



City of Santa Fe

# AGENDA

HUMAN SERVICES COMMITTEE  
FEBRUARY 20, 2024  
3:00 PM  
MEETING VIRTUALLY

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## PROCEDURES FOR HUMAN SERVICES COMMITTEE MEETING

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

Join on Zoom: <https://santafenm-gov.zoom.us/j/98560942039?pwd=WDZXZC8zTmNkN3Q0eG5xNG9rcTBldz09?>

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**

- a. Approval of February 20<sup>th</sup> agenda

4. **APPROVAL OF MINUTES**

- a. Approval of December 19<sup>th</sup> minutes

5. **PRESENTATION**

- a. Introduction of new Human Services Committee members
- b. Human Services Committee grantee midyear report updates (Aspen Solutions)

6. **DISCUSSION/ACTION ITEMS**

- a. Human Services Committee member appointments
- b. Coming Home Connection contract amendment request
- c. Election of Human Services Committee Chair
- d. Election of Human Services Committee Vice Chair

7. **MATTERS FROM STAFF**

- a. Review of Human Services Committee grantee midyear expenditure report
- b. Review of Human Services Committee FY25 budget

8. **MATTERS FROM THE CHAIR**

a. Upcoming Human Services Committee meetings

9. **NEXT MEETING: Tuesday, August 20, 2024**

10. **ADJOURN**



# MINUTES

HUMAN SERVICES  
COMMITTEE  
DECEMBER 19, 2023  
ATTEND VIRTUALLY

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1. **CALL TO ORDER**

2. **ROLL CALL**

**Members Present:**

Member Patricia Boies  
Vice Chair Tres Hunter Schnell  
Member Emily Haozous  
Member Michal Anne Pepper

**Members Excused:**

Member Douglas Zang  
Chair Carrie Thielen

**Others Attending:**

Christa Hernandez, Clerk  
Natalie Skogerboe, Attendee

3. **APPROVAL OF AGENDA**

- a. Approval of December 19<sup>th</sup> agenda

**MOTION:** Member Boies moved, seconded by Member Pepper, to approve the agenda as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Boies, Vice Chair Hunter Schnell, Member Haozous, Member Pepper

**Against:** None

**Abstain:** None

4. **APPROVAL OF MINUTES**



# MINUTES

HUMAN SERVICES  
COMMITTEE  
DECEMBER 19, 2023  
ATTEND VIRTUALLY

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- a. Approval of October 17<sup>th</sup> minutes

**MOTION:** Member Boies moved, seconded by Vice Chair Hunter Schnell, to approve the minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Boies, Vice Chair Hunter Schnell, Member Haozous, Member Pepper

**Against:** None

**Abstain:** None

## 5. DISCUSSION/ACTION ITEMS

- a. Human Services Committee 2024 meeting calendar

**MOTION:** Member Haozous moved, seconded by Member Pepper, to approve the Human Services Committee 2024 meeting calendar as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Boies, Vice Chair Hunter Schnell, Member Haozous, Member Pepper

**Against:** None

**Abstain:** None

- b. Review and approval of Human Services Committee Policies and Procedures

**MOTION:** Vice Chair Hunter Schnell moved, seconded by Member Boies, to approve the Human Services Committee Policies and Procedures with amendments to the Small Grant Funding



# MINUTES

HUMAN SERVICES  
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section.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Boies, Vice Chair Hunter Schnell, Member Haozous, Member Pepper

**Against:** None

**Abstain:** None

c. Appointment of new Human Services Committee members

**MOTION:** Member Haozous moved, seconded by Member Boies, to approve the appointments as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Boies, Vice Chair Hunter Schnell, Member Haozous, Member Pepper

**Against:** None

**Abstain:** None

## 6. MATTERS FROM THE CHAIR

- a. Human Services Committee Looking Ahead
- milestones
  - interview update
  - changes in leadership
  - member updates

Vice Chair Hunter Schnell reviewed the upcoming tasks, changes in leadership and other updates for the year.

## 7. PRESENTATION

- a. Human Services Committee grantee site visit updates



# MINUTES

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The Youth and Family Services Division Program Manager provided updates on the Human Services Committee grantee site visits that were completed this past fall.

8. **MATTERS FROM STAFF**

- a. Human Services Committee expenditure report  
The Youth and Family Services Division Program Manager provided an update on the grantee expenditure report.
- b. Community Health and Safety Department staffing updates  
The Youth and Family Services Division Program Manager provided a staffing update

9. **MATTERS FROM THE COMMITTEE**

10. **NEXT MEETING: February 20, 2024**

11. **ADJOURN**

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Liaison

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Chair



COMING HOME CONNECTION  
*creating a community of care*

February 6, 2024

Christa Hernandez, Youth and Family Services Program Manager  
Youth and Family Services Division  
500 Market Station, Suite 200  
Santa Fe, New Mexico 87504-0909

Dear Ms. Hernandez:

I am writing to request a budget modification/amendment to our contract with the City of Santa Fe (#3203407). Our contract includes Health Navigation and a number of Safety Net services.

The original contract provides a rate of \$650.00 for each Safety Net service of a one-time cleaning for low-income older adults. Our experience over the past 18 months reveals that it costs considerably more to provide this service. The homes of clients who need this service have been in a more serious state of clutter and uncleanliness than originally envisioned. The two companies who performed on-site estimates of costs for the services informed us that many of these homes require them to use bio-waste precautions and protocols, and would cost \$1,000 - \$2,000. Last year we were often not able to provide the service at the contracted rate and left \$5,200 of the budgeted \$6,500 unspent on our contract. This year we were able to collaborate with a partner in two cases as a trial test, but we have not been able to provide the service since then.

We request a modification to our contracted rate from \$650 to \$1,300 for each Safety Net service of a one-time cleaning. This is an important but complicated service for the community, and we continue to look for mental health partners to support clients through the process of removing clutter, possessions and what is in reality often hazardous trash. We appreciate the city's support and look forward to the requested amendment to allow us to continue serve the community and meet our contractual obligations.

Sincerely,

Ellen London, Executive Director