



# MINUTES

REGULAR MEETING OF  
THE PUBLIC WORKS AND  
UTILITIES COMMITTEE  
JULY 22, 2024 AT 5:00 PM  
COUNCIL CHAMBERS  
CITY HALL, 200 LINCOLN  
AVENUE

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1. **CALL TO ORDER**

Meeting started at 5:05pm

2. **ROLL CALL**

**Members Present:**

Councilor Michael Garcia  
Councilor Carol Romero-Wirth  
Councilor Lee Garcia  
Councilor Alma Castro

**Members Excused:**

Chair Amanda Chavez

**Others Attending:**

Regina Wheeler, Public Works Department Director

Meeting started at 5:05pm

3. **APPROVAL OF AGENDA**

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the agenda as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None



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**Abstain:** None

## 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Alma Castro moved, seconded by Councilor Michael Garcia, to approve the consent agenda as amended.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

Item G removed for discussion by Councilor Castro.

Item J removed for discussion by Councilor Michael Garcia

## 5. PUBLIC COMMENT

## 6. PRESENTATION

## 7. ACTION ITEMS: CONSENT

- a. Request for Approval of Minutes from the July 1, 2024 Public Works and Utilities Committee Meeting. (Jamie-Rae Diaz, Administrative Manager, [jdiaz@santafenm.gov](mailto:jdiaz@santafenm.gov))



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**Committee Review:**

Public Works and Utilities Committee: 07/22/2024

**MOTION:** Councilor Castro moved, seconded by Councilor Garcia, to approve the minutes as presented.

**MOTION:** Councilor Alma Castro moved, seconded by Councilor Michael Garcia, to approve the minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- b. Request for Approval of a Construction Agreement with Davenport Construction Management, LLC in the Total Amount of \$10,000,000 for On-Call General Contracting Services for the Santa Fe Regional Airport. (James Garduño, Project Manager; [jdgarduno@santafenm.gov](mailto:jdgarduno@santafenm.gov); James Harris, Airport Manager; [jcharris@santafenm.gov](mailto:jcharris@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 07/22/2024

Finance Committee: 07/29/2024

Governing Body: 07/31/2024

**MOTION:** Councilor Castro moved, seconded by Councilor Garcia, to approve the contract as presented.



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**MOTION:** Councilor Alma Castro moved, seconded by Councilor Michael Garcia, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- c. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$95,000 from Water Enterprise Fund to Water Remodeling and Replacement to Modify Office Space at 801 W. San Mateo. (Jesse Roach, Water Division Director; [jdroach@santafenm.gov](mailto:jdroach@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 07/22/2024

Finance Committee: 07/29/2024

Governing Body: 07/31/2024

**MOTION:** Councilor Castro moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

Councilor Alma Castro moved, seconded by Councilor Michael Garcia, to approve the budget adjustment resolution (BAR) as presented.



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth,  
Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- d. Request for Approval of Professional Services Agreement with Wilson & Co. Inc., Engineers and Architects to Provide On-Call General Engineering Services in an Amount Not to Exceed \$5,409,375 Inclusive of NMGR for Four Years. (Romella Glorioso-Moss, Capital Projects Manager; rsglorioso-moss@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 07/22/2024

Finance Committee: 07/29/2024

Governing Body: 07/31/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth,  
Councilor Alma Castro



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**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- e. Request for Approval of Professional Services Agreement with AECOM Technical Services Inc. to Provide On-Call General Engineering Services in an Amount Not to Exceed \$5,409,375 Inclusive of NMGRT for Four Years. (Romella Glorioso-Moss, Capital Projects Manager; rsglorioso-moss@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 07/22/2024

Finance Committee: 07/29/2024

Governing Body: 07/31/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:



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**For:** Councilor Michael

**Against:** None

**Abstain:** None

- f. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$114,369 from the Water Enterprise Fund Cash Balance to the Water Utility Share Payment for Buckman Direct Diversion. (Jesse Roach, Water Division Director; jdroach@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 07/22/2024

Finance Committee: 07/29/2024

Governing Body: 07/31/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the budget adjustment resolution (BAR) as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the budget adjustment resolution (BAR) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None



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**Abstain:** None

- g. Request for Approval of a New Mexico Department of Finance and Administration Capital Appropriation Grant 23-H3205 in the Amount of \$650,000 for Pickleball Courts at Ft. Marcy Park with a Reversion Date of June 30, 2027. (Scott A. Overlie, Parks and Open Space Project Administrator; saoverlie@santafenm.gov)
1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate the DFA Funding in the Amount of \$650,000 into FY25 Revenue and Parks and Trails WIP Construction.

**Committee Review:**

Public Works and Utilities Committee: 07/22/2024

Finance Committee: 07/29/2024

Governing Body: 07/31/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the grant as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the grant as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None



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**Abstain:** None

- h. Request for Approval of a New Mexico Department of Finance and Administration Capital Appropriation Grant 23-H3207 in the Amount of \$350,000 for New Signage at Water History Park with a Reversion Date of June 30, 2027. (Scott A. Overlie, Parks and Open Space Project Administrator; saoverlie@santafenm.gov)
1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate the DFA Funding in the Amount of \$350,000 into FY25 Revenue and Parks and Trails WIP Construction.

**Committee Review:**

Public Works and Utilities Committee: 07/22/2024

Finance Committee: 07/29/2024

Governing Body: 07/31/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the grant as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the grant as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None



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**Abstain:** None

- i. Request for Approval of a New Mexico Department of Finance and Administration Capital Appropriation Grant 23-H3204 in the Amount of \$50,000 for Multipurpose Artificial Turf Fields at the Municipal Recreation Complex with a Reversion Date of June 30, 2027. (Scott A Overlie, Parks and Open Space Project Administrator; saoverlie@santafenm.gov)
  1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate NM DFA Funding in the Amount of \$50,000 Into FY25 Revenue and MRC WIP Construction.

**Committee Review:**

Public Works and Utilities Committee: 07/22/2024

Finance Committee: 07/29/2024

Governing Body: 07/31/2024

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the grant as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Michael Garcia, to approve the grant as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None



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**Abstain:** None

- j. CONSIDERATION OF BILL NO. 2024-8. ADOPTION OF ORDINANCE NO. 2024-\_\_\_\_. ( Councilor Amanda Chavez and Councilor Carol Romero-Wirth)

A Bill Authorizing the City of Santa Fe (“Borrower”) to Enter into a Loan Agreement with the New Mexico Environment Department (“NMED”) for the Purpose of Obtaining Project Loan Funds in the Principal Amount of \$151 Million, Plus Accrued Interest; Designating the Use of the Funds for the Purpose Defined in the Most Current Project Description Form as Approved by NMED; Declaring the Necessity for the Loan; Providing that the Loan will be Payable and Collectible Solely from the Borrower’s Pledged Revenues Defined Below; Prescribing other Details Concerning the Loan and the Security for that Purpose. (Jesse Roach, Water Division Director; jdroach@santafenm.gov, Michael Dozier, Waste Water Division Director; mldozier@santafenm.gov and Deborah Trujillo, Environmental Services Division Interim Director; dctrujillo@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 06/26/2024

Governing Body (Public Comment): 07/10/2024 (**NOT HEARD DUE TO POWER OUTAGE**)

Governing Body (Public Comment): 07/17/2024

Public Works and Utilities Committee: 07/22/2024

Finance Committee: 07/29/2024

Governing Body (Public Hearing): 08/14/2024

**MOTION:** Councilor Castro moved, seconded by Councilor Romero-Wirth, to approve the bill as presented.

**MOTION:** Councilor Alma Castro moved, seconded by Councilor Carol Romero-Wirth, to approve the bill as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Carol Romero-Wirth, Councilor Alma Castro

**Against:** None



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Carol

**Against:** None

**Abstain:** Councilor Michael

8. **ACTION ITEMS: DISCUSSION**
9. **EXECUTIVE SESSION**
10. **MATTERS FROM STAFF**
11. **MATTERS FROM THE COMMITTEE**
12. **MATTERS FROM THE CHAIR**
13. **NEXT MEETING: August 05 2024**
14. **ADJOURN**

Meeting adjourn at 6:33pm

## 15. INTRODUCTION OF LEGISLATION

- a **CONSIDERATION OF RESOLUTION 2024-\_\_\_\_\_.** (Mayor Alan Webber)  
A Resolution Approving Budget Amendments and Associated New Mexico Department of Finance and Administration/Local Government Division Schedules Summarizing the Fourth Quarter Amendments and Requesting Department of Finance Authority Approval of Fourth Quarter Budget Amendments for Fiscal Year 2024. (Andy Hopkins, Budget Officer; ajhopkins@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee (Introduced): 07/22/2024

Quality of Life Committee: 07/24/2024 **NOT HEARD DUE TO MEETING CANCELLATION**



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Finance Committee: 07/29/2024  
Governing Body: 07/31/2024

*Jamie-Rae Diaz*  
\_\_\_\_\_  
Liaison

*Amanda Chavez*  
Amanda Chavez (Aug 14, 2024 11:23 MDT)  
\_\_\_\_\_  
Chair






# PWUC Minutes 7222024

Final Audit Report

2024-08-14

Created:	2024-08-14
By:	JAMIE-RAE DIAZ (jldiaz@santafenm.gov)
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-  Document e-signed by Amanda Chavez (acchavez@ci.santa-fe.nm.us)  
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