

1. **ENN NAME**

Early Neighborhood Notification for the 60% Review of the Ft Marcy Pickleball Courts

2 **PROJECT ADDRESS**

Fort Marcy Park  
917 Old Taos Highway  
Santa Fe, NM 87501

3 **DESCRIPTION**

The City of Santa Fe Parks and Open Space Division is Hosting an ENN Meeting to Present a 60% Design Review for New Ft. Marcy Park Pickleball Courts. The New Courts are Being Designed by Molzen-Corbin – an Engineering, Architectural and Planning Design Firm Contracted by the City’s Parks and Open Space Division.

4 **APPLICANT**

City of Santa Fe  
Public Works Department  
Parks and Open Space Division

5 **STAFF**

Scott Overlie  
saoverlie@santafenm.gov  
505-231-6194

6 **MEETING LOCATION**

This Meeting Will be Held Remotely.  
Zoom Link  
<https://santafenm-gov.zoom.us/j/84639067542>

**Persons with disabilities in need of special accommodations, or the hearing impaired needing an**

**interpreter, please contact the Land Use Department at 505-955-6820 or [gagurule@santafenm.gov](mailto:gagurule@santafenm.gov) 5 days prior to the meeting date.**



# City of Santa Fe, New Mexico

200 Lincoln Avenue, P.O. Box 909, Santa Fe, N.M. 87504-0909  
www.santafenm.gov

*Alan Webber, Mayor*

Councilors:

Signe I. Lindell, Mayor Pro Tem, District 1  
Renee Villarreal, District 1  
Michael J. Garcia, District 2  
Carol Romero-Wirth, District 2  
Lee Garcia, District 3  
Chris Rivera, District 3  
Jamie Cassutt, District 4  
Amanda Chavez, District 4

## EARLY NEIGHBORHOOD NOTIFICATION MEETING

December 21, 2023

Dear Neighbor:

The City of Santa Fe Parks and Open Space Division is hosting an ENN meeting to present a 60% Design review for new Ft. Marcy Park Pickleball courts. The new courts are being designed by Molzen-Corbin – an engineering, architectural and planning design firm contracted by the City's Parks and Open Space Division.

The City of Santa Fe requires an Early Neighborhood Notification (ENN) meeting be conducted for city's capital infrastructure projects. This meeting will allow community members an opportunity to provide additional feedback on final design and distinct features. In this regard, we wish to inform you that an **online ENN meeting** using Zoom, hosted by the Parks and Open Space Division and Molzen-Corbin consultants, is scheduled for:

**Time: 5:30 pm**

**When: Thursday, January 11, 2024**

**Where: <https://santafenm-gov.zoom.us/j/84639067542>**

Members of the public may attend the Zoom meeting on a computer, mobile device, or phone. The video conference link and teleconference number will be posted on the City of Santa Fe's Calendar of Events website at least seventy-two (72) hours before the meeting:  
<https://www.santafenm.gov/events>. The direct Zoom link is:

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Meeting ID: 846 3906 7542

One tap mobile

Dial by your location

- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)

- +1 719 359 4580 US
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)

Meeting ID: 846 3906 7542

Find your local number: <https://santafenm-gov.zoom.us/j/kgX6MoquH>

### **Public Comment:**

- By video: A person attending the Zoom meeting by video conference (using a computer, mobile device, or smart phone) may provide public comment during the meeting. Attendees should use the “Raise Hand” function found in the “Participants Box” to be recognized by the facilitator to speak at the appropriate time. If this is the first time you will attend a Zoom meeting, please visit “How to Attend a Zoom Meeting” at <https://www.seniortechclub.com/techrecipe/how-to-attend-a-zoom-meeting>.
- By phone: A person attending the Zoom meeting by phone may provide public comment during the meeting but **must** provide advance notice to Scott Overlie, Project Administrator (505-231-6194), [saoverlie@santafenm.gov](mailto:saoverlie@santafenm.gov) no later than Monday, January 8, 2024, and provide your **full name, address, and the phone number** you will be using to call in to the teleconference. Without your phone number, the meeting facilitator will not be able to recognize you to speak at the meeting.
- In writing: A person may submit written public comments in advance of the meeting by email ([smorrow@molzencorbin.com](mailto:smorrow@molzencorbin.com) or [saoverlie@santafenm.gov](mailto:saoverlie@santafenm.gov) ), or by U.S. Postal Service (Molzen-Corbin, ATTN: Steven Morrow, Project Engineer, 2701 Miles Rd., SE, Albuquerque, NM 87106). Please include your **full name and address**. To be included in the official record and considered at the meeting, written public comment **must** be received no later than Monday, January 8, 2024.

The PowerPoint presentation will be uploaded at least three (3) days prior to the meeting at City of Santa Fe’s Calendar of Events website (<https://www.santafenm.gov/events>). If you have any questions or comments, please contact Scott Overlie by email at [saoverlie@santafenm.gov](mailto:saoverlie@santafenm.gov) or by phone (505) 231-6194.

*Scott A. Overlie*

Sincerely,  
Scott Overlie  
Project Administrator  
City of Santa Fe  
Parks and Open Space Division  
1142 Siler Rd., Bldg. C  
Santa Fe, NM 87505



# City of Santa Fe, New Mexico

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*Scott A. Overlie*

Sincerely,  
Scott Overlie  
Project Administrator  
City of Santa Fe  
Parks and Open Space Division  
1142 Siler Rd., Bldg. C  
Santa Fe, NM 87505





**MOLZENCORBIN**  
 2701 Miles Road SE  
 Albuquerque, New Mexico 87105  
 505 242 5700 office  
 505 242 0673 fax  
 MolzenCorbin.com

NOTE OF EXTENDED PAYMENT PROVISION:  
 THIS CONTRACT ALLOWS THE OWNER TO MAKE  
 PAYMENT WITHIN 45 DAYS AFTER SUBMISSION  
 OF AN UNDISPUTED REQUEST FOR PAYMENT

**NUMERIC SCALE CONFIRMATION**  
 DRAWINGS ARE DEPICTED AT INTENDED  
 NUMERIC SCALES  
 IF THIS BAR EQUALS ONE INCH

###

REV. NO.	REV. DATE	DESCRIPTION

PROJECT NUMBER:	CES2308-11	USA
DESIGNED BY:	TSV	JOP
DRAWN BY:	JOP	JOP
CHECKED BY:	JOHN Q. RATE	JOP
PRIME DESIGN PROFESSIONAL:	JOHN Q. RATE	DECEMBER, 2023
PROJECT DATE:	DECEMBER, 2023	

**ARCHITECTURAL SITE PLAN**

FORT MARCY PARK - PICKLEBALL COURTS DESIGN  
 CITY OF SANTA FE  
 FORT MARCY PARK, SANTA FE, NM 87505

**A-101**  
 SHEET ---- /

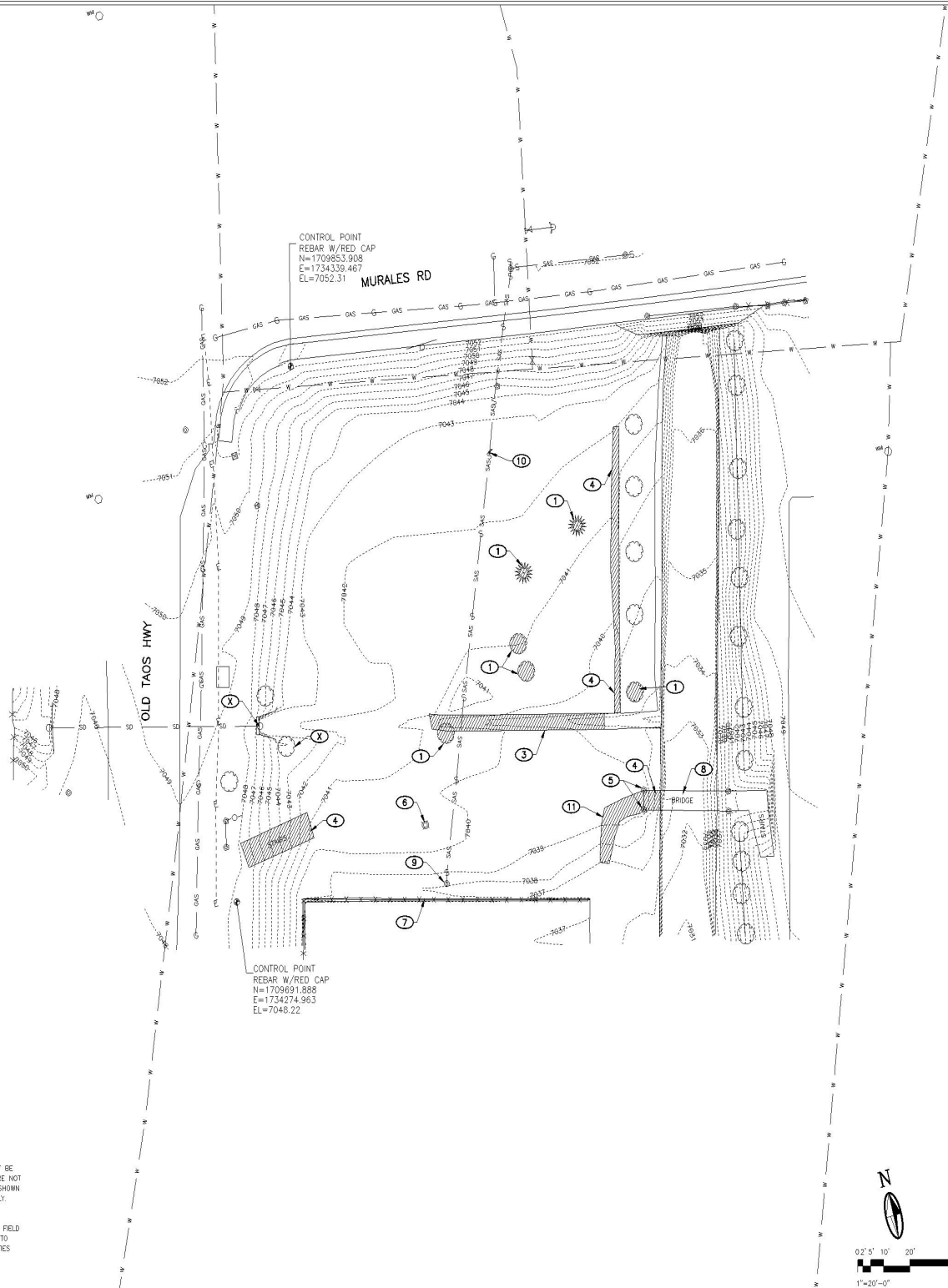
DATE: 12/15/2023 2:17 PM  
 USER: JOP/TSV/JOHN.Q.RATE  
 PROJECT: FORT MARCY PARK - PICKLEBALL COURTS DESIGN

**ARCHITECTURAL SITE PLAN**

NOT TO SCALE 1

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**CAUTION:**  
 NOTE THAT ALL EXISTING UTILITIES MAY NOT BE SHOWN. EXISTING SERVICE CONNECTIONS ARE NOT SHOWN. ANY EXISTING UTILITIES THAT ARE SHOWN ARE SHOWN IN APPROXIMATE LOCATION ONLY. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO CONTACT ALL THE UTILITY OWNERS AND TO CONDUCT ALL NECESSARY FIELD INVESTIGATIONS PRIOR TO ANY EXCAVATION TO DETERMINE THE ACTUAL LOCATION OF UTILITIES AND OTHER IMPROVEMENTS.



- KEYED NOTES**
- ① REMOVE AND DISPOSE OF EXISTING TREE WITH ROOTBALL FULL DEPTH
  - ② REMOVE AND DISPOSE EXISTING ASPHALT TRAIL
  - ③ REMOVE AND DISPOSE EXISTING ROCK LINED DRAINAGE SWALE
  - ④ REMOVE AND DISPOSE EXISTING STAIRWAY
  - ⑤ REMOVE AND DISPOSE EXISTING POST AND FOOTING
  - ⑥ REMOVE AND DISPOSE EXISTING LIGHT POLE
  - ⑦ EXISTING CONCRETE WALL AND FENCE TO REMAIN UNDISTURBED
  - ⑧ EXISTING BRIDGE TO REMAIN UNDISTURBED
  - ⑨ ADJUST EXISTING MANHOLE TO NEW FINISH GRADE
  - ⑩ FIELD VERIFY EXISTING MANHOLE ADJUST TO NEW FINISH GRADE
  - ⑪ REMOVE AND DISPOSE EXISTING ASPHALT TRAIL

**MOLZENCORBIN**

2701 Miles Road SE  
 Albuquerque, New Mexico 87106  
 505 242 5700 office  
 505 242 0673 fax  
 MolzenCorbin.com

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**PRELIMINARY  
 NOT FOR  
 CONSTRUCTION**

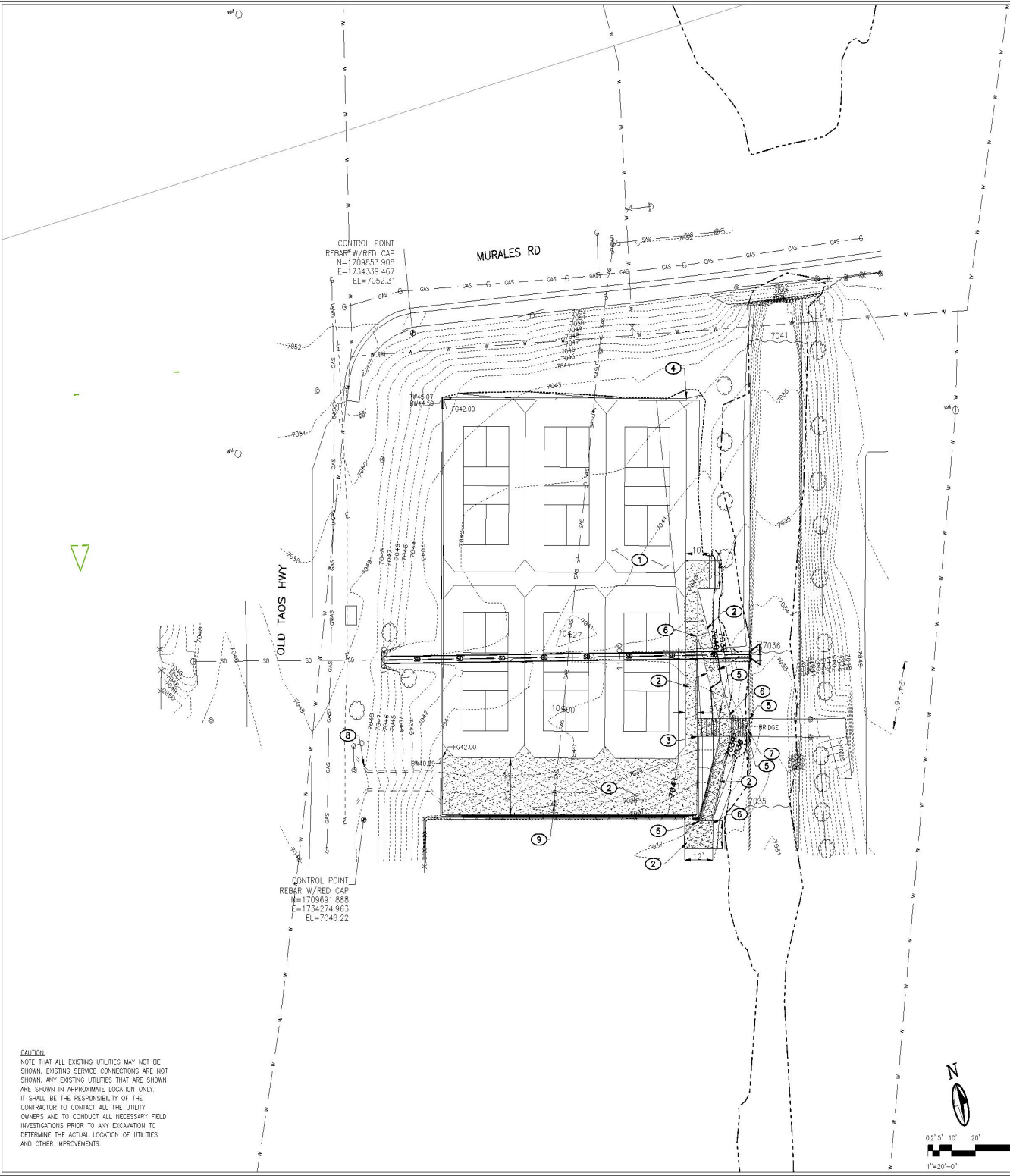
REV. NO.	REV. DATE	DESCRIPTION

PROJECT NUMBER:	CES22-06-11
DESIGNED BY:	JLB
DRAWN BY:	JLB
CHECKED BY:	SKM
PRIME DESIGN PROFESSIONAL:	FULL NAME
PROJECT DATE:	DECEMBER, 2023

**EXISTING CONDITIONS/DEMOLITION PLAN**

**FORT MARCY PICKLEBALL COURTS**  
 CITY OF SANTA FE  
 SANTA FE, NM

DATE: 12/27/2023 1:13 PM  
 USER: JLM  
 PROJECT: FORT MARY PICKLEBALL COURTS



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- KEYED NOTES**
- ① CONCRETE PICKLEBALL COURTS SEE DETAILS SHEETS X-XXX
  - ② CONCRETE SIDEWALK SEE DETAIL SHEET X-XXX
  - ③ BEGIN RETAINING WALL SEE DETAILS SHEETS X-XXX
  - ④ END RETAINING WALL
  - ⑤ BEGIN 42" GUARDRAIL SEE DETAIL SHEET X-XXX
  - ⑥ END 42" GUARDRAIL
  - ⑦ NEW STAIRS SEE DETAIL SHEET X-XXX
  - ⑧ FUTURE STAIRS (NOT PART OF THIS CONTRACT)
  - ⑨ ADJUST EXISTING MANHOLE TO NEW FINISH GRADE

**MOLZENCORBIN**  
 2701 Miles Road SE  
 Albuquerque, New Mexico 87106  
 505 242 5700 office  
 505 242 0673 fax  
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REV. NO.	REV. DATE	DESCRIPTION

PROJECT NUMBER:	CES22-06-11
DESIGNED BY:	JLB
DRAWN BY:	JLB
CHECKED BY:	SKM
PRIME DESIGN PROFESSIONAL:	FULL NAME
PROJECT DATE:	DECEMBER, 2023

**SITE PLAN**  
**FORT MARY PICKLEBALL COURTS**  
**CITY OF SANTA FE**  
**SANTA FE, NM**

**C-102**  
 SHEET --- / ---

**NOTES:**

- CONTACT PAUL DURAN, SENIOR PLANNER AT SANTA FE COUNTY PLANNING & LAND USE DEPARTMENT PRIOR TO START OF CONSTRUCTION

**KEYED NOTES**

- STORM DRAINAGE STRUCTURE SEE DETAIL SHEET C-XXX
- 30" CMP STORM DRAIN PIPE SEE DETAIL SHEET C-XXX
- 30" STANDARD END SECTION

**MOLZENCORBIN**

2701 Miles Road SE  
Albuquerque, New Mexico 87106  
505 242 5700 office  
505 242 0673 fax  
MolzenCorbin.com

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NOT FOR  
CONSTRUCTION**

REV. NO.	REV. DATE	DESCRIPTION
PROJECT NUMBER:	CES2236-11	
DESIGNED BY:	JLB	
DRAWN BY:	JLB	
CHECKED BY:	SKM	
PRIME DESIGN PROFESSIONAL:	FULL NAME	
PROJECT DATE:	DECEMBER, 2023	

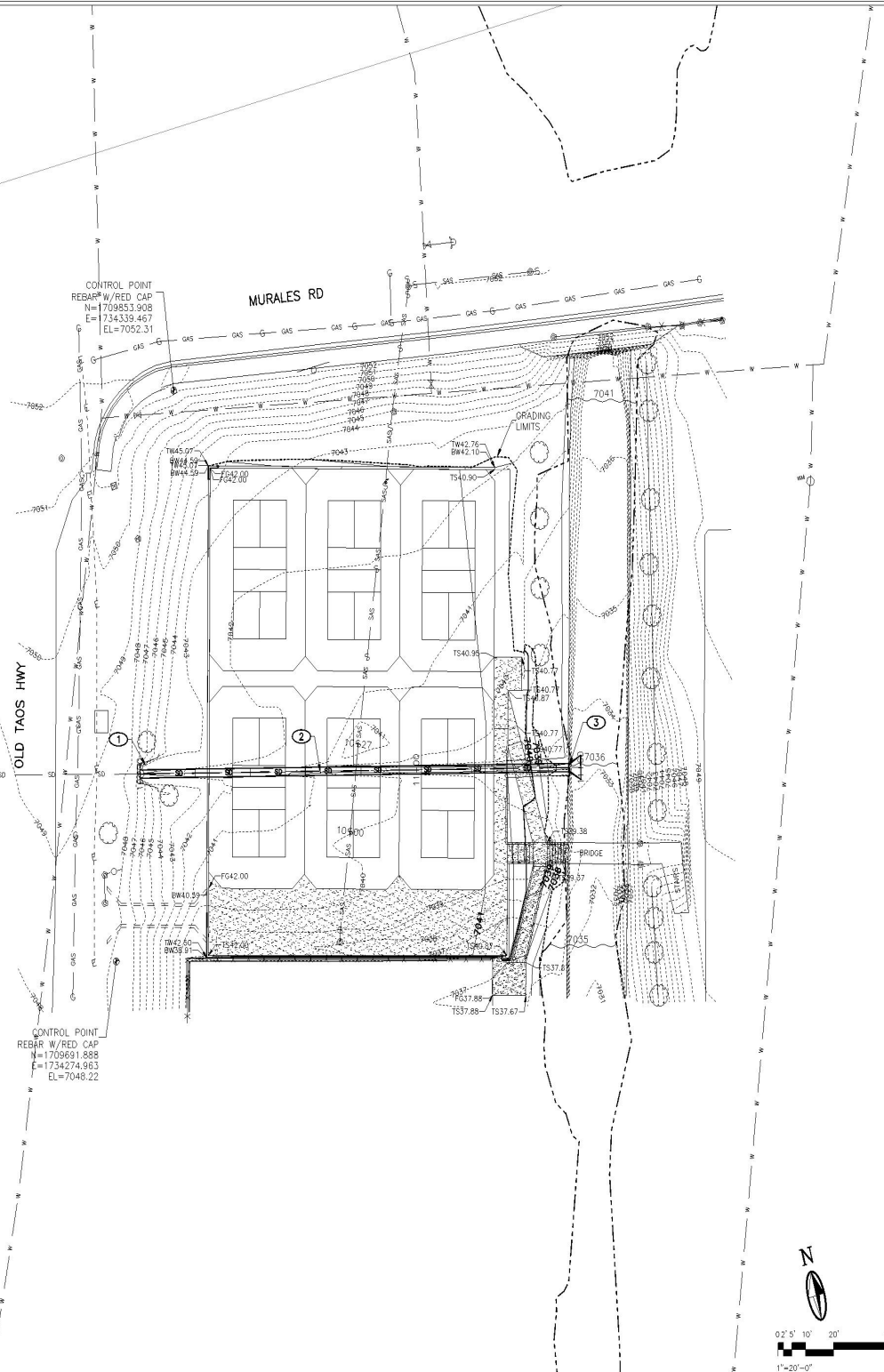
GRADING AND DRAINAGE PLAN

FORT MARCY PICKLEBALL COURTS  
CITY OF SANTA FE  
SANTA FE, NM

C-103

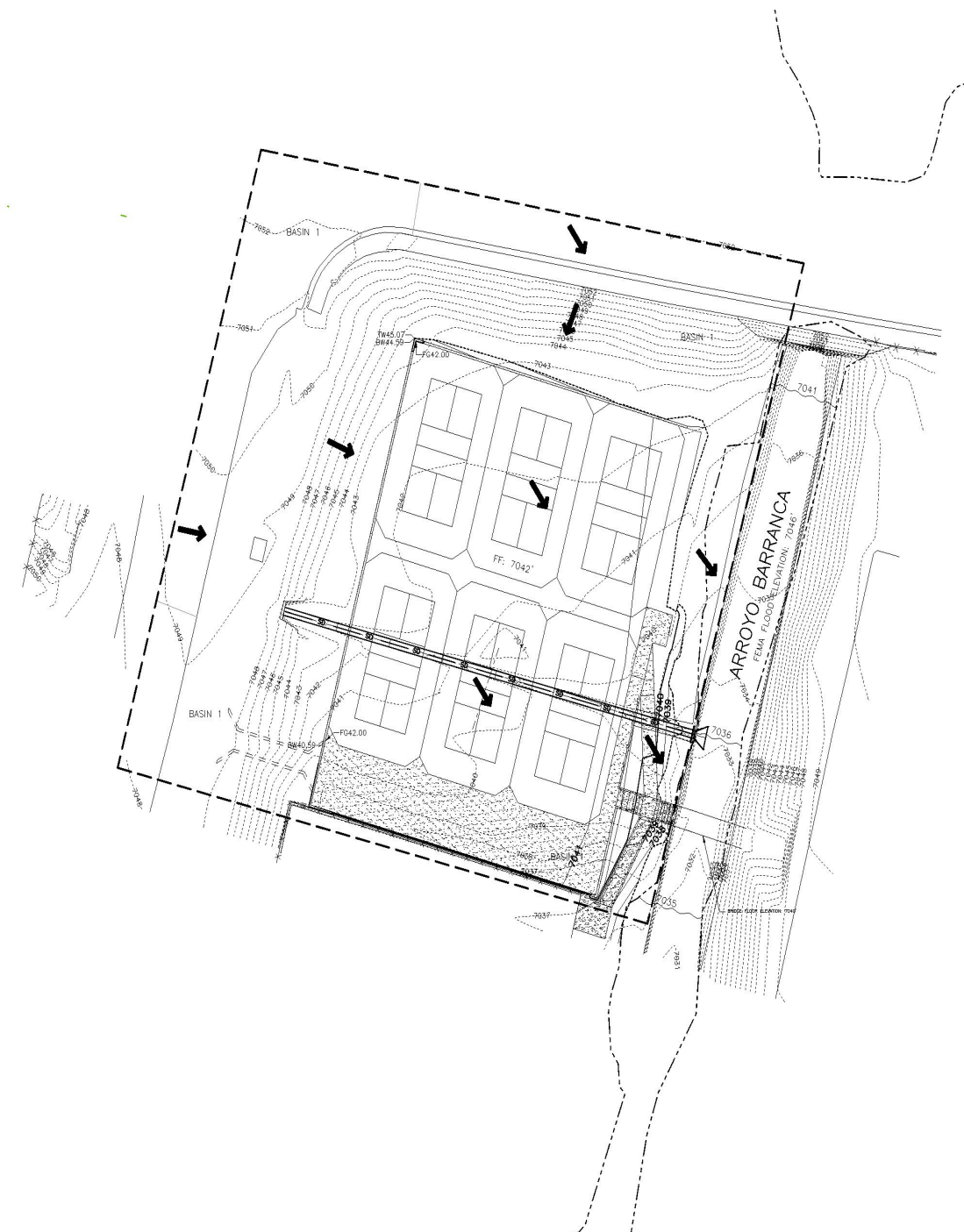
SHEET --- /

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PAGE DATE: 12/21/2023 1:14 PM  
 USER: JLB  
 PROJECT: FORT MARCY PICKLEBALL COURTS



**PROJECT DESCRIPTION & SITE LOCATION:**

THE SANTA FE PICKLEBALL COURTS PROJECT CONSISTS OF A NEW IMPERVIOUS PICKLEBALL COURT, A PAVED ADA RAMP, A WATERLINE TO A DRINKING FOUNTAIN, AND A STORM DRAIN CULVERT. THE PROJECT LOCATION IS LOCATED AT 917 OLD TAOS HIGHWAY, IN THE CITY OF SANTA FE SOUTH OF ESPANOLA, NM. THE LOT SIZE OF THE PROJECT SITE IS 0.94 ACRES, WHILE IMPROVEMENTS WILL BE MADE TO APPROXIMATELY 0.71 ACRES. THE PROJECT SITE IS ADJACENT TO OLD TAOS HIGHWAY TO THE WEST OF THE SITE AND MURALES ROAD TO THE NORTH. THE SITE IS BOUNDED ON ITS SOUTH SIDE BY THE EXISTING FORT MARCY PICKLEBALL COURTS, AND THE EAST SIDE OF THE SITE IS BOUND BY THE ARROYO BARRANCA. ALL CONSTRUCTION SHALL REMAIN WITHIN THE SITE.

**HYDROLOGIC CRITERIA:**

HYDROLOGIC CRITERIA FOR THIS DRAINAGE REPORT WERE DETERMINED USING THE NRCS TR-55 RUNOFF METHOD. THE OVERALL WATERSHED IS LESS THAN 40 ACRES, WHICH ALLOWS FOR THIS METHOD. HYDROLOGIC CALCULATIONS WERE BASED ON THE 100-YR, 24-HR STORM AND PRECIPITATION DATA COLLECTED FROM THE NOAA ATLAS SPECIFIC TO THE PROJECT LOCATION. SOIL INFORMATION FOR THE SITE WAS OBTAINED USING THE NRCS WEB SOIL SURVEY.

**EXISTING CONDITIONS:**

THE EXISTING SITE IS PARTIALLY DEVELOPED, THE TERRAIN IS SLIGHTLY HILLY WITH TWO STEEP SHELVES THAT DIRECT RUNOFF INTO THE ARROYO BARRANCA. THE SITE SLOPES GENERALLY FROM NORTHWEST TO SOUTHEAST AT A 6% AVERAGE SLOPE, WITH TWO SHELVES AT APPROXIMATELY 40% SLOPES. THE EXISTING PROJECT SITE IS CLASSIFIED AS RANGELAND IN A SEMI-ARID CLIMATE. THE NATURAL GRADE OF THE SITE IS FAIRLY STEEP. RUNOFF THAT CONTRIBUTES TO THE BARRANCA ARROYO COMES FROM THE SITE AND SOUTH ALONG OLD TAOS HIGHWAY.

FROM THE NRCS WEB SOIL SURVEY THE MAJORITY OF THE SOIL IS AN URBAN LAND-BUCKHORSE-ALTAZANO COMPLEX, 2 TO 8 PERCENT SLOPES. THE LAND WITHIN 30 FEET OF THE ARROYO BARRANCA IS A LEVANTE-RIVERWASH COMPLEX, 1 TO 3 PERCENT SLOPES, FLOODED. THESE SOILS HAVE HYDROLOGIC RATINGS OF A AND B, WHICH CORRELATE TO CURVE NUMBERS OF 58 AND 79. MANNINGS EQUATION FOR SHEET FLOW AND SHALLOW CONCENTRATED FLOW WERE USED FOR ESTIMATING LAG TIME OF THE ONSITE RUNOFF. THIS INFORMATION WAS INPUTTED INTO THE HEC-HMS HYDROLOGIC MODELING PROGRAM TO COMPUTE THE EXISTING RUNOFF CONDITIONS.

**DEVELOPED CONDITIONS:**

ALL ADDITIONAL RUNOFF GENERATED BY THIS PROJECT IN THE 100-YR, 24-HR STORM WILL BE ROUTED INTO AN 10" STORM DRAIN PIPE THAT DIRECTS RUNOFF INTO THE ARROYO BARRANCA. THE NEW DEVELOPMENT WILL INCLUDE THE CONSTRUCTION OF AN ADDITIONAL PICKLEBALL COURT AND PAVED PATH DOWN TO THE FLOOR LEVEL OF THE PICKLEBALL COURT.

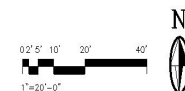
THE NATURAL TOPOGRAPHY DRAINS THROUGH THE SITE. OLD TAOS HIGHWAY AND MURALES ROAD WILL CONTINUE TO DIRECT RUNOFF INTO THE CENTER OF THE SITE. THE SITE WILL BE GRADED IN A MANNER THAT ALLOWS THE RUNOFF TO SHEET-FLOW ACROSS THE PICKLEBALL COURT AND RUN DIRECTLY INTO THE ARROYO BARRANCA.

THE DEVELOPED SITE WILL GENERATE ROUGHLY 4.5 CFS IN THE 100-YR, 24-HR STORM, MAKING THE ADDITIONAL RUNOFF GENERATED BY THIS PROJECT 1.61 CFS. THE DEVELOPED SITE WILL PRODUCE .166 AC-FT FROM THE 100-YR, 24-HR STORM, MAKING THE ADDITIONAL VOLUME PRODUCED BY THIS PROJECT 0.054 AC-FT OR 2352 CU. FT. THE OFFSITE AREAS ARE CONSIDERED FULLY DEVELOPED PUBLIC LANDS AND ARE UNCHANGED FROM THE EXISTING CONDITIONS. THE FINISH FLOOR OF THE COURT IS 7042', AND THE SITE IS LOCATED IN A MAPPED FLOOD ZONE. THIS DRAINAGE PLAN IS ONLY VALID IF CURRENT AND NEW DRAINAGE STRUCTURES ARE MAINTAINED.

SITE CONDITIONS			
DESCRIPTION	AREA (ACRES)	RUNOFF VOLUME (ACRE-FT)	PEAK DISCHARGE (CFS)
EXISTING CONDITION	0.94	0.11	2.9
DEVELOPED CONDITION BASIN 1 TO POND	0.94	0.17	4.5

**LEGEND**

- 6324--- EX. INTERMEDIATE CONTOUR
- 5326.5- PROPOSED INDEX CONTOUR
- 5326.5- PROPOSED INTERMEDIATE CONTOUR
- DRAINAGE BASIN BOUNDARY
- FLOW DIRECTION ARROW
- BASIN-X DRAINAGE BASIN IDENTIFIER



**MOLZENCORBIN**

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REV. NO.	REV. DATE	DESCRIPTION	PROJECT NUMBER	DESIGNED BY	CHECKED BY	PRIME DESIGN PROFESSIONAL	FULL NAME	PROJECT DATE
			CES2306-11					DECEMBER, 2023

**DRAINAGE PLAN**

**FORT MARCY PICKLEBALL COURTS  
 CITY OF SANTA FE  
 SANTA FE, NM**

**C-104**

SHEET --- /



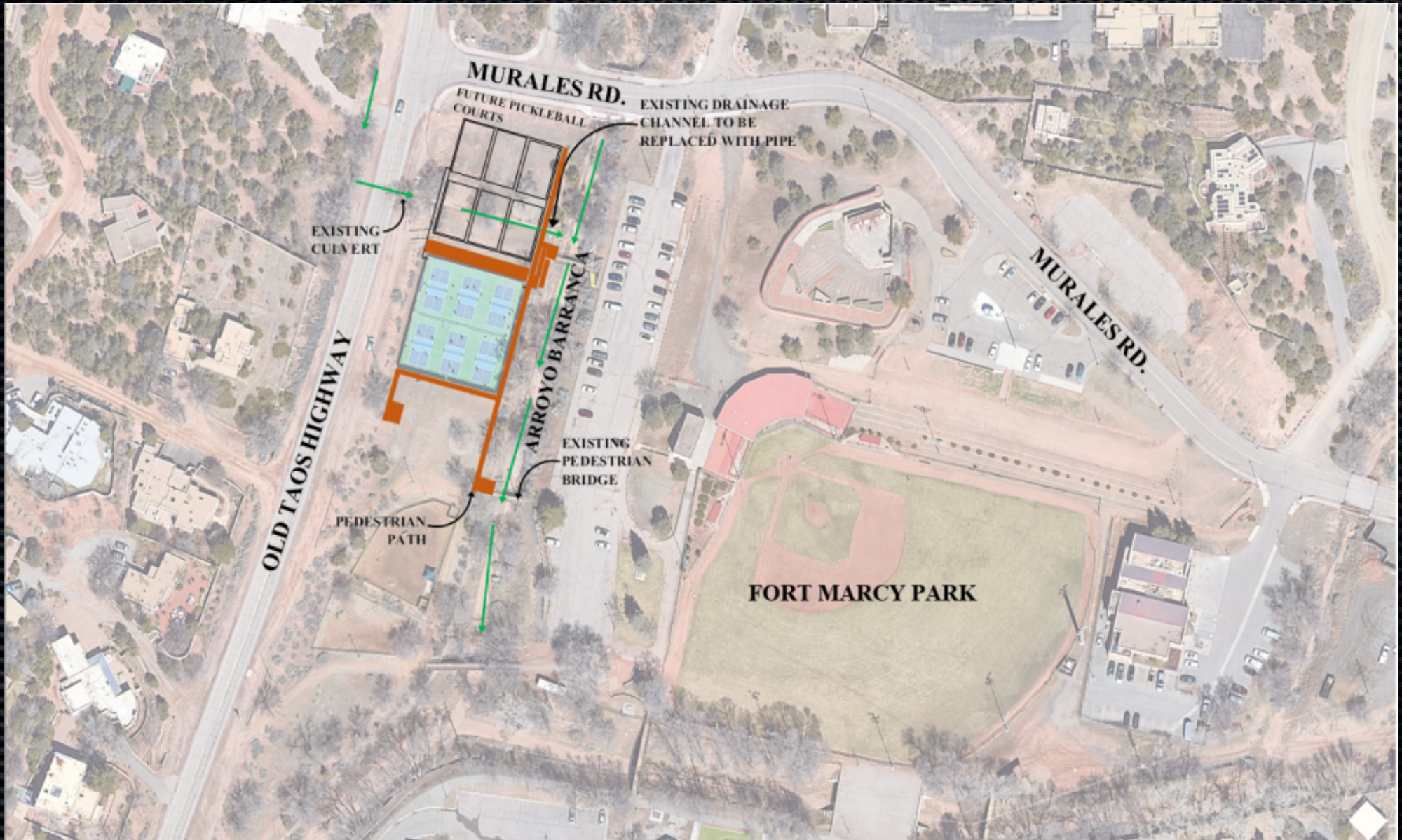




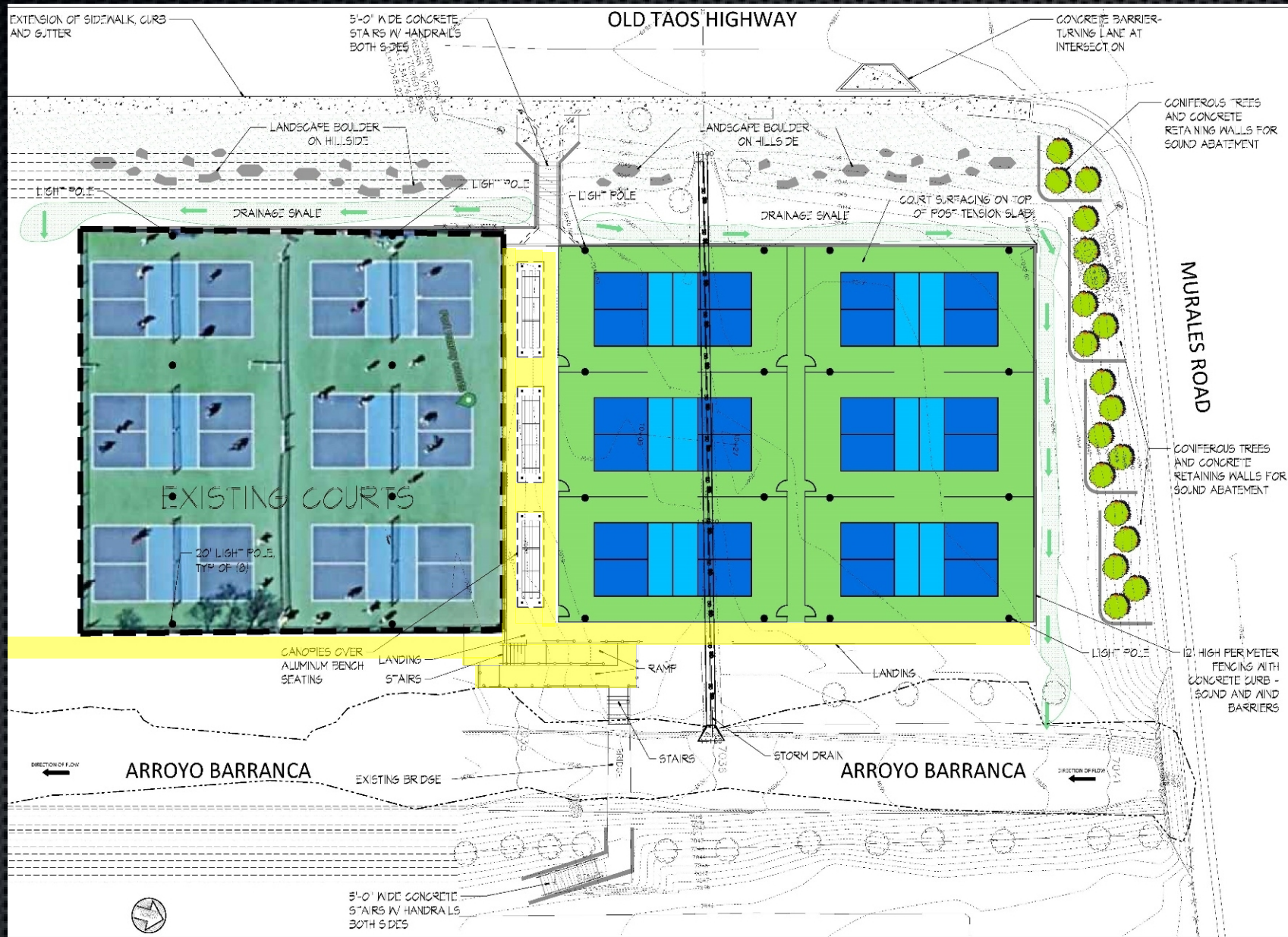
# City of Santa Fe – Fort Marcy Park Pickleball Courts

Presentation January 11, 2024

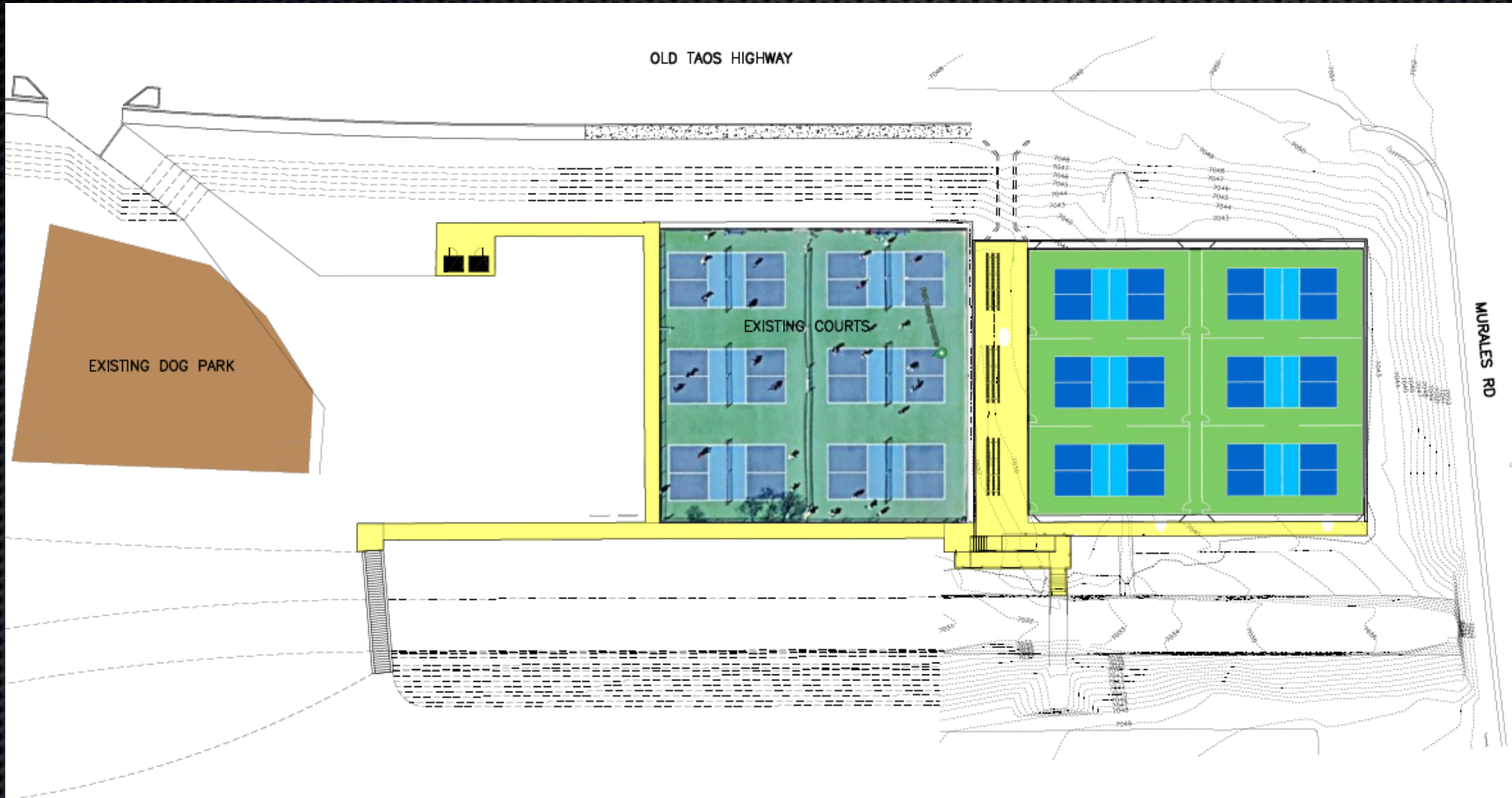
# Location Map



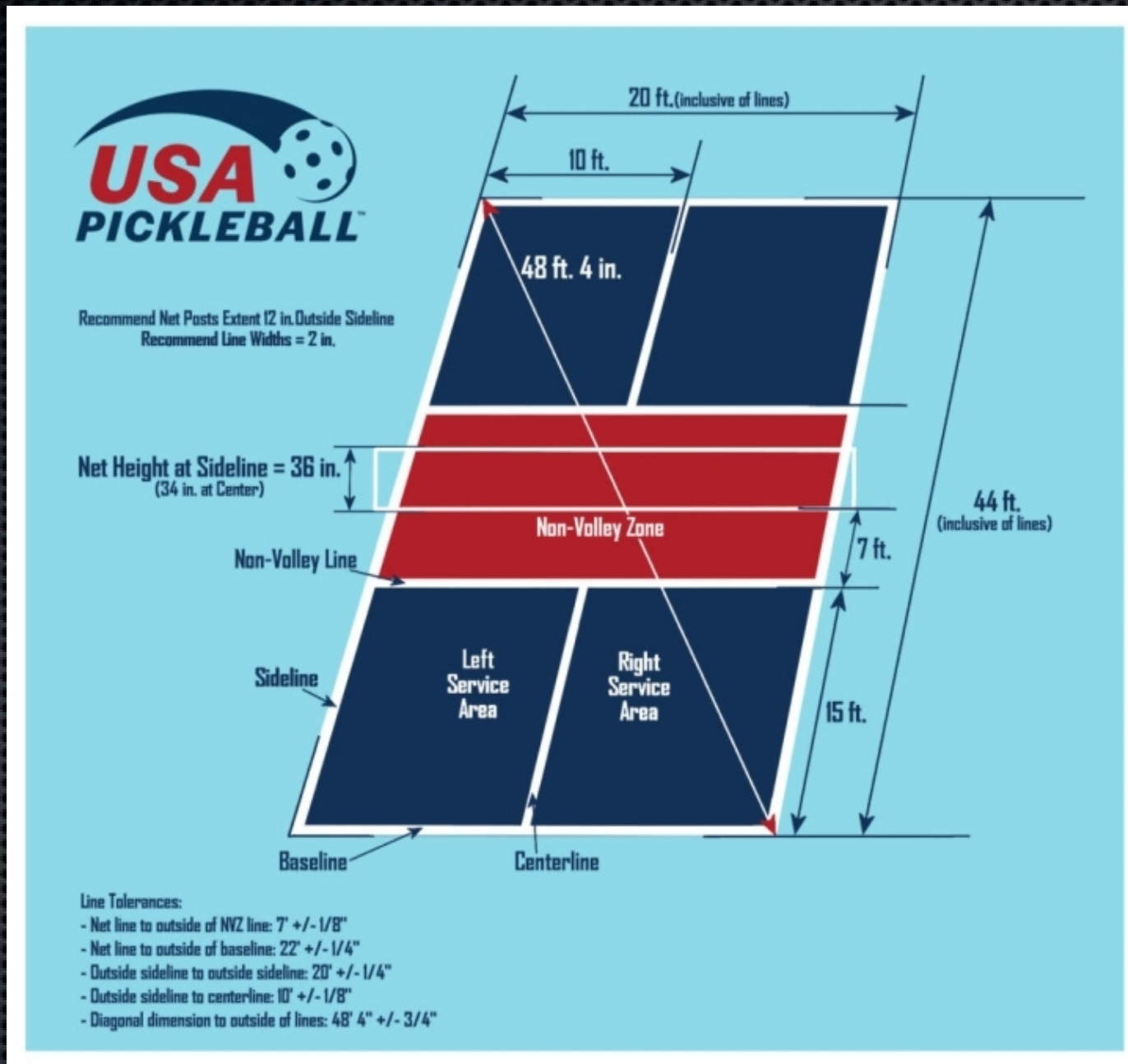
# Architecture Schematic Plan



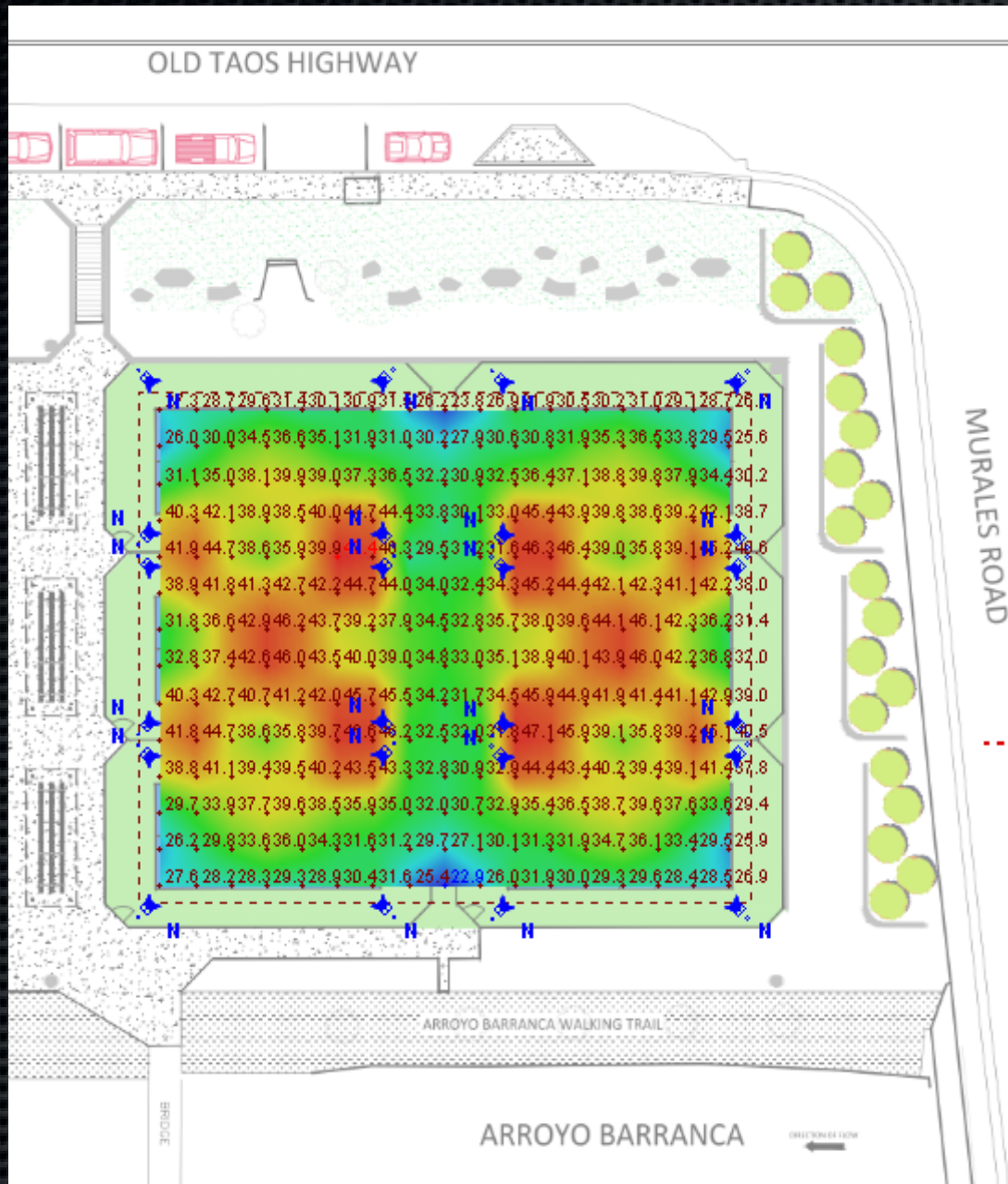
# Overall Site Plan



# Pickleball Dimensions



# Electrical Schematic



# Comments Addressed

## **Will the courts be surfaced with a material that will not crack?**

The new courts will be post-tensioned slabs with a durable synthetic surface to reduce cracking and increase longevity.

## **Can the play area be 34-foot by 64-foot instead of the 30 by 60 shown on the preliminary plans?**

The drawings will be revised to include courts with the 34-foot by 64-foot play area required for tournaments under USA Pickleball Association rules.

## **Is there something that can be done to minimize the noise?**

The courts will be sunken below the existing ground. The adjacent retaining walls will reduce the noise. Screening vegetation may be planted to further reduce noise if budget allows.

## **Can the steps and the ramp be moved to the southeast corner of the new courts so players can move more easily between the courts?**

The ramp and stairs have been moved to the southeast corner.

# Comments Addressed

## **Can there be an electrical outlet installed?**

The plans will include a 120-volt electrical outlet near the bleachers.

## **Can lighting be installed so the courts can be used at night?**

The design includes lighting. It may be identified as a “future improvement” if money is not available in Phase 1.

## **Can the lighting be installed so that it is not glaringly bright for nearby residents?**

The light poles will be only 20 foot tall. The light will be directed downward at the courts and will be shielded to minimize any backlight from shining on adjacent properties. The sunken court design will also shield adjacent properties from court lighting.

# Comments Addressed

## Can new bathrooms be installed?

New bathrooms will not be installed as part of this project. The plans include a concrete slab near the southwest corner of the existing pickleball courts where portable toilets will be placed and more-easily maintained.

## Can the deteriorated stairs be replaced?

Stair replacement will be included in the plans. Stair replacement may be identified as a “future improvement” if money is not available in Phase 1.

## Can there be a drinking fountain for people and dogs?

The design will include drinking fountains for people and dogs. They may be identified as a “future improvement” if money is not available in Phase 1.

## Will there be additional parking?

There will not be any parking places added at this time.

# Questions & Comments



Huning Ranch Park, Los Lunas, NM