



Agenda

**Regular Meeting of the
Community Development
Commission
December 17, 2025 at 3:30 PM
Conference Room
123 East Marcy Street, Suite 205**

Procedures for Community Development Commission Meeting

Join on Zoom: <https://santafenm-gov.zoom.us/j/89766599764>

Meeting ID: 897 6659 9764

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. August and November 2025 Meeting Minutes. (No meetings were held in September or October.)
5. Discussion Items
 - a. Introduction of Affordable Housing Director, *Faviola Chávez*. (Presenter: Faviola Chávez, Affordable Housing Director; fchavez@santafenm.gov)
 - b. Introduction and Brief Bio from Committee Members (Presenter: Faviola Chávez, Affordable Housing Director; fchavez@santafenm.gov)
 - c. Discussion of Strategic Vision for Community Development Committee. (Presenter: Faviola Chávez, Affordable Housing Director; fchavez@santafenm.gov)
 - d. Discuss Current Community Development Block Grant (CDBG) Awardees. (Presenter: Faviola Chávez, Affordable Housing Director; fchavez@santafenm.gov)
 - e. Commissioners' Ideas to Focus Future Work (Presenter: Faviola Chávez, Affordable Housing Director; fchavez@santafenm.gov)
6. Matters from Staff
 - a. Review Community Development Block Grant (CDBG) Awards Made from

Program year 2024 – 2025. (Presenter: Faviola Chavez, Director of Affordable Housing fachavez@santafenm.gov)

- b. Public Engagement Strategy for CDBG Funding Program Year, 2025 – 2026. (Presenter: Liz Camacho, Economic Development & Communication Administrator, excamacho@santafenm.gov)
- c. Review CDBG Awards Made from Program year 2024 – 2025. (Presenter: Faviola Chavez, Director of Affordable Housing fachavez@santafenm.gov)

7. Matters from the Committee

8. Matters from the Chair

9. Next Meeting:

- a. January 21, 2026

10. Adjourn

**COMMUNITY DEVELOPMENT COMMISSION
AUGUST 20, 2025, 3:30 PM
123 E. MARCY STREET, SUITE 205, CONFERENCE ROOM
SANTA FE, NEW MEXICO**

1. CALL TO ORDER

A meeting of the Community Development Commission was called to order by Councilor Romero-Wirth, Chair, at 3:40 pm, on August 20, 2025, in the Conference Room, 123 E. Marcy Street, Suite 205, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Councilor Romero-Wirth, Chair
Commissioner Rosario Torres
Commissioner Anne Watkins
Commissioner Alissa Keny-Guyer
Commissioner Garron Yepa
Commissioner Russell Brott

MEMBERS ABSENT

Commissioner Ken Hughes, excused

OTHERS PRESENT

Rocio Gosende, Affordable Housing Project Manager
Johanna Nelson, Director, Economic Development Department and Interim
Director, Affordable Housing

3. APPROVAL OF AGENDA

MOTION A motion was made and seconded to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Watkins, yes; Commissioner Keny-Guyer, yes; Commissioner Yepa, yes; Commissioner Brott, yes; Chair Romero-Wirth, yes.

4. APPROVAL OF MINUTES

A. JUNE 18, 2025

MOTION A motion was made and seconded o approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Watkins, yes; Commissioner Keny-Guyer, yes; Commissioner Yepa, yes; Commissioner Brott, yes; Chair Romero-Wirth, yes.

5. POST-EXECUTIVE SESSION ACTION ITEM

A. VOTE FOR APPROVAL OF FUNDING RECOMMENDATIONS FOR AHTF AS PROPOSED IN RESPONSE TO RFP #26006

This item is covered as noted below after Commission reconvened in open session.

6. EXECUTIVE SESSION

A. FINAL CLARIFICATION MEETING (PRESENTATIONS) IN RESPONSE TO THE AFFORDABLE HOUSING TRUST FUND (AHTF) RFP FOR FY26

1. FURTHER EVALUATION OF RESPONSES TO RFP #26006 BASED OFF EVALUATION CRITERIA DETAILED IN RFP; AFFORDABLE HOUSING TRUST FUND (AHTF), ESTIMATED TOTAL AMOUNT AVAILABLE: \$3 MILLION.

MOTION A motion was made by Commissioner Torres, seconded by Commissioner Watkins, to enter into Executive Session pursuant to Section 10-15-1(H)(6) NMSA 1978.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Watkins, yes; Commissioner Keny-Guyer, yes; Commissioner Yepa, yes; Commissioner Brott, yes; Chair Romero-Wirth, yes.

The Community Development Commission entered into Executive Session.

MOTION A motion was made by Commissioner Torres, seconded by Commissioner Watkins, to reconvene in open session and that no items were discussed in Executive Session other than those noticed.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Watkins, yes; Commissioner Keny-Guyer, yes; Commissioner Yepa, yes; Commissioner Brott, yes; Chair Romero-Wirth, yes.

The Community Development Commission reconvened in open session.

MOTION A motion was made and seconded to recommend the awards for FY26 as follows: Homewise (Tier 1) \$1.5 million; TWG Development 4% (Tier 1) \$935,000 and TWG Development 9% (Tier 1) \$565,000.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Watkins, yes; Commissioner Keny-Guyer, yes; Commissioner Yepa, yes; Commissioner Brott, yes; Chair Romero-Wirth, yes.

7. MATTERS FROM STAFF

Ms. Nelson reported that the Office of Affordable Housing has hired a new Housing Director who will begin in September and the Planner position for the Santa Fe Homes Program has closed - the new Director may revisit this position

8. MATTERS FROM THE COMMITTEE

None.

9. MATTERS FROM THE CHAIR

None.

10. NEXT MEETING

A. SEPTEMBER 17, 2025

11. ADJOURN

There being no further business before the Commission, the meeting adjourned at 5:15 pm.

Councilor Carol Romero-Wirth, Chair

**COMMUNITY DEVELOPMENT COMMISSION
NOVEMBER 19, 2025, 3:30 PM
123 E. MARCY STREET, SUITE 205, CONFERENCE ROOM
SANTA FE, NEW MEXICO**

1. CALL TO ORDER

A meeting of the Community Development Commission was called to order by Councilor Romero-Wirth, Chair, at 3:32 pm, on November 19, 2025, in the Conference Room, 123 E. Marcy Street, Suite 205, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Councilor Romero-Wirth, Chair
Commissioner Rosario Torres
Commissioner Anne Watkins
Commissioner Alissa Keny-Guyer
Commissioner Ken Hughes

MEMBERS ABSENT

Commissioner Garron Yepa
Commissioner Russell Brott

OTHERS PRESENT

Faviola Chavez, Affordable Housing Director
Elisa Montoya, Director, Community Development
Liz Camacho, Department of Economic Development
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Commissioner Torres, seconded by Commissioner Keny-Guyer, to approve the agenda as presented.

VOTE The motion passed on a voice vote.

4. APPROVAL OF MINUTES

None.

5. EXECUTIVE SESSION

A. PURSUANT TO THE NEW MEXICO OPEN MEETINGS ACT, NMSA 1978, SECTION 10-15-1, SUBPART (H)(6), DISCUSSION OF STAFF RECOMMENDATIONS REGARDING RESPONSES TO AHTF RFP #26006

MOTION A motion was made by Commissioner Hughes, seconded by Commissioner Keny-Guyer, to enter into Executive Session pursuant to the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1, Subpart (H)(6), discussion of staff recommendations regarding responses to AHTF RFP #26006.

VOTE The motion passed on a voice vote.

The Community Development Commission entered into Executive Session at 3:35 pm.

MOTION A motion was made by Commissioner Keny-Guyer, seconded by Commissioner Watkins, to reconvene in open session and that only items noticed were discussed, with no action taken.

6. EXECUTIVE SESSION ACTION ITEMS

A. RECOMMENDATION FROM THE CDC REGARDING RESPONSES TO AHTF RFP #26006

MOTION A motion was made by Commissioner Hughes, seconded by Commissioner Torres, to recommend the approval of \$675,000 to the Community Housing Trust for their housing development.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Watkins, yes; Commissioner Hughes, yes; Commissioner Keny-Guyer, yes, Chair Romero-Wirth, yes.

7. PRESENTATIONS

None.

8. DISCUSSION AGENDA

None.

9. MATTERS FROM STAFF

A. INTRODUCTION OF FAVIOLA CHAVEZ, OFFICE OF AFFORDABLE HOUSING DIRECTOR

Ms. Chavez introduced herself and gave her background.

10. MATTERS FROM THE COMMITTEE

None.

11. MATTERS FROM THE CHAIR

Chair Romero-Wirth gave an update on the Excise Tax.

12. NEXT MEETING: DECEMBER 17, 2025

13. ADJOURN

There being no further business before the Commission, the meeting adjourned at 3:58 pm.

Councilor Carol Romero-Wirth, Chair

Elizabeth Martin, Stenographer

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