



# MINUTES

BICYCLE AND PEDESTRIAN  
ADVISORY COMMITTEE  
MAY 11, 2023  
5:30 PM  
CITY HALL  
COUNCIL CHAMBERS, 201  
LINCOLN AVENUE  
SANTA FE

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## 1. CALL TO ORDER

The meeting was called to order at 5:35 pm by Chair Michael Garcia.

## 2. ROLL CALL

### **Members Present:**

Chair Michael Garcia  
Member Erik Aaboe  
Member Yolanda Eisenstein  
Member Judith Gabriele  
Member Ben Pingilley  
Member Steve Pilcher

### **Members Excused:**

Member Tony Gerlicz  
Member Khal Spencer

### **Others Attending:**

Romella Glorioso-Moss, BPAC Staff Liaison  
Lucrecia Diaz, Clerk

## 3. APPROVAL OF AGENDA

**MOTION:** Member Pilcher moved, seconded by Member Eisenstein, to approve the Agenda as amended.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Aaboe, Member Eisenstein, Member Gabriele, Member Pilcher, Member Pingilley, and Chair Garcia

**Against:** None



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**Abstain:** None

Amendments:

1) Remove Agenda Items 6.b and 6.c.

## 4. APPROVAL OF MINUTES

a. March 9, 2023 minutes

**MOTION:** Member Aaboe moved, seconded by Member Pilcher, to approve the March 9, 2023 minutes as amended.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Aaboe, Member Eisenstein, Member Gabriele, Member Pilcher, Member Pingilley, and Chair Garcia

**Against:** None

**Abstain:** None

Amendments: The meeting took place at the Roundhouse Conference Room, 500 Market St, Suite 200

## 5. COMMUNICATIONS FROM THE PUBLIC (max. 2 minutes)



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## 6. COMMUNICATIONS FROM OTHER AGENCIES (max. 5 minutes)

- a. Santa Fe Metropolitan Planning Organization (Erick Aune, AICP, SFMPO Officer)

Ms. Leah Yngve, SFMPO's Sr. Transportation Planner reported several activities happening during the Bike Month (May).

- b. Santa Fe Conservation Trust (Tim Rogers, Trails Program Manager)

Deleted from the Agenda.

- c. Public Safety Committee (Khalil Spencer, BPAC Vice-Chair)

Deleted from the Agenda

## 7. DISCUSSION AND POSSIBLE ACTION ITEMS

- a. Santa Fe Police Department Bike Unit Presentation (Sgt. John DeBaca)

The Bike Unit is made up of 4 full-time bicycle officers and a sergeant; augmented by another 4 auxiliary bicycle officers. The full time Bike Unit is primarily assigned to the downtown plaza area and at the Railyard complex due to large pedestrian traffic. The Bike Unit also patrols and enforces the open space area throughout the year in the City of Santa Fe. They work with Park Rangers and State Department of Fish and Game. They do a lot of wilderness rescue, rope rescue and they have regular First Aid training.

### QUESTIONS/ANSWERS:

Member Gabriele asked if they could patrol County trails. Sgt. DeBaca answered that currently they are only patrolling open spaces including trails within the City of Santa. But may be in the future it would be possible to partner with County via a Memorandum of Agreement.



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Member Eisenstein thanked them. Also asked how could BPAC support them. Sgt. DeBaca responded that they are planning to attend BPAC meeting as much as possible.

Member Gabriele asked for their feedback which could be used by subcommittees such as PPL, PEP and TR.

Member Aaboe asked if they are aware of the City's E-Bike Ordinance. Sgt. DeBaca responded "no". They would need some training on enforcing the E-Bike Ordinance. They will be reaching out to Legal.

Member Pilcher asked if there is a particular issue they work on regularly. Sgt. DeBaca responded vandalism and safety.

- b. Consideration of Resolution 2023 – (Councilor Michael Garcia) A Resolution Maintenance and Installation of Bicycle/Pedestrian Facilities (Judith Gabriele, Promotions, Education and Programming Subcommittee Chair)

**MOTION:** Member Aaboe moved, seconded by Member Gabriele, to insert the word "staff" on page 2, line 19 so sentence reads, "WHEREAS the purpose of BPAC is to work with city **staff** to provide ...".

**VOTE:** The motion was on the following Roll Call vote:

**For:** Member Aaboe, Member Eisenstein, Member Gabriele, Member Pilcher, Member Pingilley, and Chair Garcia

**Against:** None

**Abstain:** None



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**MOTION:** Member Aaboe moved, seconded by Member Gabriele, to replace the word “funds” with “revenue” on page 3, line 20 so sentence reads, “3. Establish an annual fund with a consistent source(s) of *revenue* to support ...”

**VOTE:** The motion was on the following Roll Call vote:

**For:** Member Aaboe, Member Eisenstein, Member Gabriele, Member Pilcher, Member Pingilley, and Chair Garcia

**Against:** None

**Abstain:** None

**MOTION:** Member Pilcher moved, seconded by Member Eisenstein, to approve the Resolution as amended.

**VOTE:** The motion was on the following Roll Call vote:

**For:** Member Aaboe, Member Eisenstein, Member Gabriele, Member Pilcher, Member Pingilley, and Chair Garcia

**Against:** None

**Abstain:** None

- c. Santa Fe County Ordinance 2001- 1 “Rules and Regulations for County Parks, Trails, and Open Space Areas” (Erik Aaboe, BPAC Member)
- d. Traffic Calming Program Rewrite Update (Yolanda Eisenstein, Policy, Planning and Law Subcommittee Chair)



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Member Eisenstein requested a presentation on Complete Streets Policies and Design Guidelines at the next meeting. Also requested a meeting with SFMPO, City Traffic Engineer and Leroy Pacheco, Traffic Calming Consultant.

- e. Reporting on League of American Bicyclist “Lobby Day” (Steve Pilcher, BPAC Member)
- f. BPAC Promotional Events (Judith Gabriele, Promotions, Education and Programming Subcommittee Chair)
- g. City of Santa Fe Ordinance 2023-4 vis-a-vis NM State Bill 69 (Romella Glorioso-Moss, BPAC Staff Liaison)

Still trying to reach out to the Asst. City Atty. Kevin Nault for clarification of the ordinance. Specific questions asked were: 1) Is the City Ebike Ordinance only applicable on City roads? 2) Ebike State Law applies to City trails meaning Class 2 and 3 not allowed on City trails.

## 8. SUBCOMMITTEE COMMUNICATIONS

- a. Policy, Planning and Law Subcommittee (Yolanda Eisenstein, Chair)

Reported on the BPAC Strategic Plan presentation to the Planning Commission.

- b. Promotions, Education and Programming Subcommittee (Judith Gabriele, Chair)
- c. Technical Review Subcommittee (Ben Pingilley, Chair)
  - Henry Lynch Conceptual Design Review
  - Bishop’s Lodge Road 30% Design Review

### **HENRY LYNCH CONCEPTUAL DESIGN (March 31, 2023)**



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Conceptual design was accepted. 30% design review is scheduled for June 1<sup>st</sup>, 2-4 pm.

## COMMENTS:

- Roundabout at Agua Fria
  - The design of the roundabout is not to be included in Weston's scope of work at this time.
  - As is feasible realign the northern end of the road so it moves to the east, but with a criteria to maintain the location of the future roundabout at Agua Fria.
- Drainage system on east side of H/L
  - Weston is to continue with their analysis of the existing drainage system on the east side of the road.
  - Zoe and Melissa will be invited to the next progress meeting. **NV5 to invite.**
- Road Cross Section. The following items are preferred by the CoSF.
  - 2' buffer between the vehicular lane and bike lane.
  - 6'-7' sidewalk on either side of the road.
  - Reduce the travel lanes to 10' width in both directions.
  - Where feasible eliminate the center turn lane. This will likely not be accomplished for the entire length of the road due to safety considerations at the center portion of the roadway (this is currently addressed with turn lanes due to the high number of movements in and out of the business park on the east and residential areas on the west).



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- There was a discussion of incorporating a 5' buffer between the back of curb and face of sidewalk. Due to space and maintenance considerations this will not be incorporated into the design.
- Inclusion of landscaping
  - Consider the incorporation of native species on the east side that would require little or no irrigation (i.e. the plants are supported via the drainage system).
- Inclusion of multi-use trail (BPAC recommendation)
  - This is not to be included in the project as the buffered bike lane and sidewalks will achieve the desired multi-modal access.
- Rufina southbound right (SBR) turn lane
  - The CoSF will review the traffic study and advise as to whether the SBR at Rufina is to be incorporated into the project or is to be eliminated but space provided to accommodate in the future. **CoSF to provide direction.**

## **BISHOP'S LODGE RD 30% DESIGN REVIEW (May 2, 2023)**

The 30% design was accepted by the City (including BPAC) and County. 60% design submission is scheduled in June. In July, Romella will apply for construction funding from federal program called ss4a (Safe Streets for All). Maximum funding she could obtain from this program is \$20M. If she is successful with this funding application, another \$10M needs to be obtained from another funding source, most likely another federal program.

## COMMENTS:

- Wilson will provide details for drainage as soon as possible (no later than the 60% plan set).



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- Wilson will review the road alignment north of Brownell-Holand Road. The goal is to keep the trail/sidewalk on the eastern side of the roadway.
- Fire Marshall Geronimo Griego would like to see the spacing of the fire hydrants at 400'-600'. This will require a modelling/review of the existing system by CoSF.
- Wilson to review whether a left turn bay is warranted for the NB travel lane at the Camino Encantado intersection.
- The 60% design will include all pedestrian crossings. NOTE: Street lighting is required for all pedestrian crossings and the street lighting is to follow CoSF lighting standards.
- Wilson to determine if a wildlife crossing indicated at any point in roadway.
- The pedestrian trail/sidewalk is to be connected to the roadway (i.e. no natural buffer). Some other items to consider in regard to the trail/sidewalk:
  - o What width (8' or 10') is appropriate.
  - o What treatment can be provided between the travel lane and the trail/sidewalk that is low maintenance, low budget and aesthetic.
- An updated construction budget is required by the CoSF by no later than the end of June.

## 9. MATTERS FROM STAFF

- A. BPAC membership, funding applications, and Complete Streets Administrative Manager, Lucrecia Diaz



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### 10. MATTERS FROM THE COMMITTEE

Member Aaboe to transfer to Technical Review Subcommittee and Member Spencer to move to Policy, Planning and Law. Chair Garcia will appoint them at the next meeting.

### 11. MATTERS FROM THE CHAIR

12. NEXT MEETING: June 08, 2023

13. ADJOURN 7:32 pm

*Romella Glorioso-Moss*

\_\_\_\_\_  
Liaison

*Christ Garcia*

\_\_\_\_\_  
Chair