



Agenda

**Regular Meeting of the Arts
Commission
December 9, 2024 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue**

Procedures for Arts Commission Meeting

Viewing: Members of the public may view the meeting through the Government Channel on Comcast Channel 28 and Comcast HD928 or may stream the meeting live on the [City of Santa Fe's YouTube channel](#). The YouTube livestream can be accessed from most smartphones, tablets, or computers.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. Request for Approval of June 10, 2024 Arts Commission meeting minutes (Stenographer Elizabeth Martin, max4martin@yahoo.com)
 - b. Request for Approval of August 9, 2024 Arts Commission meeting minutes (Stenographer Elizabeth Martin, max4martin@yahoo.com)
 - c. Request for Approval of October 21, 2024 Arts Commission meeting minutes (Stenographer Elizabeth Martin, max4martin@yahoo.com)
 - d. Request for Approval of November 18, 2024 Arts Commission meeting minutes (Stenographer Elizabeth Martin, max4martin@yahoo.com)
5. Action Items: Discussion Agenda
 - a. Discussion of recruitment of new commissioners; deadline January 15 (Chair Karl Duncan, kduncan@pojoaque.org)
 - b. Discussion of Working groups (Chair Karl Duncan, kduncan@pojoaque.org)
6. Matters from the Public

7. Action Items: Discussion and Action
 - a. Approval of meeting calendar for 2025 (Chair Karl Duncan, kduncan@pojoaque.org)
8. Matters from the Chair
9. Matters from Staff
 - a. General Arts & Culture Department updates (Director Chelsey Johnson, cxjohnson@santafenm.gov)
 - b. Updates regarding UNESCO 20th Anniversary initiatives (Deputy Director Sharla Russell, smrussell@santafenm.gov)
10. Matters from the Committee
 - a. Community updates: relevant and timely arts-related events and issues of note (all Commissioners)
11. Next Meeting:
 - a. January 13, 2025 at 5:00 pm, Location: Nambe Room
12. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

**SUMMARY OF ACTION
ARTS COMMISSION MEETING
JUNE 10, 2024, 5:00 PM
SANTA FE COMMUNITY CONVENTION CENTER
SANTA FE, NEW MEXICO**

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**ARTS COMMISSION MEETING
JUNE 10, 2024, 5:00 PM
SANTA FE COMMUNITY CONVENTION CENTER
SANTA FE, NEW MEXICO**

1. CALL TO ORDER

The meeting of the Arts Commission was called to order by Co-Chair Lovato, at 5:05 pm, on June 10, 2024, at the Community Convention Center, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Commissioner Karl Duncan
Commissioner Paul Hultin
Commissioner Heidi McKinnon, Virtually
Commissioner Marcia Mikulak, arrived later in the meeting
Commissioner Andrew Leo Lovato, Co-Chair
Commissioner Anne Wrinkle, Co-Chair

MEMBERS ABSENT

Commissioner Rashan Ahmad-Morris, Excused
Commissioner Robyne Robinson, Excused
Commissioner Winoka Yepa, Excused

OTHERS PRESENT

Chelsey Johnson, Director, Arts and Culture Department
Sharla Russell, Deputy Director, Arts and Culture Department
Melessia Velasquez, Arts and Culture Department
Karen Iverson, Director, Metropolitan Redevelopment Agency

3. APPROVAL OF AGENDA

MOTION A motion was made by Co-Chair Wrinkle, seconded by Commissioner Duncan, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Duncan, yes; Commissioner Hultin, yes; Commissioner McKinnon, yes; Co-Chair Lovato, yes; Co-Chair Wrinkle, yes.

4. APPROVAL OF MINUTES

A. REQUEST FOR APPROVAL OF MAY 13, 2024 ARTS COMMISSION MEETING MINUTES.

MOTION A motion was made by Co-Chair Wrinkle, seconded by Commissioner Hultin, to approve the minutes.

VOTE The motion passed on a roll call vote as follows:

Commissioner Duncan, yes; Commissioner Hultin, yes; Commissioner McKinnon, yes; Co-Chair Lovato, yes; Co-Chair Wrinkle, yes.

5. MATTERS FROM THE PUBLIC

None.

6. PRESENTATIONS

A. PRESENTATION REGARDING GREER GARSON THEATER

Ms. Iverson gave an overview of the Midtown development including the film studio and infrastructure.

Ms. Iverson said the Greer Garson Theater went out to an RFP that included management of the facility and raising capital for renovations. Live Arts applied. After working with them, we were given direction from the City to go another way. The City is going to lead the charge for rehabilitation of the theater and will look for a partner to operate the facility. We received an estimate from an engineer, for rehabilitating the whole building, of \$2.2 million. That includes a modern fire suppression system. HVAC, electric work and the roof. That is just to make it a functional building. More funding would be needed to bring it to a state of the art facility. We are working on a strategy for the building and doing an operational strategy. We have \$7 million from the State and \$3 million that the City Council earmarked specifically for infrastructure.

Commissioner Hultin said it seems to him that the structure of who is operating the facility etc. would have to be fully worked out before you look for contributions.

Ms. Iverson said she completely agrees, however this is not a feasibility study. We are completely committed to this facility and building.

Ms. Russell said the City has already said it is feasible. We are now looking at

implementation.

Ms. Iverson said we are immediately focused on activation of the Midtown space for the public, particularly with outside activities.

Ms. Johnson said we are getting an expert in to advise us as to programming. One of the things we discussed was having the City Historian/Arts Commission Co-Chair do a history tour of Midtown.

Commissioner Duncan asked about the timeline.

Ms. Iverson said we are waiting for funding. We have the funds now for the infrastructure and have encumbered those funds. It would take about 5 months to do the study after we get the money and go through the bid process. It would be a total of 9 months to complete the study. For the amount we need, \$60,000, it does not have to go through an RFP process.

There was discussion.

Ms. Johnson said it would be an interesting start for our Department to commit to the \$60,000 for the study from our Lodgers Tax funds.

Commissioner Mikulak arrived at the meeting.

Ms. Iverson read the scope of work for the study.

Ms. Russell said we received additional funds from excess Lodgers Tax this year. That is what enables us to have this discussion. We will come back to the Commission after the 3 bids are obtained and will keep you in the loop.

7. DISCUSSION ITEMS

A. FOLLOW-UP DISCUSSION REGARDING STRATEGIC ACTION PLAN

Co-Chair Wrinkle said she did not have any follow-up discussion at this time.

Ms. Johnson said Commissioner McKinnon has scheduled two meetings for her group.

B. DISCUSSION REGARDING GREER GARSON THEATER

This item was discussed previously.

8. ACTION ITEMS

A. PRESENTATION AND REQUESTED APPROVAL OF CULTURAL INVESTMENT FUNDING RESULTS.

Ms. Johnson said not all of the scores are in yet. Our City budget for this category was raised to \$750,000. We are funding \$15,000 across the board. We had 41 applicants. We can easily fund 38 to 40 of those and still have money left over for impact funding.

MOTION A motion was made by Commissioner Hultin, seconded by Commissioner Duncan, to enter into Executive Session.

VOTE The motion passed on a roll call vote as follows:

Commissioner Duncan, yes; Commissioner Hultin, yes; Commissioner McKinnon, yes; Commissioner Mikulak, yes; Co-Chair Lovato, yes; Co-Chair Wrinkle, yes.

The Commission entered into Executive Session at 6:06 pm.

9. MATTERS FROM THE CHAIR

None.

10. MATTERS FROM STAFF

A. PRESENTATION REGARDING ARTS AND CULTURE DEPARTMENT FUNDING.

Ms. Velasquez gave a Power Point presentation regarding funding.

B. REQUEST RECOMMENDATIONS FOR ONE-TIME FUNDS.

Ms. Johnson said for future meetings, it will be useful to keep those guidelines in mind. We are receiving a lot of requests for sponsorship of events. They are one-time events with guidelines and applications that we distribute. We do monthly sponsorship meetings to review the applications.

Commissioner Mikulak asked you make those decisions.

Ms. Johnson said yes.

C. DEPARTMENT UPDATES

Ms. Johnson gave an overview of some of the sponsorships we have approved and participated in. We will send you all invitations to the events. Typically they are awards of from \$2,000 to \$10,000.

Ms. Russell said we are finalizing our form to put on the website. We have a new intern in our gallery. Our Gallery Manager returned to his academic position. We are in the process of hiring again.

Ms. Johnson said we put out an RFP with the Economic Development Department for Warehouse 21. There is a lot of interest. The Ehreen Nahtay mural is in place at the Airport.

Commissioner McKinnon gave an update on the UNESCO event.

There was discussion.

11. MATTERS FROM THE COMMITTEE

A. UPDATE REGARDING MAYOR'S AWARDS FOR EXCELLENCE IN THE ARTS

Co-Chair Wrinkle said we met with the event planner and have our outline of moving forward. We will send out the request for nominations shortly, make our recommendations and send them to the Mayor. The Event Planning Committee will meet at the end of this month. The invitations will go out in July.

B. UPDATES REGARDING WORKING GROUPS.

Group updates were given.

C. COMMUNITY UPDATES, SHARE EVENTS, ISSUES FOR OTHER COMMISSIONERS TO NOTE.

Updates were given by the Commissioners.

12. NEXT MEETING: JULY 8, 2024

13. ADJOURN

There being no further business before the Commission, the meeting adjourned at 7:10 pm.

Andrew Leo Lovato, Co-Chair

Elizabeth Martin, Stenographer

**ARTS COMMISSION MEETING
OCTOBER 21, 2024, 5:00 PM
SANTA FE COMMUNITY CONVENTION CENTER
SANTA FE, NEW MEXICO**

1. CALL TO ORDER

The meeting of the Arts Commission was called to order by Co-Chair, Wrinkle, at 5:06 pm, on October 21, 2024, at the Community Convention Center, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Commissioner Karl Duncan
Commissioner Rashan Ahmad-Morris
Commissioner Winoka Yepa
Commissioner Paul Hultin
Commissioner Marcia Mikulak
Commissioner Heidi McKinnon
Commissioner Robyne Robinson
Commissioner Andrew Leo Lovato, Co-Chair, via zoom
Commissioner Anne Wrinkle, Co-Chair

OTHERS PRESENT

Chelsey Johnson, Director, Arts and Culture Department
Sharla Russell, Deputy Director, Arts and Culture Department
Melessia Velasquez, Arts and Culture Department, via Zoom

3. APPROVAL OF AGENDA

Co-Chair Wrinkle asked to move Public Comment up on the agenda to after item

4.

MOTION A motion was made by Commissioner Hultin, seconded by Commissioner Ahmad-Morris, to approve the agenda as amended.

VOTE The motion passed on a roll call vote as follows:

Commissioner Duncan, yes; Commissioner Ahmad-Morris, yes; Commissioner Yepa, yes; Commissioner Hultin, yes; Commissioner Mikulak, yes; Commissioner

McKinnon, yes; Commissioner Robinson, yes; Co-Chair Lovato, yes; Co-Chair Wrinkle, yes.

4. APPROVAL OF MINUTES

A. REQUEST FOR APPROVAL OF SEPTEMBER 9, 2024 ARTS COMMISSION MEETING MINUTES.

Several changes were pointed out and discussed.

MOTION A motion was made by Commissioner Duncan, seconded by Commissioner Mikulak, to approve the minutes as amended.

VOTE The motion passed on a roll call vote as follows:

Commissioner Duncan, yes; Commissioner Ahmad-Morris, yes; Commissioner Yepa, yes; Commissioner Hultin, abstained; Commissioner Mikulak, abstained; Commissioner McKinnon, abstained; Commissioner Robinson, abstained; Co-Chair Lovato, yes; Co-Chair Wrinkle, yes.

7. PUBLIC COMMENT

Rick Martinez. Mr. Martinez stated that a community member wants to do a mural on the Firestone Building. He is hoping that the Arts Commission can help with that. He has lost faith in the City. He did a lot of work on the Caboose and submitted a plan to paint it. The City did it themselves over a weekend and did not bring it back to its historic state.

Co-Chair Wrinkle thanked Mr. Martinez for his comments.

5. PRESENTATIONS

None.

6. DISCUSSION ITEMS

A. DISCUSSION OF GOVERNANCE SUBCOMMITTEE UPDATE

Co-Chair Wrinkle said Co-Chair Lovato has an announcement to make.

Co-Chair Lovato said he is stepping down as Co-Chair of the Commission and as a member of the Commission due to health issues. It has been a pleasure.

Co-Chair Wrinkle thanked Co-Chair Lovato for his service to the community.

Co-Chair Wrinkle said we have a new Chair, Carl Duncan. The Mayor has asked him to serve as our Chair.

Co-Chair Wrinkle said as to the Subcommittee, we have done some housekeeping and have reviewed the terms of each Commissioner.

Ms. Johnson said we are creating a memo to the City regarding the appointment and reappointments needed. They will be on the agenda for the next Governing Body meeting.

Commissioners Ahmad-Morris and Hultin thanked Co-Chair Lovato for his knowledge, participation and commitment to the community. You will be missed.

Co-Chair Wrinkle said the Mayor has approved a new Commissioner for the Art Commission. Her appointment will go before the Governing Body on the 30th.

B. DISCUSSION OF RECRUITMENT OF NEW COMMISSIONERS

Co-Chair Wrinkle said we need to start thinking of possible new members for the Commission. If you know of anyone who you would recommend, please let us know.

C. DISCUSSION OF NEW MEMBER FOR GOVERNANCE SUBCOMMITTEE.

Co-Chair Wrinkle said with the resignation of Co-Chair Lovato, we need a new member for the Governance Subcommittee. If you are interested, please let us know.

D. DISCUSSION OF SUGGESTIONS AND REVISIONS OF ARTS COMMISSION ANNUAL CALENDAR.

Co-Chair Wrinkle thanked Ms. Johnson for putting together this great calendar.

Ms. Johnson reviewed the document.

There was discussion.

E. DISCUSSION OF ART IS THE SOLUTION EVALUATION PROCESS.

Ms. Johnson reviewed the evaluation process.

8. ACTION ITEMS

A. NOMINATION AND APPROVAL OF INCOMING CHAIR

MOTION A motion was made by Co-Chair Lovato, seconded by Commissioner Hultin, to nominate Carl Duncan as the new Chairman of the Arts Commission.

VOTE The motion passed on a roll call vote as follows:

Commissioner Duncan, yes; Commissioner Ahmad-Morris, yes; Commissioner Yepa, yes; Commissioner Hultin, yes; Commissioner Mikulak, yes; Commissioner McKinnon, yes; Commissioner Robinson, yes; Co-Chair Lovato, yes; Co-Chair Wrinkle, yes.

9. MATTERS FROM THE CHAIR

None.

10. MATTERS FROM STAFF

A. RECENT AND UPCOMING ARTS AND CULTURE DEPARTMENT SPONSORSHIPS

Ms. Johnson said we have a new Gallery Manager, Rebecca Aubin.

Ms. Johnson reviewed upcoming and recent sponsorships, art openings and gallery exhibitions.

B. GENERAL ARTS AND CULTURE DEPARTMENT UPDATES

Ms. Johnson gave general updates from the Arts and Culture Department.

There was discussion.

C. ART IN PUBLIC PLACES COMMUNITY ENGAGEMENT PROCESS

Ms. Johnson said a mural was painted outside of Warehouse 21. It was controversial. It was painted over, then it was painted again with the same image, then again with a different image. It has come to our attention that we need an official process to deal with things like this. The mural was not City sanctioned, but was painted on a City-owned building.

Ms. Johnson reviewed a proposed policy through a PowerPoint presentation, saying that she, the City Attorney, Commissioner Duncan and Commissioner Robinson met to draft this policy. We will talk more about it at our next meeting.

There was discussion about the policy.

Commissioner Hultin said it is not totally clear to him what our role is regarding the monument or murals. That might be something we talk about in the Governance Committee.

Ms. Johnson said Councilors Castro and Lee Garcia would like to speak with the Commission about disputes regarding public arts.

There was discussion.

Mr. Duncan said the Commission is an advisory arm for City Government. He thinks it is good for the Commission to lean into topics the City needs us to.

D. UNESCO 20TH ANNIVERSARY INITIATIVES.

Ms. Russell gave an overview of the initiatives underway for the UNESCO 20th Anniversary and invited the Commissioners to join in the meetings that are being held regarding the events.

11. MATTERS FROM THE COMMITTEE

A. COMMUNITY UPDATES RELEVANT AND TIMELY ARTS-RELATED EVENTS AND ISSUES OF NOTE.

The Commissioners each shared information about community events and issues.

B. MAYOR'S AWARDS FOR EXCELLENCE IN THE ARTS RECAP

Commissioner Hultin said everyone in attendance enjoyed themselves. There were comments from attendees that they learned about other parts of the community. Thank you and kudos Ann.

Co-Chair Wrinkle said there were 230 people in attendance. There was wonderful diversity. Thank you Melessia for all your help.

C. WORKING GROUP UPDATES AND OTHER INITIATIVES

Co-Chair Wrinkle asked that the Commission review the Strategic Plan to see if we need to update anything.

There was a discussion about the working groups.

D. THANKS AND CELEBRATION OF CO-CHAIR LOVATO'S SERVICE

Co-Chair Wrinkle thanked Co-Chair lovato for his service.

12. NEXT MEETING: MONDAY, NOVEMBER 11, 2024

It was noted that November 11th is Veterans Day. The next meeting will be held on Monday, November 18th.

13. ADJOURN

There being no further business before the Commission, the meeting adjourned at 6:50 pm.

Ann Wrinkle, Co-Chair

Elizabeth Martin, Stenographer



City of Santa Fe, New Mexico

Memorandum



DATE: November 18, 2024

TO: Arts Commission

VIA: Chelsey Johnson, Arts & Culture Director

FROM: Melissa Velasquez, Arts Services Coordinator *MV*

SUBJECT: 2025 Arts Commission Meeting Calendar CJ

Attached is the proposed 2025 Arts Commission Monthly Meeting schedule. All meeting dates, times, and locations are subject to change. All times are currently proposed for a 5pm MDT start time. Locations of meetings will vary and can be found on each agenda posting in the City of Santa Fe PrimeGov Online Portal: <https://santafe.primegov.com/public/portal>

- Monday, January 13, 2025
- Monday, February 10, 2025
- Monday, March 10, 2025
- Monday, April 14, 2025
- Monday, May 12, 2025
- Monday, June 16, 2025
- Monday, July 14, 2025
- Monday, August 11, 2025
- Monday, September 8, 2025
- Monday, October 6, 2025 (Changed for observance of Indigenous Peoples Day)
- Monday, November 10, 2025
- Monday, December 8, 2025

Once approved, dates will be approved by City Clerk's Office and entered into CivicClerk.

Action Required:

Staff Respectfully Requests the Review and Approval of the Proposed Meeting Calendar.

Signature: 
Chelsey Johnson (Nov 22, 2024 14:38 MST)

Email: cxjohnson@santafenm.gov




AC 2025 Proposed Meeting Calendar

Final Audit Report

2024-11-22

Created:	2024-11-22
By:	Melissa Velasquez (mrvelasquez@santafenm.gov)
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