



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
AUGUST 14, 2023
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. CALL TO ORDER

Meeting called to order at 5:01 p.m.

2. ROLL CALL

Members Present:

Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Councilor Chris Rivera

Members Excused:

None

Others Attending:

Emily Oster, Finance Director

3. APPROVAL OF AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the agenda as amended to pull items F, G, and H for discussion.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the consent agenda as amended. Items F, G, and H were pulled for discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

5. ACTION ITEMS: CONSENT

- a. Request for Approval of the Finance Committee Minutes – July 31, 2023. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 08/14/2023

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- b. Request for Approval of Memorandum of Agreement (MOA) between the City of Santa Fe and The New Mexico Energy, Minerals, and Natural Resources Department's (EMNRD) Forestry Division to Establish a Collaborative Framework for Implementing Wildland Hazardous Fuels Reduction and Forest Health Projects on City Lands. This MOA Would Supersede and Terminate a Previous Joint Powers Agreement Between the City of Santa Fe and EMNRD (Share No. 000...12272). (Kyle Morgan, Emergency Management Specialist; kmorgan@santafenm.gov, 505-955-6704; Alan Hook, Water Resources Coordinator; aghook@santafenm.gov, 505-955-4205; and Nathan Millier, Wildland Superintendent; nfmiller@santafenm.gov, 505-955-3901)

Committee Review:

Finance Committee: 08/14/2023

Quality of Life Committee: 08/16/2023

Public Works and Utilities Committee: 08/28/2023

Governing Body: 08/30/2023

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the memorandum of agreement as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None



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- c. Request for Approval of Purchasing Agreement with Southwest Ambulance Sales in the Total Amount of \$187,726 for the Purchase of a New Metro Express 150 Type III Ambulance Utilizing the HGACBUY Price Agreement. (Brian Moya, Fire Chief, bjmoya@santafenm.gov, Daniel Garcia, Fire Fleet Manager, dagarcia@santafenm.gov.)

Committee Review:

Public Works & Utilities Committee: 08/07/2023

Finance Committee: 08/14/2023

Public Safety Committee: 08/15/2023

Governing Body: 08/30/2023

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the agreement as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- d. Request for Approval of Professional Services Agreement for the Design of Administrative Offices and Maintenance Facility with Huitt-Zollars Inc. in the Total Amount of \$954,254.40 Including NMGRT through June 30, 2024. (Lawrence Garcia, ESD Fleet Manager, imgarcia@santafenm.gov, 505-955-2241)

Committee Review

Finance Committee: 08/14/2023

Public Works and Utilities: 08/28/2023

Governing Body: 08/30/2023

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the agreement as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- e. Request for Approval of Budget Adjustment Resolution (BAR) in the Airport in the Amount of \$902,130.49 including Salaries and Benefits to Create and Fund 5 New FTE's – Airport Security Coordinator, Airport Operations Officer, Project Manager, Airport Maintenance Worker, and Heavy Equipment Mechanic, and Costs for Security Services at the Airport. (James Harris, Airport Manager, jcharris@santafenm.gov)

Committee Review

Finance Committee: 08/14/2023

Public Works and Utilities: 08/28/2023

Governing Body: 08/30/2023

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the budget adjustment resolution as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- f. Request for Approval of Memorandum of Understanding per Agreement #2023-0208-CSD/BT between Santa Fe County and the City of Santa Fe in the Total Amount of \$25,000 for Reimbursement of Funds Spent in Pursuit of Providing Library Services through the City's Southside Library Branch. (Margaret Neill, Library Division Director; mmneill@santafenm.gov)



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Committee Review

Finance Committee: 08/14/2023

Quality of Life Committee: 08/16/2023

Governing Body: 08/30/2023

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the memorandum of understanding as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- g. Request for Approval to Enter into an Exclusive Negotiation Agreement between the City of Santa Fe and the Santa Fe Art Institute, for the Purpose of Performing Due Diligence Activities and Negotiating Terms for Land and Building Disposition and Redevelopment of the Midtown Visual Arts Center Pursuant to the City's Request for Proposal No. 23/17/P. (Lee Logston, Midtown Asset Development Manager: lrllogston@santafenm.gov, 505-955-6914; Rich Brown, Director, Community Development: rdbrown@santafenm.gov, 505-670-0559; Daniel Hernandez, Midtown Redevelopment Project Manager, Proyecto: daniel@proyecto.is)

Committee Review:

Finance Committee: 08/14/2023

Quality of Life Committee: 08/16/2023

Public Works & Utilities Committee: 08/28/2023

Governing Body: 08/30/2023

MOTION: Councilor Lindell moved, seconded by , to move the exclusive negotiation for agreement forward with no recommendation and hear in executive session at the next regular Governing Body meeting. There was no second, first motion failed.



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VOTE: The motion was denied on the following Roll Call vote:

For: None

Against: None

Abstain: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the exclusive negotiation for agreement as presented on discussion. Committee would like to hear in executive session on August 30, 2023.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: Councilor Lindell



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h. CONSIDERATION OF A RESOLUTION 2023-___ (Councilor Michael Garcia)

A Resolution Proposing a Ballot Question to be Submitted to the City's Voters During the November 7, 2023, Regular Local Election Regarding Amending the City's Charter to Limit the Mayor's Ability to Vote when there is a Tie. (Marci Eannarino, Manager of Legislation and Policy Innovation, maeannarino@santafenm.gov, 505-955-6518)

Committee Review:

Governing Body: (Introduced) 08/09/2023

Finance Committee (Denied): 08/14/2023

Quality of Life Committee: 08/16/2023

Governing Body: (Special Meeting) 08/22/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to deny the resolution as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: Councilor Villarreal, Councilor Rivera

Abstain: None

i. CONSIDERATION OF A RESOLUTION 2023-___ (Councilor Jamie Cassutt, Councilor Amanda Chavez)

A Resolution Accepting a Municipal Arterial Program Cooperative Grant Identified as Control Number L500561 for the Planning, Design, Construction, Reconstruction, Pavement Rehabilitation, Construction Management, Drainage, and Miscellaneous Improvements of the Henry Lynch Road Reconstruction Project. (Romella Glorioso-Moss, Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Governing Body (Introduced): 08/029/2023

Finance Committee: 08/14/2023

Quality of Life: 08/16/2023



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Governing Body: 08/30/2023

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the resolution as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

6. PRESENTATION

- a. City of Santa Fe Employee Benefits FY23 End of the Year Presentation by AON. (Todd Burley, AON Representative; Alvin Valdez, Benefits and Wellness Supervisor, aavaldez1@santafenm.gov; Bernadette Salazar, Human Resources Director, bjsalazar@santafenm.gov (505)955-6591)
- b. Audit Update and Overview (Emily Oster, Finance Director, ekoster@santafenm.gov, 505-629-3411).

7. MATTERS FROM STAFF

8. MATTERS FROM THE COMMITTEE

9. MATTERS FROM THE CHAIR

10. NEXT MEETING: Tuesday, September 5, 2023

11. ADJOURN



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Meeting adjourned at 6:15 p.m.

INTRODUCTIONS

Joshua Love Chandler
Liaison

Ronnie White
Chair








Finance Committee Meeting Minutes August 14, 2023

Final Audit Report

2023-09-08

Created:	2023-09-06
By:	Joshua Chandler (jchandler@santafenm.gov)
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-  Document created by Joshua Chandler (jchandler@santafenm.gov)
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-  Email viewed by cromero-wirth@santafenm.gov
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-  Email viewed by cromero-wirth@santafenm.gov
2023-09-08 - 11:09:09 PM GMT
-  Signer cromero-wirth@santafenm.gov entered name at signing as Carol Romero-Wirth
2023-09-08 - 11:10:21 PM GMT
-  Document e-signed by Carol Romero-Wirth (cromero-wirth@santafenm.gov)
Signature Date: 2023-09-08 - 11:10:23 PM GMT - Time Source: server
-  Agreement completed.
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