



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
OCTOBER 21, 2024 AT 5:00
PM
COUNCIL CHAMBERS
CITY HALL, 200 LINCOLN
AVENUE

1. **CALL TO ORDER**

Meeting was called to order at 5:04pm.

2. **ROLL CALL**

Members Present:

Councilor Michael Garcia
Councilor Carol Romero-Wirth
Councilor Lee Garcia
Chair Amanda Chavez
Councilor Alma Castro

Members Excused:

None

Others Attending:

Regina Wheeler, Public Works Department Director
Xavier Martinez, Attendee
John Dupuis, Public Utilities Department Director

3. **APPROVAL OF AGENDA**

MOTION: Councilor Alma Castro moved, seconded by Councilor Michael Garcia, to Approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael



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Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the consent agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

5. PUBLIC COMMENT

6. PRESENTATION/INFORMATIONAL ITEMS

7. ACTION ITEMS: CONSENT

- a. Request for Approval of the September 30, 2024 Public Works and Utilities Committee Meeting Minutes. (Xavier Martinez, Administrative Manager; xbmartinez@santafenm.gov)



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Committee Review:

Public Works and Utilities Committee: 10/21/2024

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the minutes as presented.

MOTION: Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- b. Request for Approval of a Professional Services Agreement with Santa Fe Watershed Association for Management and Administration of the Adopt-A-River and Adopt-an-Arroyo Programs in the Total Amount of \$260,000 for a Four Year Term. (Zoe Isaacson, River & Watershed Manager; zrisaacson@santafenm.gov)

Committee Review

Public Works and Utilities Committee:10/21/2024

Finance Committee:10/28/2024

Governing Body: 10/30/2024

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the contract as presented.



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MOTION: Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- c. Request for Approval of State of New Mexico Department of Transportation Fund 89200 Capital Appropriations Project Agreement in the Amount of \$1,170,000 for Median Improvements with a Reversion Date of June 30, 2026. (Scott A. Overlie, Parks and Open Space Project Administrator; saoverlie@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate the Capital Appropriations in the Amount of \$1,170,000 into FY25 Revenue and Parks and Trails CIP WIP Construction.

Committee Review:

Public Works and Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the grant as presented.



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MOTION: Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the grant as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- d. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$6,089,700 to Increase WIP Construction Using U.S. Department of Transportation Federal Aviation Administration Funding for the Reconstruction of the Airport Apron. (James Harris, Airport Manager; jcharris@santafenm.gov and Kelly Bynon, Administrative Manager; kabynon@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.



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MOTION: Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- e. Request for Approval of a Professional Services Contract with AquaSight LLC for Software Services for the Paseo Real Wastewater Reclamation Facility in the Total Amount of \$350,000 for a Three Year Term. (Michael Dozier, Wastewater Division Director; mldozier@santafenm.gov)

Committee Review

Public Works and Utilites Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the contract as presented.

MOTION: Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- f. Request for Approval of Amendment No. 1 to General Service Contract Item #21-0660 with TLC Plumbing to Increase Compensation by \$116,000 for a New Total Amount Not to Exceed \$657,613.77 for On-Call Repairs and Rehabilitation of the Sewer Collection System. (P. Fred Heerbrandt, P.E., pfheerbrandt@santafenm.gov).

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$116,000 from the Wastewater Management Enterprise Fund into FY25 Repair and Maintenance.

Committee Review:

Public Works and Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the contract amendment as presented.

Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- g. Request for Approval of a General Services Contract with CTS Software for Transit Dispatch Management Software in the Total Amount of \$1,255,529.17 Including NMGRT for a Five Year Term. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Move \$381,166 from Transit Fund Balance into FY25 Software Subscriptions for TripMaster Dispatch Management Software.

Committee Review:

Public Works and Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the contract as presented.

MOTION: Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- h. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$402,612 to Increase WIP Design Using FY25 Available Budgeted Airport Revenue in Excess of Budgeted Expenditures to Fund Multiple Engineering and Administrative Task Orders from Molzen Corbin. (James Harris, Airport Manager; jcharris@santafenm.gov and Kelly Bynon, Administrative Manager; kabynon@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- i. CONSIDERATION OF RESOLUTION 2024-____. (Councilor Alma Castro)

A Resolution Approving Amendment No. 1 to a Local Government Roads Fund Program Cooperative Agreement from the New Mexico Department of Transportation, Identified as Control Number L500532, and Granting a Time Extension for the Planning, Design, and Construction of Henry Lynch Roundabout Project. (Romella Glorioso-Moss, Capital Projects Manager; rsglorioso-moss@santafenm.gov)

Committee Review:

Governing Body (Introduced): 10/09/2024

Public Works and Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the resolution as presented.

MOTION: Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth,



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Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

8. **ACTION ITEMS: DISCUSSION**
9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**
11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: November 04 2024**
13. **ADJOURN**

Meeting adjourned at 5:11pm.

14. INTRODUCTION OF LEGISLATION

- a **CONSIDERATION OF RESOLUTION 2024-_____.** (Councilor Amanda Chavez and Councilor Carol Romero-Wirth)
A Resolution Directing the City Manager to Direct Staff to Identify and Apply for Federal and State Funding Sources for Water, Wastewater, and Other Water Related Projects; Identify A State Legislative Priority List; and Approve the Applications Submitted to the New Mexico Water Trust Board.

Committee Review:

Public Works and Utilities Committee (Introduced): 10/21/2024



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Finance Committee: 10/28/2024
Governing Body: 10/30/2024

Liaison

Chair