

**Regular Meeting of the Finance Committee  
October 6, 2025 at 5:00 PM  
Council Chambers, City Hall  
200 Lincoln Avenue  
MINUTES**

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1. Call to Order

The Regular Meeting of the Governing Body was called to order by Councilor Romero-Wirth at 5:03 PM, on Monday, October 6, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

**MEMBERS PRESENT**

Councilor Carol Romero-Wirth  
Councilor Signe Lindell  
Councilor Jamie Cassutt  
Councilor Pilar Faulkner  
Councilor Lee Garcia

**MEMBERS EXCUSED**

**OTHER PARTICIPANTS ATTENDING**

Emily Oster, Director, Finance Department

3. Approval of Agenda

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Lindell, to Amend.

**VOTE** The motion Passed on a voice vote.

Remove item n and postpone to October 27, 2025 Finance Committee Meeting.

4. Approval of Consent Agenda

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Lindell, to Amend.

**VOTE** The motion Passed on a voice vote.

The following items were pulled for discussion:

- Item d
- Item j
- Item k

5. Presentations

- a. Finance Department Staff Recognition. (Emily K. Oster, Finance Director; ekoster@santafenm.gov )
- b. Neumo/Formerly Avenu Short Term Rental Software Implementation. (Maggie R. Moore, Assistant Land Use Director; mrmoores@santafenm.gov)
- c. Results of Civic Engagement on the Living Wage Proposal. (Elisa Montoya, Community Development Director, edmontoya1@santafenm.gov; Johanna Nelson, Office of Economic Development Director, jcnelson@santafenm.gov).

6. Action Items: Consent Agenda

- a. Request for Approval of the September 08, 2025, Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

**Committee Review:**

Finance Committee: 10/06/2025

Approved on Consent.

- b. Request for Approval of the September 22, 2025, Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

**Committee Review:**

Finance Committee: 10/06/2025

Approved on Consent.

- c. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$100,000 from the New Mexico Department of Finance and Administration Grant Proceeds to the EMS Fund for Paramedic Training. (Sten Johnson, Fire Department Assistant Chief; sajohnson@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 10/01/2025

Finance Committee: 10/06/2025

Governing Body: 10/08/2025

Approved on Consent.

- d. Request for Approval of a Budget Amendment Resolution (BAR) From the Water and Wastewater Enterprise Funds to Salary and Benefits in the Total Amount of \$1,005,495 to Reclassify 87 Positions in the Public Utilities Department. (Jesse Roach, Interim Public Utilities Department Director; jdroach@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 09/29/2025

Finance Committee: 10/06/2025

Governing Body: 10/08/2025

**MOTION** A motion was made by Councilor Faulkner, seconded by Councilor Cassutt, to Approve.

**VOTE** The motion Passed on a roll call vote.

- e. Request for Approval of a Grant Agreement (FTA G-31) with the U.S. Department of Transportation Federal Transit Administration (FTA) via the Small Urban Section 5339 Funding for Public Transportation Capital Funding in the Total Amount of \$159,545 through December 31, 2026. (Gabrielle Chavez, Transit Director of Administration: gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$159,545 from the FTA Grant to Transit Revenue and Expenses.

**Committee Review:**

Public Works and Utilities Committee: 09/29/2025

Finance Committee: 10/06/2025

Governing Body: 10/08/2025

Approved on Consent.

- f. Request for Approval of Grant Agreement with New Mexico Department of Finance and Administration in the Total Amount of \$590,000 for the Capital Project 25-J3159 Phase II Expansion of the Airport Terminal and Related Infrastructure through June 30, 2029. (Jimmy Gunn, Interim Airport Director, jdgunn@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$584,100 from the Legislative Grant to FY26 Airport Revenue and WIP Design for Phase II of the Airport Terminal Expansion Project.

**Committee Review:**

Public Works and Utilities Committee: 09/29/2025

Finance Committee: 10/06/2025

Governing Body: 10/08/2025

Approved on Consent.

- g. Request for Approval of a Professional Services Contract with FCS Group for an Amount Not To Exceed \$1,235,412.54 Including NMGRT for Financial Management Services for a Four-Year Term. (Jesse Roach, Interim Public Utilities Department Director; jdroach@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 09/29/2025

Finance Committee: 10/06/2025

Governing Body: 10/08/2025

Approved on Consent.

- h. Request for Approval of a Budget Amendment Resolution (BAR) to Re-Appropriate Unused Funding from FY25 in the Amount of \$254,069 to the FY26 Human Service Grants and Services and Professional Service Contracts. (Christa Hernandez, Program Manager Youth & Family Services; chernandez@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 10/01/2025

Finance Committee: 10/06/2025

Governing Body: 10/08/2025

Approved on Consent.

- i. Request for Approval of a Budget Amendment Resolution (BAR) to Re-Appropriate Unused Funding from FY25 in the Amount of \$124,754 into FY26 Human Services and Children and Youth Commission Funds. (Christa Hernandez, Program Manager Youth & Family Services; chernandez@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 10/01/2025

Finance Committee: 10/06/2025

Governing Body: 10/08/2025

Approved on Consent.

- j. Request for Approval of a Budget Amendment Resolution (BAR) to Re-Appropriate Unused Funding from FY25 in the Total Amount of \$1,225,850 from the General Fund to Land Use Contracts for the General Plan Update and Short-Term Rental Software. (Heather Lamboy, Planning & Land Use Department Director; hllamboy@santafenm.gov)

**Committee Review:**

Finance Committee: 10/6/2025

Governing Body: 10/8/2025

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Faulkner, to Approve.

**VOTE** The motion Passed on a roll call vote.

- k. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$10,000,000 from the 2025 GO Bond to FY26 Complete Streets Revenue, WIP Design and WIP Construction for Paving Projects Planned for FY26. (Regina Wheeler, Public Works Director; rawheeler@santafenm.gov and Marcos Esquibel, Complete Streets Project Manager 2;

mpesquibel@santafenm.gov)

**Committee Review:**

Finance Committee: 10/06/2025

Governing Body: 10/08/2025

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Faulkner, to Approve.

**VOTE** The motion Passed on a roll call vote.

- I. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_\_. (Councilor Jamie Cassutt and Councilor Carol Romero-Wirth)  
A Resolution Updating the Water Offset Requirement Fee Chart to More Accurately Reflect the Current Market Value of Water Rights. (Jesse Roach, Interim Public Utilities Director; jdroach@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 09/24/2025

Public Works and Utilities Committee: 09/29/2025

Finance Committee: 10/06/2025

Governing Body: 10/08/2025

Approved on Consent.

- m. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_\_. (Councilor Amanda Chavez and Councilor Carol Romero-Wirth)  
A Resolution Directing the City Manager to Direct City Staff to Identify and Apply for Federal and State Funding Sources for City Water, Wastewater, and Other Water-Related Projects, Including Submitting Water Trust Board Applications; Identify a State Legislative Priority List for Water-Related Projects; and Approve New Mexico Water Trust Board Applications Submitted. (Alan Hook, Water Resources Coordinator; aghook@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 09/24/2025

Public Works and Utilities Committee: 09/29/2025

Finance Committee: 10/06/2025

Governing Body: 10/08/2025

Approved on Consent.

- n. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_\_. (Mayor Alan Webber, Councilor Pilar Faulkner, and Councilor Jamie Cassutt)  
A Resolution Requiring a "Micro Community" in Every City of Santa Fe Council District by January 1, 2027, or, if that Timeline is Not Met, a Presentation Explaining the Barriers to Meeting the Timeline and Recommending How and When the Goal of a Micro Community in Every District Can Be Achieved. (Henri Hammond-Paul, Community Health and Safety Director; hmhammondpaul@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 09/24/2025

Quality of Life Committee: 10/01/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

Approved on Consent.

7. Action Items: Discussion Agenda
8. Matters from Staff
9. Matters from the Committee
10. Matters from the Chair
11. Next Meeting: Monday, October 27, 2025
12. Adjourn

Meeting Adjourned at 7:27 P.M.

*ERMINIA TAPIA*

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Liaison



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Chair