



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
APRIL 29, 2024 AT 5:00 PM
COUNCIL CHAMBERS
CITY HALL, 200 LINCOLN
AVENUE

1. **CALL TO ORDER**

meeting started at 5:05pm

2. **ROLL CALL**

Members Present:

Councilor Michael Garcia
Councilor Carol Romero-Wirth
Councilor Lee Garcia
Chair Amanda Chavez
Councilor Alma Castro

Members Excused:

Councilor Chris Rivera

Others Attending:

Regina Wheeler, Public Works Department Director

Meeting started at 5:05pm

3. **APPROVAL OF AGENDA**

MOTION: Councilor Michael Garcia moved, seconded by Councilor Lee Garcia, to approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael



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Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Carol Romero-Wirth moved, seconded by Councilor Alma Castro, to approve the consent agenda as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

Item J removed for discussion by Councilor Michael Garcia

5. PUBLIC COMMENT

Public Comment provided in person by the following:

Nicolette Monroe, District 1.

6. PRESENTATION/INFORMATIONAL ITEMS



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7. ACTION ITEMS: CONSENT

- a. Request for Approval of Minutes from the April 15, 2024 Public Works and Utilities Committee. (Jamie-Rae Diaz, Administrative Manager, jldiaz@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/29/2024

MOTION: Romero-Wirth moved, seconded by Castro, to approve the minutes as presented.

MOTION: Carol Romero-Wirth moved, seconded by Alma Castro, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- b. Request for Approval of a Grant Agreement (FTA G-30), with the US Department of Transportation Federal Transit Administration Section 5307 American Rescue Plan Funds, for Public Transportation Service Funding in the Amount of \$5,041,451 Expiring December 31, 2026. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)



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1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$5,041,451 to Allocate Proceeds from the FTA Section 5307 American Rescue Plan Funds to FY24 Revenue.

Committee Review:

Public Works and Utilities Committee: 04/29/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

MOTION: Romero-Wirth moved, seconded by Castro, to approve the grant as presented.

MOTION: Carol Romero-Wirth moved, seconded by Alma Castro, to approve the grant as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- c. Request for Approval of a Grant Agreement (FTA G-30), with The US Department of Transportation Federal Transit Administration (FTA), via the FTA Section 5307 Coronavirus Response and Relief Supplemental Appropriations Act Funds (CRRSAA), for Public Transportation



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Service Funding in the Amount of \$1,660,795 Expiring September 30, 2026. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,660,795 to Allocate Proceeds from the FTA CRRSSAA Grant to FY24 Revenue.

Committee Review:

Public Works and Utilities Committee: 04/29/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

MOTION: Romero-Wirth moved, seconded by Castro, to approve the grant as presented.

MOTION: Carol Romero-Wirth moved, seconded by Alma Castro, to approve the grant as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None



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- d. Request for Approval to Purchase Three (3) Support Units With Chalmers Ford for the Environmental Services Division in the Total Amount of \$217,987.05.(Lawrence Garcia, ESD Fleet Manager; lmgarcia@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/29/2024

Finance Committee: 05/06/2024

Governing Body: 05/08/2024

MOTION: Romero-Wirth moved, seconded by Castro, to approve the purchase as presented.

MOTION: Carol Romero-Wirth moved, seconded by Alma Castro, to approve the purchase as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- e. Request for Approval of a Grant Agreement with the New Mexico Department of Transportation for the Buckman Off Highway Vehicle (OHV) Area Maintenance Project for Improvements at La Tierra Open Space in the Amount of \$140,122 Expiring September 30, 2026. (Scott A. Overlie, Parks and Open Space Project Administrator; saoverlie@santafenm.gov).



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1. Request for Approval of a Budget Amendment Resolution (BAR) to Budget NMDOT Grant Proceeds of \$119,720 into FY24 Revenue and Move Matching Funds of \$20,402 from FY24 Parks Operating Budget into the Project at La Tierra Open Space.

Committee Review:

Public Works and Utilities Committee: 04/29/2024

Finance Committee: 05/06/2024

Governing Body: 05/08/2024

MOTION: Romero-Wirth moved, seconded by Castro, to approve the grant as presented.

MOTION: Carol Romero-Wirth moved, seconded by Alma Castro, to approve the grant as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- f. Request for Approval of the Reimbursement Certification with the Department of Finance and Administration (DFA) for Appropriation 23-ZH9300 for \$125,000 for Equipment and Training to Improve Arson Investigations with Reversion Date of July 30, 2024. (Sten Johnson,



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Assistant Fire Chief; sajohnson@santafenm.gov).

1. Request Approval of a Budget Amendment Resolution (BAR) to Allocate DFA Funding in the Amount of \$125,000 into FY24 Revenue and Fire Department Operating Supplies and Equipment Expenses.

Committee Review:

Public Works and Utilities Committee: 04/29/2024

Finance Committee: 05/06/2024

Governing Body: 05/08/2024

MOTION: Romero-Wirth moved, seconded by Castro, to approve the grant as presented.

MOTION: Carol Romero-Wirth moved, seconded by Alma Castro, to approve the grant as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- g. Request for Approval of the Reimbursement Certification with the Department of Finance and Administration (DFA) for Appropriation 23-ZH9301 for \$75,000 for Sanitization and Deep Cleaning of All Municipal



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Swimming Pools in Santa Fe with Reversion Date of July 30, 2024.
(Brian Stinett, Recreation Division Director: bjstinett@santafenm.gov)

1. Request for Approval of Budget Amendment Resolution (BAR) to Allocate DFA Funding in the Amount of \$75,000 into FY24 Revenue and Repairs & Maintenance – Buildings & Structures Expenses.

Committee Review:

Public Works and Utilities Committee: 04/29/2024

Finance Committee: 05/06/2024

Governing Body: 05/08/2024

MOTION: Romero-Wirth moved, seconded by Castro, to approve the grant as presented.

MOTION: Carol Romero-Wirth moved, seconded by Alma Castro, to approve the grant as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- h. Request for Approval of an Amendment to the Collection Agreement Item #20-0115 with the USDA Forest Service to Extend the Agreement to March 15, 2025. (Alan Hook, Water Resources Coordinator,



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aghook@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/29/2024

Governing Body: 05/08/2024

MOTION: Romero-Wirth moved, seconded by Castro, to approve the contract as presented.

MOTION: Carol Romero-Wirth moved, seconded by Alma Castro, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- i. Request Approval of the Reimbursement Certification with the Department of Finance and Administration (DFA) for Appropriation 23-ZH9298 for \$95,000 for the Purchase of Security Cameras and Systems at Municipal Parks with a Reversion Date of June 30, 2024. (Melissa McDonald, Parks and Open Space Division Director, 505-303-9502)

1. Request Approval of a Budget Amendment Resolution (BAR) to put \$95,000 into FY24 Parks and Open Space Fund Revenue and \$95,000 into FY24 Budget Parks and Open Space Contracts.



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Committee Review:

Public Works and Utilities Committee: 04/29/2024

Finance Committee: 05/06/2024

Governing Body: 05/08/2024

MOTION: Romero-Wirth moved, seconded by Castro, to approve the grant as presented.

MOTION: Carol Romero-Wirth moved, seconded by Alma Castro, to approve the grant as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

- j. CONSIDERATION OF BILL NO. 2024-7. ADOPTION OF ORDINANCE 2024-____. (Mayor Alan Webber)
A Bill Relating to Median Safety; Creating a New Section 20-6 SFCC 1987 Regulating the Use of Medians in the City of Santa Fe. (Marcos Martinez, Senior Assistant City Attorney; mdmartinez@santafenm.gov)

Committee Review:

Governing Body (Introduced): 04/10/2024

Governing Body (Public Comment): 04/24/2024

Public Works and Utilities Committee: 04/29/2024 (Voted to Postpone to 05/20/2024)



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Quality of Life Committee: 05/01/2024 (Postponed to 5/22/2024)
Public Works and Utilities Committee: 05/20/2024
Quality of Life Committee: 05/22/2024
Governing Body (Public Hearing): 05/29/2024 (Postponed to 06/12/2024)
Governing Body (Public Hearing): 06/12/2024

MOTION: Castro moved, seconded by Garcia, to postpone the bill until next Public Works and Utilities Committee Meeting.

MOTION: Alma Castro moved, seconded by Michael Garcia, to postpone the bill until next Public Works and Utilities Committee Meeting.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

Against: None

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Michael

Against: None

Abstain: None

8. **ACTION ITEMS: DISCUSSION**
9. **EXECUTIVE SESSION**
10. **MATTERS FROM STAFF**




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11. **MATTERS FROM THE COMMITTEE**
 12. **MATTERS FROM THE CHAIR**
 13. **NEXT MEETING: May 20 2024**
 14. **ADJOURN**

meeting adjourn at 6:10pm

JAMIE-RAE DIAZ
Liaison


Amanda Chavez (May 24, 2024 17:18 MDT)
Chair