



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
OCTOBER 07, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
 - a. Fiscal Year 2024, 4th Quarter Financial Report (Alexis Lotero, Assistant Finance Director; aclotero@santafenm.gov; Reilly S. White, PhD, Erebor LLC.)
6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the September 23, 2024 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 10/07/2024

- b. Request for Approval of a Professional Services Contract with Design Office in the Amount of \$504,175 Including NMGRT for SWAN Park Phase II Element Design for a Four Year Term. (Scott A. Overlie, Parks and Open Space Project Administrator; saoverlie@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 09/30/2024

Finance Committee: 10/07/2024

Governing Body: 10/09/2024

- c. Request for Approval of Amendment No. 1 to General Services Agreement Item #23-0555 with Vermont Systems to Increase the Compensation by \$316,936.79 for a New Total Amount of \$465,604.44 and to Extend the Termination Date to September 13, 2027 for Recreation Tracking Software. (Eric Candelaria, ITT Department Director, edcandelaria@santafenm.gov)

Committee Review:

Quality of Life Committee 10/02/2024

Finance Committee 10/07/2024

Governing Body 10/09/2024

- d. Request for Approval of State of New Mexico Children Youth and Family Agreement No. 25-690-3000-79637 to Provide Services and Temporary, Non-Secure Alternatives to Detention for at Risk Youth in the Total Amount of \$949,026 through June 30, 2027. (Sierra Vigil-Trujillo; Project Administrator, svtrujillo@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$316,342 into FY25 Revenue and Expenses to Fund Alternatives to Detention Services.

Committee Review:

Quality of Life Committee: 10/02/2024

Finance Committee: 10/07/2024

Governing Body: 10/09/2024

- e. Request for Approval of the State of New Mexico Crime Victims Reparation Commission (CVRC) Victims of Crime Act Grant Agreement #25-780-P707-00789 in the Amount of \$229,792 for Equipment and Training for the Santa Fe Police Department through June 30, 2025. (Paul Joye, Chief of Police; pmjoye@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$229,792 from the 2024 CVRC Grant Agreement to FY25 Revenue and Equipment & Machinery.

Committee Review:

Quality of Life Committee: 10/02/2024

Finance Committee: 10/07/2024

Governing Body Committee: 10/09/2024

- f. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$79,000 to Increase FY25 Revenue and Grants and Services Expense Using New Mexico Department of Transportation Aviation Division Funding for Air Service Marketing Assistance. (James Harris, Airport Manager, jcharris@santafenm.gov and Kelly Bynon, Administrative Manager, kabynon@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 09/30/2024

Finance Committee: 10/07/2024

Governing Body: 10/09/2024

- g. Request for Approval of Amendment No. 2 to Item #23-0483 with Vladimir Jones (PRACO LTD) to Increase the Compensation by \$7,500,000 for a New Total Amount of \$16,377,000 for Advertising Services for Tourism Santa Fe through June 30, 2027. (Randy Randall, Tourism Santa Fe Executive Director, rrandall@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/02/2024

Finance Committee: 10/07/2024

Governing Body: 10/09/2024

- h. Request for Approval of Purchase with MCT for Two Roll-Off Trucks In the Total Amount of \$588,832.86. (Lawrence Garcia, ESD Fleet Manager; lmgarcia@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 09/30/2024

Finance Committee: 10/07/2024

Governing Body: 10/09/2024

- i. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$108,626 from the General Fund to Fund Service Contracts, Utilities and Supplies for the Fiscal Year 2025 Municipal Court Annual Operating Budget (Chad Chittum, Municipal Judge, cdchittum@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/02/2024

Finance Committee: 10/07/2024

Governing Body: 10/09/2024

- j. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$250,000 to Increase WIP Construction for Airfield Markings Project Using FY25 Available Revenue in Excess of Budgeted Expenditures. (Allan Mantle, Airport Operations Manager, apmantle@santafenm.gov and Kelly Bynon, Administrative Manager, kabynon@santafenm.gov)

Committee Review:

Finance Committee: 10/07/2024

Governing Body: 10/09/2024

- k. CONSIDERATION OF BILL 2024-10. ADOPTION OF ORDINANCE 2024-____.(Mayor Alan Webber)

A Bill Relating to the City of Santa Fe's ("City's") Office of Economic Development Plan Ordinance, Section 11-11-5 SFCC 1987; Repealing and Replacing Ordinance 2023-15, Including Approving a Local Economic Development Project Participation Agreement Between the City and Parting Stone Inc. for Design, Development, and Construction of Tenant Improvements; Lease Payments; and Expansion of a Corporate Headquarters, a Local Economic Development Project. (Johanna Nelson, Office of Economic Development; jcnelson@santafenm.gov and Casey Dalbor, Business Growth Manager; cjdalbor@santafenm.gov).

Committee Review:

Governing Body (Introduced): 09/11/2024

Governing Body (Public Comment): 09/25/2024

Economic Development Advisory Committee: 10/02/2024

Quality of Life Committee: 10/02/2024

Finance Committee: 10/07/2024

Governing Body (Public Hearing): 10/30/2024

7. ACTION ITEMS: DISCUSSION

- a. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$634,532 to Increase Professional Contracts, Equipment and Machinery, and WIP Construction. (James Harris, Airport Manager, jcharris@santafenm.gov and Kelly Bynon, Administrative Manager, kabynon@santafenm.gov)

Committee Review:

Finance Committee: 10/07/2024

Governing Body: 10/09/2024

8. EXECUTIVE SESSION

9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**
11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: Monday, October 28, 2024**
13. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.