



# MINUTES

REGULAR MEETING OF  
THE PUBLIC WORKS AND  
UTILITIES COMMITTEE  
SEPTEMBER 26, 2023 AT 4:00  
PM  
COUNCIL CHAMBERS  
CITY HALL, 200 LINCOLN  
AVENUE

- 
1. **CALL TO ORDER**
  2. **ROLL CALL**

**Members Present:**

Councilor Chris Rivera  
Councilor Michael Garcia  
Councilor Carol Romero-Wirth  
Councilor Lee Garcia

**Members Excused:**

Councilor Amanda Chavez

**Others Attending:**

Jamie-Rae Diaz, Administrative Manager  
Regina Wheeler, Public Works Department Director

3. **APPROVAL OF AGENDA**

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the agenda as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None



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## 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the consent agenda as amended.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

Items G,K,L,M were removed from consent agenda for discussion by Councilor Michael Garcia.

## 5. PRESENTATION

- a. A Progress Report on the City Well Field Optimization Program. (William Schneider, Water Resources and Conservation Manager, [whschneider@santafenm.gov](mailto:whschneider@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 09/26/2023

## 6. ACTION ITEMS: CONSENT

- a. Request for Approval of Minutes from the August 28, 2023 Public Works and Utilities Committee. (Jamie-Rae Diaz, Administrative Manager,



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jldiaz@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 09/26/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the minutes as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- b. Request for Approval of Minutes from the September 11, 2023 Public Works and Utilities Committee. (Jamie-Rae Diaz, Administrative Manager, jldiaz@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 09/26/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the minutes as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor



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Lee Garcia, to approve the minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- c. Request for Approval of the 2024 Governing Body and Council Committee Meeting Calendar. (Kristine Bustos-Mihelcic, City Clerk; kmihelcic@santafenm.gov and Xavier Vigil, Committee and Contracts Coordinator; xivigil@santafenm.gov)

**Committee Review:**

Finance Committee: 09/18/2023

Quality of Life Committee: 09/20/2023

Public Works and Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the meeting information as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the meeting information as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor



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Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- d. Request for Approval of Professional Services Agreement with Wilson & Company Inc. for Engineers & Architects in the Total Amount of \$6,457,500 including NMGRT through October 05,2026. (Romella Glorioso-Moss, PW Capital Projects Manager, rsglorioso-moss@santafenm.gov)

**Committee Review:**

Finance Committee: 09/18/2023

Public Works & Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the contract as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:



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**For:** Councilor Chris

**Against:** None

**Abstain:** None

- e. Request for Approval of Professional Services Agreement with WSP USA Environment and Infrastructure Inc. for Engineering, Design, and Consulting Services in the Total Amount of \$5,415,625 including NMGRT through October 5, 2026. (Romella Glorioso-Moss, PW Capital Projects Manager: [rsglorioso-moss@santafenm.gov](mailto:rsglorioso-moss@santafenm.gov))

**Committee Review:**

Finance Committee: 09/18/2023

Public Works & Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Garcia moved, seconded by Councilor Romero-Wirth, to approve the contract as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Carol Romero-Wirth, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None



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**Abstain:** None

- f. Request for Approval of Professional Services Agreement with Miller Engineers Inc. for Design, Engineering and Consulting Services in the Total Amount of \$1,083,125 including NMGRT through October 5, 2026. (Romella Glorioso-Moss, PW Capital Projects Manager: rsglorioso-moss@santafenm.gov)

**Committee Review:**

Finance Committee: 09/18/2023

Public Works & Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the contract as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- g. Request for Approval of General Services Contract with Dukes Root Control, Inc. to Provide Provide Chemical Root Control for the City's



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Sewer System in the Total Amount of \$1,000,000 for a Four Year Term Via Houston Galveston Area Council (HGAC) Cooperative Agreement (SC01-21). (P. Fred Heerbrandt, P.E., Engineer Supervisor, WWMD: pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Adjustment Resolution (BAR) in the Total Amount of \$1,000,000 from the Cash Balance to Fund the Contract with Duke Root Control, Inc.

**Committee Review:**

Finance Committee: 09/18/2023

Public Works and Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Garcia moved, seconded by Councilor Romero-Wirth, to approve the contract as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Carol Romero-Wirth, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

Item pulled for discussion by Councilor Michael Garcia.



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- 
- g. Request for Approval of General Services Contract with Dukes Root Control, Inc. to Provide Provide Chemical Root Control for the City's Sewer System in the Total Amount of \$1,000,000 for a Four Year Term Via Houston Galveston Area Council (HGAC) Cooperative Agreement (SC01-21). (P. Fred Heerbrandt, P.E., Engineer Supervisor, WWMD: pfheerbrandt@santafenm.gov)

- 1. Request for Approval of a Budget Adjustment Resolution (BAR) in the Total Amount of \$1,000,000 from the Cash Balance to Fund the Contract with Duke Root Control, Inc.

**Committee Review:**

Finance Committee: 09/18/2023

Public Works and Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Garcia moved, seconded by Councilor Romero-Wirth, to approve the contract as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Carol Romero-Wirth, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None



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Item pulled for discussion by Councilor Michael Garcia.

- h. Request for Approval of Amendment No. 2 to Memorandum of Agreement Item #20-0043 Between the New Mexico Energy, Minerals and Natural Resources Department and the Fire Department in the Total Amount of \$40,000 of Reimbursable Expenditures. (Brian Moya, Fire Chief: [bjmoya@santafenm.gov](mailto:bjmoya@santafenm.gov); Sten Johnson, Assistant Fire Chief: [sajohnson@santafenm.gov](mailto:sajohnson@santafenm.gov))

**Committee Review:**

Finance Committee: 09/18/2023

Public Safety Committee: 09/19/2023

Public Works & Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the memorandum of agreement (MOA) as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the memorandum of agreement (MOA) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None



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- i. Request for Approval of a Budget Adjustment Resolution (BAR) from the Airport Department to the ITT Department in the Total Amount of \$148,715 for the Camnet Security and Alarm Equipment. (James Harris, Airport Manager: jcharris@santafenm.gov; Kelly Bynon, Administrative Manager: kabynon@santafenm.gov)

**Committee Review**

Finance Committee: 09/18/2023

Public Works and Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the budget adjustment resolution (BAR) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- j. Request for Approval of Amended and Restated Lease Agreement with Signature Flight Support, LLC to Enter on, Make Use of, and



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Develop Real Property at the Santa Fe Regional Airport in Substitution for Capital Aviation of Santa Fe. (James Harris, Airport Manager; jcharris@santafenm.gov)

**Committee Review:**

Finance Committee: 09/18/2023

Public Works and Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the lease as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the lease as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- k. Request for Authorization to Sell Potable Water to the Santa Fe Country Club and the Municipal Recreation Complex (MRC) Pursuant to Chapter 25-4.1, Rule 17, Temporary and Special Services, up to 700,000 Gallons Per Day for the Club and 1,400,000 Gallons Per Day for the MRC at a Rate of \$6.06/1000 Gallons, the City's Base Rate for Water. In the Event that the Club or the MRC Takes More Water than Their Initial Allotments, the Base Rate Increases to \$21.72/1,000 Gallons Thereafter, Subject to the Availability of Potable Supply and the Unavailability of Treated



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Effluent. (John Dupuis, Public Utilities Department  
Director: jedupuis@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 09/26/2023

Finance Committee: 10/02/2023

Governing Body: 10/11/2023

Item pulled by Councilor Michael Garcia for discussion

**MOTION:** Councilor Garcia moved, seconded by Councilor Garcia,  
to approve the contract as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Lee  
Garcia, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor  
Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- I. Request for Approval of Professional Services Agreement with Carr, Riggs, Ingram for Audit Services for Fiscal Year Ending June 30, 2023 in the Amount of \$269,454.42 Including Applicable Gross Receipts Tax. (Emily K. Oster, Finance Director: ekoster@santafenm.gov)



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## **Committee Review:**

Finance Committee: 09/18/2023

Public Works and Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

Item pulled for discussion by Councilor Michael Garcia.

**MOTION:** Councilor Garcia moved, seconded by Councilor Romero-Wirth, to approve the contract as presented.

**MOTION:** Councilor Michael Garcia moved, seconded by Councilor Carol Romero-Wirth, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- m. Request for Approval of Amendment No. 2 to the Service Agreement Item #22-0301 with Condor- New Age Logistics, LLC for Security Services to Increase the Total Compensation of the Contract by \$1,100,000 for a New Total Amount of \$5,500,000 through June 30, 2024. (Josh Bohlman, Project Administrator: jbohlman@santafenm.gov)

## **Committee Review**

Public Works and Utilities Committee: 09/26/2023

Finance Committee: 10/2/2023



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Governing Body 10/11/2023

**MOTION:** Councilor Garcia moved, seconded by Councilor Romero-Wirth, to approve the contract amendment as presented.

Councilor Michael Garcia moved, seconded by Councilor Carol Romero-Wirth, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

Item pulled for discussion by Councilor Michael Garcia.

n. CONSIDERATION OF A RESOLUTION 2023-\_\_\_\_. (Mayor Alan Webber and Councilor Jamie Cassutt)

A Resolution Finding the Building and Premises Located at 1004 Calle Feliz (Property) to be Ruined, Damaged, and Dilapidated and a Menace to the Public Comfort, Health, Peace, and Safety; Ordering the Owner of Record of the Property to Remove the Building, Rubbish, and Debris; and Providing that, if the Owner Does Not Remove the Building, Rubbish, and Debris, the City of Santa Fe Shall Do So, Shall Place a Lien on the Property In the Amount of the Cost of the Clean-Up Efforts; and Shall Foreclose on the Property. (Isabella Sharpe, Constituent Services Manager, [ilsharpe@santafenm.gov](mailto:ilsharpe@santafenm.gov))



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## Committee Review

Finance Committee (Introduced): 09/18/2023

Quality of Life Committee: 09/20/2023

Public Works and Utilities Committee: 09/26/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Garcia, to approve the land use case as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the land use case as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Lee Garcia

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

7. **ACTION ITEMS: DISCUSSION**
8. **EXECUTIVE SESSION**
9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**



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- 11. **MATTERS FROM THE CHAIR**
  - 12. **NEXT MEETING: October 10 2023**
  - 13. **ADJOURN**

*Jamie-Rae Diaz*

Liaison

*Chm. R. Rivera*

Chair