



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
JANUARY 08, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
 - a. Finance Staff Recognition and Introductions (Emily K. Oster, Finance Director, ekoster@santafenm.gov)

- b. Audit Update and Overview (Emily K. Oster, Finance Director, ekoster@santafenm.gov)

6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the December 04, 2023 Finance Committee Meeting Minutes (Emily K. Oster, Finance Director, ekoster@santafenm.gov)
- b. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate FY23 Gross Receipts Tax Revenue Earned Over Budgeted Estimates to Fully Fund the ITT Disaster Recovery Site in the Amount of \$200,000. (Eric Candelaria, ITT Department Director: edcandelaria@santafenm.gov)

Committee Review

Quality of Life Committee: 01/03/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- c. Request for Approval of Amendment No. 1 to Item # 23-0155 with Insituform Technologies, LLC to Extend the Term to June 30, 2024 and to Increase the Compensation by \$146,380.52 for a Total Amount of \$3,000,000 for Sewer Line Rehabilitation. (P. Fred Heerbrandt, P.E., Engineer Supervisor: pfheerbrandt@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) to Increase the Maximum Compensation Under the Contract by \$146,381 for a Total Amount of \$3,000,000.

Committee Review

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- d. Request for Approval of General Services Contract with McDowell Mechanical LLC for On-Call General and Mechanical Construction Services Including Miscellaneous Repairs, Upgrades, Improvements,

Replacements, New Construction Services and Material for Facilities and Processes throughout the Paseo Real Wastewater Reclamation Facility, the Sanitary Sewer Collection System, and Other Remote Locations in an Amount Not to Exceed \$2,000,000 Including NMGRT through June 30, 2027. (P. Fred Heerbrandt, P.E., Engineer Supervisor, pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) for a Total Amount of \$500,000 from the WWMD Enterprise Fund Cash Balance.

Committee Review

Public Works and Utilities Committee: 01/02/2024
Finance Committee: 01/08/2024
Governing Body: 01/10/2024

- e. Request for the Approval of Fiscal Year 2024 Corporation for National and Community Service Grant Agreement in the Total Amount of \$37,500 for Retired Senior Volunteer Programs through March 31, 2024. (Theresa Trujillo, Volunteer Program Manager: tptrujillo@santafenm.gov)

Committee Review

Quality of Life Committee: 01/03/2024
Finance Committee: 01/08/2024
Governing Body: 01/10/2024

- f. Request for Approval of Tangible Goods Purchase with Dell Technologies to Increase the Total Amount by \$110,800 Not to Exceed \$231,630.30 for the Purpose of Annual Refresh of All in One Desktops for On Hand Inventory in FY24. (Eric Candelaria, ITT Director: edcandelaria@santafenm.gov and Edward J. Duran, ITT End User Services Manager: ejduran@santafenm.gov)

Committee Review:

Quality of Life Committee: 01/03/2024
Finance Committee: 01/08/2024
Governing Body: 01/10/2024

- g. Request for Approval of a General Services Contract with AnchorBuilt,

Inc. for On-Call General and Mechanical Construction Services Including Miscellaneous Repairs, Upgrades, Improvements, Replacements, New Construction Services and Material for Facilities and Processes throughout the Paseo Real Wastewater Reclamation Facility, the Sanitary Sewer Collection System, and Other Remote Locations in an Amount Not to Exceed \$2,000,000 Including NMGRT through June 30, 2027. (P. Fred Heerbrandt, P.E., Engineer Supervisor: pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) for a Total Amount of \$500,000 from the WWMD Enterprise Fund Cash Balance.

Committee Review

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body:01/10/2024

- h. Request for Approval of General Services Contract with AAC Construction, LLC for On-Call General and Mechanical Construction Services Including Miscellaneous Repairs, Upgrades, Improvements, Replacements, New Construction Services and Material for Facilities and Processes throughout the Paseo Real Wastewater Reclamation Facility, the Sanitary Sewer Collection System, and Other Remote Locations in an Amount Not to Exceed \$2,000,000 Including NMGRT through June 30, 2027. (P. Fred Heerbrandt, P.E.,Engineer Supervisor, pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) for a Total Amount of \$500,000 from the WWMD Enterprise Fund Cash Balance.

Committee Review

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- i. Request for Approval to Purchase 26 Vehicles from Chalmer's Ford in the Amount of \$1,329,103.50 for the Annual Fleet Replacement for the Santa Fe

Police Department. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov)

1. Request for Approval to Purchase Equipment and Associated Labor Cost from MHQ of New Mexico in the Amount of \$655,619.65 Purchase and Install in the 26 Vehicles Purchased for the Santa Fe Police Department.
2. Request for Approval to Purchase Radios from Motorola Solutions in the Amount of \$190,104.61 for the 26 Vehicles Purchased for the Santa Fe Police Department.

Committee Review:

Quality of Life Committee: 01/03/2024

Finance Committee: 01/08/2024

Governing Body Committee: 01/10/2024

- j. Request for Approval of a Professional Services Agreement between Indigo Sports LLC for Operating Services at the Marty Sanchez Links de Santa Fe Golf Course for a Total Amount Not to Exceed \$11,543,515 through January 31, 2028. (Jonathan Weiss, Golf Course & Sports Complex Manager, jww Weiss@santafenm.gov)
 1. Request for Approval of Budget Amendment Resolution (BAR) in the Amount of \$1,602,000 from Lodger's Tax Revenues Balance to Fund the Professional Services Agreement with Indigo Sports LLC to Operate the Marty Sanchez Links de Santa Fe Golf Course through June 30, 2024.

Committee Review:

Public Works & Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- k. Request for Approval of Amendment No.4 to Professional Services Agreement Item #20-0306 with Immix Technology to Increase the Compensation by \$15,894.40 for a New Total Amount of \$820,130 for Telestaff Project Manager and Telestaff Solution Consultant for the Kronos Upgrade Project. (Eric Candelaria, ITT Department Director: edcandelaria@santafenm.gov and Jaclyn Henley: jlhenley@santafenm.gov)

Committee Review:

Quality of Life Committee: 01/03/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- i. Request for Approval of Amendment No.1 to Item #23-0565 with CamNet, Inc. to Add Additional Wiring Needed for the Double Authentication Access Controls and Additional Keypads for Airport Security Cameras and Increase the Compensation in the Amount of \$47,675.06 for a New Total Amount of \$858,617.97 with No Corresponding Change to the Term of the Agreement. (James Garduno, Project Administrator: jdgarduno@santafdenm.gov and James Harris, Airport Manager: jcharris@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- m. Request for Approval of Updated Shared Pool Agreement with Santa Fe County to Allow for Multi-Year Accounting of Water Use by Each Entity at Buckman Direct Diversion. (Jesse Roach, Water Division Director, jdroach@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

7. **ACTION ITEMS: DISCUSSION**
8. **EXECUTIVE SESSION**
9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**
11. **MATTERS FROM THE CHAIR**

12. **NEXT MEETING: Monday, January 29, 2024**

13. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.