

**SUMMARY OF ACTION  
SANTA FE MPO TRANSPORTATION POLICY BOARD  
THURSDAY, FEBRUARY 23, 2023, 5:00 PM  
500 MARKET STREET, SUITE 200, ROUNDHOUSE ROOM  
SANTA FE, NEW MEXICO**

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SANTA FE, NEW MEXICO**

**1. CALL TO ORDER**

The meeting of the Santa Fe MPO Transportation Policy Board was called to order by Commissioner Hank Hughes, Chair, at 5:00 pm, on Thursday, February 23, 2022, and was held at 500 Market Street, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

Councilor Jamie Cassutt, Vice Chair  
Councilor Amanda Chavez  
Commissioner Justin Greene  
Commissioner Anna Hansen  
Paul Brasher, NMDOT  
Commissioner Hank Hughes, Chair

**MEMBERS ABSENT**

Councilor Renee Villarreal, Excused  
Larry Samuel

**OTHERS PRESENT**

Erick Aune, MPO Officer  
Leah Yngve, MPO  
Hannah Burnham, MPO  
Jeanne Wolfenbarger, City Traffic Engineer  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

**MOTION** A motion was made by Commissioner Hansen, seconded by Councilor Greene, to approve the agenda as presented.

**VOTE** The motion passed on a voice vote.

**4. APPROVAL OF MINUTES**

**MOTION** A motion was made by Commissioner Hansen, seconded by Councilor

Chavez, to approve the minutes as presented.

**VOTE** The motion passed on a voice vote with Commissioner Green abstaining.

**5. COMMUNICATIONS FROM THE PUBLIC**

None.

**6. DISCUSSION/ACTION ITEMS**

**A. ANNUAL SELECTION OF MPO TPB CHAIR AND VICE CHAIR**

**MOTION** A motion was made by Councilor Chavez, seconded by Commissioner Hansen, to elect Councilor Cassutt as Chair.

**VOTE** The motion passed on a voice vote.

**MOTION** A motion was made by Commissioner Hansen, seconded by Councilor Cassutt, to elect Commissioner Greene as Vice Chair.

**VOTE** The motion passed on a voice vote.

Mr. Brasher arrived at the meeting.

**B. REVIEW AND RECOMMENDATION: ADOPTION OF 2022 TARGETS FOR SAFETY (PERFORMANCE MEASURE 1), PAVEMENT/BRIDGE (PERFORMANCE MEASURE 2) SYSTEM PERFORMANCE/FREIGHT (PERFORMANCE MEASURE 3) FOR NEW MEXICO VIA SELF CERTIFICATIONS FOR EACH**

Ms. Burnham shared her screen and reviewed the performance measures and targets for the next year.

Commissioner Greene asked if we can identify which of the bridges in the City of Santa Fe and Santa Fe County are in poor condition.

Ms. Burnham said there is a map included in the packet that gives the bridge conditions.

Mr. Brasher said he has the listing for this district. There are over 600 State bridges. All the various conditions are scattered throughout the district. There is also a website that maps the condition of bridges.

Mr. Brasher said the analysis Ms. Burnham just reviewed shows the rate of

fatalities and severe injuries. It says that fatalities rose as a percentage of hundred million miles traveled. How many hundred million miles were used. He did not see that in the packet information. He can check with the planning office for that.

**MOTION** A motion was made by Commissioner Hansen, seconded by Mr. Brasher, to adopt the 2022 targets 1,2 and 3.

**VOTE** The motion passed on a voice vote.

**C. REVIEW AND RECOMMENDATION: REVISION TO THE SANTA FE MPO'S 2023-2024 UNIFIED PLANNING WORK PROGRAM (UPWP) TO REFLECT THE ACTUAL GRANT REVENUES AWARDED VIA SELF-CERTIFICATION**

Mr. Aune reviewed the revision to the Unified Planning Work Program, including the actual grant revenues awarded.

Commissioner Hansen said she is happy to hear that you are getting more money.

**MOTION** A motion was made by Commissioner Hansen, seconded by Commissioner Greene, to approve the revisions to the Santa Fe MPO's 2023-2023 UPWP.

Commissioner Greene asked how this corresponds to the infrastructure funding.

Mr. Aune said these are very distinct and separate funds.

**VOTE** The motion passed on a voice vote.

Chair Hughes said it is great that the budget increased.

**D. ANNUAL REVIEW OF SANTA FE MPO COMMITTEE TRAINING MANUAL**

Mr. Aune said this is for information only and gave a brief overview of the manual and use of the manual.

**E. UNVEILING: DISCOVERING PATHS TODAY AND TOMORROW: AN ILLUSTRATED VISION OF THE ACEQUIA/RIVER TRAIL COTTONWOOD LOOP IN O'GA P'OGEH/SANTA FE**

Ms. Yngve said each of you has a comic book. This idea started three years ago when Erick discovered some synergy around the trails on the southside.

Ms. Yngve reviewed the process of producing the comic book, and the purpose of the project.

Chair Hughes asked how the comic book will be distributed.

Ms. Yngve said we gave some of the comic books to the school, and are talking with partners about distributing them door to door. We are going to distribute them to the libraries as well.

Councilor Chavez said it is good to get these to the schools for educational purposes.

Commissioner Greene said he loves that they are going to schools. There are two other elementary schools in the target area as well. That is your audience. He loves that you have a digital version of this as well so it lives on. It is beautiful. Thank you.

Commissioner Hansen said she is happy to see that the National Park Service was involved. She doesn't see where the connection is from the Cottonwood Mobile Home Park to the school.

Ms. Yngve said that trail is in development. There is a sidewalk.

Commissioner Hansen said that is good. Soon they will build another park at South Meadows. The County has set aside money for a trail there and connections to other trails.

Ms. Yngve said there is Federal funding for the South Meadows trails.

Commissioner Hansen said then the County funds will be used for the River Trails.

Mr. Aune said MPO is hosting a trail conference with the City and the County. We have not set a date yet. If you want to join us you are welcome. It is for staff to work on plans and funding.

Commissioner Hansen said that is fantastic.

## **F. BICYCLE PLAN, MTP & PROJECT UPDATES**

Ms. Yngve said this is an informational item. Today is the first day for public comment.

Ms. Yngve said we are adding three projects to the MTP. She reviewed the

packet information regarding the projects, and said she is working on grants for the projects as well.

Chair Hughes said it is nice to see the Richards Avenue project included on this.

Ms. Yngve gave a Power Point presentation on the Bicycle Master Plan.

Chair Hughes asked if the bike trail out to El Dorado is included.

Ms. Yngve said yes. She will work with the County to see what the alignment is.

Mr. Brasher asked if the map had been updated to include the NE/SE connector bike routes.

Ms. Yngve said we have the existing bike routes on this map. We have not updated the map with the NE/SE connector yet.

Commissioner Hansen said the map does clearly show where the NE/SE connector is going to be.

Commissioner Greene said the bike routes do have shared roads. He hopes we would pull those off for safety reasons.

Ms. Yngve said there should not be anything on the map that is not a bike lane. The Master Plan has proposed some plans. They are included in the interactive map. For this update we are not including them.

Commissioner Hansen introduced Ms. Wolfenbarger who is the City Traffic Engineer.

Ms. Wolfenbarger introduced herself.

## **7. MATTERS FROM STAFF**

Mr. Aune welcomed Ms. Wolfenbarger and said our work with her is a game changer in terms of what Jeanne brings to the table.

Mr. Aune said, in the Training Manual is a link to the JPA that created the MPO and the bylaws. The City of Santa Fe is currently negotiating where the MPO will be structurally located next year. We may stay in Land Use or be relocated to Public Works as a division. To the extent this group wants to get involved, we will keep you posted. In the JPA, the MPO Officer is given all administrative and management responsibility of running the MPO.

Commissioner Hansen asked Mr. Aune to send us the JPA and bylaws

documents. If you need any support we are here to support you.

Chair Hughes said we could ask the City to bring a proposal to us.

Councilor Cassutt asked what is the process.

Mr. Aune said it would be part of the budget process for restructuring. According to the JPA and the bylaws, he thinks it could be interpreted that this Board has to approve. In the discussions occurring, there does not seem to be any awareness of the JPA or bylaws. There is no problem now. Things are going fine. We are not privy to the conversations upstairs.

Commissioner Greene said he would love to see the MPO better integrated into Land Use. There may be a better place for you at Public Works. The City does not have a long range planning group. You are the closest thing to what they have. This may be our last meeting in this location. He is concerned about City functions being less integrated. He does not know if Councilor Cassutt is aware of this.

Councilor Cassutt said of course she is aware. We are moving everyone closer to City Call. We want to increase integration. That is the intention and why we looked at the Marcy Street location. The long term plan is to find a larger building where staff can be together.

Commissioner Greene said he heard the MPO is moving to Monica Roybal.

Mr. Brasher said he had not heard that the City has no long range unit.

Commissioner Cassutt said we currently do not have a long range planning unit. She has been pushing to bring that back. We do have a Planning Division. We are currently working on updating our General Plan. We do water and waste water planning in Public Works, and have a 40 year and 80 year Water Plan.

## **8. MATTERS FROM THE BOARD**

Mr. Brasher said kudos to Erick and the staff for their continued good work.

Commissioner Hansen said she wants to acknowledge Commissioner Greene. She too has strong concerns for the MPO. She sees how the incredible work they do is of value to the City and the County.

## **9. NEXT MEETING: NO MEETING SCHEDULED**

**10. ADJOURN**

**MOTION** A motion was made by Commissioner Hansen, seconded by Commissioner Greene, to adjourn the meeting.

**VOTE** The motion was approved on a voice vote.

There being no further business before the Board the meeting adjourned at 6:35 pm.



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Commissioner Hank Hughes, Chair



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Elizabeth Martin, Stenographer