



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
OCTOBER 02, 2023
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
 - a. Audit Update and Overview. (Emily Oster, Finance Director, ekoster@santafenm.gov)
6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the August 14, 2023 Finance Committee Minutes. (Emily Oster, Finance Director, ekoster@santafenm.gov)

Committee Review:

Finance Committee: 10/02/2023

- b. Request for Approval of the September 18, 2023 Finance Committee Minutes (Emily Oster, Finance Director, ekoster@santafenm.gov)

Committee Review:

Finance Committee: 10/02/2023

- c. Request for Approval of the 2024 Employee Calendar. (Bernadette Salazar, Human Resources Director; bjsalazar@santafenm.gov)

Committee Review:

Finance Committee: 10/02/2023

Quality of Life Committee: 10/04/2023

Governing Body: 10/11/2023

- d. Request for Approval of Professional Service Agreement in the Total Amount of \$486,844 for On-Call Engineering Services for a Term of Three (3) Years with William J Miller Engineers, Inc. (Zoe Isaacson, River and Watershed Manager: zrisaacson@santafenm.gov)

Committee Review:

Finance Committee: 10/02/2023

Public Works & Utilities Committee: 10/10/2023

Governing Body: 10/11/2023

- e. Request for Approval of Amendment #2 to Service Agreement 22-0301 with Condor- New Age Logistics, LLC for Security Services to Increase the Total Compensation of the Contract by \$1,100,000 to a New Four Year Total of \$5,500,000 through June 30, 2024. (Josh Bohlman, Project Administrator: jbohlman@santafenm.gov)

Committee Review

Public Works and Utilities Committee: 09/26/2023

Finance Committee: 10/2/2023

Governing Body 10/11/2023

- f. Request for Authorization to Sell Potable Water to the Santa Fe Country Club and the Municipal Recreation Complex (MRC) Pursuant to Chapter 25-4.1, Rule 17, Temporary and Special Services, up to 700,000 Gallons Per Day for the Club and 1,400,000 Gallons Per Day for the MRC at a Rate of \$6.06/1000 Gallons, the City's Base Rate for Water. In the Event that the Club or the MRC Takes More Water than Their Initial Allotments, the Base Rate Increases to \$21.72/1,000 Gallons Thereafter, Subject to the Availability of Potable Supply and the Unavailability of Treated Effluent. (John Dupuis, Public Utilities Department Director: jedupuis@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 09/26/2023

Finance Committee: 10/02/2023

Governing Body: 10/11/2023

- g. Request for Approval of a Budget Adjustment Resolution (BAR) in the Airport Department in the Amount of \$89,534 from the Available Airport Cash Balance for the Move of a TSA Machine in the Terminal. (James Harris, Airport Manager: jcharris@santafenm.gov; Kelly Bynon, Administrative Manager: kabynon@santafenm.gov)

Committee Review:

Finance Committee: 10/02/2023

Public Works and Utilities Committee: 10/10/2023

Governing Body: 10/11/2023

- h. Request for Approval of FY 2024 State of New Mexico Aging and Long Term Services Department Grant Contract #24-624-4000-0024 in the Total Amount of \$313,120 for the Foster Grandparent, Senior Companion and Retired Senior Volunteer Programs through June 30, 2024. (Theresa Trujillo, Volunteer Program Manager: tptrujillo@santafenm.gov)

Committee Review:

Finance Committee: 10/02/2023

Quality of Life Committee: 10/04/2023

Governing Body: 10/11/2023

- i. Request for Approval of New Mexico Aging and Long Term Services Department (ALTSD) FY 2024 New Mexico Grown Program Grant in the

Total Amount of \$75,687.55 for Nutrition Congregate and Home Delivered Meals Provided Under Title IIIC of the Older Americans Act (OAA) through May 30, 2024. (Manuel Sanchez, Division of Senior Services Director: mnsanchez@santafenm.gov)

Committee Review:

Finance Committee: 10/02/2023

Quality of Life Committee: 10/04/2023

Governing Body: 10/11/2023

- j. Request for Approval of FY 2024 North Central New Mexico Economic Development District, Non-Metro Agency on Aging (AAA) Grant Contract #2023-2024-60026-N in the Total Amount of \$123,817.00 for the Nutrition Services Incentive Program (NSIP) through June 30, 2024. (Manuel Sanchez, Senior Services Division Director: mnsanchez@santafenm.gov)

Committee Review:

Finance Committee: 10/02/2023

Quality of Life Committee: 10/04/2023

Governing Body: 10/11/2023

- k. Request for Approval of FY 2024 North Central New Mexico Economic Development District, Non-Metro Agency on Aging (AAA) Grant Contract #2023-2024-60026-S in the Total Amount of \$22,808.00 for the Senior Employment Program (SEP) through June 30, 2024. (Manuel Sanchez Senior Services Division Director: mnsanchez@santafenm.gov)

Committee Review:

Finance Committee: 10/02/2023

Quality of Life Committee: 10/04/2023

Governing Body: 10/11/2023

- l. Request for Approval of FY 2024 North Central New Mexico Economic Development District, Non-Metro Agency on Aging (AAA) Grant Contract #2023-2024-60026 in the Total Amount of \$1,028,849.40 for the Title III Federal and State Sub-Award Contract through June 30, 2024. (Manuel Sanchez Senior Services Division Director: mnsanchez@santafenm.gov)

Committee Review:

Finance Committee: 10/02/2023

Quality of Life: 10/04/2023

Governing Body: 10/11/2023

- m. CONSIDERATION OF A RESOLUTION 2023-____. (Councilor Chris Rivera)

A Resolution Directing the City Manager to Assign Staff to Identify and Apply for Federal and State Funding Sources for Water, Wastewater, and Other Water Related Projects. (Alan Hook, Water Resources Coordinator, aghook@santafenm.gov)

Committee Review

Governing Body (Introduced):09/27/2023

Finance Committee: 10/02/2023

Public Works and Utilities Committee: 10/10/2023

Governing Body: 10/11/2023

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: Monday, October 16, 2023**
11. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.