

**Regular Meeting of the Finance Committee
September 22, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Regular Meeting of the Finance Committee was called to order by Councilor Romero-Wirth at 5:03 PM, on Monday, September 22, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Councilor Carol Romero-Wirth

Councilor Signe Lindell

Councilor Jamie Cassutt

Councilor Pilar Faulkner (Arrived during item j)

Councilor Lee Garcia (Arrived during item j)

MEMBERS EXCUSED

OTHER PARTICIPANTS ATTENDING

Emily Oster, Director, Finance Department

3. Approval of Agenda

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Lindell, to Approve.

VOTE The motion Passed on a voice vote.

4. Approval of Consent Agenda

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Lindell, to Amend.

VOTE The motion Passed on a voice vote.

The following items were pulled for discussion:

- Item j
- Item r

5. Presentations

- a. Finance Department Staff Recognition. (Emily K. Oster, Finance Director;

ekoster@santafenm.gov)

6. Action Items: Consent Agenda

- a. Request for Approval of the Auction Disposal List for the New Mexico Annual Statewide Auction on October 18, 2025, and to Delegate the Director of Finance or their Designee as the Title-Signing Authority. (Raymond "Scott" Gunter, Procurement Manager; rsgunter@santafenm.gov; David M. Jaramillo, Fleet Manager; dmjaramillo@santafenm.gov)

Committee Review:

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

Approved on Consent.

- b. Request for Approval of a Budget Amendment Resolution to Appropriate the Unspent Balance of an FY25 One Time Appropriation of \$290,671 from General Fund Balance to FY26 Complete Streets Supplies for Intersection Markings. (Regina Wheeler, Public Works Director, rawheeler@santafenm.gov).

Committee Review:

Public Works & Utilities Committee 9/15/2025

Finance Committee 9/22/2025

Governing Body 9/24/2025

Approved on Consent.

- c. Request for Approval of the State of New Mexico Crime Victims Reparation Commission (CVRC) STOP Violence Against Women Act Formula Grant Agreement #ISJOV W.24.00517.STOP in the Amount of \$77,211 with a Required Match of \$25,737 to Fund a Full-Time Term Position to Respond to Domestic Violence in the City of Santa Fe. (Sandra Emory, Youth and Family Services Program Manager; sxemory@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$77,211 from the 2025 CVRC Grant Agreement to FY26 Revenue and Expenses for the Domestic Violence Response Team.

Committee Review:

Quality of Life Committee: 9/17/2025

Finance Committee: 9/22/2025

Governing Body: 9/24/2025

Approved on Consent.

- d. Request for Approval of Capital Outlay Grant Agreement for Capital Appropriation Project 25-J3160 with the New Mexico Department of Finance & Administration in the Total Amount of \$250,000 for Shelby Street Pedestrian Bridge Replacement with a Reversion Date of June 30, 2029. (Scott Overlie, Project Manager III; saoverlie@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Legislative Grant Proceeds of \$250,000 to Parks and Open Space FY26 Revenue and Expenses for the Shelby Street Pedestrian Bridge Replacement Project.

Committee Review

Public Works Utilities Committee: 09/15/2025

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

Approved on Consent.

- e. Request for Approval of Amendment No. 1 to On-Call General Services Contract Item #23-0104 Pursuant to ITB#23/27/B with Proscap Landscape Management, LLC, and Pursuant to Article 8 of the Contract to Substitute the Price List. (Scott Overlie, Project Manager III, Parks & Open Space; saoverlie@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 09/15/2025

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

Approved on Consent.

- f. Request for Approval of Construction Contract with Keers Facility Services in the Total Amount of \$938,322 Including NMGRT for Remediation and Demolition Services at Midtown Required to Implement the Approved Master Plan. (Tim Farrell, Facilities Division Property Development Manager; tgfarrrell@santafenm.gov)

Committee Review

Public Works and Utilities Committee: 09/15/2025

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

Approved on Consent.

- g. Request for Approval of a Professional Services Agreement with Yearout Energy Services Company, LLC DBA Energy Systems Group Southwest in the Total Amount of \$500,827 Including NMGRT for an Investment Grade Audit and Microgrid Design for Community Resiliency for a Term of 18 Months. (Regina Wheeler, Public Works Director, rawheeler@santafenm.gov)

Committee Review

Public Works and Utilities Committee: 09/15/2025

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

Approved on Consent.

- h. Request for Approval of a Professional Services Contract with St. Elizabeth's

Shelter Corporation for Homeless Service Response in the Total Amount of \$250,000 through June 30, 2026. (Kristen Woods, Youth and Family Services Program Manager; krwoods@santafenm.gov)

Committee Review:

Quality of Life Committee: 9/17/2025

Finance Committee: 9/22/2025

Governing Body: 9/24/2025

Approved on Consent.

- i. Request for Approval of Amendment No. 1 to Item #24-0674 with Spencer Fane, LLP to Increase Compensation by \$450,000 for a New Total Amount of \$616,668.75 and to Extend the Term to September 1, 2028 for Litigation Against Contractors Involved in City Reservoir Improvement Projects. (Jesse Roach, Interim Public Utilities Director; jdroach@santafenm.gov)

Committee Review

Public Works and Utilities Committee: 09/15/2025

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

Approved on Consent.

- j. Request for Approval of a Collective Bargaining Agreement with Local 3999 City of Santa Fe Employees of the American Federation of State, County, and Municipal Employees, Council 18, AFL-CIO (AFSCME). (Bernadette Salazar, Human Resources Director; bjsalazar@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution to Appropriate Unspent Balances from the FY25 Employee Compensation Operating Budget of \$611,452 from General Fund Balance to the FY26 Human Resources Budget to Pay \$1,000 Retention Incentives to AFSCME Employees.

Committee Review:

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

MOTION A motion was made by Councilor Lindell, seconded by Councilor Garcia, to Approve.

VOTE The motion Passed on a roll call vote.

- k. Request for Approval of Citywide Timekeeping and Workforce Management with UKG Kronos Systems LLC in the Total Amount of \$211,153.10 for the First Year of the Four-Year Term through July 13, 2029. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov)

Committee Review

Public Works and Utilities Committee: 09/15/2025
Finance Committee: 09/22/2025
Governing Body: 09/24/2025

Approved on Consent.

- I. Request for Approval of a General Services Contract with Peter's Trucking Inc., in the Amount of \$2,000,000 for Sewage Sludge Disposal Services for a Four-Year Term. (Fred Heerbrandt, Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$500,000 from the Wastewater Enterprise Fund to Service Contracts.

Committee Review:

Public Works and Utilities Committee: 09/15/2025
Finance Committee: 09/22/2025
Governing Body: 09/24/2025

Approved on Consent.

- m. Request for Approval of an On-Call Construction Contract with SKE Contractors, Inc. for Sewer Collection System Repair, Replacement, and Extension in the Total Amount of \$4,327,500 Including NMGRT for a Four-Year Term. (P. Fred Heerbrant, P.E., Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,081,875 from the Enterprise Fund to WIP Construction.

Committee Review:

Public Works and Utilities Committee: 09/15/2025
Finance Committee: 09/22/2025
Governing Body: 09/24/2025

Approved on Consent.

- n. Request for Approval of a Donation Agreement with Homewise to Donate Las Estrellas Tract 6A for Development as Affordable Housing. (Terry Lease, Asset Development Manager, tjlease@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 09/15/2025
Quality of Life Committee: 09/17/2025
Finance Committee: 09/22/2025
Governing Body: 09/24/2025

Approved on Consent.

- o. Request for Approval of Amendment No. 2 to Digital Media Agreement Item #24-0690A with Midwest Tape, LLC to Increase the Compensation by \$149,087.68 for a New Total Amount of \$319,997.68 for the Purchase of Digital Library Materials. (Margaret M. Neill, Library Division Director; mmneill@santafenm.gov)

Committee Review:

Quality of Life Committee: 09/17/2025

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

Approved on Consent.

- p. Request for Approval of an On-Call Construction Contract with Anchorbuilt for Sewer Collection System Repair, Replacement, and Extension in the Total Amount of \$4,327,500 Including NMGRS for a Four-Year Term. (P. Fred Heerbrant, P.E., Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,081,875 from the Enterprise Fund to WIP Construction.

Committee Review:

Public Works and Utilities Committee: 09/15/2025

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

Approved on Consent.

- q. Request for Approval of a Local Government Road Fund Cooperative Agreement Administered by the New Mexico Department of Transportation for the Construction of Agua Fria-Cottonwood Roundabout Project Identified as L500618 in the Total Amount of \$87,639. (Romella Glorioso-Moss, Capital Projects Manager, rsglorioso-moss@santafenm.gov).

1. Request for Approval of a Budget Amendment Resolution (BAR) to Appropriate \$65,729 from the Grant and \$21,910 from Road Impact Fees to FY26 Complete Streets Revenue and Expenses for the Construction of Agua Fria-Cottonwood Roundabout.

Committee Review:

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

Approved on Consent.

- r. Request for Approval of Intergovernmental Agreement (IGA) No. 26-631-1111-00008 with the New Mexico Department of Workforce Solutions in the Amount of \$1,642,023 to Support Shelter Operations, Street Outreach, Site Improvements, and Neighborhood Cleanliness Activities Related to the City's Homelessness Response. (Henri Hammond-Paul, Community Health and Safety Department Director; hmhammondpaul@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Grant Proceeds to Community Health and Safety FY 26 Revenue and Service Contract for Implementation of the IGA.

Committee Review:

Finance Committee: 09/22/2025

Governing Body: 09/24/2025

MOTION A motion was made by Councilor Lindell, seconded by Councilor Cassutt, to Approve.

VOTE The motion Passed on a roll call vote.

- s. CONSIDERATION OF BILL NO. 2025-17. ADOPTION OF ORDINANCE NO. 2025-____. (Councilor Carol Romero-Wirth and Councilor Jamie Cassutt)
A Bill Amending SFCC 1987, Section 25-1.8(A) to Require the City of Santa Fe (“City”) to Continue to Monitor the Naturally Occurring Fluoride Levels in its Water System at Representative Sample Locations and to End the Requirement to Add Fluoride to the System. (Jesse Roach, Interim Public Utilities Director; jdroach@santafenm.gov)

Committee Review:

Governing Body (Introduced): 08/27/2025

Governing Body (Public Comment): 09/10/2025

Public Works and Utilities Committee: 09/15/2025

Finance Committee: 09/22/2025

Governing Body: 10/08/2025

Approved on Consent.

- t. CONSIDERATION OF BILL NO. 2025-19. ADOPTION OF ORDINANCE NO. 2025-____. (Councilor Signe Lindell)
A Bill Establishing a Ten (10) Year Plaza Pushcart Vendor License for which Vendors who have Completed Twenty-Five (25) Consecutive Years of Vending are Eligible to Apply. (Xavier Martinez, Constituent Services Manager; xbmartinez@santafenm.gov)

Committee Review:

Governing Body (Introduced): 08/27/2025

Economic Development Advisory Committee: 09/03/2025

Governing Body (Public Comment): 09/10/2025

Quality of Life Committee: 09/17/2025

Finance Committee: 09/22/2025

Governing Body (Public Hearing): 10/08/2025

Approved on Consent.

- u. CONSIDERATION OF RESOLUTION NO. 2025-____. (Councilor Jamie Cassutt, Councilor Pilar Faulkner, and Councilor Alma Castro)
A Resolution Convening a Charter Review Commission No Later than April of 2026 to Consider Mayor and City Councilor Powers. (Marci Eannarino, Legislation and Policy Innovation Manager; maeannarino@santafenm.gov, Palmer Anderson, Policy Analyst;

pcanderson@santafenm.gov, and Christine Spiers, Legislative Assistant;
cmspiern@santafenm.gov)

Committee Review:

Governing Body (Introduced): 08/27/2025

Public Works and Utilities Committee: 09/02/2025

Quality of Life Committee: 09/03/2025 **POSTPONED TO A DATE CERTAIN - QUALITY
OF LIFE 09/17/2025**

Finance Committee: 09/08/2025 **POSTPONED TO 09/22/2025**

Governing Body: 09/10/2025 **POSTPONED TO 09/24/2025**

Quality of Life: 09/17/2025

Finance Committee: 09/22/2025

Governing body: 09/24/2025

Approved on Consent.

7. Action Items: Discussion Agenda

8. Matters from Staff

9. Matters from the Committee

10. Matters from the Chair

11. Next Meeting:

12. Adjourn

Meeting Adjourned at 5:27 P.M.

ERMINIA TAPIA

Liaison



Chair

Finance Committee Meeting Minutes







09.22.2025

Final Audit Report

2025-10-10

| | |
|-----------------|---|
| Created: | 2025-10-08 |
| By: | ERMINIA TAPIA (emtapia@santafenm.gov) |
| Status: | Signed |
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"Finance Committee Meeting Minutes 09.22.2025" History

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-  Document emailed to cromero-wirth@santafenm.gov for signature
2025-10-08 - 5:04:17 PM GMT
-  Email viewed by cromero-wirth@santafenm.gov
2025-10-10 - 7:57:43 PM GMT- IP address: 143.105.159.54
-  Signer cromero-wirth@santafenm.gov entered name at signing as Carol Romero-Wirth
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-  Document e-signed by Carol Romero-Wirth (cromero-wirth@santafenm.gov)
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