



Agenda

Meeting of the Board of
Adjustment
November 4, 2025 at 6:00 PM
Council Chambers, City Hall
200 Lincoln Avenue

Procedures for Board of Adjustment Meeting

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Live Public Comment: Members of the public may provide public comment in person during the public comment portion of the public hearing.

Virtual Public Comment: Members of the public may provide public comment virtually during the public comment portion of the public hearing by joining the Zoom meeting by internet or phone using the following link: <https://santafenm-gov.zoom.us/j/86758412332>

By phone:+1 346 248 7799 US (Houston) +1 669 444 9171 US +1 669 900 6833 US (San Jose) +1 719 359 4580 US +1 253 205 0468 US +1 253 215 8782 US (Tacoma) +1 309 205 3325 US +1 312 626 6799 US (Chicago) +1 360 209 5623 US +1 386 347 5053 US +1 507 473 4847 US +1 564 217 2000 US +1 646 931 3860 US +1 689 278 1000 US +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 305 224 1968 US

Webinar ID: 867 5841 2332

Written Comment: Members of the public may submit public comments by 5 p.m. on the Monday before the meeting via <https://santafenm.gov/land-use/current-planning/public-comment>. Comments will then be published after this deadline. The agenda and packet for the meeting will be posted at <https://santafenm.portal.civicclerk.com/>

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
 - a. March 4, 2025
6. Approval of Findings/Conclusions

- a. **Case #2024-9316. 2247 Camino Carlos Rey, Grace Community Church, Special Use Permit.**
7. Old Business
8. New Business
 - a. **Case #2025-11289. 195 Brownell-Howland Rd Special Use Permit Request.** Palo Santo Designs, ("Agent"), for Seonaidh Davenport and Brian Sharon, Owners and Applicants ("Applicant"), requests a Special Use Permit to change an existing legal nonconforming use, a garage, to another legal nonconforming use, a casita, at the home at 195 Brownell-Howland Rd ("Property"). The Property is 5.079-acres, zoned R-1, within the Escarpment-Ridgetop Overlay. (Alexa Hempel Case Manager, anhempel@santafenm.gov).
9. Staff Communications
10. Matters from the Board
11. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.