



**Agenda Regular Meeting of the Santa Fe
Public Library Board
November 18, 2025 at 5:45 PM
Oliver La Farge Branch Library
1730 Llano Street, Santa Fe, NM
87505**

Procedures for Santa Fe Public Library Board Meeting

1. Call to Order
2. Roll Call
3. Approval of Agenda
 - a. Tuesday, November 18, 2025.
4. Approval of Minutes
 - a. Minutes of the October 21, 2025, meeting of the Library Advisory Board.
5. Public Comment
6. Director's Report
 - a. Margaret Neill, Library Division Director, mmneill@santafenm.gov.
 - b. Comparison Charts for Statistics.
7. President's Report
 - a. Mark Lupinetti, President of the Library Advisory Board, fmlupinetti@hotmail.com.
8. New Business
 - a. Topics for Discussion with Community Health and Safety Director, Henri Hammond-Paul and Community Services Director, Maria Sanchez-Tucker:
 - o Performance-based budgeting's impact on Community Services' and the Library's respective strategic plans
 - o Deliverables for the revitalized Fogelson Library
 - o County MOU
 - o City support and promotion of the Library Protection Act
 - o City Attorney's review of the Library Advisory Board charter
 - o Budget challenges
 - o City support of basic facility maintenance such as weed and rodent control
 - o Library budget to support Sunday operating hours
 - o Library Advisory Board and the Friends of the Santa Fe Public Library Board collaboration with

City Leadership to create positive outcomes

- b. Friends of the Library Report—Tamina Painter / William Karnoscak.

9. Old Business

- a. Review of completed Mission, Vision, and Values Statements.
- b. Strategic Plan-next steps.
- c. Meeting Room Policy—discussion of revisions.
- d. Update on the status of the Friends of the Library's MOU/GOA.
- e. Update on the Library Website.
- f. Update on Vacant Library Advisory Board position.

10. Next Meeting:

- a. Tuesday, December 16, 2025, at the Southside Branch Library at 5:45 PM.

11. Adjourn

Persons with disabilities in need of additional accommodations, contact the City Clerk's office at 505-955-6521, five (5) working days prior to meeting date.

1. **CALL TO ORDER**

Meeting called to Order at 5:58 PM

This meeting was relocated to a different section of the building due to conflict with other event scheduling. The public was alerted.

2. **ROLL CALL**

Members Present:

Member Meghan McGarrity

Member Aurora Hvidsten

Member William Karnoscak

Member Tamina Painter

Library Director Margaret Neill

3. **Members Excused:**

Member Mark Lupinetti

Member Adele Oliveira

4. **Others Attending:**

Therese Martinez, Project Administrator, Clerk

5. **APPROVAL OF AGENDA**

a. Tuesday, October 21, 2025.

Tamina Painter made a motion to approve the Agenda.

William Karnoscak seconded the motion.

Unanimous approval.

6. **APPROVAL OF MINUTES**

a. Approval of September 16, 2025, Minutes.

Aurora Hvidsten made the motion to approve the Minutes.

Tamina Painter seconded the motion.

Unanimous approval.

b. **PUBLIC COMMENT**

None.

7. **DIRECTOR'S REPORT**

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IN-PERSON
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- a. Margaret Neill, Library Director, mmneill@santafenm.gov
505-955-6788.

Margaret Neill stated that in terms of personnel the libraries had one vacancy and that was filled. The new hire will be starting in November. They do have a new full-time Library Technician at La Farge who was a National Park Ranger, has worked with museums, and has now contributed to the Blog posts. Discussion on other events occurring at La Farge. They are in the process of putting up ofrendas at all three locations for Dia de Los Muertos. Discussion on the public adding items to the ofrendas. There are no current changes to the budget. Landscaping and Maintenance is still a topic of discussion. The overgrowth of weeds is also producing an influx of rodents. They are currently paying for an exterminator at Southside Branch Library. Discussion on funding for extermination. There is also a shortage of janitorial staff and security guard staffing which can be a problem when incidents occur. Discussion on funding and the City's role in these processes. Discussion of inviting Henri Hammond-Paul and Maria Sanchez-Tucker to the next meeting on various matters affecting the Libraries, requesting their input and strategies, goals and objectives, challenges, and where it is that the LAB can provide support. Margaret Neill stated that the Library has received \$80,000.00 from a trust and another \$35,000.00 from an estate, and another one pending. State Bond funding cannot be used for these services, it is primarily for books, furniture, computers, and technology. She stated that Georgina McKee (FOL Executive Director) did get a grant from the Zimmer Foundation, for \$2,500.00. Discussion on an additional grant (Community Foundation grant). Southside has been very busy. They are an early voting site. For banned books week, the general public feedback was, that it was a success. Social media garnered a few negative comments. The Youth Program statistics showed they had 55 programs in a month with 1,098 children attending. There were 45 Adult and general interest programs and 1,033 attending. There were 11 programs for Teens with 140 attending. There were 464 new cards issued for Library Card month. Discussion on advertising for programs. Request for comparisons charts for statistics. Discussion on Baker & Taylor going out of business and its impact on collection development, using other vendors, back orders, leasing of books, and the cost of all these services. Discussion on the Laptop computer check-out service. Discussion on Hot spots not being returned. Discussion on providing Spanish translations for the devices, and the Bilingual Incentive for staff, and a new employee Union Contract.

7. PRESIDENT'S REPORT

- a. Mark Lupinetti, President of the Library Advisory Board, fmlupinetti@hotmail.com
None

8. NEW BUSINESS

- a. Discussion on the Five-Year Strategic Plan

Discussion on the current, major issues concerning the Library.

Margaret Neill stated that she had received feedback from Library staff and indicated their comments were given out to the Board.

Meghan McGarrity wanted it on record that Library staff had contributed greatly to her previous survey. She asked for a motion to modify Value Statement 1 (one) and Value Statement 3 (three) as suggested by staff:

"Value Statement 1 (Equity): We are committed to providing access to information to any person with the highest degree of professionalism, no matter who they are or what they seek.



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Suggestion: "We are committed to providing free and equitable access to library resources, facilities, and materials."

Value Statement 3 (Intellectual Freedom): All patrons have the right to privacy, confidentiality, and intellectual freedom without fear of censorship or reprisal.

Suggestion/Comment: The word "patrons" seems exclusive; implies only library cardholders (to me, at least); I don't know what might be better though. "Library users"?"

William Karnoscak made the motion to accept the modified language for Value Statements 1 and 3 as suggested by staff.

Tamina Painter seconded the Motion.

Unanimous approval.

d. (Out of order) Discussion Points for meeting invitation to Maria Sanchez-Tucker and Henri Hammond-Paul.

Discussion on inviting Henri Hammond-Paul and Maria Sanchez-Tucker to the next meeting about mapping out a Strategic Plan for collaboration efforts of all parties. Discussion on an invitation to the November meeting and the topics of discussion at that meeting. Meghan McGarrity proposed that if it was amenable to the Board, she would extend an invitation to Henri and Maria to attend the next meeting along with the topics the Board wants to discuss. Therese Martinez can follow up with an official meeting invitation. Further discussion on topics for discussion. Agreement to extend invite to Maria Sanchez-Tucker and Henri Hammond-Paul.

b. Introduction of Meeting Room Policy for revision.

Margaret Neill stated that the current Meeting Room Policy and a Revised Draft of the proposed Meeting Room Policy have been provided for the Board. The revisions are based on issues that have arisen. Discussion on meeting rooms/study rooms, procedures for staff, and allowable activities/groups in the rooms. The Board will review both versions and comment at the November meeting.

c. Review and approval of the 2026 Library Advisory Board Meeting Calendar. Discussion the meeting date remaining on the third Tuesday of the month, and Holidays.

Tamina Painter made a motion to approve the 2026 Library Advisory Board Meeting Calendar.

Aurora Hvidsten seconded the motion.

Unanimous approval.

e. Friends of the Library Report-Tamina Painter.

Tamina Painter stated that the Friends have a new member, William



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Karnoscak is now official. The Friends are very involved, currently on activities with Collected Works-like storytelling, and activities for donors, and lots of plans for prioritizing future endeavors. William Karnoscak added that the Friends want to get together with the LAB members in December. Discussion on the Friends MOU and endowment. Margaret Neill stated that the MOU was now with the Disposal Committee and Legal (City Attorney's Office) attempting to come to an agreement. There will be another update on the MOU at the November meeting.

9. OLD BUSINESS

- a. Update on the New Library Website-Library Advisory Board Contents. Margaret Neill said they have an "in progress page" set up. It is currently being tested. Discussion on the profiles set up for future photos, inclusion of term limits, bios, a submittal area/form for questions/comments to the Board (widget), the current meeting calendar, and a direct link to Civic Clerk.
- b. Update on the Friends' MOU/GOA Memorandum of Understanding/General Operating Agreement).
Covered in New Business (e.)-Friends of the Library Report.
- c. Update on the Library Collection Development Policy Revisions. Margaret Neill stated that this Policy took a back seat to the B&T shutdown. The revised Policy will be sent out for review to the Board to discuss at the November Meeting.
Margaret Neill added to her Director's Report that she submitted to the City Clerk's office and the Communications department, the advertisement for Rose Cowan's former position on the LAB to finish out her term. It should be posted soon for a City resident to fill the position.
Discussion on funding, policies, and the existing Charter contents and clarification on language and responsibilities.

10. NEXT MEETING:

- a. Tuesday, November 18, 2025, at the La Farge Branch Library at 5:45 PM.

11. ADJOURN:

William Karnoscak made the motion to Adjourn.
Tamina Painter seconded the Motion.
Unanimous approval.
Meeting adjourned at 7:15 PM

Liaison/Clerk

Chair



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Therese Martinez
