



## Agenda

**Regular Meeting of the Capital  
Improvements Advisory  
Committee  
November 5, 2025 at 1:00 PM  
Main Conference Room  
Public Works Administrative  
Offices  
737 Agua Fria Street**

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### **Procedures for Capital Improvements Advisory Committee Meeting**

#### **Join Zoom Meeting**

<https://santafenm-gov.zoom.us/j/81502570107?pwd=XbKhAcF5hP1BTqbbe2iCibpIPXYjTU.1>

**Meeting ID:** 815 0257 0107

**Passcode:** 802102

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - a. Approval of Minutes of the October 8, 2025 Regular Meeting of the Capital Improvements Advisory Committee
5. Staff Communications
6. Discussion Items
  - a. Discussion of Committee Goals and Activities
7. Matters from the Floor
8. Matters from the Committee
9. Next Meeting
  - a. Select next meeting date(s).
10. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

**Regular Meeting of the Capital Improvements Advisory Committee**  
**October 8, 2025 at 1:00 PM**  
**Conference Room, Monica Roybal Center**  
**737 Agua Fria Street**  
**MINUTES**

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1. Call to Order

A Regular Meeting of the Capital Improvements Advisory Committee was called to order by Staff Liaison Sean Moody at 1:00 PM, on Wednesday, October 8, 2025, in the Main Conference Room, Public Works Administrative Offices, 737 Agua Fria Street, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Naomi Boylan  
Dennis Brandon  
Miles Conway (via Zoom)  
Mark Mitchell  
Jennifer Salimbene  
Bob Schaevitz  
Daniel Strongwater

MEMBERS ABSENT

Oralynn Guerrerortiz  
Russell Stowers

CITY STAFF IN ATTENDANCE

Sean Moody, Staff Liaison, Capital Improvements Advisory Committee  
Daniel Lopez, Equity & ADA Manager, City of Santa Fe  
Janice Biletnikoff, Long-Range Strategic Planner, City of Santa Fe (via Zoom)  
Nathan Lindquist, Planner Senior, City of Santa Fe (via Zoom)  
Rebecca Mnuk-Herrmann, Assistant City Attorney, City of Santa Fe

3. Approval of Agenda

The agenda was approved by the unanimous consent of the committee.

4. Approval of Minutes

Mr. Moody reported that the last meeting of the committee was held in 2022, but minutes were not published. He indicated he would consult with Ms. Mnuk-Herrmann to determine whether and how to proceed. No action was taken by the committee.

5. Staff Communications

a. Introductory Presentation

Mr. Moody presented an introductory slideshow. Staff responded to questions and comments from committee members.

6. Action Items

a. Elect committee chairperson.

Members and meeting participants introduced themselves.

**MOTION:** A motion was made by Mr. Strongwater, seconded by Mr. Mitchell, to approve Mr. Schaevitz as the committee chair.

**VOTE:** The motion passed unanimously on a voice vote.

b. Determine next meeting date(s).

Committee members discussed the desire for a small drafting group consisting of Ms. Boylan, Mr. Brandon, Ms. Salimbene and Mr. Schaevitz to prepare a memorandum outlining questions and issues concerning the committee's role and responsibilities. The memorandum will be reviewed at the next meeting.

Ms. Mnuk-Herrmann will provide a presentation on committee rules and procedures and open meetings act requirements for the next meeting.

The consultant's draft plan, if available, will be provided.

**VOTE:** A meeting date of November 5, 2025 at 1:00 PM was approved by voice vote.

7. Matters from the Floor

No matters from the floor.

8. Matters from the Committee

No matters from the Committee.

9. Next Meeting

Wednesday, November 5, 2025 at 1:00 PM  
Main Conference Room  
Public Works Administrative Offices  
737 Agua Fria Street

10. Adjourn

Meeting adjourned at 3:47 PM.

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Liaison

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Chair

