



# AGENDA

MEETING OF  
THE BOARD OF ADJUSTMENT  
FEBRUARY 06, 2024 AT 6:00 PM  
COUNCIL CHAMBERS  
CITY HALL, 200 LINCOLN  
AVENUE

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## AMENDED

### PROCEDURES FOR BOARD OF ADJUSTMENT MEETING:

**Public Comment:** Members of the public may submit public comments, including attachments by 5 p.m. on the Monday before the meeting via the virtual comment “button” at <https://santafe.primegov.com/public/portal>. Comments and attachments will then be published after this deadline.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES:
  - 1. October 2, 2023
- E. APPROVAL OF FINDINGS/CONCLUSIONS

1. **Case #2023-7088.2929 Calle Vera Cruz, Vista Hermosa Memory Care Special Use Permit.**

**F. OLD BUSINESS**

**G. NEW BUSINESS**

1. **Case #2023-7620. 1030 ½ W. Houghton Setback Variance.** Jeffrey Seres, Agent, for Francesca Banci, Owner, requests approval of a setback variance to the street setback requirement to allow for a zero-lot line setback. The property totals .045 acres and is zoned R-5. (Daniel Alvarado, Case Manager, [djalvarado@santafenm.gov](mailto:djalvarado@santafenm.gov), 955-6670).
2. **Case #2023-6690.614 Acequia Madre Special Use Permit.** JenkinsGavin, Inc., Agent for CP-AM, LLC/Acequia Madre House, Applicant, requests approval for a Special Use Permit to operate a museum at 614 Acequia Madre within 200 feet of a residentially zoned property. The ±3.02 acres property is zoned Residential Compound (RC-8), in the Downtown and Eastside Historic District and the Poloheimo/Curtain house has a “significant” Historic Building status designation. (Maggie Moore, Case Manager, [mmoore@santafenm.gov](mailto:mmoore@santafenm.gov)) **(TO BE POSTPONED TO MARCH 5, 2024)**

**H. STAFF COMMUNICATIONS**

**I. MATTERS FROM THE BOARD**

**J. ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk’s office at 955-6521, five (5) working days prior to meeting date.**