



City of Santa Fe

# AGENDA

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
SEPTEMBER 09, 2024  
5:00 PM  
COUNCIL CHAMBERS  
CITY HALL  
200 LINCOLN AVENUE

## PROCEDURES FOR FINANCE COMMITTEE MEETING

**Viewing:** Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
  - a. Finance Staff Recognition (Emily K. Oster, Finance Director; [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov))
6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of August 26, 2024 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)
- b. Request for Approval of American Recue Plan Act (ARPA) Recovery Funds Subrecipient Contract with Santa Fe Community College for the Hire of a Workforce Program Coordinator to Promote and Support the Santa Fe Community College's Trades and Certifications Programming in the Total Amount of \$250,000 through December 31, 2026. (Elisa Portillo, Economic Development Specialist; emportillo@santafenm.gov)

**Committee Review:**

Economic Development Advisory Committee: 09/04/2024  
 Quality of Life Committee: 09/04/2024  
 Finance Committee: 09/09/2024  
 Governing Body: 09/11/2024

- c. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,166,127 from the Cash Balance of the Water Management Fund to Fund the Filter Replacement Contract with Roberts Water Technology. (Jonathan Montoya, Source of Supply Facilities Manager; jmmontoya@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 09/03/2024  
 Finance Committee: 09/09/2024  
 Governing Body: 09/11/2024

- d. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$540,938 from the Cash Balance of the Water Management Fund to Fund FY25 City-Wide Construction for the Water Utility. (Bill Huey, Engineer; bchuey@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 09/03/2024  
 Finance Committee: 09/09/2024  
 Governing Body: 09/11/2024

- e. Request for Approval to Purchase Six Snow Plowing Trucks from Roberts Truck Center in the Amount of \$1,794,268.20 Excluding

NMGRT for the Complete Streets Division. (Regina Wheeler, Public Works Department Director; rawheeler@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 09/03/2024

Finance Committee: 09/09/2024

Governing Body: 09/11/2024

- f. Request for Approval to Purchase a Patching Truck from Pete's Equipment Repair Inc. for \$288,662 Excluding NMGRT for Complete Streets Division. (Regina Wheeler, Public Works Department Director; rawheeler@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 09/03/2024

Finance Committee: 09/09/2024

Governing Body: 09/11/2024

- g. Request for Approval of a Budget Amendment Resolution (BAR) to Re-Appropriate the Remaining Affordable Housing Trust Fund Budget in the Amount of \$1,944,692 into the FY25 Budget. (Johanna Nelson, Office of Economic Development Director; jcnelson@santafenm.gov)

**Committee Review:**

Public Works & Utilities Committee: 09/03/2024

Quality of Life Committee: 09/04/2024

Finance Committee: 09/09/2024

Governing Body: 09/11/2024

- h. Request For Approval of a General Services Contract with Polydyne Inc. for the Purchase of Cationic Polymers for Conditioning and Dewatering Sewage Sludge Prior to Disposal for a Total Amount of \$1,400,000 through June 30, 2028. (P. Fred Heerbrandt, P.E., Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$350,000 from the Wastewater Management Enterprise Fund to Fund the Contract for Polydyne Inc.

**Committee Review**

Public Works and Utilities Committee: 09/03/2024

Finance Committee: 09/09/2024  
Governing Body: 09/11/2024

- i. Request for Approval of Amendment No. 1 to the Professional Services Agreement Item #23-0158 with Carollo Engineers, Inc. to Add Scope to the Paseo Real Master Plan to Evaluate Construction of a New Treatment Facility, Increase Compensation by \$73,550 for a New Total Amount of \$372,370.13 and Extend the Termination Date of the Contract to June 30, 2025. (P. Fred Heerbrandt, P.E., Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$73,550 from the Wastewater Management Enterprise Fund to Fund the Contract with Carollo Engineers, Inc.

**Committee Review:**

Public Works and Utilities Committee: 09/03/2024  
Finance Committee: 09/09/2024  
Governing Body: 09/11/2024

- j. Request for Approval of Professional Services Agreement with Lee Engineering to Provide On-Call General Engineering Services in an Amount Not to Exceed \$5,409,375 Including NMGRT for Four Years. (Romella Glorioso-Moss, Capital Projects Manager, rsglorioso-moss@santafenm.gov)

**Committee Review:**

Public Works & Utilities Comment: 09/03/24  
Finance Committee: 09/09/24  
Governing Body: 09/11/24

- k. Request for Approval of Restated and Extended Memorandum of Agreement with Santa Fe County to Transfer the Santa Fe Film Office to the City of Santa Fe. (Randy Randall, Interim Community Development Director; rrandall@santafenm.gov)

**Committee Review:**

Finance Committee: 09/09/2024

Governing Body: 09/11/2024

- I. CONSIDERATION OF RESOLUTION 2024-\_\_\_\_. (Councilor Carol Romero-Wirth)  
A Resolution Authorizing Submission of an Application to the New Mexico Finance Authority for Financial Assistance and Project Approval for Upgrades to the Canyon Road Water Treatment Plant. (Clinton Peterson, Engineer, Public Utilities; cdpeterson@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 08/28/2024

Public Works and Utilities Committee: 09/03/2024

Finance Committee: 09/09/2024

Governing Body: 09/11/2024

7. **ACTION ITEMS: DISCUSSION**
8. **MATTERS FROM STAFF**
9. **MATTERS FROM THE COMMITTEE**
10. **MATTERS FROM THE CHAIR**
11. **NEXT MEETING: Monday, September 23, 2024**
12. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**