



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 11, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
 - a. Finance Staff Recognition (Emily K. Oster, Finance Director, ekoster@santafenm.gov)
 - b. Audit Update (Emily K. Oster, Finance Director, ekoster@santafenm.gov)

- c. Classification and Compensation Study (Bernadette Salazar, Human Resource Director: bjsalazar@santafenm.gov)

6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the February 26, 2024 Finance Committee Meeting Minutes (Emily K. Oster, Finance Director, ekoster@santafenm.gov)
- b. Request for Approval of General Services Agreement with American Fire Protection Group, Inc. for Annual Fire Inspections, Certifications, Monitoring, Safety, and Repair for an Amount Not to Exceed \$1,500,000 Excluding GRT for Four Years. (Denise Gabaldon, Facilities Division Contracts Administrator, rdgabaldon@santafenm.gov).

Committee Review:

Public Works and Utilities Committee: 03/04/2024

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

- c. Request for Approval of Amendment No.1 to Item #22-0496 with Travers Mechanical Services LLC for the Refrigeration and Mechanical Service for the Ice Arena in the Amount of \$72,000 for a New Total Amount of \$317,000 with no Corresponding Change to the Term of the Agreement. (Brian Stinett, Recreation Division Director: bjstinett@santafenm.gov)

Committee Review:

Quality of Life Committee: 03/06/2024

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

- d. Request for Approval of Amendment No. 1 to Item #23-0688 Intergovernmental Services Agreement with the North Central New Mexico Economic Development District for Fiscal Agent Services in Relation to Appropriations from the State of New Mexico for Capital Projects in the Amount of One Percent (1%) of Actual Expenditures. (Emily K. Oster, Finance Director, ekoster@santafenm.gov)

Committee Review:

Finance Committee: 03/11/2024
Governing Body: 03/13/2024

- e. Request for Approval for the Purchase of Two Front-Loading and Two Automated Side-Loading Collection Vehicles, with MHC Texas Kenworth in the Total Amount of \$1,642,244. (Lawrence Garcia ESD Fleet Manager: lmgarcia@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/04/2024
Finance Committee: 03/11/2024
Governing Body: 03/13/2024

- f. Request for Approval of Amended Real Estate Donation Agreement to Convey the Property Located at 635 Alto Street to Habitat for Humanity for the Purposes of Developing Five Affordable Homes for Sale to Income-Qualified Homebuyers. (Alexandra Ladd, Affordable Housing Director; agladd@santafenm.gov; Terry Lease, Asset Development Manager: tjlease@santafenm.gov)

Committee Review:

Quality of Life Committee: 03/06/2024
Finance Committee: 03/11/2024
Governing Body: 03/13/2024

- g. Request for Approval of Amendment No.1 to Professional Services Agreement Item # 23-0630 with Bohannon Huston, Inc. for General Engineering Services to Increase the Compensation by \$1,000,000, Exclusive of NMGRT. (Taylor Jurgens, Engineer, trjurgens@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$540,938 from the Water Enterprise Cash Fund to the Water WIP Design for General Engineering Services.
2. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$540,937 from the Wastewater Management Cash Balance Fund to the Wastewater Management WIP Design for General Engineering Services.

Committee Review:

Public Works and Utilities Committee: 03/04/2024

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

- h. Request for Approval of a Professional Services Agreement with CliftonLarsonAllen, LLC for Accounting and Financial Services in the Amount of \$3,097,000 through June 30, 2027. (John Dupuis, Public Utilities Director: jedupuis@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$392,054 from the Water Enterprise Cash Fund to the Water Division Professional Services.

Committee Review:

Public Works and Utilities Committee: 03/04/2024

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

- i. Request for Approval of Wheeling Rate Agreement with the Santa Fe County to Provide Wheeling Water Through City Distribution System at a Rate of \$2.04 per 1000 Gallons. (Jesse Roach, Water Division Director, jdroach@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/04/2024

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

- j. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$71,576 from the Airport Cares Grant Fund to Purchase a New Vehicle for the Santa Fe Regional Airport. (James Harris, Airport Manager, jcharris@santafenm.gov and Kelly Bynon, Administrative Manager, kabynon@santafenm.gov)

Committee Review:

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

- k. Request for Approval of Amendment No. 1 to Professional Services Contract Item #20-0378 with the Santa Fe Watershed Association for Management of the Adopt-the-River and Adopt-an-Arroyo Programs, Reduce the Not to Exceed Amount from \$173,500 to \$160,000 and Modify the Contract Term to End June 30, 2024. (Zoe Isaacson, River and Watershed Manager; zrisaacson@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/04/2024

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

- l. Request for Approval of the Amended Collective Bargaining Agreement with the Santa Fe Police Officers Association for FY24 to Include Salary Increases for Sworn and Civilian Bargaining Unit Employees to Bring Them to the Proposed Minimum Salary Recommended by the Compensation and Classification Study. (Ben Valdez, Deputy Chief of Police; bpvaldez@santafenm.gov)

Committee Review:

Quality of Life Committee: 03/06/2024

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

- m. Request for Approval of Amendment No. 2 to Collective Bargaining Agreement Item #21-0347 Between the City of Santa Fe and the Santa Fe Firefighters Association International Association of Firefighters – Local 2059; Article 370- Pay Plan Salary Increases Due to Class and Compensation Implementation. (Brian Moya, Fire Chief: bjmoya@santafenm.gov; Adan Lopez, IAFF Union President – Local 2059: aslopez@santafenm.gov).

Committee Review

Quality of Life Committee: 03/06/2024

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

Public Safety Committee: (Informational Only): 03/19/2024

- n. CONSIDERATION OF RESOLUTION NO. 2024____. (Mayor Alan Webber)
Adopting an Updated Pay Plan for the City of Santa Fe. (Bernadette

Salzar, Director of Human Resources: bjsalazar@santafenm.gov)

Committee Review

Governing Body (Introduced): 02/28/2024

Public Works and Utilities Committee: 03/04/2024

Quality of Life Committee: 03/06/2024

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

- o. CONSIDERATION OF RESOLUTION NO. 2024____. (Councilor Jamie Cassutt and Councilor Carol Romero-Wirth)
Amending the Midtown Community Development Plan to Clarify How the City will Use Weighted Evaluation Criteria to Expressly Prioritize the Selection of Proposals for Residential Development Projects that Include On-Site Affordable Housing Units and/or Exceed the Minimum Housing Affordability and Community Benefits. (Alexandra Ladd, Office of Affordable Housing: agladd@santafenm.org)

Committee Review Schedule:

Governing Body: 02/14/2023

Quality of Life Committee: 03/06/2024

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

7. ACTION ITEMS: DISCUSSION

- a. CONSIDERATION OF RESOLUTION NO. 2024____. (Councilor Michael Garica)
Calling on the City Manager to Designate Appropriate Entities and Departments Within the City to Ensure Safe and Accessible Use of Bicycle and Pedestrian Facilities by Establishing a Regular Inspection Schedule for Bicycle And Pedestrian Infrastructure and Developing and Maintaining a Geographic Information System Inventory for Recording the Physical Condition of Bicycle and Pedestrian Infrastructure; and Calling on the Mayor to Include the Ongoing Maintenance of Bicycle and Pedestrian Infrastructure in His Proposed Annual Budget. (Romella Glorioso-Moss, Projects Administrator; rsglorioso-moss@santafenm.gov; Regina Wheeler, Public Works Director: rawheeler@santafenm.gov)

Committee Review:

Governing Body (Introduced): 01/31/2024

Mayor's Committee on Disability: 02/07/2024

Bicycle and Pedestrian Advisory Committee: 02/08/2024

Public Works and Utilities Committee: 02/19/2024

Finance Committee: 02/26/2024 **(Postponed)**

Governing Body: 02/28/2024 **(Postponed)**

Finance Committee: 03/11/2024

Governing Body: 03/13/2024

8. **EXECUTIVE SESSION**
9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**
11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: Monday, March 25, 2024**
13. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.