



# MINUTES

REGULAR MEETING OF  
THE PUBLIC WORKS AND  
UTILITIES COMMITTEE  
SEPTEMBER 11, 2023 AT 5:00  
PM  
COUNCIL CHAMBERS  
CITY HALL, 200 LINCOLN  
AVENUE

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1. **CALL TO ORDER**

Meeting started at 5:04pm

2. **ROLL CALL**

**Members Present:**

Councilor Chris Rivera  
Councilor Michael Garcia  
Councilor Carol Romero-Wirth  
Councilor Amanda Chavez

**Members Excused:**

Councilor Lee Garcia

**Others Attending:**

Regina Wheeler, Public Works Department Director

3. **APPROVAL OF AGENDA**

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None



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**Abstain:** None

## 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

## 5. PUBLIC COMMENT

## 6. PRESENTATION

- a. Update on Two Mile Pond. (Jesse Roach, Water Division Director, [jdroach@santafenm.gov](mailto:jdroach@santafenm.gov))
- b. Unmanned Aircraft System presentation by UAS Commander Anthony Sweeny

## 7. ACTION ITEMS: CONSENT

- a. Request for Approval of Cooperative Project Agreement with New Mexico Department of Transportation (NMDOT) for the Henry Lynch Road



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Reconstruction Project in the Total Amount of \$151,655 through June 30, 2025. (Romella Glorioso-Moss, Public Works Capital Projects Manager: rsglorioso-moss@santafenm.gov, 505-955-6623)

1. Request for Approval of Budget Adjustment Resolution (BAR) in the Total Amount of \$151,655 Using \$113,741 NMDOT Funding and \$37,914 in City Road Impact Fees for the Reconstruction of Henry Lynch Road.

**Committee Review:**

Finance Committee: 09/05/2023

Public Works & Utilities Committee: 09/11/2023

Governing Body: 09/13/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Chavez, to approve the contract as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- b. Request for Approval to Purchase and Install an Air Conditioning Unit from Western Mechanical in the Hoffman Blower Room in the Paseo



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Real Reclamation Facility in the Total Amount of \$90,301.16 including NMGRT via Statewide Price Agreement 30-00000-23-00084. (P. Fred Heerbrandt, P.E., Engineer Supervisor, WWMD; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Adjustment Resolution (BAR) in the Total Amount of \$90,301.16 from the Cash Balance.

**Committee Review:**

Public Works and Utilities Committee: 09/11/2023

Finance Committee: 09/18/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Chavez, to approve the contract as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- c. Request for Approval of a Budget Adjustment Resolution (BAR) Allocated from Each Departments FY2024 Budget in the Total Amount of



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\$1,768,264 to Increase Insurance Premiums for FY2024. (Melanie Lovato, Risk Manager: mylovato@santafenm.gov)

**Committee Review**

Finance Committee: 09/05/2023

Public Works and Utilities Committee: 09/11/2023

Governing Body: 09/13/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Chavez, to approve the budget adjustment resolution (BAR) as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the budget adjustment resolution (BAR) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- d. Request for Approval of General Services Contract with TK Elevators for Modernization and Rehabilitation of the Elevators at Sandoval Parking Garage in the Total Amount of \$249,626.21 Including NMGRT through June 30, 2025. (Caryn Grosse, Public Works Project Administrator: clgrosse@santafenm.gov)



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**Committee Review:**

Public Works and Utilities Committee: 09/11/2023

Finance Committee: 09/18/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Chavez, to approve the contract as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None



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- e. Request for Approval of a Budget Adjustment Resolution (BAR) in the Total Amount of \$128,364 for the Budget Transfer of Youth and Family Service Division Park Ranger Staff Positions to the Parks and Open Space Division. (Melissa McDonald, Parks and Open Space Division Director: mamcdonald@santafenm.gov, Julie Sanchez, Youth and Family Services Division Director: jjsanchez@santafenm.gov)

**Committee Review**

Quality of Life Committee: 09/06/2023

Public Works & Utilities Committee: 09/11/2023

Finance Committee: 09/18/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Chavez, to approve the budget adjustment resolution (BAR) as presented.

Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the budget adjustment resolution (BAR) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- f. Request for Approval of a Goods and Services Contract with CamNet in the Total Amount of \$810,942.91 Including NMGRT for the Purchase and



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Installation of Security Equipment at the Santa Fe Regional Airport.  
(James Garduno, Project Administrator: [jdgarduno@santafdenm.gov](mailto:jdgarduno@santafdenm.gov) and  
James Harris, Airport Manager: [jcharris@santafenm.gov](mailto:jcharris@santafenm.gov))

**Committee Review:**

Finance Committee: 09/05/2023

Public Works and Utilities Committee: 09/11/2023

Governing Body: 09/13/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Chavez, to approve the contract as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- g. Request for Approval of Contract Change Order No. 1 to Services Agreement Item #21-0552 with Bradbury Stamm Construction, Inc. in the Total Amount of \$1,677,297.56 Including NMGRT and Extension of the Contract Term to March 2024 for Unanticipated Costs for the Construction at Santa Fe Regional Airport. (James Garduno, Project Administrator: [jdgarduno@santafenm.gov](mailto:jdgarduno@santafenm.gov) and James Harris, Airport



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Manager: jcharris@santafenm.gov)

**Committee Review:**

Finance Committee: 09/05/2023

Public Works and Utilities Committee: 09/11/2023

Governing Body: 09/13/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Chavez, to approve the change order as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the change order as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- h. Request for Approval of a Memorandum of Agreement with Transportation Security Administration (TSA) to Utilize Two Authorized Companies, Vertex and Leidos for the Baggage Scanning Machine Relocation at the Santa Fe Regional Airport. (James Garduno, Project Administrator: jdgarduno@santafenm.gov and James Harris, Airport Manager: jcharris@santafenm.gov)

**Committee Review:**

Finance Committee: 09/05/2023



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Public Works and Utilities Committee: 09/11/2023  
Governing Body: 09/13/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Chavez, to approve the memorandum of agreement (MOA) as presented.

Councilor Carol Romero-Wirth moved, seconded by Councilor  
**MOTION:** Amanda Chavez, to approve the memorandum of agreement (MOA) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None

- i. Request for Approval of General Services Contract with Badger Meter Inc. for the Monthly Service Charge for Each Endpoint Meter Reading Device on the City's Water Meters in the Total Amount of \$3,241,200 through June 30, 2033. (Nancy L. Jimenez, Utility Billing Division Director: [nljimenez@santafenm.gov](mailto:nljimenez@santafenm.gov))

**Committee Review**

Public Works and Utilities Committee: 09/11/2023  
Finance Committee: 09/18/2023  
Governing Body: 09/27/2023



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**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Chavez, to approve the contract as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None



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j. Request for Approval to Purchase Two Replacement Vehicles for the Engineering Section of the Water Division from Melloy Auto Group in the Total Amount of \$83,156 Via Statewide Price Agreement 00-00000-20-00088. (1 John Del Mar, Engineer Supervisor in the Water Division: [jpdelmar@santafenm.gov](mailto:jpdelmar@santafenm.gov))

1. Request for Approval of a Budget Adjustment Resolution to Decrease the Water Enterprise Fund Cash Balance in the Total Amount of \$83,156.

### **Committee Review**

Public Works and Utilities Committee: 09/11/2023

Finance Committee: 09/18/2023

Governing Body: 09/27/2023

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Chavez, to approve the purchase as presented.

**MOTION:** Councilor Carol Romero-Wirth moved, seconded by Councilor Amanda Chavez, to approve the purchase as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris Rivera, Councilor Michael Garcia, Councilor Carol Romero-Wirth, Councilor Amanda Chavez

**Against:** None

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Chris

**Against:** None

**Abstain:** None



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8. **ACTION ITEMS: DISCUSSION**
  9. **EXECUTIVE SESSION**
  10. **MATTERS FROM STAFF**
  11. **MATTERS FROM THE COMMITTEE**
  12. **MATTERS FROM THE CHAIR**
  13. **NEXT MEETING: September 26 2023**
  14. **ADJOURN**

Meeting adjourn at 6:34pm

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Liaison

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Chair