



Agenda

**Regular Meeting of the Solid
Waste Management Agency
Joint Powers Board
October 16, 2025 at 5:00 PM
Grant Conference Room, 2nd
Floor
240 Grant Avenue
Santa Fe, NM 87501**

**Procedures for Solid Waste Management Agency Joint Powers Board Meeting
Members of the public and staff can attend the Joint Powers Board meeting in
person or virtually via WebEx by following the information below:**

Click [Here](#) to Join by WebEx Meeting Link using a computer/laptop/smartphone.

Join by Telephone or Mobile Device: (415) 655-0001

Meeting Number (Access Code): 2557 935 0651

Meeting Password: 7522 7239

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
 - A. Approval of Agenda
- IV. Approval of Minutes
 - A. Regular Meeting - August 21, 2025
- V. Matters from the Public
- VI. Awards and Recognition
 - A. Recognition of the New Mexico Solid Waste Association of North America (SWANA) Roadrunner Chapter's 2025 Solid Waste Employee of the Year – Ralph Lozano.
- VII. Approval of Consent Calendar
- VIII. Consent Calendar
 - A. Request for Approval of Signatory Authority for New Mexico Environment Department Ground Water Discharge Permits for Caja del Rio Landfill and the Buckman Road Recycling & Transfer Station.

- B. Request for Approval of Amendment No. 1 to the Services Agreement with Clean Harbors Environmental Services, Inc. of Norwell, MA, for Household Hazardous Waste Collection Services at Buckman Road Recycling and Transfer Station in the Amount of \$155,000 (RFP No. 25043); and
 - 1. Approval of Budget Increase to 8100852.510310 (Service Contracts) from 810.100700 (Operating Cash Fund Cash) in the Amount of \$155,000.
- C. Request for Approval of Amendment No. 3 to the Services Agreement with Rusty's Weigh Scales & Service, Inc. of Lubbock, TX, for On-Call Truck Scale Calibration, Maintenance and Repair Services (ITB No. 24/32/B); and
 - 1. Extend the Term of the Agreement through October 19, 2026.
 - 2. Amend the Contractor's Information under Notices of the Agreement.
 - 3. Increase the Amount of Compensation by \$13,000 for a Total Not-To-Exceed Amount of \$63,000.
 - 4. Approval of Budget Increase to 8100852.510300 (Repairs and Maintenance – Furniture/Fixtures/Equipment) from 810.100700 (Operating Cash Fund Cash) in the Amount of \$13,000.
- D. Request for Approval of General Construction Services with Cooperative Educational Services (CES) / Anissa Construction, Inc. of Albuquerque, NM, for the Customer Unloading Area Improvements at the Buckman Road Recycling and Transfer Station under CES Contract No. 2023-05-R1238 ALL in the Amount of \$78,000; and
 - 1. Approval of Budget Increase to 8100852.570400 (Building & Structure Non-Exempt) from 810.100700 (Capital Improvements Reserve Fund) in the Amount of \$78,000.
- E. Request for Approval to Purchase a Peterbilt Model 536 Non-Potable Water Truck, with Necessary Extras and Extended Warranty, from Rush Truck Centers of New Mexico, Inc. of Albuquerque, NM, under BuyBoard Contract No. 723-23 for the Buckman Road Recycling and Transfer Station in the Amount of \$137,839; and
 - 1. Approval of Budget Increase to 8100852.571000 (Capital Outlay – Vehicles Greater Than 1.5 Ton) from 811.100700 (Equipment Replacement Reserve Fund Cash) in the Amount of \$137,839.

IX. Matters from the Executive Director

- A. Discussion with Possible Action for the 2026 Residential Free Days.

- B. Request for Approval of Professional Services Agreement with Parkhill of Rio Rancho, NM, for On-Call Engineering Services for Task 1 – Conceptual Design for a New Maintenance Shop and Administration Building at the Caja del Rio Landfill in the Amount of \$26,718.75 (RFP No. 25098).

X. Matters from Staff - City and County

- A. Deborah Trujillo, Division Director, City of Santa Fe Environmental Services Division.

- B. Les Francisco, Solid Waste Superintendent, Santa Fe County Public Works.

XI. Matters from the Board

XII. Executive Session:

- A. In Accordance with the New Mexico Open Meetings Act, NMSA 1978, §10-15-1(H)(7), Discussion Regarding Pending Litigation in Which Santa Fe Solid Waste Management Agency is a Participant, specifically: Jason Apodaca, v. Santa Fe Solid Waste Management Agency, et al., First Judicial District Court Case No. D-101-CV-2025-01148.

XIII. Executive Session Action Items

XIV. Next Meeting Date: November 20, 2025

XV. Adjournment

Anyone with questions regarding the meeting or requiring accommodation on WebEx should contact Rosalie Cardenas at (505) 424-1850, extension 150.

AGENDA

Santa Fe Solid Waste Management Agency
Joint Powers Board

Regular Meeting

Thursday, October 16, 2025 at 5:00 PM
Hybrid In-Person and Virtual Meeting
Santa Fe County Administrative Complex
Grant Conference Room, 2nd Floor
240 Grant Avenue, Santa Fe, NM 87501

Members of the public and staff can attend the Joint Powers Board meeting in person or virtually via WebEx by following the information below:

Join by WebEx Meeting Link using a computer/laptop/smartphone:

<https://santafesolidwastemanagementagency.my.webex.com/santafesolidwastemanagementagency.my/j.php?MTID=mc77e9942a7efb0770af5618bf809e9ee>

Join by Telephone or Mobile Device: (415) 655-0001

Meeting Number (Access Code): 2557 844 0076

Meeting Password: ghKexd9ed93 (44539393 when dialing from a phone)

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- II. Roll Call**
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- D. Request for Approval of General Construction Services with Cooperative Educational Services (CES) / Anissa Construction, Inc. of Albuquerque, NM, for the Customer Unloading Area Improvements at the Buckman Road Recycling and Transfer Station under CES Contract No. 2023-05-R1238 ALL in the Amount of \$68,663.89; and
 - 1. Approval of Budget Increase to 8100852.570400 (Building & Structure Non-Exempt) from 810.100700 (Capital Improvements Reserve Fund) in the Amount of \$68,663.89.

- E. Request for Approval to Purchase a Peterbilt Model 536 Non-Potable Water Truck, with Necessary Extras and Extended Warranty, from Rush Truck Centers of New Mexico, Inc. of Albuquerque, NM, under BuyBoard Contract No. 723-23 for the Buckman Road Recycling and Transfer Station in the Amount of \$144,139; and
 - 1. Approval of Budget Increase to 8100852.571000 (Capital Outlay – Vehicles Greater Than 1.5 Ton) from 811.100700 (Equipment Replacement Reserve Fund Cash) in the Amount of \$144,139.

IX. Matters from the Executive Director

- A. Discussion with Possible Action for the 2026 Residential Free Days.

- B. Request for Approval of Professional Services Agreement with Parkhill of Rio Rancho, NM, for On-Call Engineering Services for Task 1 – Conceptual Design for a New Maintenance Shop and Administration Building at the Caja del Rio Landfill in the Amount of \$26,718.75 (RFP No. 25098).

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- B. Les Francisco, Solid Waste Superintendent, Santa Fe County Public Works.

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XIII. Executive Session Action Items

XIV. Next Meeting Date: November 20, 2025

XV. Adjournment

Anyone with questions regarding the meeting or requiring accommodation on WebEx should contact Christiann Orozco at (505) 424-1850, extension 150.

**Regular Meeting of the Solid
Waste Management Agency
Joint Powers Board
August 21 2025 at 5:00 PM
Grant Conference Room, 2nd Floor
240 Grant Avenue, Santa Fe, NM 87501**

I. Call to Order

A regular meeting of the Solid Waste Management Agency Joint Powers Board was called to order by Councilor Lee Garcia, Chair, at 5:04 pm, on August 21, 2025, in the Johnson Street Conference Room, 240 Grant Avenue, Santa Fe, NM.

II. Roll Call

Members Present

Councilor Lee Garcia, Chair
Councilor Amanda Chavez, virtually
Commissioner Camilla Bustamante, virtually
Commissioner Adam Johnson

Members Absent

Commission Lisa Cacari Stone, excused
Councilor Michael Garcia, excused

Others Present

Randall Kippenbrock, Executive Director, SWMA
Christiann Orozco, HR Officer/Administrative Assistant, SWMA
Ernestina Baca, SWMA
Deborah Trujillo, Division Director, City of SF, Environmental Services Division
Les Francisco, SF County,
Jonas Nahoum, Long, Komer and Associates
Nancy Long, Long, Komer and Associates
Elizabeth Martin, Stenographer

III. Approval of Agenda

MOTION A motion was made by Commissioner Bustamante, seconded by Councilor Chavez; to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Lee Garcia, Chair, yes; Councilor Amanda Chavez, yes;
Commissioner Bustamante, yes; Commissioner Johnson, yes.

IV. Approval of Minutes

A. Regular Meeting - June 18, 2025

MOTION A motion was made by Commissioner Johnson, seconded by
Commissioner Bustamante, to approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Lee Garcia, Chair, yes; Councilor Amanda Chavez, yes;
Commissioner Bustamante, yes; Commissioner Johnson, yes.

V. Matters from the Public

None.

VI. Approval of Consent Calendar

Item VII B was pulled by Commissioner Johnson for discussion.

MOTION A motion was made by Councilor Chavez, seconded by Commissioner
Johnson, to approve the Consent Calendar as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Lee Garcia, Chair, yes; Councilor Amanda Chavez, yes;
Commissioner Bustamante, yes; Commissioner Johnson, yes.

VII. Consent Calendar

**A. Request for Approval to Purchase Four Vehicles from Melloy
Chevrolet of Los Lunas, NM, Under New Mexico Statewide Price
Agreement 40-00000-24-00068 in the Amount of \$205,845; and**

**1. Approval of Budget Increase to 8100851.571000 (Capital Outlay
- Vehicles Less Than 1.5 Tons) from 811.100700 (Equipment
Replacement Reserve Fund Cash) in the Amount of \$205,845.**

B. Request for Approval of Amendment No. 1 to the Services Agreement

with Universal Protection Services, LP d/b/a Allied Universal Security Services of Albuquerque, NM, for Security Services under New Mexico Statewide Price Agreement No. 20-00000-22-00049; and

- 1. Extend the Term of Agreement through August 15, 2026.**
- 2. Increase the Amount of Compensation by \$143,699.66 for a Total Not-To-Exceed Amount of \$273,409.60.**

Commissioner Johnson said he wanted to get a better understanding of how security is handled at the facilities.

Mr. Kippenbrock said the Agency has always had outside security. Security is responsible in two parts. They come at 3:30 PM to help close down the facility at Caja Del Rio, they get to the Buckman Road Transfer Station at 4:30 PM to secure the gates and monitor the metal gate until 4:45 PM. They let customers who are already inside out. Before 6:00 PM, they lock up everything and do their patrol then come back to Caja Del Rio and do the same. They do three rounds of patrol throughout the evening. They report lights out and abnormal activities and monitor for any fires after hours. Before the pandemic, they had 11 hour shifts. We now do 63 hours a week. We utilize the statewide price agreement. This company is the same company we have been using for years and the same security guards for awhile. They are familiar with our operation and what we expect. They provide shift logs with any reports.

Commissioner Johnson said thank you. He appreciated that.

Commissioner Johnson asked have there been incidents of vandalism or foul play in the facilities that have been observed.

Mr. Kippenbrock said we had some vandalism to the coke machine, one night they tried to break into the weigh station at the BuRRT Transfer Station to get at the money, there have been some strange people trying to come in and at the landfill we deal with cattle from the land owners.

Commissioner Johnson said so it is pretty peaceful, but there are occasional odd occurrences identified by the security personnel.

MOTION A motion was made by Councilor Chavez, seconded by Commissioner Bustamante, to approve Amendment No. 1 to the Services Agreement with Universal Protection Services, LP d/b/a Allied Universal Security Services of Albuquerque, NM.

VOTE The motion passed on a roll call vote as follows:

- C. Request for Approval of Amendment No. 1 to the Services Agreement with Natural Evolution, Inc. Of Tulsa, OK, for Electronic Waste Recycling Services for the Buckman Road Recycling and Transfer Station (RFP No. 24055); and**
 - 1. Extend the Term of the Agreement through August 15, 2026.**
 - 2. Increase the Compensation by \$65,000 for a Total Amount Not to Exceed \$115,000.**

- D. Request for Approval of Amendment No. 1 to the Professional Services Agreement with BlueWater Environmental Consulting, LLC of Santa Fe, NM, for Environmental Services at the Caja del Rio Landfill and Buckman Road Recycling and Transfer Station (RFP No. 24070): and**
 - 1. Extend the Term of the Agreement through August 15, 2026.**
 - 2. Increase the Amount of Compensation by \$83,175 for a Total Not-To-Exceed Amount of \$210,625.**

- E. Request for Approval of Amendment No. 3 to the Price Agreement for Motor Oils, Lubricants, Antifreeze, and Related Products with Senergy Petroleum, LLC of Arvada, CO, at the Same Price, Terms and Conditions (ITB No. 23/02/B); and**
 - 1. Extend the Term of the Agreement through August 18, 2026.**
 - 2. Amend the Contractor's Information under Notices of the Agreement.**

- F. Request for Approval of Amendment No. 4 to the Price Agreement for Motor Oils, Lubricants, Antifreeze, and Related Products with RelaDyne, LLC of Cincinnati, OH, at the Same Price, Terms and Conditions (ITB No. 23/02/B): and**
 - 1. Extend the Term of the Agreement through August 18, 2026.**

- G. Request for Approval of Amendment No. 3 to the Price Agreement for Bulk Fuel and Diesel Exhaust Fluid with Synergy Petroleum, LLC of Arvada, CO, at the Same Price, Terms and Conditions (ITB No. 23/03/B): and**
 - 1. Extend the Term of the Agreement through August 18, 2026.**

2. Amend the Contractor's Information under Notices of the Agreement.

H. Request for Approval of Amendment No. 4 to the Price Agreement for Bulk Fuel and Diesel Exhaust Fluid with RelaDyne, LLC of Cincinnati, OH, at the Same Price, Terms and Conditions (ITB No. 23/03/B); and

1. Extend the Term of the Agreement through August 18, 2026.

VIII. MATTERS FROM THE EXECUTIVE DIRECTOR

None.

IX. MATTERS FROM STAFF - CITY AND COUNTY

A. Deborah Trujillo, Division Director, City of Santa Fe Environmental Services Division

Ms. Trujillo said Keep Santa Fe Beautiful is in transition right now. They are looking at combining it with the Sustainable Department so they will not be under Environmental Services any longer. They are looking to do that at the end of the year. Michelle Romero is still in the office and operating at full capacity. The Tos No Moss event will be on September 17th. One of our roll off drivers was in a terrible accident two weeks ago. They had to amputate his leg due to a monocycle accident. Keep him in your thoughts.

B. Les Francisco, Solid Waste Superintendent, Santa Fe County Public Works.

Mr. Francisco asked Deborah to let the family know we are praying for him and God's speed.

Mr. Francisco said we are trying to keep employed up. We still lack three staff. We are fixing the bad humps at El Dorado. September 5th and 6th will be free brush days at Eldorado, Stanley and Acona. We will be participating in Tos No Mas on September 20th with free solid waste with a valid county permit.

Commissioner Johnson said thank you for fixing the humps at Eldorado. He appreciates that and thinks the community will really appreciate it.

X. MATTERS FROM THE BOARD

None

XI. EXECUTIVE SESSION

A. In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1(H)(7) and (8), Discussion Regarding Pending Litigation in Which Santa Fe Solid Waste Management Agency is a

Participant, Specifically: Jason Apodaca v. Santa Fe Solid Waste Management Agency, et. al., First Judicial District Court Case No. D-101-CV02025-01148; and to Discuss the Purchase, Acquisition or Disposal of Real Property.

MOTION A motion was made by Commissioner Johnson, seconded by Councilor Chavez, to in accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1(H)(7) and (8), to enter into Executive Session.

VOTE The motion passed on a roll call vote as follows:

Councilor Lee Garcia, Chair, yes; Councilor Amanda Chavez, yes; Commissioner Bustamante, yes; Commissioner Johnson, yes.

The Board entered into Executive Session at 5:22 PM.

MOTION A motion was made by Commissioner Johnson, seconded by Commissioner Bustamante, to reconvene in open session and stated that no issues were discussed other than as noted and no action was taken in Executive Session.

VOTE The motion passed on a roll call vote as follows:

Councilor Lee Garcia, Chair, yes; Councilor Amanda Chavez, yes; Commissioner Bustamante, yes; Commissioner Johnson, yes.

The Board reconvened in open session at 5:59 pm

XII. Executive Session Action Items

None.

XIII. Next Meeting Date: September 11,

XIV. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 6:01 PM.

Councilor Lee Garcia, Chair

Elizabeth Martin

Elizabeth Martin (Oct 9, 2025 12:34:28 MDT)

Elizabeth Martin, Stenographer






SWMA 082125 Meeting Minutes

Final Audit Report

2025-10-09

Created:	2025-10-09
By:	Randall Kippenbrock (rkippenbrock@sfswwa.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAndUhDNLFKx2m5CaMTQ0vBo7LxX6L5DcD

"SWMA 082125 Meeting Minutes" History

-  Document created by Randall Kippenbrock (rkippenbrock@sfswwa.org)
2025-10-09 - 6:25:32 PM GMT
-  Document emailed to Elizabeth Martin (max4martin@yahoo.com) for signature
2025-10-09 - 6:25:36 PM GMT
-  Email viewed by Elizabeth Martin (max4martin@yahoo.com)
2025-10-09 - 6:33:34 PM GMT
-  Document e-signed by Elizabeth Martin (max4martin@yahoo.com)
Signature Date: 2025-10-09 - 6:34:28 PM GMT - Time Source: server
-  Agreement completed.
2025-10-09 - 6:34:28 PM GMT

MEMORANDUM

To: SFSWMA Joint Powers Board
From: Randall Kippenbrock, P.E., Executive Director ^{RLK}
Date: October 7, 2025
Subject: Request for Approval of Signatory Authority for New Mexico Environment Department Ground Water Discharge Permits for Caja del Rio Landfill and the Buckman Road Recycling & Transfer Station

SUMMARY

The Agency is requesting approval to authorize the Executive Director to act as the signatory authority for renewing the ground water discharge permits at the Caja del Rio Landfill and the Buckman Road Recycling and Transfer Station (BuRRT).

Ground water discharge permits are required by the New Mexico Water Quality Act [74.6 NMSA 1978], as implemented by the ground water quality regulations [20.6.2 NMAC]. The purpose is to control the discharge of potential contaminants to ground water. Permits are issued for a term of five years and must be renewed by application to the Ground Water Quality Bureau of NMED.

The process to apply for a discharge permit renewal has recently changed. Permit applications and renewals are now submitted online via the NMED wastewater e-permitting portal. GWQB is now requesting a verification letter stating who is authorized to submit the renewal application.

The Agency is currently preparing an application to renew the BuRRT discharge permit.

BACKGROUND

The Caja del Rio Landfill discharge permit (DP-1120) allows the Agency to discharge up to 750 gallons per day to two septic tanks, the equipment wash evaporative pond, and the shop floor wash water underground storage tank (UST). Additionally, DP-1120 authorizes receiving up to 500,000 gallons per day of treated effluent from the Marty Sanchez golf course. The landfill has two septic tanks with leach fields to dispose of domestic sewage at 1) the Scale House and Administrative Building, and 2) the Maintenance Shop. Discharge to the equipment wash evaporative pond occurs when washing Agency vehicles and equipment. The UST was designed to store water used to wash the floor of the Maintenance Shop. The treated effluent originates from the City of Santa Fe wastewater treatment plant. The treated effluent is needed for dust suppression, as specified by the air quality permit, landfilling, composting, rock crushing, and cell construction.

DP-1120 expires July 25, 2028.

The BuRRT discharge permit (DP-1115) allows the Agency to discharge up to 2,500 gallons per day to the on-site septic tank and constructed wetlands. The BuRRT discharge has two components:

- domestic discharge from the showers and bathrooms; and
- industrial discharge from washing the tipping floor.

DP-1115 expires April 13, 2026.

ACTION REQUESTED

The Agency requests the Board authorize the Executive Director to act as the signatory authority for ground water discharge permits at Caja del Rio Landfill and BuRRT.

Attachment: Signatory Authority Verification – Randall Kippenbrock

M:/Memo/Memo101025.1.docx

ATTACHMENT

Signatory Authority Verification – Randall Kippenbrock



SANTA FE SOLID WASTE MANAGEMENT AGENCY

*Caja del Rio Landfill
Buckman Road Recycling and Transfer Station*

October 7, 2025

Ground Water Quality Bureau
New Mexico Environment Department
1190 Saint Francis Drive
Santa Fe, NM 87502

**Re: Signatory Authority Verification – Randall Kippenbrock
Ground Water Discharge Permits**

To Whom It May Concern:

This letter is to verify that Randall Kippenbrock is the signatory authority for renewing ground water discharge permits issued by the New Mexico Environment Department. Mr. Kippenbrock is the Executive Director of the Santa Fe Solid Waste Management Agency.

The Santa Fe Solid Waste Management Agency is jointly owned by the City of Santa Fe and Santa Fe County. The Agency is overseen by the Joint Powers Board, which is comprised of elected city councilors and county commissioners.

The Agency owns and operates the Caja del Rio Landfill and operates the Buckman Road Recycling and Transfer Station.

Respectfully,

Lee Garcia
Chair, Joint Powers Board
Santa Fe Solid Waste Management Agency