

**Regular Meeting of the Airport Advisory Board
February 13, 2025 at 4:00 PM
Santa Fe Regional Airport Administrative Building
121 Aviation Drive, Santa Fe
MINUTES**

1. Call to Order

2. Roll Call

MEMBERS PRESENT

Councilor Signe Lindell

Jyl DeHaven

John Florez

Randal Limbacher

Troy Padilla

Rosemary Thompson

MEMBERS EXCUSED

Len Rand

3. Approval of Agenda

a. Approval of 02/07/2025 Airport Advisory Board Meeting Agenda.

MOTION A motion was made by Thompson, seconded by Florez, to Approve.

VOTE The motion on a voice vote.

4. Approval of Minutes

a. Approval of minutes from December 12th, 2024 meeting.

MOTION A motion was made by Limbacher, seconded by Florez, to Approve.

VOTE The motion on a voice vote.

5. Communications From the Public

6. Presentations

7. Old Business

1. ****Airport Staffing Changes****: Reclassification of several positions was mentioned including transforming a maintenance role into a journeyman electrician and another into a grants administrative position for better handling of audits and grant processes.


2. ****Security Staff Reclassification****: Security personnel roles are also being adjusted, with some positions being reclassified to supervisory roles to improve operations at the

airport.

3. **Audit Findings on Grants**: Findings from previous audits highlighted issues with unsigned or late quarterly reports, prompting changes in administrative staffing.
4. **TSA Pre-check and Security Issues**: Future plans include developing a TSA pre-check line in phase 2 of the airport's development with current temporary security challenges being addressed.
5. **Airport Construction and Grant Developments**: Updates on airport access road projects, terminal renovations, and apron reconstructions are discussed with considerations on funding and timelines.
6. **New Airline Contracts and Flights**: Potential negotiations with JSX airline for new routes and a returning Houston flight are in progress, alongside challenges in attracting a Southern California flight.
7. **Fueling and Maintenance Infrastructure**: Discussions around creating an emergency fueling station and improvements in maintenance operations with new equipment and building upgrades.
8. **Meeting with New Los Alamos Airport Director**: Plans to meet with the new director to discuss and align on mutual goals and improvements.
9. **Parking and Signage Improvements**: Ongoing efforts to upgrade parking facilities and install permanent signage at the airport.
10. **Matters from the Committee**: Queries about tenant and hanger fees were raised, and issues with land designation around a water treatment plant were discussed.
11. **Airport Restaurant and Terminal Expansion**: Plans for a new airport restaurant within the terminal were discussed in the context of ongoing terminal expansions.
 - a. Airport Updates (James Harris, Airport Director, jcharris@santafenm.gov)
8. New Business
 - a. Upcoming Projects (James Harris, Airport Director, jcharris@santafenm.gov)
9. Matters from Staff
10. Matters from the Committee
11. Matters from the Chair
12. Next Meeting:

13. Adjourn

Kelly Bynon

 (Aug 15, 2025 08:44:49 MDT)

Liaison

Chair