



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
APRIL 08, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
 - a. Finance Staff Recognition (Emily K. Oster, Finance Director, ekoster@santafenm.gov)
 - b. Audit Update (Emily K. Oster, Finance Director, ekoster@santafenm.gov)

6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the March 25, 2024 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

- b. Request for Approval of Amendment No. 1 to Audit Contract Item #23-0596 with Carr, Riggs, Ingram, LLC to Increase Compensation by \$25,601 for a New Total Amount of \$295,055 Including NMGRT to Provide Audit Services for Fiscal Year 2023 with No Corresponding Change to the Term of the Agreement. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 04/08/2023

Governing Body: 04/10/2023

- c. Request for Approval of Amendment No. 2 to Item #23-0688 Intergovernmental Services Agreement with the North Central New Mexico Economic Development District for Fiscal Agent Services in Relation to Appropriations from the State of New Mexico for Three (3) Additional Capital Appropriations in the Amount of One Percent (1%) of Actual Expenditures. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 04/08/2024

Governing Body: 04/10/2024

- d. Request for Approval of License and Advertising Agreement with Kiwanis Club of Santa Fe, Inc. for the Use of City of Santa Fe's Trademarked Tourism-Related Logo(s) for the Purpose of Advertising Santa Fe in the Total Amount of \$275,000 through June 30, 2028. (Randy Randall, TSF Executive Director; rrandall@santafenm.gov)

Committee Review:

Quality of Life Committee: 04/03/2024

Finance Committee: 04/08/2024

Governing Body: 04/10/2024

- e. Request for Approval of Professional Services Contract with Advanced Communications and Electronics Inc. for Labor and Installation of Radio Equipment in the Total Amount of \$159,692.68 for a One Year Term. (Eric Candelaria, ITT Director; edcandelaria@santafenm.gov; Larry Worstell, Infrastructure Services Manager; lfworstell@santafenm.gov)

Committee Review:

Quality of Life Committee: 04/03/2024

Finance Committee: 04/08/2024

Governing Body: 04/10/2024

- f. Request for the Approval of a Cooperative Agreement with the New Mexico Department of Transportation to Install and Maintain Three Historical Markers Along East Alameda Street Honoring Dona Teresa de Aguilera y Roche, Myra Ella Jenkins, and Dorothy McKibbin. (Maria Tucker, Community Services Director; metucker@santafenm.gov 505-955-4745.)

Committee Review

Quality of Life Committee: 04/03/2024

Finance Committee: 04/08/2024

Governing Body: 04/10/2024

- g. Request for Approval of a Subaward Grant Agreement with the New Mexico Economic Development Department, Outdoor Recreation Division in the Amount of \$99,999 for Improvements at Pueblos del Sol Park for a Two Year Term. (Scott A. Overlie, Parks and Open Space Project Administrator; saoverlie@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Funding in the Amount of \$99,999 for Construction Services to Supplement Pueblos del Sol Park Upgrades.

Committee Review

Public Works and Utilities Committee: 04/01/2024

Finance Committee: 04/08/2024

Governing Body: 04/10/2024

- h. Request for Approval of a Construction Services Contract with A.A.C. Construction, LLC in the Amount of \$2,465,837.04 in to Address Ongoing

Issues at the Treatment Plant Over the Function of the Pumps and Filters, Which Need to be Maintained and Brought into Working Condition. (Michael Dozier, Wastewater Management Division Director; mldozier@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/01/2024

Finance Committee: 04/08/2024

Governing Body: 04/10/2024

- i. Request for Approval of a Professional Services Contract with ITSQuest Staffing in the Amount of \$264,463.70 for Project Manager and Scheduler Services in Response to the Environmental Protection Agency and New Mexico Environment Department Requirements that the City Eliminate or Mitigate Violations Identified by the Environmental Protection Agency. (Michael Dozier, Wastewater Management Division Director; mldozier@santafenm.gov)

Committee Review:

Finance Committee: 04/08/2024

Governing Body: 04/10/2024

- j. Request for Approval of a Professional Services Contract with Hazen & Sawyer in the Amount of \$2,718,000 to Provide Sampling, Engineering, and Regulatory Support to Ensure Compliance with the City's Existing NPDES and Other Discharge Permits. (Michael Dozier, Wastewater Management Division Director; mldozier@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$8,000,000 from Cash Balance in the Wastewater Enterprise Fund to the WWMD WIP Construction Fund for Emergency Procurement.

Committee Review:

Public Works and Utilities Committee: 04/01/2024

Finance Committee: 04/08/2024

Governing Body: 04/10/2024

- k. CONSIDERATION OF RESOLUTION 2024-____. (Councilor Signe Lindell)

and Mayor Alan Webber)

A Resolution Naming the Field Known as “Fort Marcy Ball Field” “Zozobra Field at Fort Marcy Park”; Accepting a Monument in the Form of Zozobra from the Santa Fe Kiwanis Club and Approving the Construction of the Monument at the Entry to Fort Marcy Complex-Magers-Field Park; and Allowing Kiwanis Club to Place a Time-Capsule in the Monument. (Melissa McDonald, Parks and Open Space Division Director; mamcdonald@santafenm.gov and Scott Overlie, Parks Project Administrator; saoverlie@santafenm.gov)

Committee Review

Governing Body (Introduction): 03/27/2024

Public Works and Utilities Committee (Not on Agenda, No Action Taken): 04/01/2024

Finance Committee: 04/08/2024

Governing Body: 04/10/2024

7. **ACTION ITEMS: DISCUSSION**
8. **EXECUTIVE SESSION**
9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**
11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: Monday, April 22, 2024**
13. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk’s office at 955-6521, five (5) working days prior to meeting date.