

**COMMUNITY DEVELOPMENT COMMISSION
APRIL 16, 2025, 3:30 PM
123 E. MARCY STREET, SUITE 2025, CONFERENCE ROOM
SANTA FE, NEW MEXICO**

1. CALL TO ORDER

A meeting of the Community Development Commission was called to order by Councilor Romero-Wirth, Chair, at 3:42 pm, on April 16, 2025, in the Conference Room, 123 E. Marcy Street, Suite 205, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Councilor Romero-Wirth, Chair, virtually
Commissioner Rosario Torres
Commissioner Ken Hughes
Commissioner Anne Watkins
Commissioner Garron Yepa

MEMBERS ABSENT

Commissioner Alissa Keny-Guyer
Commissioner Russell Brott

OTHERS PRESENT

Rocio Gosende, Affordable Housing Project Manager
Janice Biletznikoff, AICP; Project Manager, Planning and Land Use Dept.

3. APPROVAL OF AGENDA

MOTION A motion was made by Commissioner Torrez, seconded by Commissioner Watkins, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Watkins, yes; Commissioner Yepa, ; Chair Romero-Wirth, yes.

4. APPROVAL OF MINUTES

A. 03/19/2025 MINUTES

MOTION A motion was made by Commissioner Torres, seconded by Commissioner Watkins, to approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Watkins, yes; Commissioner Yepa, ; Chair Romero-Wirth, yes.

5. PRESENTATIONS

- A. SANTA FE GENERAL PLAN UPDATE: “SANTA FE FORWARD”/ “SANTA FE AVANZANDO.” STAFF WILL INTRODUCE THE 2050 GENERAL PLAN UPDATE, INCLUDING A PROJECT OVERVIEW AND PRESENTATION TO ON THE COMMUNITY ENGAGEMENT PLAN, COMMUNITY DEVELOPMENT COMMISSION MEMBERS ARE ENCOURAGED TO ASK QUESTIONS ABOUT THE PLAN AND PROCESS.**

Ms. Biletnikoff gave a PowerPoint presentation including the vision and goals, the development process of the plan, collaboration with other City departments, public engagement and the approval process.

There was discussion regarding transportation needs, time lines, safety, crime, why people leave Santa Fe, community engagement, time frames and the effect the change in administration could have on the plan.

6. DISCUSSION AGENDA

- A. REVIEW OF THE FIRST DRAFT FOR THE 2025-2026 ANNUAL ACTION PLAN, FEEDBACK AND DISCUSSION.**

Ms. Gosende stated that she is still working on the draft plan as to the community engagement, which has not occurred yet, and clarifications. The blacked out portions of the plan are for the missing community engagement information and feedback. We may have to pull the April 30th meeting until the draft is completed. We may need to update the Consolidated Plan as well.

It was decided that Ms. Gosende will email the plan to the Commissioners so that they can review it and share their input and/or concerns at the next meeting.

- B. UNUSED FUNDS AND PROGRAM INCOME UPDATE, DISCUSSION.**

Ms. Gosende said the unused portion of the entitlement fund is \$223,905. Those funds are unused due to the reimbursement style we utilize and the

overestimates of the vendors as well as vendors who were unable to complete their programs. These funds are available for us to allocate.

7. MATTERS FROM STAFF

A. CDBG AWARDS AND CONTRACT STATUS

Ms. Gosende reported that the CDBG award letters have been sent out. We are on hold with Legal for the official templates. Once we receive those, we will send out the contracts.

B. PROGRAM INCOME RECAPTURING

Ms. Gosende said we have successfully recaptured the income from Homewise and the Housing Trust. We do not currently have contracts with them. Legal has helped us this issue. Homewise and the Housing Trust will be receiving new contracts with the necessary updated language. She has written a new scope of work for the Housing Trust and is meeting with Johanna tomorrow to review it, then it will go to leadership.

8. MATTERS FROM THE COMMITTEE

None.

9. MATTERS FROM THE CHAIR

None.

10. NEXT MEETING

APRIL 30, 2025 (THIS DATE MAY BE REVISED)

11. ADJOURN

There being no further business before the Commission, the meeting adjourned at 4:53 pm.



Councilor Carol Romero-Wirth, Chair


Elizabeth Martin (Nov 26, 2025 11:19:51 MST)

Elizabeth Martin, Stenographer

