



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 25, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Chair Carol Romero-Wirth
Councilor Jamie Cassutt
Councilor Lee Garcia

Members Excused:

Councilor Signe Lindell
Councilor Pilar Faulkner

Others Attending:

Erminia Tapia, Clerk
Alexis Lotero, Attendee

3. **APPROVAL OF AGENDA**

MOTION: Councilor Garcia moved, seconded by Councilor Cassutt, to approve the Agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 25, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia, to approve the Consent Agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

5. PRESENTATION

- a. Audit Update (Matthew Bonifer, Accounting Officer; mtbonifer@santafenm.gov)

6. ACTION ITEMS: CONSENT

- a. Request for Approval of the March 11, 2024 Finance Committee Meeting Minutes. (Erminia M. Tapia, Administrative Manager; emtapia@santafenm.gov)

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia, to approve the minutes as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 25, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

Against: None

Abstain: None

- b. Request for Approval of Professional Services Contract with Hartman & Majewski Design Group for the Planning, Siting and Preliminary Design of a New Senior Center in the Total Amount of \$358,643 through June 30, 2024. (Joshua Bohlman, Project Administrator; jbohlman@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/18/2024

Finance Committee: 03/25/2024

Governing Body:03/27/2024

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia, to approve the contract as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- c. Request for Approval of a Citywide Price Agreement with Safeware, Inc. for Public Safety, Emergency Preparedness, Safety Equipment and Solutions in the Amount of \$1,000,000 per Fiscal Year for a Term of Four Years. (Travis Dutton-Leyda, Chief Procurement Officer; tkduttonleyda@santafenm.gov)

Committee Review:

Quality of Life Committee: 03/20/2024

Finance Committee: 03/25/2024

Governing Body: 03/27/2024

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia,



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 25, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

to approve the contract as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- d. Request for Approval to Purchase One Roll-Off Truck with MCT Industries in the Total Amount of \$243,238.12. (Lawrence Garcia, Environmental Services Division Fleet Manager; imgarcia@santafenm.gov).

Committee Review:

Public Works and Utilities Committee: 03/18/2024

Finance Committee: 03/25/2024

Governing Body: 03/27/2024

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia, to approve the purchase as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- e. Request for Approval to Purchase Two Special Collection Units with Power Ford in the Total Amount of \$337,050. (Lawrence Garcia, Environmental Services Division Fleet Manager; imgarcia@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/18/2024

Finance Committee: 03/25/2024



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 25, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

Governing Body: 03/27/2024

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia, to approve the purchase as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- f. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$250,000 from the Water Enterprise Cash Fund to Water WIP Design for Water-Related Engineering Services. (Clinton Peterson, Engineer Associate; cdpeterson@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/18/2024

Finance Committee: 03/25/2024

Governing Body: 03/27/2024

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia, to approve the budget amendment resolution (BAR) as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- g. Request for Approval of a Contract with All Rite Construction for On-Call General and Mechanical Construction Services Including Miscellaneous Repairs, Upgrades, Improvements, Replacements, New Construction



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 25, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

Services and Material for Facilities and Processes throughout the Paseo Real Wastewater Reclamation Facility, the Sanitary Sewer Collection System, and Other Remote Locations in an Amount Not to Exceed \$2,000,000 Including NMGRT through June 30, 2027. (P. Fred Heerbrandt, P.E., Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) for a Total Amount of \$500,000 from the WWMD Enterprise Fund Cash Balance.

Committee Review:

Public Works and Utilities Committee: 03/18/2024

Finance Committee: 03/25/2024

Governing Body: 03/27/2024

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia, to approve the contract as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- h. Request for Approval of an Amendment No. 1 to a General Services Contract Item #23-0042 with GM Emulsion LLC for Dewatered Sludge Hauling Services to Increase Compensation by \$400,000 for a New Total Amount of \$700,000 and to Extend the Contract Term Period to June 30, 2024. (P. Fred Heerbrandt, P.E., Engineer Supervisor WWMD; pfheerbrandt@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 03/18/2024

Finance Committee: 03/25/2024

Governing Body: 03/27/2024



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 25, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia, to approve the contract amendment as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- i. Request for Approval of the Sourcewell Cooperative Agreement #080620-WEX with WEX Bank for the Purchase of Fuel Cards for the City of Santa Fe Governmental Fleet in the Amount of \$3,600,000 (Raymond S. Gunter, Procurement Manager; rsgunter@santafenm.gov)

Committee Review:

Finance Committee: 03/25/2024

Governing Body: 03/27/2024

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia, to approve the contract as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- j. CONSIDERATION OF RESOLUTION NO. 2024-_____. (Mayor Alan Webber, Councilor Carol Romero-Wirth, and Councilor Jamie Cassutt) A Resolution Allocating 500 Acre-Feet of Water Credits to the City of Santa Fe's Water Bank. (Jesse Roach, Water Division Director; jdroach@santafenm.gov and Alan Hook, Water Resource Coordinator Assistant; aghook@santafenm.gov)



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 25, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

Committee Review

Governing Body (Introduced): 03/13/2024
Public Works and Utilities Committee: 03/18/2024
Finance Committee: 03/25/2024
Governing Body: 03/27/2024

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia, to approve the resolution as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- k. CONSIDERATION OF RESOLUTION NO. 2024-_____. (Councilor Carol-Romero Wirth and Councilor Michael Garcia)
A Resolution Finding the Building and Premises Located at 2069 Calle Contento ("Property") to be Ruined, Damaged, and Dilapidated, a Menace to the Public Comfort, Health, Peace, and Safety, and a Public Nuisance; Ordering the Owner of Record of the Property ("Owner") to Remove the Building, Rubbish, and Debris from the Municipality or Otherwise Abate the Nuisance; and Providing that, if the Owner Does Not Remove the Building, Rubbish, and Debris, or Otherwise Abate the Nuisance, the City of Santa Fe Shall Abate the Nuisance and Place a Lien on the Property in an Amount of the Cost of the City's Clean-Up Efforts. (Isabella Sharpe, Constituent Services Manager; ilsharpe@santafenm.gov)

Committee Review

Governing Body (Introduced): 03/13/2024
Quality of Life Committee: 03/20/2024
Finance Committee: 03/25/2024
Governing Body: 03/27/2024

MOTION: Councilor Cassutt moved, seconded by Councilor Garcia,



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 25, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

to approve the resolution as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

7. **ACTION ITEMS: DISCUSSION**

8. **EXECUTIVE SESSION**

9. **MATTERS FROM STAFF**

10. **MATTERS FROM THE COMMITTEE**

11. **MATTERS FROM THE CHAIR**

12. **NEXT MEETING: Monday, April 8, 2024**

13. **ADJOURN**

14. **INTRODUCTION OF LEGISLATION**

- a **CONSIDERATION OF RESOLUTION 2024_____.** (Mayor Alan Webber)
Authorizing City Staff to Apply to the New Mexico Film Office to
Designate the City's Midtown Site as a Qualified Production Facility.
(Karen Iverson, Metropolitan Redevelopment Director;
kriverson@santafenm.gov)

Committee Review:

Finance Committee (Introduction): 03/25/2024

Governing Body: 03/27/2024



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 25, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

Liaison

Chair