



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
JUNE 24, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
6. **ACTION ITEMS: CONSENT**
 - a. Request for Approval of the June 10, 2024 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

- b. Request for Approval of Amendment No. 5 to Merchant Services Monthly Subscription Fee Agreement Item #22-0566 with Paymentus to Increase the Compensation by \$105,000 and to Extend the Termination Date to June 30, 2025 for Electronic Bill Payments. (Nancy Jimenez, Utility Billing Division Director; nljimenez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/17/2024

Finance Committee: 06/24/2024

Governing Body: 06/25/2024

- c. Request for Approval of Amendment No. 5 to Item #19-0341 with Garson Studios Santa Fe, LLC, to Extend the Term through August 26, 2025 for the Lease of Real Property Located at 1600 St. Michael's Drive. (Karen Iverson, Metropolitan Redevelopment Director; kriverson@santafenm.gov)

Committee Review:

Quality of Life: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- d. Request for Approval of Amendment No. 2 to Construction Contract Item #23-0565 with CF Padilla for the Nichols Dam Outlet Works Rehabilitation Project to Increase the Compensation by \$1,674,231.72 Including NMGRT for an Unanticipated Cost Overruns Line Item for a New Total Contract Amount Not to Exceed \$17,785,579.60 Plus Applicable NMGRT, and to Extend the Contract Term to June 30, 2026. (Taylor Jurgens, Engineer; trjurgens@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$1,674,232 Including NMGRT from the Water Enterprise Cash Fund to Water WIP Construction for the Nichols Dam Outlet Works Rehabilitation Project.

Committee Review:

Public Works & Utilities Committee: 06/17/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- e. Request for the Approval of Amendment No. 1 to Title III Federal and State Sub-Award Item #23-0608 North Central New Mexico Economic Development District Non-Metro Area Agency on Aging to Decrease the Grant Amount by \$253,000 Resulting in a New Not to Exceed Amount of \$775,849 to Align the Grant to the City's Actual Expenditures for Senior Services. (Manuel Sanchez, Senior Services Director; mnsanchez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- f. Request for the Approval of Amendment No. 4 to the American Rescue Plan Act (ARPA) Santa Fe Public Schools Work-Based Learning Professional Services Agreement Item #23-0011 to Increase Funding by \$350,000 for a New Total Amount of \$1,147,600 and Extend the Termination Date to June 30, 2025. (Johanna Nelson, Economic Development Director; jcnelson@santafenm.gov; Julie Sanchez, Youth and Family Services Division Director; jjsanchez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- g. Request for Approval of Amendment No. 1 to Professional Services Agreement Item #24-0257 with Info Tech Research Group to Increase the Compensation by \$98,490.67 for a New Total Amount of \$188,227.77 for Executive Counselor Services Membership. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- h. Request for Approval of Amendment No. 5 to Contract Item #20-0306 with Immix Technology to Increase the Compensation by \$59,015.41 for a New Total Amount of \$879,145.41 for Kronos and

Telestaff Time Clock Management. (Eric Candelaria, ITT Director; edcandelaria@santafenm.gov: Jaclyn Henley, Project Manager; jlhenley@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- i. Request for Approval of the FY25 Cooperative Grant Agreement with New Mexico Tourism Department in the Amount of \$211,746 for the Purpose of Marketing Santa Fe through June 30, 2025. (Randy Randall, Tourism Santa Fe Executive Director; rrandall@santafenm.gov)

- 1. Request for Approval of Budget Amendment Resolution (BAR) to Allocate Funding in the Amount of \$67,960 for Marketing Cooperative Agreement.

Committee Review:

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- j. Request for Approval of the Five Year Strategic Housing Plan (2024-2029) for Submission to the New Mexico Mortgage Finance Authority. (Alexandra Ladd, Director, Affordable Housing Department; agladd@santafenm.gov: Florence Frank, Workforce Housing Advisor, Community Development Department; fhfrank@santafenm.gov)

Committee Review:

Community Development Commission: 05/15/2024

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- k. Request for Approval of Amendment No. 1 to the Professional Services Agreement Item #23-0451 with Bella Luz Apartments 2022, LLLP to Extend the Term to June 30, 2025 for Renovation and Conversion of the

Lampighter Inn into 58 Units for Affordable Housing for Households Earning 80% AMI or Less. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- i. Request for Approval of Amendment No. 2 to the American Rescue Plan Act (ARPA) Recovery Funds Subrecipient Contract Item #22-0584 with New Mexico Coalition to End Homelessness to Extend the Term through June 30, 2025 for Operations at Consuelo's Place Shelter. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- m. Request Approval of Amendment No. 2 to Professional Services Agreement Item #22-0376 with the Santa Fe Community Housing Trust to Increase Compensation by \$110,000 for a New Total Amount of \$330,000 and Extend Term through June 30, 2025 to Provide Home-Buyer Assistance for Low to Moderate Income Households. (Alexandra Ladd, Director, Office of Affordable Housing; agladd@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- n. Request for Approval of Amendment No. 2 to Professional Services Agreement #23-0375 with Homewise to Increase the Compensation by \$190,000 for a New Total Amount of \$570,000 and Extend Term through June 30, 2025 to Provide Home-Buyer Assistance for Low to Moderate Income Households. (Alexandra Ladd, Director, Office of Affordable Housing; agladd@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- o. Request for Approval of the Community Development Block Grant (CDBG) Subrecipient Agreement with Santa Fe Habitat for Humanity in the Total Amount of \$200,000 for Habitat's Home Repair Program through June 30, 2025. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- p. Request for Approval of the Community Development Block Grant (CDBG) Subrecipient Agreement with Youthworks for the Social Justice Kitchen Project in the Total Amount of \$200,031.60 through June 30, 2025. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- q. Request for Approval of the Affordable Housing Trust Fund (AHTF) Professional Services Agreement with Homewise for Down Payment Assistance Funding to a Minimum of 12 Client Households at or Below 120% AMI in the Total Amount of \$600,000 through June 30, 2025. (Cody Minnich, Project Manager, Office of Affordable Housing, cjminnich@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- r. Request for Approval of the Affordable Housing Trust Fund (AHTF) Professional Services Agreement with Santa Fe Community Housing Trust for Down Payment Assistance in the Total Amount of \$500,000 through June 30, 2026. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- s. Request for Approval of the Affordable Housing Trust Fund (AHTF) Professional Services Agreement with the Life Link for the Rental Assistance Fund Program in the Total Amount of \$250,000 through June 30, 2025. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- t. Request for Approval of the Affordable Housing Trust Fund (AHTF) Professional Services Agreement with the New Mexico Coalition to End Homelessness for the Homeless Early Intervention Program in the Total Amount of \$222,554 through June 30, 2025. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- u. Request for Approval of the Affordable Housing Trust Fund (AHTF) Professional Services Agreement with Santa Fe Civic Housing Authority to Support the Ocate Apartments and Country Club Apartments Low Income Housing Tax Credit Projects in the Total Amount of \$1,000,000 through June 30, 2026. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- v. Request for Approval of the Affordable Housing Trust Fund (AHTF) Professional Services Agreement with the Santa Fe Community Housing Trust in the Total Amount of \$600,000 to Support the Development of Arroyo Oeste Phase II through June 30, 2026. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- w. Request for Approval of the Affordable Housing Trust Fund (AHTF) Professional Services Agreement with St. Elizabeth Shelters for Rental Assistance at Santa Fe Suites and Other St. Elizabeth Properties in the Total Amount of \$250,000 through June 30, 2025. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- x. Request for Approval of the Affordable Housing Trust Fund (AHTF) Professional Services Agreement with Youthworks for the Housing First Rental Assistance Program in the Total Amount of \$210,000 through June 30, 2025. (Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- y. Request for Approval of Amendment No. 1 to the Legal Services Agreement Item #23-0635 with Brownstein Hyatt Farber Schreck, LLP. to Increase the Not to Exceed Amount by \$100,000 for a New Total of \$216,375 Including NMGRT for Legal Services Regarding Real Estate Transactions Related to Development and Disposition of Certain Parcels of the Midtown Property. (Pat Feghali, Assistant City Attorney; pfeighali@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- z. Request for Approval of the Collective Bargaining Agreement with the Santa Fe Police Officers Association for FY25 that Includes Salary Increases in the Total Amount of \$904,566.00 for Sworn and Civilian Police Officer Association Employees. (Ben Valdez, Deputy Chief of Police; bpvaldez@santafenm.gov)

Committee Review:

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- aa. Request for Approval of Collective Bargaining Agreement with the Santa Fe Firefighters Association International Association of Firefighters – Local 2059 through June 30, 2027. (Freddie Martinez, Assistant Chief of Operations; fjmartinez@santafenm.gov and Adan Lopez, IAFF Union President – Local 2059; aslopez@santafenm.gov)

Committee Review:

Finance Committee 06/24/2024

Governing Body 06/26/2024

- ab. CONSIDERATION OF RESOLUTION 2024-____. (Councilor Signe Lindell, Mayor Alan Webber, and Councilor Alma Castro)
A Resolution Establishing City of Santa Fe (“City”) Offices and City-Owned Buildings as Safe Spaces and Anti-Bullying Zones for all Community Members; Calling on the City Manager to Develop and Implement City Policies and Regulations Ensuring that City Offices and City-Owned Buildings are Recognized as Safe Spaces and Anti-Bullying Zones, to Create Visible Signage to Promote the Safe Space and Anti-Bullying Zone Policies and Regulations, to Develop and Implement a City-Wide Employee Training Program in Support of Safe Space and Anti-Bullying Policies and Regulations, to Devote Appropriate Resources for the Training Program and for Responding to Incidents of Bullying and Harassment Within City Offices and in City-Owned Buildings, and to Provide Annual Updates to the Governing Body on Progress. (Casey Dalbor, Business Growth Manager; cjdalbor@santafenm.gov)

Committee Review:

Governing Body (Introduced): 06/12/2024

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- ac. CONSIDERATION OF RESOLUTION 2024-____. (Councilor Amanda Chavez)
A Resolution Adopting the City of Santa Fe’s 2026-2030 Infrastructure

Capital Improvement Plans. (Regina Wheeler, Public Works Director; rawheeler@santafenm.gov)

Committee Review:

Governing Body (Introduced): 06/12/2024

Public Works and Utilities Committee: 06/17/2024

Quality of Life Committee: 06/18/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

- ad. CONSIDERATION OF RESOLUTION 2024-____. (Councilor Signe Lindell and Councilor Amanda Chavez)

A Resolution Approving a Public Fireworks Display During the Fourth of July Celebration on July 4, 2024, and, if Necessary for Proper Disposal, the Discharge of Unused Fireworks on July 5, 2024. (Geronimo Griego, Fire Marshal; gggriego@santafenm.gov)

Committee Review:

Governing Body (Introduced): 06/12/2024

Public Works and Utilities Committee: 06/17/2024

Finance Committee: 06/24/2024

Governing Body: 06/26/2024

7. ACTION ITEMS: DISCUSSION

- a. CONSIDERATION OF BILL NO. 2024-3. ADOPTION OF ORDINANCE 2024-____. (Councilor Jamie Cassutt and Councilor Alma Castro)

A Bill Relating to Housing Discrimination; Defining “Source of Income” and Prohibiting Discrimination Based on Source of Income; Including “Sex” in Addition to “Gender” as a Protected Class; Defining “Owner”; and Making Technical Corrections. (Alexandra Ladd, Project Manager-Affordable Housing Department; agladd@santafenm.gov)

Committee Review:

Governing Body (Introduced): 04/10/2024

Governing Body (Public Comment): 04/24/2024

Quality of Life Committee: 05/01/2024

Finance Committee: 05/28/2024

Governing Body (Public Hearing): 05/29/2024 **POSTPONED TO REFER BACK TO COMMITTEES**

Quality of Life Committee: 06/18/2024
Finance Committee: 06/24/2024
Governing Body (Public Hearing): 06/26/2024

8. **EXECUTIVE SESSION**
9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**
11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: Monday, July 8, 2024**
13. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.