



City of Santa Fe

# AGENDA

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
MAY 28, 2024  
5:00 PM  
COUNCIL CHAMBERS  
CITY HALL  
200 LINCOLN AVENUE

## PROCEDURES FOR FINANCE COMMITTEE MEETING

**Viewing:** Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
6. **ACTION ITEMS: CONSENT**
  - a. Request for Approval of the May 06, 2024 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov))

- b. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0089 with B&D Industries, Inc. to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Exclusive of NMGRT, and to Extend the Term to June 30, 2026 for Miscellaneous On-Call City-Wide Electrical Services. (Joshua Bohlman, Facilities Project Administrator; jbohlman@santafenm.gov)

**Committee Review**

Public Works & Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- c. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0091 with Great Western Electrical Inc. to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Exclusive of NMGRT, and to Extend the Term to June 30, 2026 for Miscellaneous On-Call City-Wide Electrical Services. (Joshua Bohlman, Facilities Project Administrator; jbohlman@santafenm.gov)

**Committee Review**

Public Works & Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- d. Request for Approval of Amendment No. 2 to Services Contract Item #23-0431 with Servexo Protective Services to Increase the Not to Exceed Amount by \$2,200,000 for a New Total Amount of \$6,600,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City-Wide Security Services. (Joshua Bohlman, Facilities Project Administrator; jbohlman@santafenm.gov)

**Committee Review**

Public Works & Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- e. Request for Approval of Amendment No. 2 to Services Contract Item #23-0429 with Arrowhead Security DBA Vet-Sec Protection Agency to Increase the Not to Exceed Amount by \$2,200,000 for a New Total Amount of \$6,600,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City-Wide Security Services. (Joshua Bohlman,

Facilities Project Administrator; jbohlman@santafenm.gov)

**Committee Review**

Public Works & Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- f. Request Approval of a Construction Contract with Davenport Construction Management, LLC in the Total Amount of \$5,000,000 Excluding NMGRT for On-Call General Contractor Services Over a 5-Year Term. (Josh Bohlman, Facilities Project Administrator; jbohlman@santafenm.gov)

**Committee Review**

Public Works & Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- g. Request for Approval of Amendment No. 3 to Services Contract Item #23-0602 with Condor New Age Logistics, LLC to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$8,800,000 Including NMGRT, and to Extend the Term to June 30, 2026 for On-Call City-Wide Security Services. (Joshua Bohlman, Facilities Project Administrator; jbohlman@santafenm.gov)

**Committee Review**

Public Works & Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- h. Request for Approval of Amendment No. 1 to Professional Services Contract Item #21-0234 with the Kiwanis Club of Santa Fe to Increase Total Compensation by \$60,000 for a New Total Amount of \$300,000 and to Amend the Term of the Agreement to May 31, 2025 to Plan, Coordinate and Execute the City Fourth of July Celebration. (Melissa McDonald, Parks and Open Space Division Director; mamcdonald@santafenm.gov)

**Committee Schedule:**

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- i. Request for Approval of a Grant Agreement (FTA G-30), with the US Department of Transportation Federal Transit Administration Section 5307 American Rescue Plan Funds, for Public Transportation Service Funding in the Amount of \$5,041,451 Expiring December 31, 2026. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$5,041,451 to Allocate Proceeds from the FTA Section 5307 American Rescue Plan Funds to FY24 Revenue.

**Committee Review:**

Public Works and Utilities Committee: 04/29/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- j. Request for Approval of a Grant Agreement (FTA G-30), with The US Department of Transportation Federal Transit Administration (FTA), via the FTA Section 5307 Coronavirus Response and Relief Supplemental Appropriations Act Funds (CRRSAA), for Public Transportation Service Funding in the Amount of \$1,660,795 Expiring September 30, 2026. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,660,795 to Allocate Proceeds from the FTA CRRSSAA Grant to FY24 Revenue.

**Committee Review:**

Public Works and Utilities Committee: 04/29/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- k.

Request for Approval of New Mexico Department of Public Safety Grant Acceptance for Appropriation 24-ZH5174 in the Amount of \$93,377.65 for the Lieutenant Fred Beers III Honor Guard Equipment Distribution Program to Provide Equipment and Uniform Attire to Outfit the Santa Fe Fire Department Honor Guard with Reversion Date of July 30, 2024. (Sten Johnson, Assistant Fire Chief; sajohnson@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate DFA Funding in the Amount of \$93,377.65 into FY24 Revenue and Fire Department Operating Supplies and Uniform Expenses.

**Committee Review:**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- i. Request for Approval of Amendment No. 2 to General Services Agreement Item #22-0176 with Mainline Information Systems to Increase the Compensation by \$258,973 for a New Total Amount of \$715,268.48 Inclusive of NMGRT and Extend the Term to May 31, 2025 for Managed Detection & Response Solution, Managed Risk Solution, and Managed Security Awareness. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov; Larry Worstel, ITT Infrastructure Services Manager; lfworstel@santafenm.gov).

**Committee Review**

Quality of Life Committee: 05/22/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- m. Request for Approval of a Professional Services Contract with RMKM Architecture, for Phase I Programming and Design of the 21<sup>st</sup> Century Fogelson Library and Community Center at Midtown Santa Fe in the Total Amount of \$226,870 Including NMGRT for a Four Year Term. (Tim Farrell, Facilities Division Property Development Manager; tgfarrrell@santafenm.gov)

**Committee Review**

Public Works & Utilities Committee: 5/20/2024

Finance Committee: 5/28/2024  
Governing Body: 5/29/2024

- n. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$125,000 from the Water Cash Enterprise Fund to the Water, Transmission and Distribution Operating Supplies to Purchase New Meters. (Randy Lopez, Transmission and Distribution Supervisor; rjlopez@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- o. Request for Approval of Amendment No. 2 to General Services Contract Item #22-0269 with Mobile Clean Car Wash to Extend the Term to June 30, 2025 for Auto Detailing of the Environmental Services Fleet. (Lawrence Garcia, ESD Maintenance Manager; lmgarcia@santafenm.gov)

**Committee Review:**

Public Works and Utilities: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- p. Request for Approval of Amendment No. 1 to Professional Service Agreement Item #23-0544 with Huitt-Zollars Inc. to Increase the Compensation by \$247,899 for a New Total Amount of \$12,223,071.12, Including NMGRT and to Extend the Term to June 30, 2025 for the Design of Administrative Offices and a Maintenance Facility for the Environmental Services Division. (Lawrence Garcia, ESD Maintenance Manager; lmgarcia@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- q. Request for Approval of a Professional Services Agreement with WSP USA, Inc, to Update the General Plan and Create a Digital User Platform In the Total Amount of \$1,887,871.87, Inclusive of NMGRT for a Four Your Term. (Heather Lamboy, Deputy Director of Planning & Land Use; hllamboy@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 05/22/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- r. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$100,000 from the Water Enterprise Cash Fund to the Water Division, Transmission and Distribution Section Operating Supplies to Replace 80 Galvanized Services. (Randy Lopez, Transmission and Distribution Supervisor, rjlopez@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing body: 05/29/2024

- s. Request for Approval of a Construction Contract with National Roofing Co., Inc. for On-Call Roofing Services in a Total Amount Not to Exceed \$5,000,000 Excluding NMGRT through June 30, 2029. (Joshua Bohlman, Facilities Project Administrator; jbohlman@santafenm.gov)

**Committee Review**

Public Works & Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- t. Request for Approval of Amendment No. 2 to General Services Contract Item #23-0089 with Bransford Electric, LLC. to Increase the Not to Exceed Amount by \$2,000,000 for a New Total Amount of \$3,000,000 Exclusive of NMGRT, and to Extend the Term to June 30, 2026 for City-Wide On-Call Electrical Services. (Joshua Bohlman, Facilities Project Administrator; jbohlman@santafenm.gov)

**Committee Review**

Public Works & Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- u. Request for Approval of Budget Amendment Resolution (BAR) to Allocate a New Mexico Department of Transportation Grant Award in the Total Amount of \$80,000 Inclusive of a \$16,000 Local Cash Match From the Municipal GRT Infrastructure Fund into FY 24 Grant Revenue and Professional Contracts. (Erick Aune, Santa Fe MPO Director; ejaune@santafenm.gov)

**Committee Review:**

Public Works & Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- v. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0157 with Thatcher Chemical of Arizona to Increase Annual Compensation Up to \$500,000 Per Year and Extend the Term through April 19, 2027 for the Purchase and Delivery of Chemicals Used for Water Treatment. (Jonathan Montoya, Source of Supply Manager; jmmontoya@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) from Water Cash Fund To Chemical Services in the Total Amount of \$177,428.

**Committee Review:**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- w. Request for Approval to Dispose of 11 Fleet Vehicles and Associated Equipment via Government-to-Government Transfer with the Anthony Police Department, Magdalena Marshal's Office and the State of New Mexico Corrections Department in Accordance with the Santa Fe Police Department's Fleet Replacement Policy. (Ben Valdez, Deputy Chief of Police; bpvaldez@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 05/22/2024

Finance Committee: 05/28/2024

Governing Body Committee: 05/29/2024

- x. Request for Approval of Goods and Services Contract with Great Western Electrical, Inc. for the Purchase and Installation of Supervisory Control and Data Acquisition (SCADA) Fiber and Equipment at the Paseo Real Wastewater Treatment Facility in the Total Amount of \$155,690.08 through May 29, 2025. (Michael Dozier, Wastewater Division Director; mldozier@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- y. Request for Approval of Professional Services Contract with Molzen Corbin & Associates to Assist in Developing Means and Methods to Improve the Operation and Maintenance of the Paseo Real Wastewater Treatment Facility in the Total Amount of \$180,000 through May 29, 2026. (Mike Dozier, Wastewater Division Director; mldozier@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- z. Request for Approval of Goods and Services Contract with Rain for Rent for the Removal, Purchase and Installation of Pumps and Filtration Equipment for the Paseo Real Wastewater Treatment Facility in the Total Amount of \$903,214.87 through May 29, 2027. (Mike Dozier, Wastewater Division Director; mldozier@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- aa. Request for Approval of American Rescue Plan Act (ARPA) Recovery Funds Subrecipient Contract Amendment No. 1 to Item # 23-0501 with FII National dba UpTogether to Extend the Contract to June 30, 2026, and Extend the 12 Month Program for GED Certifications for Reoccurring Access to Funds Based on Emergent Community Needs. (Julie Sanchez, Youth and Family Services Division Director; jjsanchez@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 05/22/2024

Finance Committee: 05/28/2024

Governing Body Committee: 05/29/2024

- ab. Request for Approval of General Services Contract with GM Emulsion, LLC for Crack Seal Repair on the North Apron at the Santa Fe Regional Airport in the Total Amount of \$450,060.00 including NMGRT for a Four Year Term. (James Garduño, Project Manager, jdgarduno@santafenm.gov, James Harris, Airport Manager; jcharris@santafenm.gov)

**Committee Review**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- ac. Request for Approval of General Services Contract with GM Emulsion, LLC for Runway 2-20 Midfield Pavement Rehabilitation at the Santa Fe Regional Airport in the Total Amount of \$1,727,032.93 Including NMGRT for a Four Year Term. (James Garduño, Project Manager, jdgarduno@santafenm.gov; James Harris, Airport Manager, jcharris@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- ad. Request for Approval of Amendment No.1 to the New Mexico Department of Transportation Aviation Division Grant # SAF-24-01 for the Purpose of Increasing State Funding to \$6,600,000. (James Harris, Airport Manager; jcharris@santafenm.gov and Kelly Bynon,

Administrative Manager; kabynon@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$2,600,000 to Increase WIP Construction Fund Using NMDOT Funding for the Continuation of the Terminal Expansion Project.

**Committee Review:**

Public Works and Utilities Committee: 05/20/2024

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- ae. Request for Approval of Amendment No. 7 to Item #21-0399 with Modrall, Sperling, Roehl, Harris & Sisk, P.A. to Increase the Not to Exceed Amount by \$120,000 for a New Total of \$454,387.50 Including NMGRT, and to Extend the Term to June 30, 2025 for Legal Services. (Marcos Martinez, Assistant City Attorney; mdmartinez@santafenm.gov)

**Committee Review:**

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- af. Request for Approval of a Memorandum of Agreement with Santa Fe County Regarding Investigation, Modeling, and Planning for Known PFAS Contamination at the Santa Fe Regional Airport. (John Dupuis, Public Utilities Director: jedupuis@santafenm.gov)

**Committee Review**

Finance Committee: 05/28/2024

Governing Body: 05/29/2024

- ag. CONSIDERATION OF BILL NO. 2024-3. ADOPTION OF ORDINANCE 2024-\_\_\_\_\_. (Councilor Jamie Cassutt and Councilor Alma Casto)  
A Bill Relating to Housing Discrimination; Defining "Source of Income" and Prohibiting Discrimination Based on Source of Income; Including "Sex" in Addition to "Gender" as a Protected Class; Defining "Owner"; and Making Technical Corrections. (Alexandra Ladd, Project Manager-Affordable Housing Department; agladd@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 04/10/2024

Governing Body (Public Comment): 04/24/2024

Quality of Life Committee: 05/01/2024  
Finance Committee: 05/28/2024  
Governing Body (Public Hearing): 05/29/2024

7. **ACTION ITEMS: DISCUSSION**
8. **EXECUTIVE SESSION**
9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**
11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: Monday, June 10, 2024**
13. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**