

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

[1] The AIPP amount is "an amount of money equal to one percent or two hundred thousand dollars ($200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars ($100,000)." Section 13-4A-4 NMSA 1978.

This project is referred to throughout the remainder of this Agreement as the "Project"; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the "Project Description." Exhibit 4 sets forth additional or more stringent requirements and conditions, which are incorporated by this reference as if, set forth fully herein. If Exhibit 4 imposes more stringent requirements than any requirement set forth in this Agreement, the more stringent requirements of Exhibit 4 shall prevail, in the event of irreconcilable conflict. The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT'S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued and the Grantee has received a Notice of Department's Obligation to Reimburse[2] Grantee (hereinafter referred to as "Notice of Obligation"). This Grant Agreement and the disbursement of any and all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

(i) Irrespective of any Notice of Obligation, the Grantee's expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and

(ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee's Third-Party Obligation(s), as defined in subparagraph iii of this Article II(A); and

(iii) The Grantee's expenditures were made pursuant to the Grantee's legal procurement and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as "Third Party Obligations"; and

(iv) The Grantee's submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement;

(v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private Grantee or Fiscal Agent for Grantee, the sale, lease, license, or operating agreement:

a. must be approved by the applicable oversight entity or Fiscal Agent for Grantee (if any) in accordance with law; or

b. if no oversight entity or Fiscal Agent for Grantee is required to approve of the transaction, the Department must approve of the transaction as complying with law.

Prior to the sale, lease, license, or operating agreement being approved pursuant to subparagraph (a) or (b) above, the Department may, in its discretion and unless inconsistent with New Mexico State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and

(vi) The Grantee's submittal of documentation of all Third-Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance and the Grantee's receiving

[2] "Reimburse" as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third-party contractor or vendor if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement as follows:

a. The Grantee shall submit to the Department one copy of all Third-Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party but prior to execution by the Grantee.
b. Grantee acknowledges and agrees that if it chooses to enter into a Third-Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such expenditures.
c. The Department may, in its absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 2.
d. The date the Department sends, by mail or email, the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third-Party Obligation and request the Third Party begin work.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee and the Department hereby designate the persons listed below as their official representative concerning all matters related to this Agreement:

Name:	Gino Rinaldi
Title:	Director
Address:	PO Box 909 Santa Fe NM 87504
Email:	earinaldi@santafenm.gov
Phone:	505-955-4710

Name:	Anya Alarid
Title:	Program Manager
Address:	PO Box 909 Santa Fe NM 87504
Email:	aalarid@santafenm.gov
Phone:	505-955-4744

Department:	Aging and Long-Term Services Department
Name:	Barbara J. Romero
Title:	Capital Projects Bureau Chief
Address:	2550 Cerrillos Rd., Santa Fe, NM 87505
Email:	barbara.romero@state.nm.us
Telephone:	505-365-3660

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above-named persons by facsimile, email, or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of facsimile transmissions, the notice shall be deemed to have been given and received on the date reflected on the facsimile confirmation indicating a successful transmission of all pages included in the writing. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, EARLY TERMINATION

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on **June 30, 2024**, the Reversion Date unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be "expended" on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to "encumber" the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are "expended" and an "expenditure" has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are ***not*** "expended" and an "expenditure" has ***not*** occurred as of the date they are "encumbered" by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

(i) Termination due to completion of the Project before the Reversion Date; or
(ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or
(iii) Termination for violation of the terms of this Agreement; or
(iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature: deauthorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, as of the effective date of the law making the non-appropriation. The Department's decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department's Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department's sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its absolute discretion, to direct the Grantee to suspend entering into new and further obligations.

(i) The Grantee shall immediately suspend entering into new or further written obligations with third parties upon the date the Grantee receives written notice given by the Department; and
(ii) The Department is, upon the date the Grantee receives written notice given by the Department, suspending issuance of any new or further Notice of Obligation under this Agreement; and
(iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department's sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

In the event that the Department chooses, in its absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Database Reporting

The Grantee shall report monthly Project activity by entering such Project information as the Department and the Department of Finance and Administration may require, such information entered directly into a database maintained by the Department of Finance and Administration (http://cpms.dfa.state.nm.us). Additionally, the Grantee shall certify on the Request for Payment form (Exhibit 1) that updates have been maintained and are current in the database. The Grantee hereby acknowledges that failure to perform and/or certify updates into the database will delay or potentially jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report.

Monthly reports shall be due on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of the final request for reimbursement for the Project.

B. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may:
request such additional information regarding the Project as it deems necessary; and
conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project.
Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 1. Payment requests are subject to the following procedures:

(i) The Grantee must submit one original and one copy of each Request for Payment; and

(ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee in the form of a notarized certification by Grantee's designated representative in Article III herein, that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee of services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its discretion, agrees to do so and in accordance with any special conditions, see Exhibit 3, imposed by the Department.

(iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing.

B. The Grantee must obligate 5% of the Adjusted Appropriation Amount within six months of acceptance of the grant agreement and must have expended no less than 85% of the Adjusted Appropriation Amount six months prior to the reversion date.

C. **Deadlines**

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

(i) Immediately as they are received by the Grantee but at a minimum twenty (20) from the end of the calendar quarter in which the expenditure was incurred or liability of the Grantee was incurred as evidenced by an unpaid invoice received by the Grantee from a third-party contractor or vendor, if total unreimbursed expenditures or liabilities at calendar quarter end exceed $25,000; or

(ii) July 15 of each year for all unreimbursed expenditures incurred during the previous fiscal year; or

(iii) Twenty (20) days from date of Early Termination; or

(iv) Twenty (20) days from the Reversion Date.

D. The Grantee's failure to abide by the requirements set forth in Article II herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

A. The following general conditions and restrictions are applicable to the Project:

(i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the Procurement Code (or local procurement ordinance, where applicable).

(ii) The Project must be implemented in accordance with the New Mexico Public Works Minimum Works Act, Section 13-4-10 through 13-4-17 NMSA 1978, if applicable. Every contract or project in excess of sixty thousand dollars ($60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 B. NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.

(iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the so-called "Anti-Donation Clause."

(iv) The Grantee shall not at any time convert any property acquired or developed with the Project's funds to uses other than those specified in the Project Description without the Department's express, advance, written approval.

(v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable time constitutes grounds for terminating this Agreement.

B. The Grantee hereby represents and warrants the following:

(i) The Grantee has the legal authority to receive and expend the Project's funds.

(ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and, once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.

(iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which it is subject.

(iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.

(v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.

(vi) The Grantee shall abide by New Mexico laws regarding Conflict of Interest and Governmental Conduct and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed pursuant to this Grant. Further, Grantee shall require all of its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.

(vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third-Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans and cooperative agreements. All subrecipients shall be required to certify accordingly.

ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS; PROJECT RECORDS

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor finds that any or all of these funds were improperly expended, the Grantee may be required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and Department concerning the subject matter hereof. The Agreement supersedes any and all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges and agrees that Grantee shall include a "non-appropriations" clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

"The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, the City of Santa Fe may immediately terminate this Agreement by giving Contractor written notice of such termination. The City of Santa Fe's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against the City of Santa Fe or the Aging and Long-Term Service Department or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the City of Santa Fe or the Department."

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges and agrees that Grantee shall include the following or a termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

"This contract is funded in whole or in part by funds made available under the Aging and Long-Term Services Department Grant Agreement. Should the Aging and Long-Term Services Department early terminate the grant agreement, the City of Santa Fe may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the City of Santa Fe's only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date."

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

A. Throughout the term of this Agreement, Grantee shall:

1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor;
2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
3. timely submit all required financial reports to its budgetary oversight agency (if any); and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:

1. suspend new or further obligations pursuant to Article VI(A) of this Agreement;
2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, which is administered by the New Mexico State Board of Finance (BOF), an entity separate and distinct from the Department. Grantee acknowledges and agrees that (i) it is Grantee's sole responsibility to determine through BOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department's failure to inform Grantee of a BOF imposed condition does not affect the validity or enforceability of the condition; (iii) the BOF may in the future impose further or different conditions upon the Project; (iv) all BOF conditions are effective without amendment of this Agreement; (v) all applicable BOF conditions must be satisfied before the BOF will release to the Department funds subject to the condition(s); and (vi) the Department's obligation to reimburse Grantee from the Project is contingent upon the then current BOF conditions being satisfied.

B. Grantee acknowledges and agrees that the SBOF may in its sole and absolute discretion remove a project's assigned bond proceeds if the project doesn't proceed sufficiently. Entities must comply with the requirement to encumber five percent (5%) of Project funds within six months of bond issuance as certified

by the grantee in the Bond Questionnaire and Certification documents submitted to the SBOF. Failure to comply may result in the bond proceeds reassignment to a new ready project. If this should occur this grant agreement will be suspended until the entity has demonstrated readiness as determined by the SBOF and the Department.

C. Grantee acknowledges and agrees that this Agreement is subject to the SBOF's Bond Project Disbursements rule, NMAC 2.61.6, as may be amended or re-codified. The rule provides definitions and interpretations of grant language for the purpose of determining whether a particular activity is allowable under the authorizing language of the agreement.

[THIS SPACE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

Alan Webber (Oct 29, 2022 03:11 CDT)

Signature of Official with Authority to Bind Grantee

By: Alan Webber
(Type or Print Name)

Its: Mayor
(Type or Print Title)

Oct 29, 2022
Date

AGING AND LONG-TERM SERVICES DEPARTMENT

By: Katrina Hotrum-Lopez Date: 11/01/2022
ALTSD Cabinet Secretary

By: Michal M. Hayes Date: 11/01/2022
ALTSD Legal Counsel—Certifying Legal Sufficiency

By: Valeria Garcia Date: 11/1/2022
ALTSD Chief Financial Officer

EXHIBIT 1
ALTSD CAPITAL OUTLAY GRANT
MONTHLY / FINAL REPORT FORM & REQUEST FOR PAYMENT

MONTHLY REPORT ☐ (Due on the first day of the month) PROJECT TITLE:_____ PAY REQUEST NO._____

DATE:_____

Grantee:_____ Grant Number:_____ Reporting Period:_____ Grant Expiration Date:_____

Address:_____ Preparer's Name & Phone Number:_____
City State Zip

Please provide a detailed status of project referenced above. Please check the box that would best explain the project phase.

Bonds Sold ☐ Plan / Design ☐ Bid Documents ☐ Construction/Improvements/Renovation in Process ☐

Purchase in Process ☐ Substantial Completion ☐ Project Complete ☐ Other *(Please specify in narrative section)* ☐

Provide a project update and the anticipated timeline for commencement and completion for each phase. *(Attach extra sheet if needed)*

REQUEST FOR PAYMENT

Grant Amount:
APP Amount *(if applicable)*
Funds Requested to Date:
Amount Requested This Payment:
Grant Balance:

FINAL REPORT ☐
Fiscal Year Expenditure Period Ending
(check one)
(Jan-Jun) ☐ (Jul-Dec) ☐
Fiscal Year _____

VENDOR INVOICE DETAIL *(Attach extra sheet if needed)*

Date of Invoice	Vendor Name	Amount of Invoice	Amount Applicable to This Grant
	Amount Requested This Payment:		

☐ **MONTHLY REPORT:** I hereby certify that the aforementioned Capital Outlay Project funds are being expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable requirements.

☐ **FINAL REPORT:** I hereby certify that the aforementioned Capital Outlay Project funds have been completed and funds were expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable state/ regulatory requirements. The remaining balance is requested to be reverted to the appropriate funding source.

☐ **PROCUREMENT METHOD:** Grantee received approval from ALTSD and Notice of Obligation was issued and signed prior to reimbursement request.

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct; expenditures are properly documented, are valid expenditures or actual receipts; and comply with NM State Procurement Code NMSA 13-1-21 through 13-1-199; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti-donation" clause.

_____ _____
Grantee Fiscal Officer Signature & Printed Name Grantee Representative Signature & Printed Name *(Preparer)*

STATE AGENCY USE ONLY

I certify that the ALTSD Financial and vendor file information agree with the above submitted information.

_____ _____ _____ _____
ALTSD Fiscal Date ALTSD Capital Projects Bureau Date

EXHIBIT 2
STATE OF NEW MEXICO
CAPITAL GRANT PROJECT
NOTICE OF OBLIGATION TO REIMBURSE GRANTEE

Notice of Obligation to Reimburse Grantee #_____

DATE: _____

TO: Department Representative: _____
FROM: Grantee: _____
Grantee Official Representative: _____

SUBJECT: Notice of Obligation to Reimburse Grantee
Grant Number: _____
Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____
Third Party Obligation Amount: _____

Vendor or Contractor: _____
Third Party Obligation Amount: _____

Vendor or Contractor: _____
Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse[1] Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____
The Amount of this Notice of Obligation: _____
The Total Amount of all Previously Issued Notices of Obligation: _____
The Total Amount of all Notices of Obligation to Date: _____
Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____
Title: _____
Signature: _____
Date: _____

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

EXHIBIT 3
ALTSD CAPITAL OUTLAY
SPECIAL GRANT CONDITIONS

The capital outlay oversight requires grantees' accounting methods and procedures, including their internal control framework, to be scrutinized, so as to safeguard State capital outlay appropriations and assets acquired with such appropriations.

This Capital Outlay Special Grant Condition(s) **Exhibit 3** is necessary pursuant to Executive Order 2013-006 (2.A.2.a-c, if applicable), due to the Grantees' material weaknesses, significant deficiencies, or findings that raised concerns as to the ability to expend grant funds in accordance with applicable law in the organization's current published audit. The Special Conditions identified below apply to the authorized agent, City of Santa Fe.

The City of Santa Fe's special conditions have been cleared by DFA/Local Government and are no longer required to provide documentation regarding special conditions. Therefore, the criteria to enter into this agreement have been met.

EXHIBIT 4
ALTSD CAPITAL OUTLAY
PROJECT DESCRIPTION
SCOPE OF WORK (SOW)

PROJECT DESCRIPTION FORM
SCOPE OF WORK (SOW)
(Please email per instructions to ALTSD in WORD format)

1. **Name of Grantee/ Fiscal Agent:** **City of Santa Fe**
2. **Project Title:** Senior Center Vehicle
3. **Grant Agreement Number:** A20E5290
4. **Background Narrative:** Vehicle Replacement

5. **Work Plan:** Purchase 6 sedans and 3 SUV's
   Purchase 2 12- passenger Vans
   Purchase 5 15-passenger Wheelchair Vans
   Purchase 1 Hot Shot Meals on Wheels Truck

Based on pre-covid ridership about 10% of seniors do not own a vehicle; 1 in 5 do not drive; over half of the Senior non-drivers stay home on any given day, while 17% of older drivers stay home on any given day. Over 50% of seniors have chronic illnesses and/or disability and the provision of transportation services seniors provides them with a safe and cost-effective alternative.

6. **Budget Detail:**

Project Cost Activities *(These are only examples Insert activities specific to the proposed project.)*	**Other Funds**	**State Funds**
Architect/Engineer		
Construction		
Renovation		
Improvements for Code Compliance		
Equipment		
Vehicle Purchase		$666,924
Other Costs (specify)Radios, and cameras		$160,076
Totals		**$827,000**

7. **Performance Measures:** Providing 38,000 rides to over 600 riders

8. **Results Expected:** Will provide door to door transportation services to seniors within the city of Santa Fe city limits. Services such as, medical appointments, pharmacy, to and from centers for meals, shopping, etc., will be provided M-F 8-4.

9.

Time Frame/ Milestones: *(These are only examples. Insert milestones specific to the proposed project.)*	*(Project the month & year for each milestone)*
RFP/Quotes Secured	November 2022 (State price agreement)
Bid Closing	
Bid Award to Contractor/Vendor	March 2023
Purchase/Install Equipment	(Depending on the delivery of vehicles)
Project Completion & Review	June 2024
Submit Request for Payment Form and Supporting Documents to ALTSD/Capital Projects Bureau	Once product has been received

10. **Responsible Staff** *(include Project Manager and Fiscal Contact):*

Name: Gino Rinaldi
Title: Director
Address: PO Box 909 Santa Fe NM 87504
Email: earinaldi@santafenm.gov
Phone: 505-955-4710

Name: Anya Alarid
Title: Program Manager
Address: PO Box 909 Santa Fe NM 87504
Email: aalarid@santafenm.gov
Phone: 505-955-4744

NOTICE: The Grant Application, if approved for funding by ALTSD and any attachments to the Grant Application are incorporated by reference into the scope of work. In the event of a conflict between any of the documents that are part of the Agreement, the ALTSD Cabinet Secretary, at the sole discretion of ALTSD, shall resolve that conflict.

E5290-MEG-City of Santa Fe Amendment 2

Final Audit Report 2026-02-06

Created:	2026-02-06
By:	CHRISTOPHER LA ROCCA (calarocca@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA74VHjG-_vSHj74AbKDHKzc4MQ5_mY4sC

"E5290-MEG-City of Santa Fe Amendment 2" History

Document created by CHRISTOPHER LA ROCCA (calarocca@santafenm.gov)
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2026-02-06 - 10:47:03 PM GMT

Email viewed by Manuel Sanchez (mnsanchez@santafenm.gov)
2026-02-06 - 10:47:36 PM GMT- IP address: 63.232.20.2

Document e-signed by Manuel Sanchez (mnsanchez@santafenm.gov)
Signature Date: 2026-02-06 - 10:47:46 PM GMT - Time Source: server- IP address: 63.232.20.2

Agreement completed.
2026-02-06 - 10:47:46 PM GMT

E5290-MEG-City of Santa Fe Amendment 2

Final Audit Report 2026-02-12

Created:	2026-02-12
By:	BRITTANY GURULE (bsgurule@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsXuyXf1BdPcWjCLK2yqttYQTLsDAVpmx

"E5290-MEG-City of Santa Fe Amendment 2" History

Document created by BRITTANY GURULE (bsgurule@santafenm.gov)
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2026-02-12 - 4:34:12 PM GMT

Email viewed by ERIKA LUJAN (evlujan@santafenm.gov)
2026-02-12 - 5:28:53 PM GMT- IP address: 104.47.65.254

Document e-signed by ERIKA LUJAN (evlujan@santafenm.gov)
Signature Date: 2026-02-12 - 6:17:17 PM GMT - Time Source: server- IP address: 63.232.20.2

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2026-02-12 - 6:17:20 PM GMT

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2026-02-12 - 7:01:01 PM GMT

Document e-signed by ANDREA PHILLIPS (akphillips@santafenm.gov)
Signature Date: 2026-02-12 - 9:56:43 PM GMT - Time Source: server- IP address: 63.232.20.2

Agreement completed.
2026-02-12 - 9:56:43 PM GMT

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CITY OF SANTA FE

Date: January 28, 2026

To: Governing Body, Finance Committee, and Quality of Life Committee

From: Manuel Sanchez, Senior Services Division Director/Interim Community Services Director Manuel Sanchez (Feb 6, 2026 15:47:30 MST)

Subject: Grant A20E5288 Agreement Amendment 2

Vendor Name: State of New Mexico Aging and Long-Term Services Department

Munis Vendor Number: 6170

ITEM AND ISSUE:

Community Services Department/Senior Services Division respectfully requests your review and approval of an Amendment 2 to Item number 22-0541 with State of New Mexico Aging and Long-Term Services Department (ALTSD) for fund 89200 Capital Appropriation Project Grant Agreement A20E5288 Mary Esther Gonzales Senior Center – Construction to plan, design, construct, equip and furnish the Mary Esther Gonzales senior center. Amendment 2 extends the reversion date for encumbered funds in the amount of $133,762.68 – not to exceed for a total compensation of $133,762.68 for a term of June 30, 2026.

CONTRACT NUMBER:

The FY23 Munis contract number is 3203698.

BACKGROUND AND SUMMARY:

On November 17, 2022, The City of Santa Fe entered in a grant agreement with the State of New Mexico Aging and Long-Term Services Department Capital Appropriation Project Grant, Agreement #A20E5288 in the total amount of $2,484,852.00 to plan, design, construct, equip and furnish the Mary Esther Gonzales senior center. The original contract City Clerk number is #22-0541. $2,351,089.32 has been spent, leaving a remaining balance of $133,762.68.

PRIOR APPROVALS AND SUPPORTING INFORMATION:

FUNDING SOURCE: NM Agency on Aging / 490240

Fund Name/Number: CIP Community Development / 345

Munis Org Name/Number: Seniors/Comm Dev CIP / 3459981

Munis Object Name/Number: WIP Design / 572960, WIP Construction / 572970

Budget Officer / Designee: Andy Hopkins **Date:** _____

Budget Officer Comment/Exceptions: _____

PROCUREMENT METHOD:

The procurement method used was

Chief Procurement Officer (CPO)/Designee: _____ **Date:** _____

CPO Comment/Exceptions: _____

ASSOCIATED APPROVALS:

IT Components included? ☐ **Yes** | ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Treasury/Point of Sale Components included? ☐ **Yes** | ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Vehicles included? ☐ **Yes** | ☒ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Construction to City Facilities, Furniture, and/or Fixtures included? ☒ **Yes** | ☐ **No**

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this an externally funded purchase? ☒ **Yes** | ☐ **No**

If yes, what is the issuing agency: NM Agency on Aging

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this a Capital Asset or Project? ☒ **Yes** | ☐ **No**

Project Ledger Number: SSD2124113

Approval: ERIKA LUJAN ERIKA LUJAN (Feb 12, 2026 11:17:52 MST) **Title:** Grants Manager **Date:** 02/12/2026

Comment/Exceptions: _____

ATTACHMENTS:

NM ALTSD Grant Agreement Amendment 2 – E5288
Approved Amendment 1 Item #25-0058
Approved Grant Agreement Item #22-0541

GRANT AGREEMENT AMENDMENT 2 – E5288

STATE OF NEW MEXICO AGING AND LONG-TERM SERVICES DEPARTMENT

FUND 89200 CAPITAL APPROPRIATION PROJECT

I. This is an AMENDMENT to the GRANT AGREEMENT between Aging and Long-Term Services Department, hereafter known as "Department," or abbreviation such as "ALTSD," and the MARY ESTHER GONZALES SENIOR CENTER, of the CITY OF SANTA FE, in SANTA FE COUNTY, hereinafter called the "Grantee." When this GRANT AGREEMENT AMENDMENT is signed by both the Department and the Grantee, it becomes official and legally binding between both parties.

II. AMENDMENT: This amendment extends the reversion date for encumbered funds under grant number E5288, appropriated pursuant to Laws of 2020, Chapter 84, Section 10, Paragraph 89. This extension was approved by the New Mexico State Board of Finance. The original reversion date was 6/30/2024, the new reversion date is 06/30/2026.

III. The amendment is to extend the expenditure period for all encumbered obligations submitted prior to the original reversion date, in the amount of $ 133,762.68. No additional action need be taken regarding encumbered obligations submitted prior to the original reversion date.

IV. The Grantee agrees to abide by all terms, requirements and provisions of the original GRANT AGREEMENT that are not specifically changed by this AMENDMENT.

V. The Department's point of contact for this Amended GRANT AGREEMENT is:

Name: Tasha Martinez
Title: Bureau Chief
Address: 2550 Cerrillos Rd., Santa Fe, NM 87505
Email: capital.outlay@altsd.nm.gov
Telephone: 505.316.8900

VI. The Grantee's point of contact for this Amended GRANT AGREEMENT is:

Grantee: City of Santa Fe
Name: Manuel Sanchez
Title: Senior Services Division Director
Address: 1121 Alto Street, Santa Fe, NM 87501
Email: mnsanchez@santafenm.gov
Telephone: 505-955-4710

This AMENDMENT is signed and agreed to by individual(s) who are legally authorized to sign legally binding documents on behalf of the Department and Grantee.

Aging and Long-Term Services Department	Grantee
_____	_____
Signature	Signature
_____	_____
Print/Cabinet Secretary or Designee	Print/ Name and Title
_____	_____
Date	Date

IN WITNESS WHEREOF, the City of Santa Fe has executed this Agreement as of the date of the signature by the required approval authorities below.

CITY OF SANTA FE:

_____
MICHAEL GARCIA, MAYOR

DATE:_____

ATTEST:

_____
CITY CLERK

CITY ATTORNEY'S OFFICE:

Sarah Piltch
Sarah Piltch (Feb 6, 2026 13:39:22 MST)
ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

ANDREA PHILLIPS (Feb 12, 2026 14:57:50 MST)
FINANCE DIRECTOR

GRANT AGREEMENT AMENDMENT 1 – A20E5288

STATE OF NEW MEXICO AGING AND LONG-TERM SERVICES DEPARTMENT

FUND 89200 CAPITAL APPROPRIATION PROJECT

I. This is an AMENDMENT to the GRANT AGREEMENT between Aging and Long-Term Services Department, hereafter known as "Department", or abbreviation such as "ALTSD", and Mary Esther Gonzales senior center, in the City of Santa Fe, in Santa Fe County, hereinafter called the "Grantee". When this GRANT AGREEMENT AMENDMENT is signed by both the Department and the Grantee, it becomes official and legally binding between both parties.

II. AMENDMENT: This amendment seeks to extend the reversion date for encumbered funds under Senate Bill 207 from the 2020 Capital Projects General Obligation Bond Act. The current reversion date of June 30, 2024. The proposed extension is until June 30, 2025.

III. The amendment is to extend the expenditure period for those encumbered obligations submitted prior to the original reversion date in the amount of $2,311,925.49.

IV. The Grantee agrees to abide by all terms, requirements and provisions of the original GRANT AGREEMENT that are not specifically changed by this AMENDMENT.

V. The Department's point of contact for this Amended GRANT AGREEMENT is:

Name: Tasha Martinez
Title: Bureau Chief
Address: 2550 Cerrillos Rd., Santa Fe, NM 87505
Email: capital.outlay@altsd.nm.gov
Telephone: 505.316.8900

VI. The Grantee's point of contact for this Amended GRANT AGREEMENT is:

Grantee: City of Santa Fe
Name: Manuel Sanchez
Title: Senior Services Director
Address: 1121 Alto Street, Santa Fe, NM 87501
Email: mnsanchez@santafenm.gov
Telephone:505-955-4710

This AMENDMENT is signed and agreed to by individual(s) who are legally authorized to sign legally binding documents on behalf of the Department and Grantee.

Aging and Long-Term Services Department	Grantee
Antoinette Vigil	Alan Webber (Feb 13, 2025 12:51 MST)
Signature	Signature
Antoinette Vigil, Deputy Cabinet Secretary	Alan Webber, Mayor
Print/Cabinet Secretary or Designee	Print/Type Name and Title
2.18.2025	Feb 13, 2025
Date	Date

IN WITNESS WHEREOF, the parties have agreed to this Grant Agreement as of the date when it is executed by the parties, whichever signature occurs last.

CITY OF SANTA FE:

____See Page 2_____

ALAN WEBBER, MAYOR

DATE: _____

ATTEST:

ANDREA SALAZAR (Dec 6, 2025 13:24 MST)

ANDRÉA SALAZAR, CITY CLERK XIV

GB MTG 02/12/2025

CITY ATTORNEY'S OFFICE:

ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

Emily K. Oster

EMILY OSTER, FINANCE DIRECTOR

STATE OF NEW MEXICO
AGING AND LONG-TERM SERVICES DEPARTMENT
FUND 89200 CAPITAL APPROPRIATION PROJECT

THIS AGREEMENT is made and entered into as of this 17 day of November, 2022, by and between the Aging and Long-Term Services Department, 2550 Cerrillos Road, Santa Fe, New Mexico, 87505, hereinafter called the "Department" or abbreviation such as "ALTSD", and the City of Santa Fe, hereinafter called the "Grantee". This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2020, Chp. 84, Section 10, Subsection A, Paragraph 89 the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from

WHEREAS, State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978: successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) may enter into grants and contracts as appropriated by law.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

A20E5288 $2,484,852 APPROPRIATION REVERSION DATE: 30-June-2024

Laws of 2020, Chapter 84, Section 10, Subsection A, Paragraph 89, two million four hundred eight-four thousand eight hundred fifty-two dollars $2,484,852 to plan, design, construct, equip and furnish the Mary Esther Gonzales senior center in Santa Fe in Santa Fe County.

The Grantee's total reimbursements shall not exceed the appropriation two million four hundred eight-four thousand eight hundred fifty-two dollars $2,484,852 (the "Appropriation Amount") minus the allocation for Art in Public Places ("AIPP amount")[1], if applicable, twenty-four thousand eight hundred forty-nine dollars $24,849, which equals two million four hundred sixty thousand three dollars $2,460,003, (the "Adjusted Appropriation Amount").

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

[1] The AIPP amount is "an amount of money equal to one percent or two hundred thousand dollars ($200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars ($100,000)." Section 13-4A-4 NMSA 1978.

This project is referred to throughout the remainder of this Agreement as the "Project"; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the "Project Description." Exhibit 4 sets forth additional or more stringent requirements and conditions, which are incorporated by this reference as if, set forth fully herein. If Exhibit 4 imposes more stringent requirements than any requirement set forth in this Agreement, the more stringent requirements of Exhibit 4 shall prevail, in the event of irreconcilable conflict. The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT'S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued and the Grantee has received a Notice of Department's Obligation to Reimburse[2] Grantee (hereinafter referred to as "Notice of Obligation"). This Grant Agreement and the disbursement of any and all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

(i) Irrespective of any Notice of Obligation, the Grantee's expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and

(ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee's Third-Party Obligation(s), as defined in subparagraph iii of this Article II(A); and

(iii) The Grantee's expenditures were made pursuant to the Grantee's legal procurement and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as "Third Party Obligations"; and

(iv) The Grantee's submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement;

(v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private Grantee or Fiscal Agent for Grantee, the sale, lease, license, or operating agreement:

a. must be approved by the applicable oversight entity or Fiscal Agent for Grantee (if any) in accordance with law; or

b. if no oversight entity or Fiscal Agent for Grantee is required to approve of the transaction, the Department must approve of the transaction as complying with law.

Prior to the sale, lease, license, or operating agreement being approved pursuant to subparagraph (a) or (b) above, the Department may, in its discretion and unless inconsistent with New Mexico State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and

(vi) The Grantee's submittal of documentation of all Third-Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance and the Grantee's receiving

[2] "Reimburse" as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third-party contractor or vendor if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement as follows:

a. The Grantee shall submit to the Department one copy of all Third-Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party but prior to execution by the Grantee.
b. Grantee acknowledges and agrees that if it chooses to enter into a Third-Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such expenditures.
c. The Department may, in its absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 2.
d. The date the Department sends, by mail or email, the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third-Party Obligation and request the Third Party begin work.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee and the Department hereby designate the persons listed below as their official representative concerning all matters related to this Agreement:

Name:	Gino Rinaldi
Title:	Director
Address:	PO Box 909 Santa Fe NM 87504
Email:	earinaldi@santafenm.gov
Phone:	505-955-4710

Name:	Caryn Grosse
Title:	Facilities CIP Project Manager
Address:	2651 Siringo Road, Building E, Santa Fe, NM 87505
Email:	clgrosse@santafenm.gov
Phone:	505-955-5938

Department:	Aging and Long-Term Services Department
Name:	Barbara J. Romero
Title:	Capital Projects Bureau Chief
Address:	2550 Cerrillos Rd., Santa Fe, NM 87505
Email:	barbara.romero@state.nm.us
Telephone:	505-365-3660

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above-named persons by facsimile, email, or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of facsimile transmissions, the notice shall be deemed to have been given and received on the date reflected on the facsimile confirmation indicating a successful transmission of all pages included in the writing. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, EARLY TERMINATION

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on June 30, 2024, the Reversion Date unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be "expended" on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to "encumber" the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are "expended" and an "expenditure" has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are *not* "expended" and an "expenditure" has *not* occurred as of the date they are "encumbered" by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

(i) Termination due to completion of the Project before the Reversion Date; or
(ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or
(iii) Termination for violation of the terms of this Agreement; or
(iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature: deauthorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, as of the effective date of the law making the non-appropriation. The Department's decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department's Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department's sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its absolute discretion, to direct the Grantee to suspend entering into new and further obligations.

(i) The Grantee shall immediately suspend entering into new or further written obligations with third parties upon the date the Grantee receives written notice given by the Department; and
(ii) The Department is, upon the date the Grantee receives written notice given by the Department, suspending issuance of any new or further Notice of Obligation under this Agreement; and
(iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department's sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

In the event that the Department chooses, in its absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Database Reporting

The Grantee shall report monthly Project activity by entering such Project information as the Department and the Department of Finance and Administration may require, such information entered directly into a database maintained by the Department of Finance and Administration (http://cpms.dfa.state.nm.us). Additionally, the Grantee shall certify on the Request for Payment form (Exhibit 1) that updates have been maintained and are current in the database. The Grantee hereby acknowledges that failure to perform and/or certify updates into the database will delay or potentially jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report.

Monthly reports shall be due on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of the final request for reimbursement for the Project.

B. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may:
request such additional information regarding the Project as it deems necessary; and
conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project.
Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 1. Payment requests are subject to the following procedures:

(i) The Grantee must submit one original and one copy of each Request for Payment; and

(ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee in the form of a notarized certification by Grantee's designated representative in Article III herein, that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee of services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its discretion, agrees to do so and in accordance with any special conditions, see Exhibit 3, imposed by the Department.

(iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing.

B. The Grantee must obligate 5% of the Adjusted Appropriation Amount within six months of acceptance of the grant agreement and must have expended no less than 85% of the Adjusted Appropriation Amount six months prior to the reversion date.

C. Deadlines

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

(i) Immediately as they are received by the Grantee but at a minimum twenty (20) from the end of the calendar quarter in which the expenditure was incurred or liability of the Grantee was incurred as evidenced by an unpaid invoice received by the Grantee from a third-party contractor or vendor, if total unreimbursed expenditures or liabilities at calendar quarter end exceed $25,000; or

(ii) July 15 of each year for all unreimbursed expenditures incurred during the previous fiscal year; or

(iii) Twenty (20) days from date of Early Termination; or

(iv) Twenty (20) days from the Reversion Date.

D. The Grantee's failure to abide by the requirements set forth in Article II herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

A. The following general conditions and restrictions are applicable to the Project:

(i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the Procurement Code (or local procurement ordinance, where applicable).

(ii) The Project must be implemented in accordance with the New Mexico Public Works Minimum Works Act, Section 13-4-10 through 13-4-17 NMSA 1978, if applicable. Every contract or project in excess of sixty thousand dollars ($60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 B. NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.

(iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the so-called "Anti-Donation Clause."

(iv) The Grantee shall not at any time convert any property acquired or developed with the Project's funds to uses other than those specified in the Project Description without the Department's express, advance, written approval.

(v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable time constitutes grounds for terminating this Agreement.

B. The Grantee hereby represents and warrants the following:

(i) The Grantee has the legal authority to receive and expend the Project's funds.

(ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and, once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.

(iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which it is subject.

(iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.

(v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.

(vi) The Grantee shall abide by New Mexico laws regarding Conflict of Interest and Governmental Conduct and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed pursuant to this Grant. Further, Grantee shall require all of its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.

(vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third-Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans and cooperative agreements. All subrecipients shall be required to certify accordingly.

ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS; PROJECT RECORDS

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor finds that any or all of these funds were improperly expended, the Grantee may be required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and Department concerning the subject matter hereof. The Agreement supersedes any and all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges and agrees that Grantee shall include a "non-appropriations" clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

"The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, the City of Santa Fe may immediately terminate this Agreement by giving Contractor written notice of such termination. The City of Santa Fe's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against the City of Santa Fe or the Aging and Long-Term Service Department or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the City of Santa Fe or the Department."

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges and agrees that Grantee shall include the following or a termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

"This contract is funded in whole or in part by funds made available under the Aging and Long-Term Services Department Grant Agreement. Should the Aging and Long-Term Services Department early terminate the grant agreement, the City of Santa Fe may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the City of Santa Fe's only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date."

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

A. Throughout the term of this Agreement, Grantee shall:

1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor;
2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
3. timely submit all required financial reports to its budgetary oversight agency (if any); and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:

1. suspend new or further obligations pursuant to Article VI(A) of this Agreement;
2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, which is administered by the New Mexico State Board of Finance (BOF), an entity separate and distinct from the Department. Grantee acknowledges and agrees that (i) it is Grantee's sole responsibility to determine through BOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department's failure to inform Grantee of a BOF imposed condition does not affect the validity or enforceability of the condition; (iii) the BOF may in the future impose further or different conditions upon the Project; (iv) all BOF conditions are effective without amendment of this Agreement; (v) all applicable BOF conditions must be satisfied before the BOF will release to the Department funds subject to the condition(s); and (vi) the Department's obligation to reimburse Grantee from the Project is contingent upon the then current BOF conditions being satisfied.

B. Grantee acknowledges and agrees that the SBOF may in its sole and absolute discretion remove a project's assigned bond proceeds if the project doesn't proceed sufficiently. Entities must comply with the requirement to encumber five percent (5%) of Project funds within six months of bond issuance as certified

by the grantee in the Bond Questionnaire and Certification documents submitted to the SBOF. Failure to comply may result in the bond proceeds reassignment to a new ready project. If this should occur this grant agreement will be suspended until the entity has demonstrated readiness as determined by the SBOF and the Department.

C. Grantee acknowledges and agrees that this Agreement is subject to the SBOF's Bond Project Disbursements rule, NMAC 2.61.6, as may be amended or re-codified. The rule provides definitions and interpretations of grant language for the purpose of determining whether a particular activity is allowable under the authorizing language of the agreement.

[THIS SPACE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

Signature of Official with Authority to Bind Grantee

By: Alan Webber
(Type or Print Name)

Its: Mayor
(Type or Print Title)

Nov 14, 2022
Date

AGING AND LONG-TERM SERVICES DEPARTMENT

By: Katrina Hotrum-Lopez
ALTSD Cabinet Secretary
Date: 11/17/2022

By: Anastasia Martin
ALTSD Legal Counsel—Certifying Legal Sufficiency
Date: 11/16/2022

By: Valerie Garcia
ALTSD Chief Financial Officer
Date: 11/16/22

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth below.

CITY OF SANTA FE:

ALAN WEBBER, MAYOR

DATE: Nov 14, 2022

ATTEST:

KRISTINE BUSTOS-MIHELCIC, CITY CLERK
GB MTG 11/09/2022

CITY ATTORNEY'S OFFICE:

Marcos Martinez
Marcos Martinez (Oct 6, 2022 10:23 MDT)

MARCOS MARTINEZ, SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

Emily K. Oster
Emily K. Oster (Nov 14, 2022 06:23 MST)

EMILY OSTER, FINANCE DIRECTOR

TBD

ORG/OBJECT

EXHIBIT 1
ALTSD CAPITAL OUTLAY GRANT
MONTHLY / FINAL REPORT FORM & REQUEST FOR PAYMENT

MONTHLY REPORT ☐ (due on the 3rd day of the month) PROJECT TITLE:_____ PAY REQUEST NO._____

DATE:_____

Grantee:_____ Grant Number:_____ Reporting Period:_____ Grant Expiration Date:_____

Address:_____ Preparer's Name & Phone Number:_____
City State Zip

Please provide a detailed status of project referenced above. Please check the box that would best explain the project phase.

Bonds Sold ☐ Plan / Design ☐ Bid Documents ☐ Construction/Improvements/Renovation in Process ☐

Purchase in Process ☐ Substantial Completion ☐ Project Complete ☐ Other (Please specify in narrative section) ☐

Provide a project update and the anticipated timeline for commencement and completion for each phase (Attach extra sheet if needed)

REQUEST FOR PAYMENT

Grant Amount:
AIPP Amount (if applicable)
Funds Requested to Date:
Amount Requested This Payment:
Grant Balance:

FINAL REPORT ☐
Fiscal Year Expenditure Period Ending
(check one)
(Jan-Jun) ☐ (Jul-Dec) ☐
Fiscal Year _____

VENDOR INVOICE DETAIL (Attach extra sheet if needed)

Date of Invoice	Vendor Name	Amount of Invoice	GO Amount (If Applicable)
	Amount Requested This Payment:		

☐ MONTHLY REPORT: I hereby certify that the aforementioned Capital Outlay Project funds are being expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable requirements.

☐ FINAL REPORT: I hereby certify that the aforementioned Capital Outlay Project funds have been completed and funds were expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable state/ regulatory requirements. The remaining balance is requested to be reverted to the appropriate funding source.

☐ PROCUREMENT METHOD: Grantee received approval from ALTSD and Notice of Obligation was issued and signed prior to reimbursement request.

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct; expenditures are properly documented, are valid expenditures or actual receipts; and comply with NM State Procurement Code NMSA 13-1-21 through 13-1-199; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti-donation" clause.

Grantee Fiscal Officer Signature & Printed Name

Grantee Representative Signature & Printed Name (Preparer)

STATE AGENCY USE ONLY

I certify that the ALTSD Financial and vendor file information agree with the above submitted information

ALTSD Fiscal Date

ALTSD Capital Projects Bureau Date

EXHIBIT 2
STATE OF NEW MEXICO
CAPITAL GRANT PROJECT
NOTICE OF OBLIGATION TO REIMBURSE GRANTEE

Notice of Obligation to Reimburse Grantee #_____

DATE: _____

TO: Department Representative: _____
FROM: Grantee: _____
Grantee Official Representative: _____

SUBJECT: Notice of Obligation to Reimburse Grantee
Grant Number: _____
Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____
Third Party Obligation Amount: _____

Vendor or Contractor: _____
Third Party Obligation Amount: _____

Vendor or Contractor: _____
Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse[1] Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____
The Amount of this Notice of Obligation: _____
The Total Amount of all Previously Issued Notices of Obligation: _____
The Total Amount of all Notices of Obligation to Date: _____
Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____
Title: _____
Signature: _____
Date: _____

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

EXHIBIT 3
ALTSD CAPITAL OUTLAY
SPECIAL GRANT CONDITIONS

The capital outlay oversight requires grantees' accounting methods and procedures, including their internal control framework, to be scrutinized, so as to safeguard State capital outlay appropriations and assets acquired with such appropriations.

This Capital Outlay Special Grant Condition(s) **Exhibit 3** is necessary pursuant to Executive Order 2013-006 (2.A.2.a-c, if applicable), due to the Grantees' material weaknesses, significant deficiencies, or findings that raised concerns as to the ability to expend grant funds in accordance with applicable law in the organization's current published audit. The Special Conditions identified below apply to the authorized agent, City of Santa Fe.

The City of Santa Fe's special conditions have been cleared by DFA/Local Government and are no longer required to provide documentation regarding special conditions. Therefore, the criteria to enter into this agreement have been met.

EXHIBIT 4
ALTSD CAPITAL OUTLAY
PROJECT DESCRIPTION
SCOPE OF WORK (SOW)

PROJECT DESCRIPTION FORM
SCOPE OF WORK (SOW)
(Please email per instructions to ALTSD in WORD format)

1. Name of Grantee/ Fiscal Agent: City of Santa Fe
2. Project Title: Mary Esther Gonzales Senior Center Construction
3. Grant Agreement Number: A20E5288

4. Background Narrative:

The MEG Senior Center is the main senior center in the City of Santa Fe. It is centrally located in the northeastern side of the City where senior population is concentrated. Based on 2018 Census estimates, 27.3% of the City's population was 60 years and older; of which 1 in 3 had disabilities. In the past few years MEG has seen a dramatic increase in wheelchair clients – whether wheelchair van transportation, congregate, or arts & crafts and fitness. While wheelchair users can be comfortably accommodated in the cafeteria, they are unable to easily access the fitness room or the arts & crafts room. In addition to creating wider entrances to the rooms, allowing multiple people to get through the doorway without creating bottlenecks, equipment and furnishings must be more widely spaced to allow room for wheelchairs. Also, there is currently only 1 ADA toilet in the MEG and during peak hours, when 200-250 people may be present in the building, wheelchair clients may have to use non-ADA toilets which may compromise their safety and privacy. Additional offices are also need for counseling, assessment of clients, and respite.
In addition, the vehicle corral needs to be expanded to securely accommodate all DSS vehicles, as well as 3 steel storage units for use by Title III programs to store medical equipment and nutritional support. The neighborhood surrounding the MEG has undergone enormous social change in recent years; higher crime rates, drug use, homelessness and unemployment have resulted in theft and vandalism to vehicles which are parked outside the corral.

5. Work Plan:

The $2,484,852 in capital outlay funds will be used for:

- $528,000 for improvements to vehicle corral to expand the size and add storage
- $1,956,852 for expansion and conversion of the fitness room into an adaptive gym; building 2 ADA multipurpose rooms; adding ADA toilets and Title III offices.

Schematic designs have already been prepared for both. Design development will begin as soon as a fully executed Grant Agreement contract is received. The Division of Senior Services will follow State and City of Santa Fe procurement procedures and work will be supervised/monitored by a City of Santa Fe Public Works Project Administrator.

6. Budget Detail:

Project Cost Activities *(These are only examples .Insert activities specific to the proposed project.)*	Other Funds	State Funds
Architect/Engineer	$100,019	$148,466
Construction		2,011,537
Renovation		
Improvements for Code Compliance		300,000
Equipment		
Vehicle Purchase		
Arts in Public Places (AIPP) 1%		24,849
Totals	$100,019	$2,484,852

7. **Performance Measures:**
   a. Percentage of increase or decrease in the number of eligible seniors utilizing the Senior Center (e.gs. participating in activities like arts and crafts, bingo, yoga and Zumba; watching films; etc.).
   b. Percentage of increase or decrease in the number of eligible seniors with disabilities accessing the Senior Center with ease.
   c. Number of eligible seniors with disabilities who reported having social ties/ perceived social support.

8. **Results Expected:**
   a. A safe and code compliant facility.
   b. Greater socialization and interaction with others.
   c. Reduction in loneliness due to use of the Senior Center.
   d. Improved access to information or linkages to other services and resources on aging issues.
   e. An efficient and effective continuity facility for City of Santa Fe's Senior Services.

9.

Time Frame/ Milestones: *(These are only examples. Insert milestones specific to the proposed project.)*	*(Project the month & year for each milestone)*
Design development	December 2022
Bid Closing	March 2023
Bid Award to Contractor/Vendor	May 2023
Project Completion & Review	November 2024
Submit Request for Payment Form and Supporting Documents to ALTSD/Capital Projects Bureau	Monthly throughout project

10. **Responsible Staff** *(include Project Manager and Fiscal Contact):*

Name: Eugene Rinaldi
Title: Division of Senior Services Director
Address: 1121 Alto Street, Santa Fe, NM 87501
Email: earinaldi@santafenm.gov
Phone: (505) 955-4710

Name: Caryn Grosse
Title: Facilities CIP Project Administrator
Address: 2651 Siringo Road, Building E, Santa Fe, NM 87505
Email: clgrosse@santafenm.gov
Phone: (505) 955-5938

NOTICE: The Grant Application, if approved for funding by ALTSD and any attachments to the Grant Application are incorporated by reference into the scope of work. In the event of a conflict between any of the documents that are part of the Agreement, the ALTSD Cabinet Secretary, at the sole discretion of ALTSD, shall resolve that conflict.

E5288-MEG-City of Santa Fe Amendment 2

Final Audit Report 2026-02-12

Created:	2026-02-12
By:	BRITTANY GURULE (bsgurule@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIYUYbmpNrNMBeACq1UvsCIacOH9Udcpj

"E5288-MEG-City of Santa Fe Amendment 2" History

Document created by BRITTANY GURULE (bsgurule@santafenm.gov)
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Signature Date: 2026-02-12 - 6:17:52 PM GMT - Time Source: server- IP address: 63.232.20.2

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Document e-signed by ANDREA PHILLIPS (akphillips@santafenm.gov)
Signature Date: 2026-02-12 - 9:57:50 PM GMT - Time Source: server- IP address: 63.232.20.2

Agreement completed.
2026-02-12 - 9:57:50 PM GMT

CITY OF SANTA FE
PLANNING & LAND USE

DATE: **February 11, 2026**

TO: **Governing Body**

FROM: **Heather Lamboy, Planning & Land Use Director**
Amanda Encinias, Administrative Manager

RE: **Use of One-Time Funding for OpenGov Software Acquisition and Configuration**

ITEM/ISSUE:
The Planning and Land Use Department is requesting a budget adjustment request in the amount of $80,000 to transfer funding from Planning & Land Use to ITT to compensate for the purchase of the OpenGov software. The $80,000 was granted to the department as one-time funding to support the modernization of the department and implementation of electronic construction permit review.

BACKGROUND AND SUMMARY:

With the fundamental goals of continued professionalization, expansion of capacity and greater responsiveness to the community by the department, we requested funding to help purchase OpenGov software. Other requests for one-time funding included the purchase of Avenue/Neumo Short Term Rental management software, technology purchases, and funding for the creation of a Development Manual. These include the following:

OpenGov Permitting Management Solution

Software supporting planning processes and construction permit reviews is intended primarily to improve our ability to deliver consistently high-quality customer service, manage the high volume of permit reviews, and eliminate avoidable processing delays. This involves creating and implementing solutions, including:

- Timely engagement and initial response to customer and public questions and concerns, and appropriate follow-up
- Clear guidance on materials needed for development applications processed by the Planning & Land Use Department
- Proper routing and channelized communication regarding development applications between customers and other departmental staff
- Decrease in permit review timelines where all plan reviews can be done concurrently
- Decrease in plan production costs that a currently borne by the development community.

To support this need, we request the following Budget Amendment Request (BAR):

1. **Digital Planning and Development Solutions**

BAR from Org 1004501 into 3253950 in the amount of $80,000.00

ACTION REQUESTED: Please review and approve the attached BAR

Cc: Thomas Graham, Assistant Director, Development Branch
Maggie Moore, Assistant Director, Planning Branch

Log # *{Finance use only}*:	
Journal # *{Finance use only}*:	

City of Santa Fe, New Mexico
BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME	DATE
Land Use/Admin	2/5/2026

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				*{enter as positive #}*	*{enter as negative #}*
Software Subscriptions	1004501	570855			(80,000)
ITT ERP Service Contracts	3253950	510310		80,000	
PLU Admin Capital Transfer Out to 325	1004501	760325		80,000	
REVENUES				*{enter as negative #}*	*{enter as positive #}*
Capital Transfer In from 100	3253950	660100		(80,000)	
				$ 80,000	$ 80,000

JUSTIFICATION: *(use additional page if needed)*
–Attach supporting documentation/memo

This BAR is to provide IT the funds applied to the Land Use portion of Open Gov software.

{Complete section below if BAR results in a net change to ANY Fund}

Fund(s) Affected	Fund Balance Increase/(Decrease)
TOTAL:	0

Amanda Encinias — 2/5/2026
Prepared By *{print name}* — Date

Division Director Signature *{optional}* — Date

Feb 10, 2026
Department Director Signature — Date

{Use this form for Finance Committee/ City Council agenda items ONLY}

CITY COUNCIL APPROVAL

City Council Approval Da

Agenda Item #:

Andy Hopkins — Feb 10, 2026
Budget Officer — Date

Finance Director *{≤ $5,000}* — Date

City Manager *{≤ $60,000}* — Date

CITY OF SANTA FE

Memorandum

Date: January 30th, 2026

To: Governing Body, Public Works and Utilities Committee, Finance Committee

Via: Marci Eannarino, Office of Legislation and Policy Innovation Manager ME
Christine Spiers, Legislative Coordinator CMS
Palmer Anderson, Policy Analyst PALMER ANDERSON

From: Marcos Martinez, Interim City Attorney

RE: Clarifying the Terms of Resolution No. 2024-14 for Veterans Banners

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EXECUTIVE SUMMARY:

The proposed Resolution clarifies the terms of Resolution No. 2024-21 to allow Council 10517 of the Knights of Columbus ("Knights of Columbus") to display banners celebrating Santa Fe veterans as "Santa Fe Heroes" every year, between Memorial Day and Veterans Day, with installation of the banners occurring as early as the week before Memorial Day and removal occurring up to the week after Veterans Day. Resolution No. 2024-21 approved the Knights of Columbus to display banners annually; however, the caption stated that the banner display would take place "in 2024 and 2025", creating an inconsistency between the resolution's caption and the resolution's specified dates. The proposed resolution updates the caption to clarify that the approval is ongoing.

ATTACHMENTS:

Resolution
Fiscal Impact Report

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2026-__

INTRODUCED BY:

Councilor Lee Garcia

Mayor Michael Garcia

A RESOLUTION

CLARIFYING THE TERMS OF RESOLUTION NO. 2024-14 TO ALLOW THE KNIGHTS OF COLUMBUS COUNCIL 10517 TO DISPLAY BANNERS COMMEMORATING SANTA FE VETERANS AS "SANTA FE HEROES" BETWEEN MEMORIAL DAY AND VETERANS DAY, ANNUALLY.

WHEREAS, Section 14-7.6(B), Santa Fe City Code (SFCC) 1987 allows for the installation of banners to identify the geographic location associated with local business groups, neighborhoods, or community groups; the dates associated with important civic milestones, activities, or holidays; or a sense of place and community that are erected by the City of Santa Fe ("City") or its permittee, if approved by the City's Governing Body via resolution; and

WHEREAS, in Resolution No. 2024-21 the City approved the Knights of Columbus Council 10517 to "display banners every year, between Memorial Day and Veterans Day, with installation of the banners occurring as early as the week before Memorial Day and removal occurring up to the week after Veterans Day"; and

WHEREAS, the caption of Resolution No. 2024-21 stated that the banner display would take place "in 2024 and 2025", creating inconsistency between the resolution's caption and the

resolution's specified dates; and

WHEREAS, the Land Use Director and City Attorney approved the design of the banners Resolution No. 2024-21 as conforming to all applicable requirements and restrictions; and

WHEREAS, the Governing Body desires to allow the Knights of Columbus to install the banners every year between Memorial Day and Veterans Day, just as the terms in the "Dates" section of Resolution 2024-21 specifies.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the design and installation plan for banners celebrating Santa Fe Veterans, "Santa Fe Heroes", is hereby approved as appeared in Resolution 2024-21 shown as follows:

Dates:	The Santa Fe Knights of Columbus may display the banners every year, between Memorial Day and Veterans Day, with installation of the banners occurring as early as the week before Memorial Day and removal occurring up to the week after Veterans Day.
Location:	The banners may be displayed on light poles located along St. Francis Drive; Guadalupe Road from Paseo de Peralta to St. Francis Drive; and Cerrillos Road from I-25 to St. Francis Drive.
Number:	A maximum of one banner per light pole.
Design Approval Process:	The Land Use Director and City Attorney have approved the design of the banners as conforming to all applicable requirements and restrictions. If the design ever changes, or if the City's design standards ever change, renewed review and approval by the Land Use Director and City

	Attorney's Office is required to ensure conformance with the City's code.
Installation:	The Knights of Columbus is responsible for the installation of the banners associated with this request, including obtaining the obstruction permits required for installation and removal of the banners pursuant to standard City and State procedures, as applicable.
Maintenance:	The Knights of Columbus shall immediately replace banners that become damaged, defaced, or are in any form of disrepair, at the expense of the Knights of Columbus. The City reserves the right to remove any banners the City deems in disrepair prior to their scheduled removal date.
Cost Allocation:	The Knights of Columbus shall purchase or otherwise obtain, install, and remove the banners.

PASSED, APPROVED, and ADOPTED this _____day of _____, 2026.

_____

MICHAEL GARCIA, MAYOR

ATTEST:

_____

GERALYN CARDENAS, INTERIM CITY CLERK

APPROVED AS TO FORM:

Marcos Martinez

Marcos Martinez (Feb 5, 2026 14:10:56 MST)

MARCOS MARTÍNEZ, INTERIM CITY ATTORNEY

FIR No. 10737

FISCAL IMPACT REPORT

General Information:

(Check) **Bill:** _____ **Resolution:** X

Short Title(s): Clarifying the Terms of Resolution No. 2024-14 for Veterans Banners

Sponsor(s): Councilor Lee Garcia and Mayor Michael Garcia

Reviewing Department(s): City Attorney's Office and Public Works Department

Staff Completing FIR: Marci Eannarino, Legislation and Policy Innovation Manager, Christine Spiers, Legislative Coordinator, Palmer Anderson, Policy Analyst **Date:** 2/3/2026
Phone: (505) 955-6518; (505) 955-6692; (505) 955-6563

Reviewed by City Attorney: Marcos Martinez (Feb 5, 2026 14:10:56 MST) **Date:** 02/05/2026

Reviewed by Finance Director: ANDREA PHILLIPS (Feb 5, 2026 16:26:42 MST) **Date:** 02/05/2026

Summary:
The proposed Resolution clarifies the terms of Resolution No. 2024-21 to allow Council 10517 of the Knights of Columbus ("Knights of Columbus") to display banners celebrating Santa Fe veterans as "Santa Fe Heroes" every year, between Memorial Day and Veterans Day, with installation of the banners occurring as early as the week before Memorial Day and removal occurring up to the week after Veterans Day. Resolution No. 2024-21 approved the Knights of Columbus to display banners annually; however, the caption stated that the banner display would take place "in 2024 and 2025", creating an inconsistency between the resolution's caption and the resolution's specified dates. The proposed resolution updates the caption to clarify that the approval is ongoing.

Departments Affected:
None.

Consequences of Not Enacting Legislation:
If this legislation is not adopted, then Resolution No. 2024-21 would not be clarified to allow the Knights of Columbus to be able to display banners commemorating "Santa Fe Heroes" annually.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:
This Resolution clarifies the terms of Resolution No. 2024-21 to allow the Knights of Columbus to display banners beginning the week before Memorial Day and through the week after Veterans Day, annually.

Performance and Administrative Implications:
The Land Use Director and City Attorney have previously approved of the banners to ensure the banners conform to all applicable requirements and restrictions.

Fiscal Implications:
None.

Fiscal Impact

X Check here if no fiscal impact

Expenditures

Expenditure Type	FYE 2026	FYE 2027	FYE 2028	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
Personnel and Benefits*	$	$	$				
Capital Outlay	$	$	$				
Contractual/ Professional Services	$	$	$				
Operating	$	$	$				$
Total:	$	$	$				$

Expenditure Narrative:

Revenue

Revenue Type	FYE 2026	FYE 2027	FYE 2028	Recurring (R) or Non-recurring (NR)	Fund
General Fund	$	$	$		
Special Revenue	$	$	$		
CIP	$	$	$		
Enterprise	$	$	$		
Internal Service	$	$	$		
Trust and Agency	$	$	$		
Federal	$	$	$		
Other	$	$	$		
Total	$	$	$		

Revenue Narrative:

Signature: Marci Annarino

Email: maeannarino@santafenm.gov

Signature: Peter Anderson

Email: pcanderson@santafenm.gov

Signature: CHRISTINE SPIERS

Email: cmspiers@santafenm.gov