



The mission of the North Central Regional Transit District is to improve communities' quality of life by providing a resilient, equitable, and effective public transportation system.

**Lee A. Garcia**  
Chair  
City of Santa Fe

**Hank Hughes**  
Vice Chair  
Santa Fe County

**Melanee Hand**  
Secretary/Treasurer  
Los Alamos County

**Anthony J. Mortillaro**  
Executive Director  
NCRTD

**Governmental  
Board of Directors**

- Village of Chama
- Town of Edgewood
- City of Española
- County of Los Alamos
- Nambé Pueblo
- Ohkay Owingeh
- Pueblo of Pojoaque
- Village of Questa
- County of Rio Arriba
- Pueblo de San Ildefonso
- Santa Clara Pueblo
- City of Santa Fe
- County of Santa Fe
- County of Taos
- Town of Taos
- Village of Taos Ski Valley
- Pueblo of Tesuque

**NORTH CENTRAL REGIONAL TRANSIT DISTRICT  
BOARD MEETING AGENDA**

**August 2, 2024  
9:00 A.M. – 1:00 P.M.  
Jim West Transit Center  
Board Room**

**CALL TO ORDER**

1. ROLL CALL
2. INTRODUCTIONS
3. PLEDGE OF ALLEGIANCE
4. MOMENT OF SILENCE
5. APPROVAL OF AGENDA
6. PUBLIC COMMENTS

**PRESENTATION ITEMS**

**A. Years of Service and 2<sup>nd</sup> Quarter Living our Values Awards**  
*Sponsor: Chair Garcia and Anthony J. Mortillaro, Executive Director*

**B. Community Transportation Association of America (“CTAA”) Award Presentation**  
*Sponsor: Anthony J. Mortillaro, Executive Director*

**C. Discussion and Presentation of Annual Sustainability Update**  
*Sponsor: Anthony J. Mortillaro, Executive Director and Anna Brunson, Transit Analyst*  
*Attachment*

**PUBLIC HEARINGS**

**None**

## CONSENT AGENDA

*The following items are presented for Board approval under a single motion unless any item is withdrawn by a Board Member for further Board consideration in the agenda section entitled “Action Items.” The pulled item will be placed at the end of the list of Action Items.*

*Approval of the Consent Agenda:*

## CONSENT MOTION

*I move that the Board approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record.*

### **D. Approval of Minutes: June 7, 2024**

*Sponsor: Anthony J. Mortillaro, Executive Director*

*Attachment*

### **E. Discussion and Consideration of Resolution No. 2024-21 Approving the Fiscal Year 2024 Final Quarter Financial Report Year Ending June 30, 2024**

*Sponsor: Anthony J. Mortillaro, Executive Director and Tim Mildren, Finance Director*

*Attachment*

### **F. Discussion and Consideration of Resolution No. 2024-22 Adoption of the Fiscal Year 2025 Annual Service Plans Submitted by Los Alamos County and the City of Santa Fe Providing for Specific Regional Routes Funded by the North Central Regional Transit District’s Regional Transit Gross Receipts Tax and Acknowledging the Santa Fe County Service Plan**

*Sponsor: Anthony J. Mortillaro, Executive Director*

*Attachment*

## ACTION ITEMS

### **G. Discussion and Consideration of Resolution No. 2024-23 Adoption of the District Bus Stop Guidelines and Amenities Policy**

*Sponsor: Anthony J. Mortillaro, Executive Director and Bryce Gibson, Planning and Projects Manager*

*Attachment*

### **H. Discussion and Consideration of Resolution No. 2024-24 Adoption of the Santa Fe Operations Facility Siting Study**

*Sponsor: Anthony J. Mortillaro, Executive Director and Bryce Gibson, Planning and Projects Manager*

*Attachment*

### **I. Discussion and Consideration of Resolution No. 2024-25 Adopting and Amending the North Central Regional Transit District’s Public Transportation Agency Safety**

*Sponsor: Anthony J. Mortillaro, Executive Director and Adam Leonard, Human Resources Director*

*Attachment*

**J. Discussion and Consideration of Resolution No. 2024-26 Adoption of the Authority to Sign Easement and License Agreements for Real Property Policy**  
*Sponsor: Anthony J. Mortillaro, Executive Director and Estevan Sanchez, General Counsel*  
*Attachment*

**K. Discussion and Consideration of Resolution No. 2024-27 Adoption of the NCRTD Tribal Subcommittee Charter**  
*Sponsor: Anthony J. Mortillaro, Executive Director and Bryce Gibson, Planning and Projects Manager*  
*Attachment*

## DISCUSSION ITEMS

**L. Review of June 2024 Financial Summary**  
*Sponsor: Anthony J. Mortillaro, Executive Director and Tim Mildren, Finance Director*  
*Attachment*

**M. Finance Subcommittee Report**  
*Sponsors: Chair Hank Hughes and Anthony J. Mortillaro, Executive Director*  
*Next Meeting: Friday, August 23, 9:00 a.m.*

**N. Tribal Subcommittee Report**  
*Sponsors: Chair Jeff Montoya and Anthony J. Mortillaro, Executive Director*  
*Subcommittee Approved Minutes: January 18 and April 22, 2024*  
*Next Meeting: Thursday, October 10, 9:00 a.m.*

**O. Sustainability Committee**  
*Sustainability Committee has been suspended through 2024*

**P. Executive Report and Comments from the Executive Director**

- a. Performance Measures for June 2024
- b. Ridership Report for June 2024
- c. Executive Report July 2024
- d. Rio Metro Update

Insurance Update  
Electric Van Rollout

## CLOSED SESSION

**Q. Discussion of Contents of Competitive Sealed Proposals Pursuant to the Procurement Code During Contract Negotiations as Allowed by Section 10-15-1(H)(6) NMSA 1978; Threatened or Pending Litigation in which the North Central Regional Transit District is or May Become a Participant, as Allowed by Section 10-15-1 (H)(7) NMSA 1978; including: (1) Bid Protest regarding Jim West Building Renovation Phase 1; (2) Taos Maintenance and Operations Facility.**

Reconvene in Open Session: Possible action item(s) from closed session

## **MATTERS FROM THE BOARD**

## **MISCELLANEOUS**

## **ADJOURN**

## **NEXT BOARD MEETING:**

If you are an individual with a disability in need of a reader, amplifier, qualified Sign Language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing of the meeting, please contact the NCRTD Executive Assistant at (505) 629-4702 at least one week prior to the meeting, or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.