



Agenda

Regular Meeting of the Finance
Committee
October 27, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue

Procedures for Finance Committee Meeting

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Webinar ID: 825 5465 4608

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
5. Presentations
 - a. Finance Department Staff Recognition- Results of Auction and Fleet Staff Contribution. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)
6. Action Items: Consent Agenda
 - a. Request for Approval of the October 06, 2025, Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 10/27/2025

- b. Request for Approval of a Budget Amendment Resolution (BAR) Appropriating Bond Proceeds, Premiums and Issuance Fees for the 2025 General Obligation (GO) Bond Issue. (Andy J. Hopkins, Budget Officer; ajhopkins@santafenm.gov and Clarence Romero, Treasury Officer; clromero@santafenm.gov)

Committee Review:

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- c. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$500,000 from Prior Year, FY2025 General Fund Balances to Support Continuation of Audit Support Accounting Services Professional Contracts. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- d. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$90,193 to Increase WIP Design from Grant Revenue for the Rehabilitation of Taxiway F- Design. (Jimmy Gunn, Interim Airport Director; jdgunn@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- e. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$249,450 to Increase WIP Design from Grants Revenue for the Reconstruction of the Airport Lighting Vault. (Paulette Ortiz, Grant Administrator; pkortiz@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- f. Request for Approval of a Professional Services Contract with Santa Fe Watershed Association for the Santa Fe Conservation and Sustainability Education Programming in the Total Amount of \$454,387.50 for a Four-Year

Term. (Christine Chavez, Water Conservation Manager;
cychavez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- g. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$112,000 from Road Impact Fees to FY26 Complete Streets Revenue and Expenses for the Completion of the Engineering Design of Henry Lynch Road Reconstruction Project. (Romella Glorioso-Moss, Capital Projects Manager; rsglorioso-moss@santafenm.gov)

Committee Review;

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- h. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$510,214 to Increase the Repairs & Maintenance and Professional Contracts Using FY26 Available Airport Revenue in Excess of Budgeted Expenditures. (Jimmy Gunn, Interim Airport Director; jdgunn@santafenm.gov and Kelly Bynon Administrative Manager; kabynon@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- i. Request for Approval of Capital Appropriation Grant Agreement with New Mexico Department of Finance and Administration for Project 25-J3151 Improvements to Fire Station Facilities in the Total Amount of \$100,000 with a Reversion Date of June 30, 2029. (Sam Burnett, Facilities Division Director; jsburnett@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$99,000 to FY26 Revenue and Facilities WIP Construction for Improvements to Fire Station Facilities.

Committee Review

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- j. Request for Approval of the New Mexico Department of Finance

Administration Grant Appropriation #25-J3149 in the Total Amount of \$1,900,000 with a Reversion Date of June 30, 2027, to Purchase and Equip a Ladder Truck. (Sten Johnson, Fire Department Assistant Chief; sajohnson@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Grant Proceeds in the Amount of \$1,900,000 into FY26 Revenue and Expenses for Fire Support Services.

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- k. Request for Approval of the New Mexico Department of Finance and Administration Grant Appropriation #25-J3150 in the Total Amount of \$525,000 to Purchase and Equip a Fire Engine with a Reversion Date of June 30, 2027. (Sten Johnson, Fire Department Assistant Chief; sajohnson@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Grant Proceeds in the Total Amount of \$525,000 into FY26 Revenue and Expenses for Fire Support Services.

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- l. Request for Approval of Capital Outlay Grant Agreement from the New Mexico Department of Finance and Administration for Project 25-J3155 for MRC Soccer Valley Expansion in the Total Amount of \$3,000,000 with a Reversion Date of June 30, 2029. (Scott Overlie, Project Manager III; saoverlie@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$3,000,000 Legislative Grant Funds to Parks and Open Space FY26 Revenue and WIP Construction for the MRC Soccer Valley Expansion Project.

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- m. Request for Approval of Capital Outlay Grant Agreement from the New Mexico Department of Finance and Administration for Capital Appropriation Project 25-J3152 Fort Marcy Park Baseball Field Improvements in the Total Amount of

\$500,000 with a Reversion Date of June 30, 2029. (Scott Overlie, Project Manager III; saoverlie@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Legislative Grant Funds in the Total Amount of \$500,000 to Parks and Open Space FY26 Revenue and WIP Construction for the Fort Marcy Park Baseball Field Improvements Project.

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- n. Request for Approval of Capital Outlay Grant Agreement #25-J3156 with the New Mexico Department of Finance and Administration for MRC Irrigation Upgrades in the Total Amount of \$200,000 with a Reversion Date of June 30, 2029. (Scott Overlie, Project Manager III; saoverlie@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Legislative Grant Funds in the Total Amount of \$200,000 to Parks and Open Space FY26 Revenue and WIP Construction for the MRC Irrigation Project.

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- o. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,000,000 from Available General Fund Balance to Parks and Open Space FY26 WIP Construction for Shelby Pedestrian Bridge Replacement. (Scott Overlie, Project Manager III; saoverlie@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- p. Request for Approval of a Professional Service Contract with SKM Engineering for On-Call SCADA and Controls Engineering Services in the Total Amount of \$346,200 Including NMGRT for a Four-Year Term. (P. Fred Heerbrandt, P.E., Engineering Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$346,200 from the Wastewater Enterprise Fund to WIP Construction.

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- q. Request for Approval of the Purchase of Two Automated Side-Loading Collection Vehicles in the Total Amount of \$851,054.20 Excluding NMGRT with MHC Texas Kenworth. (Martin Valdez, ESD Fleet Manager; mjvaldez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- r. Request for Approval of Capital Appropriation Grant Agreement with New Mexico Department of Finance and Administration for Project 25-J3141 Improvements to the Fogelson Library Complex in the Total Amount of \$100,000 with a Reversion Date of June 30, 2029. (Sam Burnett, Facilities Division Director; jsburnett@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$99,000 to FY26 Revenue and Facilities WIP Design for Improvements to the Fogelson Library Complex.

Committee Review

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- s. Request for Approval of Assignment and Estoppel of Leases from Jet Center at Santa Fe Real Estate, LLC, to Atlantic Aviation Santa Fe, LLC Pursuant to the Transfer Provision of those Leases. (Jimmy Gunn, Interim Airport Director, jdgunn@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- t. Request for Approval of Amendment No. 2 to Software as a Service Agreement Item #17-0381 with Tyler Technologies, Inc. to Increase the Compensation by \$1,144,148 for a New Total Amount of \$9,431,664.12 and to Extend the Termination Date to August 31, 2026, for Tyler Munis and EnerGov Software. (Eric Candelaria, ITT Department Director: edcandelaria@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 10/20/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- u. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$92,509 from the General Fund Balance to the Municipal Court FY26 Operating Budget. (Justine Hines, Paralegal Municipal Court; jahines@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- v. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,584,933 to Re-Appropriate the Economic Development FY25 One-Time Funding to the FY26 Budget for Small Business Crime Mitigation and Workforce Development. (Loretta Olguin, Business Operations Manager; Isolguin@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- w. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$168,568 to Re-Appropriate the Unused Balance from FY25 General Fund Appropriation to FY26 to Fund Previously Existing Contracts. (Roberta Catanach, Project Administrator; rlcatanach@santafenm.gov).

Committee Review:

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- x. Request for Approval of Amendment No. 3 to Item #23-0375 with Homewise to Increase the Compensation by \$190,000 for a New Total Contract Amount of \$760,000 and to Extend the Term through June 30, 2026 to Provide Homebuyer/Owner Support Services to Residents of Santa Fe with Low and Moderate Incomes. (Roberta L. Catanach, Project Administrator; rlcatanach@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- y. Request for Approval of Amendment No. 3 to Item #22-0376 with the Housing Trust to Increase the Compensation by \$110,000 for a New Total Contract Amount of \$440,000 and to Extend the Term through June 30, 2026, to Provide Homebuyer/Owner Support Services to Residents of Santa Fe with Low and Moderate Incomes. (Roberta Catanach, Project Administrator; rlcatanach@santafenm.gov)

Finance Committee

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Committee Review:

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- z. Request for Approval of Intergovernmental Agreement Between the First Judicial District Attorney's Office and Santa Fe County to Collaboratively Implement, Sustain, and Evaluate Two Programs: The Youth Community Violence Initiative and a Youth Diversion Initiative Known as Uplift Youth to Reduce Youth Involvement in Violence and the Juvenile Justice System through Proactive, Trauma-Informed, and Community-Centered Approaches, for a Term Ending on December 31, 2025. (Sandra Emory, Youth and Family Services Program Manager; sxemory@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- aa. Request for Approval of Amendment No. 1 to Item #24-0596 Intergovernmental Agreement with the New Mexico Children, Youth and Families Department to Decrease the FY26 Budget from \$316,342 to \$218,822 for Alternative to Detention Services in the City of Santa Fe. (Sandra Emory, Youth and Family Services Program Manager; sxemory@santafenm.gov)

1. Request for Approval of Budget Amendment Resolution (BAR) to Decrease Grant Proceeds by \$97,520 in FY26.

Committee Review:

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- bb. Request for Approval of a Budget Amendment Resolution (BAR) to Re-Appropriate Unused Funding from FY25 in the Amount of \$6,656,267 to FY26 for Homelessness Service Contracts. (Kristen Woods, Program Manager Youth & Family Services; krwoods@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- cc. Request for Approval of a Budget Amendment Resolution (BAR) to Re-Appropriate Unused Funding from FY25 in the Amount of \$200,000 to FY26 for One-time Midyear Funding for the City's Afterschool Program. (Brian Stinett, Recreation Division Director; bjstinett@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- dd. Request for Approval of a Budget Amendment Resolution (BAR) to Re-Appropriate Unused Funding in the Amount of \$175,000 from FY25 Teen Center Remodel and Replacement to FY26 Ice Arena Repair and Maintenance. (Brian Stinett, Recreation Division Director; bjstinett@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- ee. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$90,103 to Fund the Previously-Frozen Risk and Safety Compliance Officer Position. (Andrea Phillips, Deputy City Manager; akphillips@santafenm.gov).

Committee Review:

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- ff. CONSIDERATION OF BILL NO. 2025-6. ADOPTION OF ORDINANCE NO. 2025-____.

(Mayor Alan Webber, Councilor Signe Lindell, Councilor Pilar Faulkner, Councilor Michael Garcia)

A Bill Relating to the Santa Fe Traffic Operations Program; Amending Section 24-4 to Remove the Requirement for Police Department Oversight; Provide for the Use of Cameras that Detect Vehicle Noise Violations Using an Automated Compliance Enforcement System; and Impose a Fine for System-Detected Vehicle Noise Violations.(Deputy Chief Valdez, Santa Fe Police; bpvaldez@santafenm.gov)

Committee Review:

Governing Body (Introduced): 09/24/2025

Governing Body (Public Comment): 10/08/2025

Public Works and Utilities Committee: 10/20/2025

Quality of Life Committee: 10/22/2025

Finance Committee: 10/27/2025

Governing Body: 11/12/2025

- gg. CONSIDERATION OF RESOLUTION NO. 2025-____. (Mayor Alan Webber)
A Resolution Requiring a “Micro Community” in Every City of Santa Fe Council District by January 1, 2027, or, if that Timeline is not met, A Presentation explaining the Barriers to Meeting the Timeline and Recommending How and When the Goal of a Micro Community in Every District Can Be Achieved. (Henri Hammond-Paul, Community Health and Safety Director; hmhammondpaul@santafenm.gov)

Committee Review:

Governing Body (Introduced): 09/24/2025

Quality of Life Committee: 10/01/2025

Finance Committee: 10/27/2025

Governing Body: 10/29/2025

- hh. CONSIDERATION OF BILL NO. 2025-21. ADOPTION OF ORDINANCE NO. 2025-_____. (Mayor Alan Webber)
A Bill Amending SFCC 1987, Section 28-1.5 (“Living Wage Ordinance”), to Increase the City’s Base Minimum Wage and Update the Formula for Calculating the Minimum Wage Annually. (Rod Gould, Senior Advisor and Public Engagement Coordinator; rsgould@santafenm.gov)

Committee Review:

Governing Body (Introduced): 09/10/2025
Governing Body (Public Comment): 09/24/2025
Public Works and Utilities Committee: 09/29/2025 *VOTED TO POSTPONE TO 10/20/2025, RULE IV(C)(4)(i)*
Economic Development Advisory Committee: 10/01/2025
~~Quality of Life Committee 10/01/2025~~ *POSTPONED TO 10/22/2025, RULE IV(C)(4)(ii)*
~~Finance Committee: 10/06/2025~~ *POSTPONED TO 10/27/2025, RULE IV(C)(4)(ii)*
~~Governing Body: 10/29/2025~~ *POSTPONED TO 11/12/2025, RULE IV(C)(4)(ii)*
Public Works and Utilities Committee: 10/20/2025
Quality of Life Committee: 10/22/2025
Finance Committee: 10/27/2025
Governing Body: 11/12/2025

- ii. CONSIDERATION OF BILL NO. 2024-17. ADOPTION OF ORDINANCE NO. 2025-_____. (Mayor Alan Webber and Councilor Jamie Cassutt)
A Bill Repealing and Replacing SFCC 1987 Chapter 14 (“Land Development Code”); Clarifying and Consolidating Various References to Code Violations Into One Violations Section; Specifying that the Applicant or the Property Owner Have the Burden of Proof for Establishing Legal Non-Conformities; Reducing the Early Neighborhood Notification Requirement for City Capital Improvement Projects to those Exceeding Two Hundred and Fifty Thousand Dollars; Renaming “Special Use Permit” to “Conditional Use Permit”; Removing Historic District Review Board’s (“HDRB”) Authority to Recommend Personal Property Acquisitions; Requiring Archaeologists to Hold a New Mexico State Burial Excavation Permit for Certain Work; Removing Waivers of Qualifications for Archaeologists by Archaeological Review Committee; Increasing Permitted Building Heights for Residential Districts and Non-Residential Development; Establishing Densities and Height By Right for Certain Residential Zones Exceeding Ten Units Per Acre; Creating a Parks and Open Space Zoning District; Permitting Additional Flexibility for Certain Structures and Situations Regarding Setbacks; Eliminating Residential Suite Hotel/Motel and Ecological Resource Protection Overlay Zoning Districts; Reducing the Length at Which an Archaeological Clearance Permit is Required for Sewer and Utility Main Construction; Removing Alcohol Sale Regulations in the Airport Road Overlay; Identifying a Strategy to Review and Approve Land Uses Not Specifically Listed in the “Summary Table of Allowed

Uses”; Clarifying that Duplexes, Triplexes, Townhomes, and Residential Complexes are Permitted Uses; Creating Use Categories and Subcategories and Reorganizing Some Existing Uses Into New Categories within the Table of Allowed Uses; Requiring Trees to be Integrated Into Stormwater Infrastructure in the Airport Road Overlay District; Removing Certain Prohibitions for Vehicle Parking at Residences; Allowing Accessory Dwelling Units to be the Maximum Allowable Height of the Zoning District; Establishing Design and Dimensional Standards for Residential Compound Development; Regulating In-Ground and Above-Ground Pools; Regulating Agricultural Home Occupations; Reassigning the Use, “Laboratory, Research, or Testing” From Industrial to Commercial; Regulating Outdoor Dining; Updating Telecommunication Facilities Code to be Consistent with Federal Standards; Establishing New Subdistrict Regulations in the Historic District Overlays; Specifying Primary Facades for Significant Structures and the Strategy for Identifying Primary Facades On Contributing Structures; Updating Definitions For Façade and Elevation; Prohibiting Enclosure Of Existing Porches and Portals on Primary Facades of Contributing Structures; Requiring Window Depth and Other Characteristics of Windows and Doors be Preserved in Historic Districts; Increasing Affordability Incentives, Including Administrative Review and Density Bonuses; Specifying that Open Space Requirements in the C-2 District are Per Dwelling Unit; Expanding Options to Reduce On-Site Parking and Exempting the Business Capital District from Parking Requirements in Table 7-4; Reducing Required Off-Street Parking Spaces; Requiring Electric Vehicle Charging Stations for All New Developments; Distinguishing Parking Regulations Applicable to Bicycles from those Applicable to Vehicles, and Requiring Long-Term Bicycle Storage and Parking; Eliminating Content-Based Sign Restrictions; Imposing a Variety of New Regulations Protecting the City’s Terrain and Stormwater Management; Imposing New Landscaping Standards for Plants and Trees; Eliminating Allowance for High- and Low-Pressure Sodium Lamps and Mercury Vapor, Adding Led as the Permitted Lamp Type, and Decreasing the Permitted Incandescent Watts from 160 to 150; Sunsetting the Business Capitol District Design Review Committee and Long Range Planning Subcommittee; Defining Numerous Terms; Imbedding Graphical Depictions of Processes; and Making Non-Substantive Chapter Organizational Changes.
(Maggie Moore, Assistant Land Use Director; mrmoores@santafenm.gov)

Committee Review:

Governing Body (Introduction): 10/08/2025
Special Governing Body (Public Comment): 10/09/2025
Historic Districts Review Board and Archaeological Review Committee Joint Meeting: 10/14/2025
Planning Commission: 10/16/2025
Public Works and Utilities Committee: 10/20/2025
Quality of Life Committee: 10/22/2025
Finance Committee: 10/27/2025
Governing Body Special Meeting (Public Hearing): 11/19/2025

7. Action Items: Discussion Agenda
8. Public Hearing
 - a. Request for Issuance of a Cease-and-Desist Order to close Chinese Massage LLC, 4985 Airport Road, Unit B, Yufang Bao, Operator/Owner, (571)392-0740. Code Enforcement Case# 2025-4553, Violation of SFCC 18-1.7 *Notice of Violation; Penalty*, Operating Without a Business License and in a Manner Contrary to the Public Welfare. (Maggie Moore, Assistant Land Use Director; mrmoores@santafenm.gov)
9. Matters from Staff
10. Matters from the Committee
11. Matters from the Chair
12. Next Meeting: Monday, November 10, 2025
13. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.