



# MINUTES

REGULAR MEETING OF  
THE PUBLIC WORKS AND  
UTILITIES COMMITTEE  
APRIL 15, 2024 AT 5:00 PM  
COUNCIL CHAMBERS  
CITY HALL, 200 LINCOLN  
AVENUE

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1. **CALL TO ORDER**

meeting started at 5:02pm

2. **ROLL CALL**

**Members Present:**

Councilor Michael Garcia  
Councilor Carol Romero-Wirth  
Councilor Lee Garcia  
Chair Amanda Chavez  
Councilor Alma Castro

**Members Excused:**

Councilor Chris Rivera

**Others Attending:**

Regina Wheeler, Public Works Department Director

3. **APPROVAL OF AGENDA**

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Alma Castro, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None



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**Abstain:** None

## 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Lee Garcia moved, seconded by Councilor Michael Garcia, to Approve the Consent Agenda as amended.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

## 5. PRESENTATION

a. Water Division Director Annual Report to the City Manager for Determination of Appropriate Water Management Plan. (Jesse Roach, Water Division Director, [jdroach@santafenm.gov](mailto:jdroach@santafenm.gov))

b. What's Up With Water 2024 Preview. (Jesse Roach, Water Division Director [jdroach@santafenm.gov](mailto:jdroach@santafenm.gov); Bill Schneider, Water Resources and Conservation Manager, [whschneider@santafenm.gov](mailto:whschneider@santafenm.gov))

## 6. ACTION ITEMS: CONSENT



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- a. Request for Approval of Minutes from the April 1, 2024 Public Works and Utilities Committee Meeting. (Jamie-Rae Diaz, Administrative Manager, [jdiaz@santafenm.gov](mailto:jdiaz@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 04/15/2024

**MOTION:** Garcia moved, seconded by Garcia, to approve the minutes as presented.

**MOTION:** Lee Garcia moved, seconded by Michael Garcia, to approve the minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- b. Request for Approval of a Construction Services Contract With Hellas Construction, Inc. in an Amount Not to Exceed \$12,997,500 Inclusive of New Mexico Gross Receipts Tax for On-Call Construction Services Over Four Years. (Scott A. Overlie, Parks Project Administrator; [saoverlie@santafenm.gov](mailto:saoverlie@santafenm.gov))

**Committee Review:**

Public Works & Utilities Committee: 04/15/2024

Finance Committee: 04/22/2024



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Governing Body: 04/24/2024

**MOTION:** Romero-Wirth moved, seconded by Garcia, to approve the contract as presented.

**MOTION:** Carol Romero-Wirth moved, seconded by Michael Garcia, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- c. Request for Approval of a Memorandum of Agreement with New Mexico Department of Transportation (NMDOT) via the Federal Transit Administration (FTA) Section 5339, for Public Transportation Service Funding in the Amount of \$590,679. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$738,349 to Budget Proceeds from the MOA with NMDOT in the Amount of \$590,679 and Matching Funds of \$147,670 from Transit Operating Budget to Purchase Transit Buses.

## Committee Review:



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Public Works & Utilities Committee: 04/15/2024

Finance Committee: 04/22/2024

Governing Body: 04/24/2024

**MOTION:** Romero-Wirth moved, seconded by Castro, to approve the contract as presented.

**MOTION:** Carol Romero-Wirth moved, seconded by Alma Castro, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- d. Request for Approval of a Grant Agreement with the Urban Sustainability Directors Network for an Urban and Community Forestry Grant through March 20, 2027 for Improvements to Frenchy's Park in the Amount of \$1,000,000 . (Melissa McDonald, Parks and Open Space Division Director; mamcdonald@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Budget Revenue in the Amount of \$1,000,000 from USDN Forestry Grant and Budget Expenses for Design and Construction Services for Frenchy's Field Park.



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## **Committee Review:**

Public Works and Utilities Committee: 04/15/2024

Finance Committee: 04/22/2024

Governing Body: 04/24/2024

**MOTION:** Romero-Wirth moved, seconded by Castro, to approve the grant as presented.

**MOTION:** Carol Romero-Wirth moved, seconded by Alma Castro, to approve the grant as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- e. Request for Approval of Amendment No.1 to Professional Services Contract Item #24-0112 with WSP USA, Inc. for Owner Representative Services to Support Infrastructure Redevelopment at Midtown to Increase the Not to Exceed Amount to \$1,000,000 Annually, Including NMGRT and to Extend the Term to December 31, 2028. (Tim Farrell, Facilities Division Property Development Manager; tgfarrrell@santafenm.gov)



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**Committee Review:**

Public Works and Utilities Committee: 04/15/2024

Finance Committee: 04/22/2024

Governing Body: 04/24/2024

**MOTION:** Romero-Wirth moved, seconded by Castro, to approve the contract amendment as presented.

**MOTION:** Carol Romero-Wirth moved, seconded by Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

7. **ACTION ITEMS: DISCUSSION**
8. **EXECUTIVE SESSION**
9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**



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11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: April 29 2024**
13. **ADJOURN**

*JAMIE-RAE DIAZ*

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Liaison

*Ame*

Amanda Chavez (May 24, 2024 17:18 MDT)

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Chair