



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
SEPTEMBER 23, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **ACTION ITEMS: CONSENT**
 - a. Request for Approval of the September 09, 2024 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)
 - b. Request for Approval of a General Services Contract with Serrano

Trucking, Inc. for On-Call Sludge Hauling Services in the Total Amount of \$2,000,000 for a Term of Four Years. (P. Fred Heerbrandt, P.E., Engineer Supervisor; pfheerbrandt@santafenm.gov

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$500,000 from the Wastewater Management Enterprise Fund to Fund the Current Fiscal Year.

Committee Review

Public Works and Utilities Committee: 09/16/2024

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

- c. Request for Approval of a General Services Contract with GM Emulsion for On-Call Sludge Hauling Services in the Total Amount of \$2,000,000 for a Term of Four Years. (P. Fred Heerbrandt, P.E., Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$500,000 from the Wastewater Management Enterprise Fund to Fund the Current Fiscal Year.

Committee Review:

Public Works and Utilities Committee: 09/16/2024

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

- d. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$89,377 to Allocate Funding for a Term Contract Administrator Position Within the Office of Economic Development with Funding Allocated through the ARPA Grant for Small Business Support with a Term Ending December 2026. (Johanna Nelson, Office of Economic Development Director; jcnelson@santafenm.gov)

Committee Review:

Quality of Life Committee: 09/18/2024

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

- e. Request for Approval of Ratification of the State of New Mexico Crime Victims Reparation Commission (CVRC) STOP Violence Against Women Act Formula Grant Agreement to Fund a Full-time Term Position to Respond to Domestic Violence in the Total Amount of \$63,938 with a Required Match of \$21,313 from the City of Santa Fe. (Julie Sanchez, Youth and Family Services Division Director; jjsanchez@santafenm.gov; Paul Joye, Chief of Police; pmjoye@santafenm.gov)
 - 1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$63,938 from the 2024 CVRC Grant Agreement to FY25 Revenue and Expenses for the Domestic Violence Response Team.

Committee Review:

Quality of Life Committee: 09/18/2024

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

- f. Request for Approval of a Subrecipient Grant Agreement with the New Mexico Department of Finance Authority's Local Government Division in the Amount of \$2,000,000 for Affordable Housing Grants and Services for the Country Club Apartments with a Performance Period Ending June 30, 2026. (Florence Frank, Workforce Housing Advisor; fhfrank@santafenm.gov, Johanna Nelson, Interim Housing Director; jcnelson@santafenm.gov, Julie Sanchez, Division Director, Youth and Family Services; jjsanchez@santafenm.gov).
 - 1. Request for Approval of a Budget Amendment Resolution (BAR) to Budget Revenue in the Amount of \$2,000,000 from New Mexico Department of Finance Authority's Local Government Division for Affordable Housing Grants and Services for the Country Club Apartments.

Committee Review:

Quality of Life Committee: 09/18/2024

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

- g. Request for Approval of a General Service Agreement with Carahsoft Technology Corp. for Budget Software in the Total Amount of \$650,940.99 through August 21, 2028. (Emily K. Oster, Finance Director; ekoster@santafenm.gov).

Committee Review:

Quality of Life Committee: 09/18/2024

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

- h. Request for Approval of the Auction Disposal List for the New Mexico Annual Statewide Auction on October 19, 2024, and to Delegate the Assistant Director of Finance or their Designee as the Title-Signing Authority. (Raymond "Scott" Gunter, Procurement Manager; rsgunter@santafenm.gov ; David M. Jaramillo, Fleet Manager; dmjaramillo@santafenm.gov)

Committee Review:

Quality of Life Committee: 09/18/2024

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

- i. Request for Approval of a Professional Services Contract with ITConnect for Program Management, Utility Billing Modernization and Business Process Support in the Total Amount of \$4,390,681.50 for a Term of Two Years. (Nancy Jimenez, Utility Billing Division Director; nljimenez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 09/16/2024

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

- j. Request for Approval of Restated and Extended Memorandum of Agreement with Santa Fe County to Transfer the Santa Fe Film Office to the City of Santa Fe. (Randy Randall, Interim Community Development Director; rrandall@santafenm.gov)

Committee Review:

Quality of Life Committee: 09/18/2024

Finance Committee: 09/23/2024
Governing Body: 09/25/2024

- k. Request for Approval of a General Services Contract with Advanced Utility Systems for Implementation and Support for the Customer Information System (CIS) v.4 and Customer Engagement Portal for Utility Billing in the Total Amount of \$3,493,560 Excluding NMGRT for a Term of Five Years. (John Dupuis, Public Utilities Department Director; jedupis@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 09/16/2024
Finance Committee: 09/23/2024
Governing Body: 09/25/2024

- l. Request for the Approval of Amendment No. 1 to Item #22-0360 with Lou Hammond Group to Increase the Compensation by \$15,000 for a New Total Amount of \$545,000 for Public Relations Services for Tourism Santa Fe. (Randy Randall, Interim Economic Development Director; rrandall@santafenm.gov)

Committee Review:

Quality of Life Committee: 09/18/2024
Finance Committee: 09/23/2024
Governing Body: 09/25/2024

- m. Request for Approval of a General Services Agreement with LL&D Inc. dba Respond NM. for Armored Vehicle Services in the Total Amount of \$795,000 Including NMGRT, for a Term of 10 Years. (Emily K. Oster, Finance Director; ekoster@santafenm.gov : Travis Dutton-Leyda, Chief Procurement Officer; tduttonleyda@santafenm.gov)

Committee Review:

Finance Committee: 09/23/2024
Governing Body: 09/25/2024

- n. Request for Approval of Fiscal Agent Banking Services Agreement with Wells Fargo Bank, N.A. in the Amount of \$1,000,000 for Fiscal Year 2025. (Travis Dutton-Leyda, Chief Procurement Officer;

tkduttonleyda@santafenm.gov : Clarence Romero, Treasury Officer;
clromero@santafenm.gov)

Committee Review:

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

- o. Request for Approval of Amendment No. 2 to Item #23-0635 with Brownstein Hyatt Farber Schreck, LLC to Increase the Not to Exceed Amount by \$70,000 for a New Total of \$292,106.25 Including NMGRT for Legal Services. (Pat Feghali, Assistant City Attorney, pfeghali@santafenm.gov)

Committee Review:

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

- p. CONSIDERATION OF RESOLUTION 2024-____. (Councilor Carol Romero-Wirth, Councilor Alma Castro, and Councilor Amanda Chavez) A Resolution Directing the City Manager to Investigate the Feasibility of Relocating the Soldiers' Monument to the Santa Fe National Cemetery and Recognizing the Distinct Purposes of the Plaza and the Monument. (Erin K. McSherry, City Attorney; ekmcshery@santafenm.gov)

Committee Review:

Governing Body (Introduction): 08/14/2024

~~Public Works and Utilities Committee—08/19/2024 – SCHEDULE CHANGED PURSUANT TO GOVERNING BODY PROCEDURAL RULE IV (A) (4)~~

~~Finance Committee—08/26/2024 – SCHEDULE CHANGED PURSUANT TO GOVERNING BODY PROCEDURAL RULE IV (A) (4)~~

~~Historic Districts Review Board: 08/27/2024 (MEETING CANCELLED)~~

~~Veterans Advisory Board: 08/20/2024 (MEETING CANCELLED FOR A LACK OF QUORUM)~~

Arts Commission: 09/09/2024

Veterans Advisory Board: 09/10/2024

Public Works and Utilities Committee: 09/16/2024

Quality of Life Committee: 09/18/2024 (AMENDMENT A- APPROVED)

Finance Committee: 09/23/2024

Historic Districts Review Board: 09/24/2024 (GOVERNING BODY APPROVED SCHEDULE CHANGE PURSUANT TO GOVERNING BODY PROCEDURAL RULE IV(C)(3)(a))

Governing Body: 09/25/2024

- q. CONSIDERATION OF BILL 2024-4. ADOPTION OF ORDINANCE NO. 2024-____. (Councilor Signe Lindell and Mayor Alan Webber).
A Bill Relating to Marty Sanchez Links de Santa Fe; Amending Sections 23-7.3 and 23-7.4 of SFCC 1987 to Update Golf Rates. (Melissa McDonald, Parks and Open Space Division Director, mamcdonald@santafenm.gov)

Committee Review:

Governing Body (Introduced): 08/28/2024

Governing Body (Public Comment): 09/11/2024

Quality of Life Committee: 09/18/2024

Finance Committee: 09/23/2024

Governing Body (Public Hearing): 10/09/2024

- r. CONSIDERATION OF RESOLUTION 2024-____. (Councilor Amanda Chavez)
A Resolution Accepting a Grant from the Local Government Road Fund Program Administered by New Mexico Department of Transportation and Entering into Cooperative Agreement Control Number L500577. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager; rsglorioso-moss@santafenm.gov).

Committee Review:

Governing Body (Introduced): 09/11/2024

Public Works and Utilities Committee: 09/16/2024

Finance Committee: 09/23/2024

Governing Body: 09/25/2024

6. **MATTERS FROM STAFF**

7. **MATTERS FROM THE COMMITTEE**

8. **MATTERS FROM THE CHAIR**
9. **NEXT MEETING: Monday, October 7, 2024**
10. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.