



MINUTES

AIRPORT ADVISORY BOARD
SEPTEMBER 14, 2023 4:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**

Meeting started at 4:07.

2. **ROLL CALL**

Members Present:

Councilor Chris Rivera
Member Len Rand
Member Rosemary Thompson
Member Gabriel Martinez
Member Troy Padilla
Member Jyl DeHaven

Members Excused:

Member Randal Limbacher

Others Attending:

None

3. **APPROVAL OF AGENDA**

MOTION: Member DeHaven moved, seconded by Member Rand, to approve the Agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Member Rand, Member Thompson, Member Martinez, Member Padilla, Member DeHaven

Against: None

Abstain: None

4. **APPROVAL OF MINUTES**

a. Minutes from April 13th, 2023.



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MOTION: Member Rand moved, seconded by Member Padilla, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Member Rand, Member Thompson, Member Martinez, Member Padilla, Member DeHaven

Against: None

Abstain: None

b. Minutes from June 8th, 2023.

MOTION: Member Thompson moved, seconded by Councilor Rivera, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Member Rand, Member Thompson, Member Martinez, Member Padilla, Member DeHaven

Against: None

Abstain: None

c. Minutes from August 10th, 2023.

MOTION: Member Thompson moved, seconded by Councilor Rivera, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Member Rand, Member Thompson, Member Martinez, Member Padilla, Member DeHaven

Against: None

Abstain: None

5. **COMMUNICATIONS FROM THE PUBLIC**

6. **OLD BUSINESS**

a. Project Updates.

(James Harris, Airport Manager, jcharris@santafenm.gov, 505-955-2901)

Mr. Harris provided information on the following projects:

- Terminal parking lot and terminal completion date on track for mid-December. A change order was approved and a contract for cabinet for access controls and cameras were approved. Large parking lot and road completion date is on track for end of March.
- Member Troy Padilla has informed us that Jet Center has been getting a lot of overflow parking from customers in the cell phone waiting area. Jet Center will now be booting any vehicles that are parked or with keys left in the ignition unattended. The fee is \$100 to get the boot off.
- Discussed 599 and Jaguar Rd access and potential for development in the future. Somebody is buying Cook's property and that person is interested in finishing development for the road to help with his plans.
- More vehicles are being ordered. One Operations vehicle and one Airport Security coordinator vehicle. Two other vehicles are being picked up. We ordered two F-250's but they still do not have a build time, so they outfitted two F-350's at no additional cost. They are ready to be picked up, but we are having fifth wheels installed in case of emergencies where we must haul equipment etc.
- The Amendment paperwork came back for the quote that GM Emulsions provided to do the permanent property fix on the runway, and it was more then the engineers estimate and the grant that we received for the property fix. The engineer's estimate was \$1 million 336 thousand. GM Emulsions quote was \$1.7 million. Mr. Harris spoke with State DOT, and they issued an amendment for the \$1.7 million.

7. **MATTERS FROM STAFF**



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8. MATTERS FROM THE COMMITTEE

- Member Rosemary Thompson addressed concern for the low lighting on the pathways from the parking lots to the entrance of the airport along with trash buildup from Hertz in the parking lot where they clean the cars.

9. MATTERS FROM THE CHAIR

This airport has come a long way in a short period of time, and we are moving in the right direction.

10. NEXT MEETING: October 12 2023

11. ADJOURN

Meeting adjourned at 5:13

Kelly Bynon

Liaison

Chris Rivera
Chris Rivera (Dec 13, 2023 14:21 MST)

Chair







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Final Audit Report

2023-12-13

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-  Document created by Kelly Bynon (kabynon@santafenm.gov)
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-  Document emailed to cmrivera@santafenm.gov for signature
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-  Email viewed by cmrivera@santafenm.gov
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-  Signer cmrivera@santafenm.gov entered name at signing as Chris Rivera
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-  Document e-signed by Chris Rivera (cmrivera@santafenm.gov)
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