



City of Santa Fe

# AGENDA

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
JULY 08, 2024  
5:00 PM  
COUNCIL CHAMBERS  
CITY HALL  
200 LINCOLN AVENUE

## PROCEDURES FOR FINANCE COMMITTEE MEETING

**Viewing:** Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
  - a. Finance Staff Recognition (Emily K. Oster, Finance Director, [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov))
  - b. Fiscal Year 2024, 3rd Quarter Financial Performance Report (Andrew J. Hopkins, Budget Officer; [ajhopkins@santafenm.gov](mailto:ajhopkins@santafenm.gov))

6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of June 24, 2024 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)
- b. Request for Approval of Professional Services Agreement with Carr, Riggs and Ingram for External Audit Services for Fiscal Year Ending June 30, 2024 in the Amount of \$279,963 Including Applicable Gross Receipts Tax. (Emily K. Oster, Finance Director: ekoster@santafenm.gov)

**Committee Review:**

Finance Committee: 07/08/2024

Governing Body: 07/10/2024

- c. Request for Approval of Amendment No. 2 to Telecommunications Agreement Item #19-0871 with Century Link (GEO MAX Services) to Increase the Compensation by \$1,802,304 for a New Total Amount of \$3,363,019.20 and to Extend the Termination Date through July 1, 2029. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov and Larry Worstell, ITT Infrastructure Services Manager; lfworstel@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 07/03/2024

Finance Committee: 07/08/2024

Governing Body: 07/10/2024

- d. Request for Approval of Budget Amendment Resolution (BAR) to Create and Fund 3 New Full Time Employees – Two Additional Airport Security Officers and One Custodial Manager in the Amount of \$260,925. (James Harris; Airport Manager; jcharris@santafenm.gov and Kelly Bynon, Administrative Manager, kabynon@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 07/01/2024

Finance Committee: 07/08/2024

Governing Body: 07/10/2024

- e. Request for Approval of Professional Services Agreement with Tek Systems Global Service LLC for Systems Admin Services AS400 Support in the Total Amount of \$258,784.50 for 12 Months. (Eric Candelaria, ITT Department Director, edcandelaria@santafenm.gov and Edward J. Duran, ITT EUS Manager, ejduran@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 07/03/2024

Finance Committee: 07/08/2024

Governing Body: 07/10/2024

- f. Request for Approval of a Construction Contract with HEI Inc. for On-Call General Contracting Services in the Total Amount of \$10,000,000 through June 30, 2034. (James Garduño, Project Manager, jdgarduno@santafenm.gov and James Harris, Airport Manager, jcharris@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 07/01/2024

Finance Committee: 07/08/2024

Governing Body: 07/10/2024

- g. CONSIDERATION OF RESOLUTION 2024-\_\_\_\_. (Mayor Alan Webber)  
A Resolution Approving Budget Amendments for the Buckman Direct Diversion Board and Santa Fe Solid Waste Management Agency and Requesting Department of Finance Authority Approval of Third Quarter Budget Amendments for Fiscal Year 2024. (Andy Hopkins, Budget Officer; ajhopkins@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 06/26/2024

Public Works and Utilities Committee: 07/01/2024

Quality of Life Committee: 07/03/2024

Finance Committee: 07/08/2024

Governing Body: 07/10/2024

- h.

CONSIDERATION OF BILL NO. 2024-3. ADOPTION OF ORDINANCE 2024-\_\_\_\_\_. (Councilor Jamie Cassutt and Councilor Alma Castro)  
A Bill Relating to Housing Discrimination; Defining “Source of Income” and Prohibiting Discrimination Based on Source of Income; Including “Sex” in Addition to “Gender” as a Protected Class; Defining “Owner”; and Making Technical Corrections. (Alexandra Ladd, Project Manager-Affordable Housing Department; agladd@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 04/10/2024

Governing Body (Public Comment): 04/24/2024

Quality of Life Committee: 05/01/2024

Finance Committee: 05/28/2024

Governing Body (Public Hearing): 05/29/2024 **POSTPONED TO REFER BACK TO COMMITTEES**

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024 **POSTPONED TO 07/08/2024 FINANCE COMMITTEE MEETING PURSUANT TO CITY COUNCIL STANDING COMMITTEE PROCEDURAL RULES SECTION VI, C(5)(f)**

Governing Body (Public Hearing): 06/26/2024 **POSTPONED TO 07/31/2024 GOVERNING BODY MEETING**

Finance Committee: 07/08/2024

Governing Body: 07/31/2024

7. **ACTION ITEMS: DISCUSSION**

8. **INTRODUCTION OF LEGISLATION**

- a. CONSIDERATION OF RESOLUTION 2024-\_\_\_\_\_. (Councilor Lee Garcia) Adopting the City of Santa Fe’s (“City’s”) Regional Annual Transit Service Plan for Fiscal Year 2025; Accepting the NCRTD’s Fiscal Year 2025 Proposed Funding of Regional Services Provided by the City of \$1,421,890; and Approving Submitting the City’s Regional Annual Transit Service Plan for Fiscal Year 2025 to the NCRTD’s Board of Directors for Approval. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov).

**Committee Review:**

Finance Committee (Introduced): 07/08/2024

Governing Body: 07/10/2024

9. **EXECUTIVE SESSION**
10. **MATTERS FROM STAFF**
11. **MATTERS FROM THE COMMITTEE**
12. **MATTERS FROM THE CHAIR**
13. **NEXT MEETING: Monday, July 29, 2024**
14. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**