



MINUTES

LIBRARY BOARD
December 16, 2025
5:45 PM
IN-PERSON
MEETING

1. **CALL TO ORDER**
Meeting called to Order at 5:55 PM

2. **ROLL CALL**
Members Present:
Member Meghan McGarrity
Member Tamina Painter
Member William Karnoscak
Member Adele Oliveira
Library Director Margaret Neill

Members Excused:
Member Aurora Hvidsten
Member Mark Lupinetti

Others Attending:
Therese Martinez, Project Manager, Clerk

3. **APPROVAL OF AGENDA**
Discussion. An addendum to the agenda was made to add item 4b. Approval of the Special Meeting Minutes of December 3, 2025, by Member Meghan McGarrity. Member William Karnoscak made the motion to approve the Agenda as amended. Member Adele Oliveira seconded the motion. Unanimous approval.

4. **APPROVAL OF MINUTES**
 - a. Minutes of the November 18, 2025, meeting of the Library Advisory Board. Member Adele Oliveira made the motion to approve the November Meeting Minutes. Member Tamina Painter seconded the motion. Unanimous approval.
 - b. Minutes of the December 3, 2025, Special Meeting of the Library Advisory Board. Member Meghan McGarrity had one amendment to the Special Meeting Minutes where she stated that Fogelson had been under way since 2017, when it has actually under way since 2019 (second paragraph, page three). Member William Karnoscak made the motion to approve the Special meeting Minutes as amended. Member Tamina Painter seconded the motion. Unanimous approval.

5. **PUBLIC COMMENT**
None.

MINUTES

6. **DIRECTOR'S REPORT**

- a. Margaret Neill, Library Division Director, mmneill@santafenm.gov.
- b. Comparison Charts for Statistics

Margaret Neill stated that the Comparison Charts Statistics are in the Report. She did two months' worth. She looked at 2024, and the numbers are not that off. It is a seasonal pattern. She put in some context from November which were lower because of closures for three different holidays and which has an impact on the statistics. Discussion on closures. Margaret stated they have vacancies at Southside and Main. The vacancy at Main cannot be filled according to Human Resources, until February. Discussion on filling vacancies, internal transfers, the HR moratorium, the Comp. and Class. parity, the number of employees of the Library. Margaret said there will a community budget workshop session on January the eighth that will require registration. Registration is on the website, but she can forward the press release. Discussion on attending the workshop. Regarding facilities, Southside is overheating because of the windows and the radiant heating. Discussion on conditions improving and window replacement. Discussion on windows being tinted. Margaret said they obtained funding for landscaping at all three Branches. There are two parts that will be done, one is the clean-up, the other is an ongoing maintenance contract. She is working with Facilities to get the dates to start the clean-up. Discussion on ongoing maintenance and budgeting. In November the Library hosted a lot of programs. Circulation statistics were higher in October than November, which is not unusual. It is expected that December numbers will also be lower due to holiday closures also. Discussion on closures, holidays, statistics, and circulation. Margaret said they will be pausing Interlibrary Loans and Patron (purchasing) Requests over the Holidays in December because staff will be out. This is the first time doing this. The website is up and working.

7. **PRESIDENT'S REPORT**

- a. Mark Luninetti, President of the Library Advisory Board, fmlupinetti@hotmail.com.
None.

8. **NEW BUSINESS**

- a. Discussion of the Special Meeting of the Library Advisory Board with Maria Sanchez-Tucker and Henri Hammond-Paul and the next steps.
Discussion of the Special Meeting, persistence on issues of concern, preparation, deflection of questions/issues, the continuity of the Fogelson project, number of employees and being opened on Sundays, Maria Sanchez-Tucker leaving to another job, files that were supposed to be received before this meeting, changing roles in Community Services, formalizing the discussions with City officials and the scope of the meetings.



MINUTES

LIBRARY BOARD
December 16, 2025
5:45 PM
IN-PERSON
MEETING

meetings to include three meetings a year with City leadership at a time when they can meet, like the noon hour, to maintain these discussions and make progress. She would like to stop feeling like they are always starting over on Fogelson. Discussion on timelines of five to ten years, funding, community engagement, the role of the Library Advisory Board.

Margaret Neill mentioned she reached Economic Development staff and acquired the RMKM, Architect's Report/Assessment on Fogelson. The estimate that was given by RMKM, just to bring the building up to code/standard, was approximately seven (7) million dollars (7.6 million). Discussion on report. The Report will be sent out to the Board. Discussion on funding and fund raising not being the only option, and other resources available. Discussion on appreciating that a City attorney attended the meeting (Sarah Piltch), the Library Advisory Board Charter.

Meghan McGarrity asked if they should invite Sarah back to have a discussion on the Charter, or a follow-up to ask for feedback on what the Board is allowed or not allowed to do.

Margaret Neill said she could follow up with Sarah Piltch. Discussion on money (endowment account- approximately \$240,000.00) that needs to be resolved before Maria Sanchez-Tucker leaves. Discussion that Newby Harrod was having that conversation with Maria at the Special Meeting, making a list of items needed from Maria-the account at Wells Fargo (endowment), the Fogelson study files with the Master Plan (2019), a former PowerPoint Fogelson presentation, the \$100,000.00 funding needing to be earmarked for things at Fogelson (the collection). Discussion about the library being a key part of the Midtown plan/design, the New Mexican article on the Special Meeting. Discussion on three quarterly special meetings added to the Board calendar. Discussion on dates of meetings. Megan McGarrity suggested they add three meetings to the existing calendar/already set schedule that are specific to meeting with City leadership, possibly including the Mayor.

Tamina Painter made the motion to add three (check-in) special meetings to the (Board) calendar for the first, second, and third quarters of the calendar year, during the noon hour, to engage with City leadership.

William Karnoscak seconded the motion.

Unanimous approval.

Discussion on making the dates in March, July, and October, submitting a revised calendar to the City Clerk's Civic Clerk/Civic Plus website, having the meetings at La Farge Branch Library. Discussion on Maria Sanchez-Tucker's last day being Friday, January 2, 2025.

LIBRARY BOARD MEETING

Tuesday, December 16, 2025

Page 3 of 5

-
- a. Friends of the Library Report-William Karnoscak.
William Karnoscak stated he will forward his report to the Clerk (Therese Martinez). There was a joint Holiday gathering (of the Friends of the Library and the Library Advisory Board), he, Margaret, Therese, and Mark attended. The Friends MOU is close, but not done. He, Georgina McKee, and Joan did a lot of work to get the anti-Book Banning Bill call to action effort off the ground. It's set to go live; they have one more read through of the drafts. Georgina got a huge list from someone else about the book banning effort. It will be live on the Friend's website, the newsletter, an



MINUTES

LIBRARY BOARD
December 16, 2025
5:45 PM
IN-PERSON
MEETING

email blast (asking) to write to their senator, their legislator, and the governor (via links). The year end Annual Appeal (is now up to \$66,000.00) is \$42,000.00 more than last year's appeal. The initial goal was \$35,000.00. The fiscal year to date donations are at \$61,000.00, that's for almost half a year. The current census of FOL members is 440. They started the 2025 calendar year with 415, so there are 25 new members. Tamina Painter added that they got three more new members that signed up at the December Book Sale. William said the December/Holiday Book Sale brought in \$4,700.00. It beat all previous records. The member dues for fiscal 2026 is almost at \$20,000.00. There is a new Coordinator for the Volunteers activities, Book Store Management, Sales, etc. He will be helping her. Discussion on previous coordination and current transition, donations, processing, etc. The new coordinator is (Carolyn) C.J. McElroy. There is a new Board member by the name of Matthew Compos (Sp?) (former Site Santa Fe staff). Discussion on other funding.

9. OLD BUSINESS

a. Strategic Plan Development

Meghan McGarrity stated that she feels the Board cannot do anything on this subject until the lawyer (City attorney) tells them whether they are authorized to. Margaret Neill stated she still has to provide a Strategic Plan to the State. Discussion on supporting Margaret in her efforts. Margaret said she'd bring the draft of what she currently has. One of the things she needed was the Mission, Vision, and Values, which have already been done by the Board. She has incorporating these. She is also incorporating KPIs that she had to provide to Henri (Hammond-Paul) as the metrics. This item will be carried on into the January meeting. Margaret added that she does have to do public comment/community engagement on the Plan also. Request for sending the Plan in advance of the next meeting for Board review. Discussion of getting formal feedback/engagement from the Friends, LAB, and Library staff.

b. Update on the status of the Friends of the Library MOU/GOA.

William Karnoscak stated that Joan Marshall said there were minor wording tweaks that had to be done (before resubmitting back to the City attorney). Discussion on the anticipated signature agreement in January. Discussion on the book donation process.

c. Update on the vacant Library Board position.

Margaret Neill stated she sent Mark Lupinetti the list of all the candidates and she sent all the candidates a notice. He responded on a couple of the candidates. She

LIBRARY BOARD MEETING

Tuesday, December 16, 2025

Page 4 of 5

has to respond to him, then they will schedule the interviews. Discussion on the potential candidates, the interviewers required, and January interviews.

10. **NEXT MEETING:** Tuesday, January 20, 2025, at the Main Library at 5:45 PM.

Discussion on new 2026 Parking Passes for the Board for the Main Parking Lot. Request for license plate numbers to be submitted to Therese to update existing records.

11. **ADJOURN:**

Tamina Painter made the Motion to adjourn the meeting.



City of Santa Fe

MINUTES

LIBRARY BOARD
December 16, 2025
5:45 PM
IN-PERSON
MEETING

Adele Oliveira seconded the Motion.
Unanimous approval.
The Meeting was adjourned at 6:49 PM.

Therese Martinez

Liaison

Chair