



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
JUNE 10, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
 - a. Fiscal Year 2023 Audit Report (Emily K. Oster, Finance Director, ekoster@santafenm.gov, and AJ Bowers, Partner, Carr Riggs & Ingram CPAs and Advisors, and Eric Spurlin, Partner, Carr Riggs & Ingram CPAs and Advisors)

6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the May 28, 2024 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Dept. Director; ekoster@santafenm.gov)

- b. Request for Approval of Amendment No. 2 to General Services Contract Item #23-0641 with B&D Industries, Inc. to Increase the Not to Exceed Amount by \$1,000,000 for a New Total Amount of \$3,000,000 Excluding NMGRT and Extend the Term to June 30, 2026 for On-Call City Wide Plumbing Services. (Caryn Grosse, PMP, Facilities Project Administrator Sr; clgrosse@santafenm.gov).

Committee Review

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- c. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0098 with AnchorBuilt, Inc. to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Excluding NMGRT and Extend the Term to June 30, 2026 for Miscellaneous On-Call City Wide Plumbing Services. (Caryn Grosse, PMP, Facilities Project Administrator Sr; clgrosse@santafenm.gov).

Committee Review

Public Works & Utilities Committee: 6/3/2024

Finance Committee: 6/10/2024

Governing Body: 6/12/2024

- d. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0094 with Steamatic NM to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City Wide General Contracting Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov).

Committee Review

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- e. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0097 with Santa Fe Curb Appeal to Increase the Not to Exceed Amount by \$3,000,000 for a New Total Amount of \$3,500,000 Including NMGRT, and to Extend the Term to June 30, 2027 for On-Call City Wide Landscaping Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov).

Committee Review

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- f. Request for Approval of Amendment No. 2 to Professional Service Contract Item #22-0266 with Ciber Pathway Inc. to Increase the Compensation by \$1,484,778.30 for a New Total Amount Not To Exceed \$4,306,148.40 and to Extend the Term to June 30, 2025 for Tyler Munis Support. (Eric Candelaria, ITT Director; edcandelaria@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/05/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- g. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0092 with AnchorBuilt, Inc. to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City Wide General Contracting Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- h. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0130 with EMCO of Santa Fe, LLC to Increase the Not to

Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City Wide General Contracting Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov)

Committee Review

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- i. Request for Approval of Amendment No. 1 to General Services Contract Item # 23-0093 with First Mesa Construction, Inc. to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City Wide General Contracting Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov).

Committee Review:

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- j. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0096 with Franco's Trees and Landscaping, LLC to Increase the Not to Exceed Amount by \$3,000,000 for a New Total Amount of \$3,500,000 Including NMGRT, and to Extend the Term to June 30, 2027 for On-Call City Wide Landscaping Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- k. Request Approval of Amendment No. 1 to General Services Contract Item #23-0095 with Cassidy's Landscaping to Increase the Not to Exceed Amount by \$3,000,000 for a New Total Amount of \$3,500,000 Including NMGRT and to Extend the Term to June 30, 2027 for On-Call City Wide Landscaping Services. (Spencer Schwartz, Facilities Project Administrator; smschwartz@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- i. Request Approval of Amendment No. 1 to Professional Services Contract Item #24-0256 with Hartman & Majewski Design Group to Extend the Term to June 30, 2025 for the Design of a New Senior Center. (Joshua Bohlman, Facilities Project Administrator; jbohlman@santafenm.gov).

Committee Review:

Public Works & Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- m. Request for Approval of Amendment No. 1 to Professional Services Agreement Item #23-0169 with IT Connect to Increase the Compensation by \$159,490.01 for a New Total Amount of \$357,052.01 and to Extend the Termination Date by 12 Months. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov)

Committee Review:

Quality of Life Committee 06/05/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- n. Request for Approval of Amendment No. 3 to Professional Services Agreement Item # 21-0544 with John Shoemaker and Associates to Increase the Not to Exceed Amount by \$213,735 for a New Total Amount of \$806,415 Plus NMGRT and to Extend the Term to June 30, 2025 to Provide Water Rights and Hydrogeologic Technical Services for the Water Division through FY25.(Steve Shultz, Water Resources Coordinator: smshultz@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$213,735 from the Water Enterprise Cash Balance to Professional Services.

Committee Review

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024
Governing Body: 06/12/2024

- o. Request for Approval of Amendment No.1 to Professional Services Agreement Item #21-0278 with Hazen and Sawyer to Extend the Term to June 30, 2025 for Support of Long Range Planning for the Water Division for FY25. (Steven Shultz, Water Resources Coordinator: smshultz@santafenm.gov)

Committee Review

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- p. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$105,027.46 to Move Funds From Affordable Housing Trust Subsidy Payments to Housing CIP WIP Construction. (Alexandra Ladd, Director, Office of Affordable Housing; agladd@santafenm.gov; Cody Minnich, Project Manager, Office of Affordable Housing; cjminnich@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/05/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- q. Request for Approval to Purchase and Install 48 Dash Camera Recording Systems with Digital Video Recorder Kits for the Senior Services Transportation In-Home and Home Delivered Meals Vehicles From MHQ West/Chalmers Ford in the Amount of \$170,259.18. (Manuel Sanchez, Senior Services Director, mnsanchez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/05/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- r. Request for Approval of Amendment No. 1 to the Memorandum of

Understanding Item #22-0325 with Santa Fe County for Parking Permits to Extend the Term to June 30, 2027. (Andrew Cordero, Contract Analyst; accordero@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- s. Request for Approval of Amendment No.1 to Construction Contract Item #23-0222 With GM Emulsion to Increase the Compensation by \$469,608.34 for a New Total Amount of \$10,469,608.34 and Extend the Term through June 30, 2026 for On-Call Roadways and Trails Construction Services. (Randy Lopez, Transmission & Distribution Supervisor; rjlopez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- t. CONSIDERATION OF RESOLUTION 2024-_____. (Mayor Alan Webber, Councilor Carol Romero-Wirth, Councilor Michael Garcia, and Councilor Pilar Faulkner)

A Resolution Recognizing the Importance of History; Calling for Placing Culturally and Historically Important Statues in Respectful, Safe, Public Places to Tell the Story of Pueblo and New Mexico History in an Honest, Accurate, and Complete Manner; Beginning this Process by Placing the Pueblo Revolt Runners Statue in the Santa Fe Convention Center and Supporting Relocation of the Don Diego de Vargas Statue to the New Mexico History Museum, Which Includes the Palace of the Governors. (Erin K. McSherry, City Attorney; ekmcsherry@santafenm.gov)

Committee Review:

Governing Body (Introduced): 05/29/2024

Quality of Life Committee: 06/05/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- u. CONSIDERATION OF RESOLUTION 2024-_____. (Councilor Amanda Chavez and Councilor Carol Romero-Wirth)

A Resolution Authorizing the Mayor, City Manager, Finance Director, and Named Public Utilities Department Staff to Act as Designated Signatories on Certain Water, Wastewater, and Environmental Service Projects. (Jesse Roach, Water Division Director jdroach@santafenm.gov; Mike Dozier, Wastewater Division Director jdroach@santafenm.gov; Debora Trujillo, Environmental Services Division Interim Director dctrujillo@santafen.gov)

Committee Review:

Governing Body (Introduced): 05/29/2024

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

- v. CONSIDERATION OF RESOLUTION 2024-____. (Councilor Carol Romero-Wirth, Councilor Signe Lindell, and Councilor Jamie Cassutt)
A Resolution Authorizing the Removal of Uncollectable, Unsecured Accounts Balances from the List of Accounts Balances of the Public Utility Billing Division of the City of Santa Fe. (Nancy Jimenez, Public Utility Division Director; nljimenez@santafenm.gov)

Committee Review:

Governing Body (Introduced): 05/29/2024

Public Works and Utilities Committee: 06/03/2024

Finance Committee: 06/10/2024

Governing Body: 06/12/2024

7. **ACTION ITEMS: DISCUSSION**
8. **EXECUTIVE SESSION**
9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**

11. **MATTERS FROM THE CHAIR**

12. **NEXT MEETING: Monday, June 24, 2024**

13. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.