



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
APRIL 22, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
 - a. Audit Update (Emily K. Oster, Finance Director; ekoster@santafenm.gov)
 - b. Utility Billing Modernization Project Update. (John Dupuis, Public Utilities Director; jedupuis@santafenm.com; Carla Monroe, Program Manager (Consultant); cdmonroe@santafenm.gov)
6. **ACTION ITEMS: CONSENT**
 - a. Request for Approval of the April 08, 2024 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

- b. Request for Approval of a Construction Services Contract With Hellas Construction, Inc. in an Amount Not to Exceed \$12,997,500 Inclusive of New Mexico Gross Receipts Tax for On-Call Construction Services Over Four Years. (Scott A. Overlie, Parks Project Administrator; saoverlie@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 04/15/2024

Finance Committee: 04/22/2024

Governing Body: 04/24/2024

- c. Request for Approval of a Memorandum of Agreement with New Mexico Department of Transportation (NMDOT) via the Federal Transit Administration (FTA) Section 5339, for Public Transportation Service Funding in the Amount of \$590,679. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$738,349 to Budget Proceeds from the MOA with NMDOT in the Amount of \$590,679 and Matching Funds of \$147,670 from Transit Operating Budget to Purchase Transit Buses.

Committee Review:

Public Works & Utilities Committee: 04/15/2024

Finance Committee: 04/22/2024

Governing Body: 04/24/2024

- d. Request for Approval of a Grant Agreement with the Urban Sustainability Directors Network for an Urban and Community Forestry Grant through March 20, 2027 for Improvements to Frenchy's Park in the Amount of \$1,000,000 . (Melissa McDonald, Parks and Open Space Division Director; mamcdonald@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) to Budget Revenue in the Amount of \$1,000,000 from USDN Forestry Grant and Budget Expenses for Design and Construction Services for Frenchy's Field Park.

Committee Review:

Public Works and Utilities Committee: 04/15/2024

Finance Committee: 04/22/2024

Governing Body: 04/24/2024

- e. Request for Approval of Amendment No.1 to Professional Services Contract Item #24-0112 with WSP USA, Inc. for Owner Representative Services to Support Infrastructure Redevelopment at Midtown to Increase the Not to Exceed Amount to \$1,000,000 Annually, Including NMGRT and to Extend the Term to December 31, 2028. (Tim Farrell, Facilities Division Property Development Manager; tgfarrell@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/15/2024

Finance Committee: 04/22/2024

Governing Body: 04/24/2024

- f. Request for Approval of a Purchasing Agreement with Southwest Ambulance Sales to Purchase a New Ford E-450 Ambulance Utilizing the HGACBUY Price Agreement #AM10-20 in the Total Amount of \$211,830. (Brian Moya, Fire Chief, bjmoya@santafenm.gov; Daniel Garcia, Fleet Manager; dagarcia@santafenm.gov)

Committee Review

Quality of Life Committee: 04/17/2024

Finance Committee: 04/22/2024

Governing Body: 04/24/2024

- 7. **ACTION ITEMS: DISCUSSION**
- 8. **EXECUTIVE SESSION**
- 9. **MATTERS FROM STAFF**
- 10. **MATTERS FROM THE COMMITTEE**

11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: Monday, May 6, 2024**
13. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.