



# MINUTES

REGULAR MEETING OF  
THE PUBLIC WORKS AND  
UTILITIES COMMITTEE  
JUNE 03, 2024 AT 5:00 PM  
COUNCIL CHAMBERS  
CITY HALL, 200 LINCOLN  
AVENUE

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1. **CALL TO ORDER**

Meeting started at 5:02pm

2. **ROLL CALL**

**Members Present:**

Councilor Michael Garcia  
Councilor Carol Romero-Wirth  
Councilor Lee Garcia  
Chair Amanda Chavez  
Councilor Alma Castro

**Members Excused:**

None

**Others Attending:**

Regina Wheeler, Public Works Department Director  
John Dupuis, Public Utilities Department Director

3. **APPROVAL OF AGENDA**

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Carol Romero-Wirth, to approve the agenda as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None



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**Abstain:** None

## 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the consent agenda as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

## 5. PUBLIC COMMENT

## 6. PRESENTATION

- a. Presentation of Public Works Complete Streets Traffic Engineering (Jeanne Wolfenbarger, P.E. Traffic Engineer, jawolfenbarger@santafenmgov)
- b. Presentation on Traffic Operations (Mike Dalmolin, PE, Engineering Supervisor; mrdalmolin@santafenm.gov)



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## 7. ACTION ITEMS: CONSENT

- a. Request for Approval of Minutes from the May 20, 2024 Public Works and Utilities Committee. (Jamie-Rae Diaz, Administrative Mananager, [jdiaz@santafenm.gov](mailto:jdiaz@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 06/03/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the minutes as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- b. Request for Approval of Amendment No.1 to Construction Contract Item #23-0222 With GM Emulsion to Increase the Compensation by \$469,608.34 for a New Total Amount of \$10,469,608.34 and Extend the Term through June 30, 2026 for On-Call Roadways and Trails Construction Services. (Randy Lopez, Transmission & Distribution Supervisor; [rjlopez@santafenm.gov](mailto:rjlopez@santafenm.gov))



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**Committee Review:**

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None



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- c. Request for Approval of Amendment No. 2 to General Services Contract Item #23-0641 with B&D Industries, Inc. to Increase the Not to Exceed Amount by \$1,000,000 for a New Total Amount of \$3,000,000 Excluding NMGRT and Extend the Term to June 30, 2026 for On-Call City Wide Plumbing Services. (Caryn Grosse, PMP, Facilities Project Administrator Sr; [clgrosse@santafenm.gov](mailto:clgrosse@santafenm.gov)).

### **Committee Review**

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- d. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0098 with AnchorBuilt, Inc. to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Excluding NMGRT and Extend the Term to June 30, 2026 for Miscellaneous On-



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Call City Wide Plumbing Services. (Caryn Grosse, PMP, Facilities Project Administrator Sr; clgrosse@santafenm.gov).

## **Committee Review**

Public Works & Utilities Committee: 6/3/2024

Finance Committee: 6/10/2024

Governing Body: 6/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- e. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0094 with Steamatic NM to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City Wide General Contracting Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov).



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## **Committee Review**

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None



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- f. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0097 with Santa Fe Curb Appeal to Increase the Not to Exceed Amount by \$3,000,000 for a New Total Amount of \$3,500,000 Including NMGRT, and to Extend the Term to June 30, 2027 for On-Call City Wide Landscaping Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov).

### **Committee Review**

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- g. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0092 with AnchorBuilt, Inc. to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City Wide



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General Contracting Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov)

**Committee Review:**

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- h. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0130 with EMCO of Santa Fe, LLC to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City Wide General Contracting Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov)



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## **Committee Review**

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None



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- i. Request for Approval of Amendment No. 1 to General Services Contract Item # 23-0093 with First Mesa Construction, Inc. to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City Wide General Contracting Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov).

**Committee Review:**

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- j. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0096 with Franco's Trees and Landscaping, LLC to Increase the Not to Exceed Amount by \$3,000,000 for a New Total Amount of \$3,500,000 Including NMGRT, and to Extend the Term to June 30, 2027



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for On-Call City Wide Landscaping Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov)

**Committee Review:**

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- k. Request Approval of Amendment No. 1 to General Services Contract Item #23-0095 with Cassidy's Landscaping to Increase the Not to Exceed Amount by \$3,000,000 for a New Total Amount of \$3,500,000 Including NMGRT and to Extend the Term to June 30, 2027 for On-Call City Wide Landscaping Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov)



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**Committee Review:**

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- I. Request for Approval of Amendment No. 1 to the Memorandum of Understanding Item #22-0325 with Santa Fe County for Parking Permits to Extend the Term to June 30, 2027. (Andrew Cordero, Contract Analyst; accordero@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro,



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to approve the memorandum of understanding (MOU) as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the memorandum of understanding (MOU) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- m. Request Approval of Amendment No. 1 to Professional Services Contract Item #24-0256 with Hartman & Majewski Design Group to Extend the Term to June 30, 2025 for the Design of a New Senior Center. (Joshua Bohlman, Facilities Project Administrator; jbohlman@santafenm.gov).

**Committee Review:**

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor



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Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- n. Request for Approval of Amendment No. 3 to Professional Services Agreement Item # 21-0544 with John Shoemaker and Associates to Increase the Not to Exceed Amount by \$213,735 for a New Total Amount of \$806,415 Plus NMGRT and to Extend the Term to June 30, 2025 to Provide Water Rights and Hydrogeologic Technical Services for the Water Division through FY25.(Steve Shultz, Water Resources Coordinator: smshultz@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$213,735 from the Water Enterprise Cash Balance to Professional Services.

## **Committee Review**

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.



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**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth, Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- o. Request for Approval of Amendment No.1 to Professional Services Agreement Item #21-0278 with Hazen and Sawyer to Extend the Term to June 30, 2025 for Support of Long Range Planning for the Water Division for FY25. (Steven Shultz, Water Resources Coordinator: smshultz@santafenm.gov)

**Committee Review**

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the contract amendment as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the contract amendment as



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presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth,  
Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- p. CONSIDERATION OF RESOLUTION 2024-\_\_\_\_. (Councilor Carol Romero-Wirth, Councilor Signe Lindell, and Councilor Jamie Cassutt)  
A Resolution Authorizing the Removal of Uncollectable, Unsecured Accounts Balances from the List of Accounts Balances of the Public Utility Billing Division of the City of Santa Fe. (Nancy Jimenez, Public Utility Division Director; nljimenez@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 05/29/2024

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the resolution as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the resolution as presented.



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth,  
Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- q. CONSIDERATION OF RESOLUTION 2024-\_\_\_\_\_. (Mayor Alan Webber)  
A Resolution Authorizing the City of Santa Fe's Metropolitan  
Redevelopment Agency Staff to Apply for Resubdivision, Summary  
Subdivision, Lot Line Adjustments, Lot Splits, Dedication of Right of Way,  
and Other Land Use Approvals Necessary to Create Parcels and Rights  
of Way that are Consistent with the Midtown Master Plan. (Karen  
Iverson, Metropolitan Redevelopment Agency Director;  
kriverson@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 05/29/2024

Public Works and Utilities Committee: 06/03/2024

Quality of Life Committee: 06/05/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro,  
to approve the resolution as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor  
Alma Castro, to approve the resolution as presented.

**VOTE:** The motion was approved on the following Roll Call vote:



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**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth,  
Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

- r. CONSIDERATION OF RESOLUTION 2024-\_\_\_\_. (Councilor Amanda Chavez and Councilor Carol Romero-Wirth)

A Resolution Authorizing the Mayor, City Manager, Finance Director, and Named Public Utilities Department Staff to Act as Designated Signatories on Certain Water, Wastewater, and Environmental Service Projects. (Jesse Roach, Water Division Director [jdroach@santafenm.gov](mailto:jdroach@santafenm.gov); Mike Dozier, Wastewater Division Director [jdroach@santafenm.gov](mailto:jdroach@santafenm.gov); Debora Trujillo, Environmental Services Division Interim Director [dctrujillo@santafen.gov](mailto:dctrujillo@santafen.gov))

**Committee Review:**

Governing Body (Introduced): 05/29/2024

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

**MOTION:** Councilor Garcia moved, seconded by Councilor Castro, to approve the resolution as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Alma Castro, to approve the resolution as presented.



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael Garcia, Councilor Carol Romero-Wirth,  
Chair Amanda Chavez, Councilor Alma Castro

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Michael

**Against:** None

**Abstain:** None

8. **ACTION ITEMS: DISCUSSION**
9. **EXECUTIVE SESSION**
10. **MATTERS FROM STAFF**
11. **MATTERS FROM THE COMMITTEE**
12. **MATTERS FROM THE CHAIR**
13. **NEXT MEETING: June 17 2024**
14. **ADJOURN**

Meeting adjourn at 6:20pm

  
\_\_\_\_\_  
Liaison

  
\_\_\_\_\_  
Amanda Chavez (Jul 9, 2024 10:07 MDT)  
Chair



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