



# AGENDA

REGULAR MEETING OF  
THE GOVERNING BODY  
JANUARY 10, 2024 5:00 PM  
COUNCIL CHAMBERS, CITY  
HALL  
200 LINCOLN AVENUE

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## PROCEDURES FOR GOVERNING BODY MEETING

**Viewing:** Members of the public may view the meeting through the Government Channel on Comcast Channel 28 and Comcast HD928 or may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this and all past meetings of the Governing Body will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded Governing Body meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

**Radio Broadcast:** The meeting can be heard on radio station KSFR 101.1.

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> until 5 p.m. the day before the meeting.

**Live Public Comment:** Members of the public may provide public comment in person during *Petitions from the Floor*, *Public Comment*, *Final Action on Legislation*, or *Public Hearings*.

**Virtual Public Comment:** To provide public comment during *Petitions from the Floor, Public Comment, Final Action on Legislation, or Public Hearings* virtually, you must join the Zoom meeting by internet or phone, as follows:

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm.gov.zoom.us/j/83409575155>.

Attendees should use the “Raise Hand” function to be recognized by the Mayor to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (346) 248-7799 - Webinar ID: 834 0957 5155**

Phone attendees should press \*9 to use the “Raise Hand” function to be recognized by the Mayor to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

Councilor Chavez

3. **SALUTE TO THE NEW MEXICO FLAG**

Councilor Castro

4. **INVOCATION AND REMEMBRANCES**

Councilor Michael Garcia

5. **ROLL CALL**

6. **APPROVAL OF AGENDA**

7. **APPROVAL OF CONSENT AGENDA**

8. **PRESENTATIONS**

- a. Audit Update and Overview (Emily K. Oster, Finance Director, [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov))
- b. Annual Parliamentary Procedure Training – Erin McSherry, City Attorney and Carol Romero-Wirth, City Councilor District 2 and Governing Body Parliamentarian (*POSTPONED FROM THE JANUARY 4, 2023 GOVERNING BODY STUDY SESSION*)
- c. Annual Code of Ethics Training – Marcos Martinez, Senior Assistant City Attorney (*POSTPONED FROM THE JANUARY 4, 2023 GOVERNING BODY STUDY SESSION*)

9. **ACTION ITEMS: CONSENT AGENDA**

- a. Request for Approval of the November 29, 2023 Regular Governing Body Meeting Minutes. (Geralyn Cardenas, Interim City Clerk: [gfcardenas@santafenm.gov](mailto:gfcardenas@santafenm.gov))  
**Committee Review:**  
Governing Body: 01/10/2024
- b. Request for Approval of the December 11, 2023 Special Governing Body Meeting Minutes. (Geralyn Cardenas, Interim City Clerk: [gfcardenas@santafenm.gov](mailto:gfcardenas@santafenm.gov))  
**Committee Review:**  
Governing Body: 01/10/2023
- c. Request for Approval of the December 13, 2023 Regular Governing Body Meeting Minutes. (Geralyn Cardenas, Interim City Clerk: [gfcardenas@santafenm.gov](mailto:gfcardenas@santafenm.gov))

**Committee Review:**

Governing Body: 01/10/2023

- d. Request for Approval of Liquor Hearing Officer's Recommendation to Approve the Request from Los Magueyes Restaurant, LLC, for a Restaurant A (Beer & Wine) Liquor License with On-Premises Consumption, to be Located at Los Magueyes Restaurant, 31 Burro Alley. (Alexandria Mares, Marketing & Special Events Coordinator: armares@santafenm.gov)

**Committee Review:**

Liquor Hearing: 12/26/2023

Governing Body: 01/10/2024

- e. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate FY23 Gross Receipts Tax Revenue Earned Over Budgeted Estimates to Fully Fund the ITT Disaster Recovery Site in the Amount of \$200,000. (Eric Candelaria, ITT Department Director: edcandelaria@santafenm.gov)

**Committee Review**

Quality of Life Committee: 01/03/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- f. Request for Approval of Amendment No.4 to Professional Services Agreement Item #20-0306 with Immix Technology to Increase the Compensation by \$15,894.40 for a New Total Amount of \$820,130 for Telestaff Project Manager and Telestaff Solution Consultant for the Kronos Upgrade Project. (Eric Candelaria, ITT Department Director: edcandelaria@santafenm.gov and Jaclyn Henley: jlhenley@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 01/03/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- g. Request for Approval of Tangible Goods Purchase with Dell Technologies

to Increase the Total Amount by \$110,800 Not to Exceed \$231,630.30 for the Purpose of Annual Refresh of All in One Desktops for On Hand Inventory in FY24. (Eric Candelaria, ITT Director: edcandelaria@santafenm.gov and Edward J. Duran, ITT End User Services Manager: ejduran@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 01/03/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- h. Request for Approval of Amendment No. 1 to Item # 23-0155 with Insituform Technologies, LLC to Extend the Term to June 30, 2024 and to Increase the Compensation by \$146,380.52 for a Total Amount of \$3,000,000 for Sewer Line Rehabilitation. (P. Fred Heerbrandt, P.E., Engineer Supervisor: pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Increase the Maximum Compensation Under the Contract by \$146,381 for a Total Amount of \$3,000,000.

**Committee Review**

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- i. Request for Approval of General Services Contract with McDowell Mechanical LLC for On-Call General and Mechanical Construction Services Including Miscellaneous Repairs, Upgrades, Improvements, Replacements, New Construction Services and Material for Facilities and Processes throughout the Paseo Real Wastewater Reclamation Facility, the Sanitary Sewer Collection System, and Other Remote Locations in an Amount Not to Exceed \$2,000,000 Including NMGRT through June 30, 2027. (P. Fred Heerbrandt, P.E., Engineer Supervisor, pfheerbrandt@santafenm.gov)
  - 1. Request for Approval of a Budget Amendment Resolution (BAR) for a Total Amount of \$500,000 from the WWMD Enterprise Fund Cash Balance.

**Committee Review**

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- j. Request for Approval of a General Services Contract with AnchorBuilt, Inc. for On-Call General and Mechanical Construction Services Including Miscellaneous Repairs, Upgrades, Improvements, Replacements, New Construction Services and Material for Facilities and Processes throughout the Paseo Real Wastewater Reclamation Facility, the Sanitary Sewer Collection System, and Other Remote Locations in an Amount Not to Exceed \$2,000,000 Including NMGRT through June 30, 2027. (P. Fred Heerbrandt, P.E., Engineer Supervisor: pfheerbrandt@santafenm.gov)
  - 1. Request for Approval of a Budget Amendment Resolution (BAR) for a Total Amount of \$500,000 from the WWMD Enterprise Fund Cash Balance.

**Committee Review**

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body:01/10/2024

- k. Request for Approval of General Services Contract with AAC Construction, LLC for On-Call General and Mechanical Construction Services Including Miscellaneous Repairs, Upgrades, Improvements, Replacements, New Construction Services and Material for Facilities and Processes throughout the Paseo Real Wastewater Reclamation Facility, the Sanitary Sewer Collection System, and Other Remote Locations in an Amount Not to Exceed \$2,000,000 Including NMGRT through June 30, 2027. (P. Fred Heerbrandt, P.E., Engineer Supervisor, pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) for a Total Amount of \$500,000 from the WWMD Enterprise Fund Cash Balance.

**Committee Review**

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- l. Request for Approval of Amendment No.1 to Item #23-0565 with CamNet, Inc. to Add Additional Wiring Needed for the Double Authentication Access Controls and Additional Keypads for Airport Security Cameras and Increase the Compensation in the Amount of \$47,675.06 for a New Total Amount of \$858,617.97 with No Corresponding Change to the Term of the Agreement. (James Garduno, Project Administrator: jdgarduno@santafdenm.gov and James Harris, Airport Manager: jcharris@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024

Governing Body: 01/10/2024

- m. Request for Approval of Updated Shared Pool Agreement with Santa Fe County to Allow for Multi-Year Accounting of Water Use by Each Entity at Buckman Direct Diversion. (Jesse Roach, Water Division Director, jdroach@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 01/02/2024

Finance Committee: 01/08/2024  
Governing Body: 01/10/2024

- n. Request for Approval of a Professional Services Agreement between Indigo Sports LLC for Operating Services at the Marty Sanchez Links de Santa Fe Golf Course for a Total Amount Not to Exceed \$11,543,515 through January 31, 2028. (Jonathan Weiss, Golf Course & Sports Complex Manager, [jwweiss@santafenm.gov](mailto:jwweiss@santafenm.gov))
  - 1. Request for Approval of Budget Amendment Resolution (BAR) in the Amount of \$1,602,000 from Lodger's Tax Revenues Balance to Fund the Professional Services Agreement with Indigo Sports LLC to Operate the Marty Sanchez Links de Santa Fe Golf Course through June 30, 2024.

**Committee Review:**

Public Works & Utilities Committee: 01/02/2024  
Finance Committee: 01/08/2024  
Governing Body: 01/10/2024

- o. Request for the Approval of Fiscal Year 2024 Corporation for National and Community Service Grant Agreement in the Total Amount of \$37,500 for Retired Senior Volunteer Programs through March 31, 2024. (Theresa Trujillo, Volunteer Program Manager: [tptrujillo@santafenm.gov](mailto:tptrujillo@santafenm.gov))

**Committee Review**

Quality of Life Committee: 01/03/2024  
Finance Committee: 01/08/2024  
Governing Body: 01/10/2024

- p. Request for Approval to Purchase 26 Vehicles from Chalmer's Ford in the Amount of \$1,329,103.50 for the Annual Fleet Replacement for the Santa Fe Police Department. (Ben Valdez, Deputy Chief of Police: [bpvaldez@santafenm.gov](mailto:bpvaldez@santafenm.gov))
  - 1. Request for Approval to Purchase Equipment and Associated Labor Cost from MHQ of New Mexico in the Amount of \$655,619.65 Purchase and Install in the 26 Vehicles Purchased for the Santa Fe Police Department.

2. Request for Approval to Purchase Radios from Motorola Solutions in the Amount of \$190,104.61 for the 26 Vehicles Purchased for the Santa Fe Police Department.

**Committee Review:**

Quality of Life Committee: 01/03/2024

Finance Committee: 01/08/2024

Governing Body Committee: 01/10/2024

- q. Request for Approval to Change the Administrative Manager for the City Manager's Office to an Exempt At-Will Position from a Classified Position.

**Committee Review:**

Governing Body: 01/10/2024

- r. CONSIDERATION OF A RESOLUTION 2023\_\_\_\_\_. (Mayor Alan Webber)  
A Resolution Rescinding Resolution No. 2023-1 Relating to the Open Meetings Act and Adopting Annual Open Meetings Act Notice Requirements for 2024. (Geraldyn F. Cardenas, Interim City Clerk: gfcardenas@santafenm.gov)

**Committee Review:**

Governing Body (Introduction): 12/13/2023

Public Works and Utility Committee: 01/02/2024

Quality of Life Committee: 01/03/2024

Governing Body: 01/10/2024

- s. CONSIDERATION OF A RESOLUTION 2023\_\_\_\_\_. (Councilor Jamie Cassutt, Councilwoman Renee Villarreal, and Councilwoman Romero-Wirth)  
A Resolution Supporting the Appropriation of funds by the New Mexico Legislature for New Mexico-Grown Fresh Fruits and Vegetables for School and Senior Meals Programs and Related Education Programs for Schools and Farmers. (Maria Sanchez-Tucker, Community Services Division Director: metucker@santafenm.gov)

**Committee Review:**

Governing Body (Introduction): 12/13/2023

Quality of Life Committee: 01/03/2024  
Governing Body: 01/10/2024

10. **ACTION ITEMS: DISCUSSION AGENDA**

- a. Request for Ratification of Amendment No. 1 to Item #23-0132 with New Mexico Department of Transportation (NMDOT) to Increase the Compensation by \$275,000 for a New Total Contract Amount of \$1,056,560.15, and to Extend the Term through December 31, 2025. (Romella Glorioso-Moss, Capital Projects Manager, rsglorioso-moss@santafenm.gov)
  1. Request for the Approval of a Budget Adjustment Resolution (BAR) in the Total Amount of \$275,000 Using \$234,960 NMDOT Funding and \$40,040 Road Impact Fees for the Design of Acequia Trail Project.

**Committee Review:**  
Governing Body: 01/10/2024

11. **MATTERS FROM THE CITY MANAGER**

12. **MATTERS FROM THE CITY ATTORNEY**

13. **EXECUTIVE SESSION ACTION ITEMS**

14. **MATTERS FROM THE CITY CLERK**

15. **COMMUNICATIONS FROM THE GOVERNING BODY**

16. **INTRODUCTION OF LEGISLATION**

- a. CONSIDERATION OF RESOLUTION NO. 2024-\_\_\_\_. (Councilor Amanda Chavez)  
A Resolution Committing to Being a More Age-Friendly City and Enrolling in the American Association of Retired Persons (“AARP”) Age Friendly

States and Communities Network, Which, to the Extent it is Possible, Will be a Process that Incorporates Universal Design Principles. (Manuel Sanchez, Senor Services Director; mnsanchez@santafenm.gov; Maria Sanchez-Tucker, Community Services Director; metucker@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 01/10/2024

Mayor's Committee on Disability: 02/07/2024

Public Works and Works and Utilities Committee: 02/19/2024

Quality of Life Committee: 02/21/2024

Finance Committee: 02/26/2024

Governing Body: 02/28/2024

17. **PETITIONS FROM THE FLOOR**
18. **PUBLIC COMMENT ON BILLS (First Public Comment, No Action)**
19. **FINAL ACTION ON LEGISLATION (Public Hearing)**
20. **PUBLIC HEARINGS (Land Use Cases, Appeals, and Other Items Required to Have a Public Hearing)**
21. **APPOINTMENTS**
  - a. Appointment of Councilor Signe Lindell as Mayor Pro-Tem
  - b. Announcement of Appointment of Councilor Carol Romero-Wirth as Parliamentarian (No Vote Required)
  - c. Appointment of City Council Committees
22. **ADJOURN**

Closed captions are provided for this meeting. Persons with disabilities in need for additional accommodations, contact the City Clerk's office at 505-955-6521, five (5) working days prior to meeting date.