



City of Santa Fe

# AGENDA

REGULAR MEETING OF  
THE AUDIT COMMITTEE  
OCTOBER 24, 2024 AT 2:00 PM  
COUNCILOR'S CONFERENCE  
ROOM  
CITY HALL  
200 LINCOLN AVENUE

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## PROCEDURES FOR AUDIT COMMITTEE MEETING

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
  - a. Request for Approval of the July 25, 2024 Audit Committee Meeting Minutes. (Emily K. Oster, Finance Director; [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov))
5. **PRESENTATIONS**

- a. Internal Audit Status Update. (Chelsea Ritchie, chelsea.ritchie@mossadams.com, 505-837-7664)
- b. Review of City of Santa Fe Audit Committee Responsibilities Relating to Internal Audit. (Halie Garcia, Halie.Garcia@mossadams.com, 505-878-7208)
- c. External Audit Status Fiscal Year 2024. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

6. **NEW BUSINESS**

- a. City of Santa Fe Citywide Internal Controls Review. (Chelsea Ritchie, chelsea.ritchie@mossadams.com, 505-837-7664)
- b. Request for Approval of the 2025 Audit Committee Meeting Calendar. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

7. **PUBLIC COMMENT**

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING:**

12. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**